



White Mountain National Forest Plant-A-Tree Program

What is the Plant-A-Tree Program?

The Plant-A-Tree Program provides a way for individuals and groups to have trees planted on national forests to memorialize loved ones or commemorate births, weddings, anniversaries, or other special events while helping to improve the environment. The U.S. Forest Service has established a special program to allow people to donate money toward planting trees on the National Forests. The minimum donation for receiving a Plant-A-Tree certificate is \$20. This suggested minimum donation provides for the purchase and planting of 10- 15 seedlings selected by the Forest Service. The Trees will not be individually identified by donor or recipient. This program qualifies as a charitable deduction for the Internal Revenue Service.

What do Donors and Recipients Receive?

The recipient receives a letter and a certificate suitable for framing recognizing the contribution made in their name to the Plant-A-Tree Program on the White Mountain National Forest. Space is available on the certificate to explain the reason for the commemorative event: birthday, retirement, wedding, in memory of, etc. The certificate indicates who the contribution was made by and is signed by an official from the U.S. Forest Service.

If requested, certificates can be sent to more than one person. If special wording is desired on the certificate, please let us know.

Donors will receive a letter of thanks along with a tax deductible receipt. Businesses may contribute as a group as long as their participation is non-commercial.

Where are the Trees Planted?

The trees are planted on general forest land. They will not be identified individually by donor or recipient. Trees planted by donations will be for a variety of reasons, such as recreation area development, wildlife habitat, and other multiple use purposes. The size and species of the trees planted will be appropriate to the site and will be at the discretion of the Forest Service. The contributor does not receive any guarantees on the future use of these trees and the trees are the property of the United States of America.

Can I Request a Plant-A-Tree Certificate Through the Mail?

Yes, we are happy to handle a Plant-A-Tree request by mail. All you need to do is write down the information and send it to us along with a check for at least \$20.00 **made payable to USDA Forest Service**, to the address below. We can also take your contributions by credit card, by telephone, just be sure to ask for the Administrative Support Clerk.

Please include the following information:

1. **What the donation is for:** in memory of someone who has passed away; in honor of someone for a special occasion such as a birthday, anniversary, wedding, retirement, other.
2. **Name of the gift recipient and the reason for donation:**
 - a. If the donation is to commemorate a special event we will need the person's name and address to mail them a certificate.
 - b. If the donation is in memory of someone who has passed away we will need the name and address of the friend or family member that should get the certificate.
3. **Donor's name and address:** so that we can send an acknowledgement letter to you letting you know that we received your donation and a receipt for your taxes; as well as letting the certificate recipient know who the contribution was made by. Please include a phone number in case we have questions or need clarification.

For more information contact us at:

USDA Forest Service
White Mountain National Forest
ATTN: Administrative Support Clerk
71 White Mountain Drive
Campton, NH 03223
603-536-6100