



2013 Seasonal Positions



**USDA Forest Service, R-2 (Rocky Mountain Region)
Black Hills National Forest, Supervisor's Office**

The Supervisor's Office may be advertising and filling several Temporary positions for office locations in Custer, SD.

Biological Science Technician (GS-0404-7) Plants; contact Craig Beckner or Chelsea Monks 605-673-9200.

Assists in the acquisition of field data by measuring and recording pertinent biological information peculiar to the specific assignment. Assists in the layout of experimental plots by taking measurements and marking corners and boundaries. Uses botanical key to identify plants encountered during field trips or surveys of Forest areas. Assists in the collection, handling, and preservation of specimens. Records all biological data pertinent to collections and preservation.

Duty location is Custer, SD.

OCR #: TEMPOCR-0404-7-PLANTS-DT

Engineering Aid (GS-0802-3/4) contact Ralph Adam at (605) 673-9204 or Gary Haag at (605) 673-4853.

Primary duties include completion of routine inspections, acceptance of workmanship, compilation and drafting of inspection reports for mining and/or construction project sites. Candidates must be able to conduct fieldwork for long hours in rugged terrain in often remote areas during inclement weather and be able to carry equipment and supplies weighing up to 40 lbs. Equipment use will include topographic maps, GPS units, cameras, compass, surveying equipment, and may be asked to operate ATVs/UTVs and 4X4 trucks.

Duty Station is Custer, SD.

OCR #: TEMPOCR-0802-3-CIV AID-DT or TEMPOCR-0802-4-CIV-ENG-DT

Engineering Aid (GS-0802-3/4) contact Dave Plummer at (605) 642-4622.

Primary duties include completion of routine inspections, acceptance of workmanship, compilation and drafting of inspection reports. Assists with road inventories, mapping, signing, traffic counts, or other work related to the maintenance of roads, trails, facilities, and other structures. Observes obvious deviations in data and checks to ascertain the apparent cause. Develops sketches, drawings, and/or work requests for engineering operations under the supervision of a senior technician or engineer. Candidates must be able to conduct fieldwork for long hours in rugged terrain in often remote areas during inclement weather and be able to carry equipment and supplies weighing up to 40 lbs. Equipment use will include topographic maps, GPS units, cameras, compass, surveying equipment, and may be asked to operate ATVs/UTVs and 4X4 trucks.

Duty Station is the Northern Hills District Office in Spearfish, SD.

OCR #: TEMPOCR-0802-3-CIV AID-DT or TEMPOCR-0802-4-CIV-ENG-DT

Engineering Equipment Operator (WG-5716-8) contact Brandon Taglioli at (605) 673-9259.

Incumbent operates one or more types of heavy equipment, such as graders, tractors with bulldozer or angle dozer blades, front-end loaders, backhoes, trench diggers, and large industrial tractors with pan or scraper attachments. Work is generally done on flat or rolling terrain with simple terrain problems, such as forest roads and compounds. Incumbent maintains ditches, road shoulders, and beds and fire lines and clears brush, tree stumps and rocks.

Reviews the work to be performed and adjusts equipment attachments for a set level, angle, or depth, according to the type of equipment used. Ensures equipment is maintained in good working condition.

OCR #: TEMPOCR-5716-08-OPTR-DT

Duty Station is Hill City, SD.

Visitor Information Assistant (GS-0303-3 or GS-1001-4) contact Rick Hudson at (605) 673-9239 or Ralph Adam at (605) 673-9204.

This is a visitor services position. Employee must demonstrate ability to communicate with the public to disseminate information about National Forest Programs. Position greets customers, answers the phone, and assists office personnel with computer tasks, filing, and cleaning of facilities.

Duty Station is Black Hills National Forest Visitor Center, Pactola Reservoir, Rapid City, SD.

OCR #: TEMPOCR-0303-3-INFO-DT or TEMPOCR-1001-04-VIS-DT

Information Receptionist (GS-0303-4); contact Miriam Padilla 605-673-9200

Duties include greeting visitors, answering telephones, and providing routine information about the forest and immediate area. The incumbent will also serve as a collection officer for the District. Other duties involve performing data entry and typing tasks as needed, as well as preparing and processing correspondence, reports, and records, hard-copy and electronic filing; records inventory, and mailing and shipping tasks.

Duty location is Custer, SD.

OCR #: TEMPOCR-0303-04-INFO-DT

Limited housing is available for seasonal positions on a first come, first serve basis.

BLACK HILLS NATIONAL FOREST

The Black Hills National Forest employs 275 full-time permanent employees on four ranger districts and at the Forest Supervisor's Office. Offices are located in Sundance and Newcastle, Wyoming and Custer, Rapid City and Spearfish, South Dakota. The Black Hills National Forest is the largest forest in the Rocky Mountain Region in terms of budget, workforce, timber production, and fire and fuels management.

The Black Hills has 1.2 million acres of forested hills and mountains. It is 110 miles long and 70 miles wide, approximately 87 percent in South Dakota and 13 percent in Wyoming. The Black Hills rise from the adjacent grasslands into a ponderosa pine forest to 7,246 feet at Harney Peak Lookout in the Black Elk Wilderness. It is described as an "Island in the Plains" with the diversity of wildlife and plants reaching from the eastern forests to the western plains. The Forest boasts a good balance of multiple use between timber production and grazing to hiking, camping, mountain biking, horse back riding, rock climbing, mining and wildlife viewing. Big game hunting opportunities include deer, elk, mountain lion and antelope.

The Black Hills area consistently rates as one of the top five tourist destinations in the nation. Four National Park System destinations lie within the Black Hills proper: Mount Rushmore National Memorial, Jewel Cave National Monument, Wind Cave National Park, and Devils Tower National Monument. Custer State Park, the nation's second largest state park, is within five minutes of Custer. Historic Deadwood/Lead offers an interesting look at the Wild West, and features exciting gaming opportunities. Several beautiful mountain lakes and blue-ribbon trout streams attract thousands of recreation users to the Black Hills each year.

THE COMMUNITY

The duty station will be in Custer, South Dakota, population approximately 2,100. Facilities in Custer include two grocery stores, five gas stations, a small hospital, a clinic, and two dentists. Churches include Baptist, Catholic, Lutheran, Seventh Day Adventist, Wesleyan, Church of Christ, and Non-Denominational. The school system is on a four-day school week and has an average graduating class of near 75. One elementary school (others are also located in Hermosa and Spring Creek), one middle school, and one high school are located in Custer.

Rapid City is the nearest larger town with a population of 55,000. It is located 45 miles north of Custer and includes Rushmore Plaza Civic Center, shopping malls, South Dakota School of Mines & Technology, a regional hospital and all other typical services found in a larger city.

The summers in Custer (elevation 5300') are moderate with moderate rainfall. Temperatures generally range from 60-90 degrees. Winters are mild with moderate snowfall, and temperatures generally range from 0-40 degrees, with occasional below zero temperatures. Housing is available for purchase in Custer with prices starting at \$80,000 in town and \$200,000+ out of town. Rentals are limited with prices ranging from \$500-\$900 per month.

Tourism is a main industry in Custer, and support services such as motels and restaurants are abundant. Tourist attractions include Flintstones theme park and Crazy Horse Memorial. Summertime events include Gold Discovery Days in July, Custer Cruising motorcycle rally in August, several balloon rallies and a professional summer stock theater company's plays at the Black Hills Playhouse in Custer State Park. The Mickelson Trail stretches 150 miles from Deadwood to Edgemont, one end of the Black Hills National Forest to the other. This trail provides non-motorized recreation opportunities such as biking, hiking, and horseback riding.

Five National Park system destinations are adjacent to or within 50 miles of the Black Hills National Forest. These include Mount Rushmore National Monument, Wind Cave National Park, Jewel Cave National Monument, Badlands National Park, and Devils Tower National Monument. In addition, the nation's second largest state park, Custer State Park, is located in the southeastern Black Hills area.

You can also contact the Custer Chamber of Commerce at 615 Washington, Custer, SD 57730 or (605) 673-8844 or visit their web site at www.custersd.com/

HOW TO APPLY

These appointments are temporary seasonal positions. The vacancy announcements/OCR's are posted on USAJOBS at www.usajobs.gov/.

To apply for a job, there are four basic steps:

1. Create an account - Enter your profile information and create a resume. Please note that you do not need to create a "My Account" to search for jobs, but you must create an account to apply for jobs online. You will need to request a user ID and password. Allow yourself at least two days before the application deadline to complete this process to ensure you have time to get your application submitted.
2. Search jobs - Use basic search to enter in job and location keyword information from the USAJOBS home page or the advanced search function. Review the job opportunity announcements and note of those of interest. Carefully review the "Qualification and Evaluation" section to determine whether you will qualify for the position. You must identify Rapid City, SD and/or Hill City, SD as locations specific to the above listed positions.
3. Apply for jobs - Carefully follow the instructions in the "How to Apply" section for each announcement. Submit any additional documentation to verify your qualifications such as transcripts, SF-50 Notification of Personnel Action, and/or Veterans' Form DD-214. You may store up to five uploaded or "resume builder" created resumes.
4. Manage Your Career - Log into your account to obtain application status for positions for which you have applied. Contact the agency for specific follow-up questions or those related to the particular job. The agency contact information is listed on the right hand side of the announcement.

If you are interested in working as part of the Black Hills National Forest, Supervisor's Office and would like more information; contact Miriam Padilla at 605-673-9200.