

**EASTERN GREAT BASIN COORDINATION CENTER
INCIDENT COORDINATION SERVICES
INTERAGENCY AGREEMENT
2011
ANNUAL OPERATING PLAN**

Agreement Number IA-1265-3-9001

FS# 11-FI-11046000-012

I. Purpose

This Annual Operating Plan (AOP) is developed as provided for in the Incident Coordination Services Interagency Agreement, No. IA-1265-3-9001. The purpose of this Annual Operating Plan is to set forth agreed upon services to be provided to the federal and state wildland fire management agencies within the Eastern Great Basin Geographic Area, through the Eastern Great Basin Coordination Center, here after referred to as EBC; and responsibilities of each participating agency in the operation of the EBC.

II. Participants

Participants of this AOP consist of the following:

- USDA Forest Service, Intermountain Region
- USDI National Park Service, Intermountain Region
- USDI National Park Service, Pacific West Region
- USDI Bureau of Land Management, Arizona State Office
- USDI Bureau of Land Management, Idaho State Office
- USDI Bureau of Land Management, Utah State Office
- USDI Fish and Wildlife Service, Pacific Region
- USDI Fish and Wildlife Service, Pacific Southwest Region
- USDI Fish and Wildlife Service, Mountain and Prairie Region
- USDI Bureau of Indian Affairs, Northwest Regional Office
- USDI Bureau of Indian Affairs, Western Regional Office
- USDI Bureau of Indian Affairs, Southwest Regional Office
- USDI Bureau of Indian Affairs, Navajo Regional Office
- State of Utah, Division of Forestry, Fire and State Lands
- State of Idaho, Department of Lands

III. Services

A. The Eastern Great Basin Coordination Center will conduct, but not be limited to, the following activities:

1. The principle mission is to provide the cost-effective and timely coordination of emergency response for all incidents within the specified geographic area. The Eastern Great Basin Coordinator is responsible for determining needs, coordinating priorities, and facilitating the mobilization of resources from their areas to other geographic areas. The Center Manager will develop and implement a system for maintaining cost-effective and timely coordination of regional and

state emergency response for wildland fire management (suppression, prescription, fire used for resource benefit) and other emergency support within the authority of the agencies. Encourage and practice close cooperation in the sharing of resources with the other geographic areas and between protection agencies.

2. The Eastern Great Basin Coordinator will determine Geographic Area priorities for personnel, equipment, aircraft, and supplies in multiple wildland fire situations, until a Multi-agency Coordinating Group (MAC) is activated. Incident priorities will be set according to National and Geographic Area priority regardless of agency and fill resource requests according to priorities.
 3. Keep all agency administrators and the National Interagency Coordination Center informed of current fire potential and any critical fire situations.
 4. Provide a fire Predictive Services center, including intelligence and meteorologists for the Geographic Area. Collect, distribute, and post information concerning the National/Area fire situation; including fire danger, number of fires, fire location, area burned, resources committed, and any special conditions that warrant distribution.
 5. EBC will establish Standard Operating Procedures (SOP) that guide the operation of multi-agency logistical support activity within the Eastern Great Basin Geographic Area. These procedures will be described in the Great Basin Interagency Mobilization Guide, which will be jointly prepared by the EBC and Western Great Basin Coordination Center (WBC). This Mobilization Guide is intended to facilitate interagency dispatch coordination ensuring that the most timely and cost-effective incident support services are provided. A Standard Operating Plan will also be prepared to describe specific operating procedures and roles and responsibilities for each functional area at EBC.
- B. All federal and state wildland fire management agencies in the Eastern Great Basin Geographic Area will:
1. Provide EBC with status of agency resources in ROSS during the period from June 1 to October 1.
 2. Advise EBC if restrictions must be placed on agency resources due to existing or anticipated fire activity within the Geographic Area.
 3. Provide appropriate funding codes for all requested reposition of resources.
- C. The Eastern Great Basin Coordination Center will operate on an annual budget supported and approved by the Great

Basin Coordinating Group (GBCG). Budget proportions were established in 1993 and updated in 1994 when Wyoming was taken out of the agreement and are as follows: USFS-.63; BLM-.26; UTS-.06; BIA-.02; IDL-.01; FWS-.01; NPS-.01. The workload analysis that was done by EBC in the spring of 2000 validates the original apportionment to agencies. Specifics on the budget are as follows:

1. The Fiscal Year budget and the proportionate agency costs are outlined in Appendix A, EBC Budget Request for 2009.
2. Individual agencies will retain funds for items such as personnel salary, and benefits for respective employees.
3. Operational services will be paid through funds paid by contributed funds retained for use by EBC.
4. USFS will pay for the IBM maintenance, IBM WCF, and IBM specific equipment as defined in the annual budget.
5. The State of Utah is responsible for the lease of the facility contributing their fair share of the budget to this lease. The State of Idaho will contribute funds to the State of Utah also to be used for facility lease. The State of Utah will be reimbursed for facility lease costs above these shares.
6. Funds contributed by individual agencies will count toward their agency's share.
7. The remaining operational balance will be transferred to the Utah BLM via reimbursable accounts with each agency for their remaining share. This transfer of funds will take place in a timely manner, no later than Jan 30th, unless previously negotiated.
8. The Center Manager will have the responsibility to track funds to ensure the allocated funds are not exceeded. Long distance and local phone (MCI) costs will be covered by the BLM.
9. Quarterly (January 1, April 1, July 1, September 1), each agency will submit their actual costs to the Center Manager. The Center Manager will compute the total cost of the center, apply the percentage share for each agency, and revise the budget for planning purposes.
10. The proposed annual budget will be submitted to and approved by the GBCG prior to April 15 annually. The budget will outline planned expenditures by major categories of personnel salary, travel, building lease, utilities, equipment purchases and maintenance, office supplies, and other expenditures. The agreed

upon percentage share will be applied to the total planned budget for each agency.

11. The Oversight Committee (OC) will meet quarterly to review the appropriateness of EBC expenditures. Adjustments for additional funds or reimbursement for individual agencies will be negotiated according to predetermined percentages.

12. Records shall be retained 5 years after final payment under terms of this agreement.

THE AUTHORITY AND FORMAT OF THIS INSTRUMENT HAS BEEN REVIEWED AND APPROVED FOR SIGNATURE	
<i>Doni Mackey</i>	7/14/2011
AGREEMENTS COORDINATOR	DATE

IV. EBC Annual Operating Plan Signatures

Haw Fryer
Regional Forester, USDA Forest Service,
Intermountain Region

7/14/11
Date

State Director, USDI Bureau of Land
Management, Utah

Date

State Director, USDI Bureau of Land
Management, Idaho

Date

State Director, USDI Bureau of Land
Management, Arizona

Date

Regional Director, USDI Bureau of Indian Affairs, Western Regional Office

Date

Regional Director, USDI Bureau of Indian Affairs, Navajo Regional Office

Date

Regional Director, USDI Bureau of Indian Affairs, Southwest Regional Office

Date

Juan Palma
State Director, USDI Bureau of Land
Management, Utah

7/18/2011
Date

State Director, USDI Bureau of Land
Management, Idaho

Date

State Director, USDI Bureau of Land
Management, Arizona

Date

Regional Director, USDI Bureau of Indian Affairs,
Western Regional Office

Date

Regional Director, USDI Bureau of Indian Affairs,
Navajo Regional Office

Date

Regional Director, USDI Bureau of Indian Affairs,
Southwest Regional Office

Date

Regional Director, USDI Bureau of Indian Affairs,
Northwest Regional Office

Date

Regional Director, USDI Fish and Wildlife
Service, Pacific Southwest Region, R8(CA and NV)

Date

Regional Director, USDI Fish and Wildlife
Service, Pacific Region, R1(OR, WA, ID and HI)

Date

Regional Director, USDI Fish and Wildlife
Service, Mountain and Prairie Region

Date

State Forester, Utah, Division of Forestry
Fire and State Lands

Date

Regional Director, USDI Bureau of Indian Affairs, Date
Northwest Regional Office

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Date

Regional Director, USDI Fish and Wildlife
Service, Mountain and Prairie Region

Date


State Forester, Utah, Division of Forestry,
Fire and State Lands

8/10/11
Date

Director, Department of Lands, Idaho

Date

National Park Service, Intermountain Region

Date

National Park Service, Pacific West Region

Date

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Intermountain Region

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Management, Utah

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State Director, USDI Bureau of Land
Management, Idaho

Date



State Director, USDI Bureau of Land
Management, Arizona

7/18/2011

Date

Regional Director, USDI Bureau of Indian Affairs, Date
Western Regional Office

Regional Director, USDI Bureau of Indian Affairs, Date
Navajo Regional Office

Regional Director, USDI Bureau of Indian Affairs, Date
Southwest Regional Office

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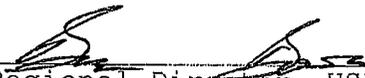
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Regional Forester, USDA Forest Service,
Intermountain Region Date

State Director, USDI Bureau of Land
Management, Utah Date

State Director, USDI Bureau of Land
Management, Idaho Date

State Director, USDI Bureau of Land
Management, Arizona Date



Regional Director, USDI Bureau of Indian Affairs, Date
Western Regional Office 7/18/11

Regional Director, USDI Bureau of Indian Affairs, Date
Navajo Regional Office

Regional Director, USDI Bureau of Indian Affairs, Date
Southwest Regional Office

Regional Director, USDI Bureau of Indian Affairs, Date
Northwest Regional Office

Regional Director, USDI Fish and Wildlife
Service, Pacific Southwest Region, R8 (CA and NV)

Date

Randall Emley for Robyn Thorson (DOA)
Regional Director, USDI Fish and Wildlife
Service, Pacific Region, R1 (OR, WA, ID and HI)

7/14/11
Date

Regional Director, USDI Fish and Wildlife
Service, Mountain and Prairie Region

Date

State Forester, Utah, Division of Forestry
Fire and State Lands

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Director, Department of Lands, Idaho

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National Park Service, Intermountain Region

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National Park Service, Pacific West Region

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Regional Director, USDI Bureau of Indian Affairs, Date
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Regional Director, USDI Fish and Wildlife
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Date

State Forester, Utah, Division of Forestry
Fire and State Lands

Date

Director, Department of Lands, Idaho

Date

National Park Service, Intermountain Region

Date

Christie Reed RDFMD
National Park Service, Pacific West Region

7/15/11
Date

Appendix A - CY 2011

\$117,948 Lease
\$7,000 Estimated Utilities
(\$57,855) Utah's estimated operating share
\$67,093 Equals USFS estimated obligation