

# HOOSIER NATIONAL FOREST

## National Visitor Use Monitoring (NVUM)

### Vacancy Notice

*Temporary Full-Time Positions Not-To-Exceed 1 year*

#### Hoosier National Forest



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**The Forest:** The Hoosier National Forest encompasses over 200,000 acres in South Central Indiana stretching south from Bloomington to the Ohio River. The Forest is located within a two hour drive of Cincinnati, Ohio, Evansville and Indianapolis, Indiana, and Louisville, Kentucky. The Hoosier has land in nine counties starting just south of Bloomington, Indiana and stretching all the way to the Ohio River.

The Hoosier National Forest sits in the hills of Southern Indiana. The Forest provides a range of opportunities and resources for people to enjoy. The many recreation opportunities including camping, fishing, hiking, horseback riding, hunting, mountain bike riding, and viewing scenery. The only congressionally designated wilderness in Indiana, the 13,000 acre Charles C. Deam Wilderness provides opportunities for users desiring higher levels of solitude. In addition the Forest has over 265 miles of trails for hiking, biking, or horseback riding.

The Hoosier National Forest organization is non-traditional with emphasis on placing specialists closer to the ground. Certain Forest-level staff functions that traditionally reside in a Supervisor's Office work in a team environment and serve as District-level program managers. This serves to broaden District interdisciplinary teams and improve technology transfer, customer service, and quality of stewardship. We view the Districts as the backbone of the Forest Service organization and emphasize customer service at that level. Additional information about the Forest may be found at <http://www.fs.fed.us/r9/hoosier>.

The Hoosier National Forest is seeking qualified applicants to fill two full-time temporary not-to-exceed one-year positions, starting in October 2013 through September 2014.

The position is currently advertised in USAJOBS automated application system at [WWW.USAJOBS.GOV](http://WWW.USAJOBS.GOV) under the announcement number below. Two positions will be stationed in Bedford, IN and one position in Tell City, IN.

The purpose of this Outreach/Vacancy Notice is to inform prospective applicants of this opportunity. Anyone interested is encouraged to complete the attached Outreach Response Form, and also apply for the job separately in USAJobs. Please reply to this outreach and complete your application in USAJOBS **August 16, 2013.**

Primary Position Duties:

National Visitor Use Monitoring (NVUM) program: The two positions are assigned to the Hoosier National Forest and will have priority duties to assist with the National Visitor Use Monitoring project (NVUM). The NVUM duties are to collect recreation use information from visitors as they are leaving developed recreation sites or the general forest area. This will primarily be done through roadside and trailhead interviews at randomly selected sampled sites on specific dates. Information gathered in the interviews will be used to estimate the total number of visitors to the forest for one year.

NVUM duties are estimated to average of 5 or 6 days during a two-week pay period. Work days may include weekends, weekdays, and holidays and will be in accordance with a predetermined schedule. Some work days may be longer than 8 hours due to travel and set-up time. The work sites will be located across the Hoosier National Forest in southern Indiana with the reporting stations at either Bedford or Tell City, IN. Transportation will be provided by the Forest Service and applicants must be able to obtain a government driver's license.

The duties include conducting interviews with recreation users as they exit recreation areas or forest roads. The incumbent will be required to coordinate with the appropriate district recreation manager and locate the survey site, install a traffic counter, set up the interview pull-off with signs and traffic cones, conduct voluntary traffic stops, interview users, and record data required on the interview forms. The interviews will be conducted for a minimum of 6 hours beginning at scheduled times. The incumbent must be appropriately dressed (uniforms will be provided) and immediately recognizable as a Forest Service employee.

Successful applicants must be highly motivated, attentive to detail, and enthusiastic about working outside, in various terrains and weather conditions (rainy, snowy, cold, hot/humid, etc.) for 8-10 hours per day.

Applicants may have an opportunity to work in other aspects of recreation if there are not many interviews scheduled at certain times. Housing is not available. Transportation to and from the duty location is the responsibility of the incumbent. No public transportation is available.

**For position information applicants can contact:**

**Forest Wide:**

Nancy Myers (812) 547-9241 nmyers@fs.fed.us

Job Announcement Number: TEMPOCR-462-5-REC-DT

**<https://www.usajobs.gov/JobSearch/Search/GetRefineControlResults?Keyword=TEMPOCR-462-5-REC-DT&Location=&SelectedRadiusOption=20&AutoCompleteSelected=False&search.x=0&search.y=0>**

**HOW TO APPLY:** go to <https://www.usajobs.gov/>

Step 1 — Create a USAJOBS account (if you do not already have one). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, you will need to log into your USAJOBS account to check on the status of your application.

Step 2 — Create a resume with USAJOBS or upload a resume into your USAJOBS account profile. You may want to customize your resume to ensure it accurately depicts your duties and accomplishments as they pertain to the position for which you're applying. Include accurate information about the length of time you performed such duties as it is a key factor in determining whether or not you qualify for a specific grade. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the "How You Will Be Evaluated" section of the job announcement.

Step 3 — Search for the job announcement number or simply click on the provided hyperlink. Please read the entire announcement and all the instructions before you begin. Click "Apply Online" and follow the prompts to complete the "Occupational Questionnaire" and attach any additional documents that may be required. Make sure you select **Tell City or Bedford Indiana** as the location in order to apply for a job with the Hoosier National Forest.

You may update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and

click on "Application Status." Click on the position title, and then select "Update Application" to continue.

If you need assistance with navigating through the USAJOBS website, please visit:

[https://help.usajobs.gov/index.php/Main\\_Page](https://help.usajobs.gov/index.php/Main_Page)

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