

Bighorn National Forest Temporary Employment Guide for 2013



Powder River Ranger District
1415 Fort Street
Buffalo, WY 82834

Telephone 307.684.7806

Medicine Wheel/Paintrock Ranger District
604 East Main
Lovell, WY 82431

Telephone 307.548.6541

Tongue Ranger District
2013 Eastside 2nd Street
Sheridan, WY 82801

Telephone 307.674.2600

Introduction

Temporary employees have a very special place within the Forest Service. After all, most Forest Service career employees started out in temporary positions. Seeking a temporary or seasonal job with the Forest Service is a great way to learn about different opportunities so you can make the best match. It's also a great way to meet people within the organization and hone your skills so you'll be well prepared for a permanent position, should you choose to pursue one.

Working for the Forest Service is a great job with many benefits: earning money for school, working outdoors in the mountains, being paid to stay in great shape, and interacting with a diverse group of people (some could turn out to be life-long friends). If you're looking for adventure, hard work, great pay, and the opportunity to meet great people, consider applying.

Temporary positions *generally* begin in May or June and end around Labor Day, though seasons vary, depending on the work, the weather, and funding. If you have questions about start and end dates, contact the ranger district.

Contact us

If you are interested in working for us this year, we **strongly** encourage you to call us, send an e-mail, or stop by the office and meet us in person. Sometimes we receive 30 to 40 applications for a single position. Contacting us helps us put a name with a voice or face and demonstrates that you are truly interested in working for us. Bighorn National Forest contacts are listed beginning on page 4 of this document.

Timing

Important note: Interviewing and hiring begins at different times for different programs. Some, such as the Wyoming Hotshots, will request USAJOBS referral lists as early as the first week in January 2013. Others will begin in mid-January, February, and March. If you have questions about when you should have your application completed and submitted, contact the appropriate person and ask when the referral lists will be pulled. Don't miss the deadline!

The application process

Attachment A – USAJOBS application process explains in detail how to set up a profile, build a resumé, and apply for a job. **Contact us** if we can help you with the application process. Contact names, phone numbers, and e-mail addresses are listed beginning on page 4 of this document. The attachment is available from the Bighorn website at www.fs.usda.gov/bighorn/ or any Bighorn National Forest office.

Requirements and expectations for positions

Requirements vary depending on the position. Each vacancy announcement will describe the duties and qualifications for the different jobs.

Requirements and expectations for firefighter positions

You must be 18 years of age by May 19, 2013, and you must be in good physical condition.

We implement a very challenging fitness training regimen, running between two and six miles daily, combined with strenuous hikes to up steep mountains with fire gear and chainsaws. Calisthenics for upper body conditioning are mixed in. We train hard to prepare us for our day-to-day work as a firefighting crew.

On fire assignments, crews get up around 5:00 am, eat breakfast, receive daily assignments, and perform rigorous physical labor for 12 to 14 hours before returning to camp to eat dinner, clean up, and get a good night's sleep. We could be required to do this for up to 14 days. When not on a fire assignment, we perform project work, which includes cutting trees and brush, clearing trails, repairing fences, maintaining vehicles and facilities, fire training, and other various duties to help the other programs.

Positions and vacancy announcement numbers for Bighorn National Forest positions for the 2013 season

Position locations vary between Buffalo, Greybull, Lovell, and Sheridan, Wyoming.

If you want to work on the Powder River Ranger District, you must select Buffalo, WY for a location in USAJOBS.

If you want to work on the Medicine Wheel/Paintrock Ranger District, you must select Lovell, WY for a location in USAJOBS.

If you want to work on the Tongue Ranger District or in the Supervisor's Office, you must select Sheridan, WY for a location in USAJOBS.

If you are applying to the Wyoming Hotshots, you must select Greybull, WY for a location in USAJOBS.

In the USAJOBS website, if you type "TEMPOCR" into the search window, you'll see a list of vacancy announcements for all temporary positions nationwide. If you're interested in a specific job or program, enter the announcement number in the USAJOBS search window and run the search. Once in the announcement, you will find the duties of the position, the qualifications and evaluations, and how to apply.

These are the positions we anticipate filling in 2013, depending on funding. *There is no guarantee all the positions listed here will be filled.*

Important note: If the vacancy announcement number column indicates "pending," the announcement was not available in USAJOBS at the time this document was produced. Announcement numbers continue to be added.

Position series, grade, and title	Vacancy announcement number	Locations
GS-0102-6 archaeological technician	TEMPOCR-0102-6-ARCH TECH-DT	Sheridan
GS-0404-5 biological science technician fish	TEMPOCR-0404-5-FISH-DT	Sheridan
GS-0404-5 biological science technician plants	TEMPOCR-0404-5-PLANTS-DT	Sheridan
GS-0404-6 biological science technician plants	TEMPOCR-0404-6-PLANTS-DT	Sheridan
GS-0404-4 biological science technician wildlife	Pending check USAJOBS daily	Lovell Sheridan
GS-0404-5 biological science technician wildlife	Pending check USAJOBS daily	Lovell Sheridan
GS-0462-3 entry level firefighter	TEMPOCR-0462-03-FIRE-DT	Buffalo Lovell Sheridan
GS-0462-4 firefighter engine	TEMPOCR-0462-4-ENGINE-DT	Buffalo Greybull Sheridan
GS-0462-4 firefighter hand crew	TEMPOCR-462-4-HANDCREW-DT	Buffalo Lovell Sheridan
GS-0462-4 firefighter hotshot crew	TEMPOCR-0462-04-HOTSHOT-DT	Greybull
GS-0462-5 firefighter hotshot crew	TEMPOCR-0462-05-HOTSHOT-DT	Greybull
GS-1316-5 hydrological technician	Pending check USAJOBS daily	Sheridan
GS-1316-6 hydrological technician	Pending check USAJOBS daily	Sheridan
GS-0462-3 forestry aid recreation	TEMPOCR-0462-03-GEN-DT	Buffalo Greybull Lovell Sheridan
GS-0462-4 recreation	TEMPOCR-462-4-REC-DT	Buffalo Greybull Lovell
GS-0462-5 recreation	TEMPOCR-462-5-REC-DT	Buffalo Greybull Lovell Sheridan
GS-0462-4 recreation trails	Pending check USAJOBS daily	Lovell Sheridan
GS-0462-5 recreation trails	Pending check USAJOBS daily	Lovell Sheridan
GS-0462-6 recreation trails	Pending check USAJOBS daily	Lovell
GS-0462-4 recreation wilderness	TEMPOCR-462-04-WLDN-DT	Buffalo
GS-0462-5 recreation wilderness	TEMPOCR-462-05-WLDN-DT	Buffalo
WG-3502-3 laborer	TEMPOCR-3502-03-DT	Sheridan
GS-0326-3 office automation clerk	TEMPOCR-326-3-CLERK-DT	Buffalo

Position series, grade, and title	Vacancy announcement number	Locations
GS-0817-4 survey technician	TEMPOCR-0817-4-SURV TECH-DT	Sheridan
GS-0455-4 range technician	TEMPOCR-0455-4-RANGE-DT	Lovell
GS-0455-5 range technician	TEMPOCR-0455-5-RANGE-DT	Lovell Sheridan
GS-1001-4 visitor information specialist	Pending check USAJOBS daily	Lovell Greybull
GS-1001-5 visitor information specialist	Pending check USAJOBS daily	Lovell Greybull

Contacts for more information

Forest Service offices are open from 8:00 am to 4:30 pm, Monday through Friday, except legal holidays.

Contacts on the Powder River Ranger District

For questions about the application process, contact Patty Bills at 307.684.7806 or pbills@fs.fed.us. For questions about specific jobs, contact one of the resource specialists listed below.

Name	Telephone	E-mail
Clerical		
Patty Bills	307.684.7806	pbills@fs.fed.us
Fire		
Curtis Rasmuson	307.684.4644	crasmuson@fs.fed.us
Mike Ortner	307.684.4643	mortner@fs.fed.us
Recreation		
Craig Cope	307.684.4632	cccpe@fs.fed.us
Brian Boden	307.684.4633	bboden@fs.fed.us
Wildlife		
Luke Decker	307.674.2681	ldecker@fs.fed.us

Contacts on the Medicine Wheel/Paintrock Ranger District

For questions about the application process, contact Francie Voelker at 307.548.5302 or flvoelker@fs.fed.us. For questions about specific jobs, contact one of the resource specialists listed below.

Name	Telephone	E-mail
Fire		
Marvin Matthiesen	307.548.5313	mmatthiesen@fs.fed.us
Todd Legler	307.548.5312	tlegler@fs.fed.us
Shawn Gettings	307.272.8551	sgettings@fs.fed.us
Wyoming Hotshots		
Todd Legler	307.548.5312	tlegler@fs.fed.us
Matt Prentiss	307.765.4436	mattprentiss@fs.fed.us
Beau Kidd	307.765.4436	bkidd@fs.fed.us
Range		
Shawn Heinert	307.548.5305	sheinert@fs.fed.us

Name	Telephone	E-mail
Nick Padilla	307.548.5138	jnpadilla@fs.fed.us
Justin Reimer	307.548.5306	jjreimer@fs.fed.us
Recreation		
Ashley Duke	307.548.5309	abduke@fs.fed.us
Bob Cochran	307.548.5308	rcochran@fs.fed.us
Visitor information		
Francie Voelker	307.548.5302	flvoelker@fs.fe.d.us
Wildlife		
Beth Bischoff	307.548.5307	bbischoff@fs.fed.us

Contacts on the Tongue Ranger District and the Supervisor's Office

For questions about the application process, contact Holly Wardell at hwardell@fs.fed.us or 307.674.2600. For questions about specific jobs, contact one of the resource specialists listed below.

Name	Telephone	E-mail
Archaeology		
Ruth Beckwith	307.674.2639	rbeckwith@fs.fed.us
Dave McKee	307.674.2636	dfmckee@fs.fed.us
Fire		
Kevin Hillard	307.674.2691	khillard@fs.fed.us
Labor		
Curt Melin	307.674.2637	cmelin@fs.fed.us
Plants/hydrology		
Chris Williams	307.674.2646	clwilliams@fs.fed.us
Range		
David Beard	307.674.2689	dbeard@fs.fed.us
Zach Palm	307.674.2625	zpalm@fs.fed.us
Recreation		
Cheri Jones	307.674.2652	cajones02@fs.fed.us
Sara Evans-Kirol	307.674.2692	sevanskirol@fs.fed.us
Steve Larrabee	307.674.2620	slarrabee@fs.fed.us
Wildlife/fish		
Mike Bower	306.674.2621	mbower@fs.fed.us
Luke Decker	307.674.2681	ldecker@fs.fed.us
Survey		
Chris Atkinson	307.674.2640	catkinson@fs.fed.us

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