

OUTREACH NOTICE
Zone Wide Announcement

REGION 4 – INTERMOUNTAIN REGION
FISHLAKE NATIONAL FOREST
FREMONT RIVER and BEAVER RANGER DISTRICTS

Job Title: FORESTRY TECHNICIAN (SALE ADMINISTRATION)

Series/Grade: GS-0462-10

Tour of Duty: Full Time - Permanent

Outreach Open Date: November 20, 2013 **Close Date:** December 20, 2013

The Fishlake National Forest in Utah will soon be filling two (2), GS-0462-10 Permanent Sale Administration Technician positions. Duty stations are located at the Beaver (Beaver, Utah) Ranger District and the Fremont River Ranger District (Loa, Utah).

This notification is being circulated to inform prospective applicants of this upcoming opportunity. Further information concerning the announcement will be made available to all respondents to this outreach. ***We anticipate posting these positions on USAJobs within a month of the outreach closing.***

Interested applicants should submit their application through USAJobs to the vacancy announcement will specify a duty location of Beaver, UT or Loa, UT. Individuals desiring further information should contact the persons listed below prior to the referral list being requested.

JOB SUMMARY:

A career with the Forest Service will challenge you to manage and care for more than 193 million acres of our nation's most magnificent lands, conduct research through a network of forest and range experiment stations and the Forest Products Laboratory, and provide assistance to State and private forestry agencies.

It's an awesome responsibility - but the rewards are as limitless as the views.

These are Timber Sale Administrators on the Fishlake National Forest. The incumbent functions as sale administrator on the most complex sales on the unit. These sales are identified as having a combination of three or more complexities.

Disabled veterans, candidates with 3 or more years of active duty military service, and candidates eligible for special hiring authorities may apply to the Merit Promotion

Announcement if they meet the criteria outlined in the announcement and submit supporting documentation.

KEY REQUIREMENTS

Must be U.S. Citizen to apply.

Males born after 12/31/59 must be registered with the Selective Service.

DUTIES:

Reviews contracts, preliminary logging plans, environment assessments, appraisal, and other sale related documentation to determine that all prerequisites to contract work are completed. Reviews plans and schedules with purchasers to assure understanding of conditions and responsibilities. Responsible for field inspection to ensure that control of purchaser operations are adequate. Documents findings for the sale record. Takes appropriate action to correct deficiencies, and assesses penalties when needed.

Reviews plans and schedules with purchasers to assure common understanding of conditions and responsibilities. Throughout the life of the sale, is responsible for continuing field inspection and control of purchaser's operations such as falling, skidding and yarding, loading, hauling, and all log accountability requirements. *

Coordinates sale administration duties with other unit activities. Coordinates activities relating to other resources areas as needed; ensures that resource monitoring is done in a timely manner.

QUALIFICATIONS REQUIRED:

You must possess the Basic Requirements identified below to be considered eligible for this position. Transcripts must be provided for qualifications based on education. Your application or resume must clearly show that you possess the appropriate experience requirements.

GS-10: One year of specialized experience equivalent to at least the next lower grade level (GS-09). Specialized experience is defined as experience that is typically in or related to the work of the position to be filled and has equipped you with the particular knowledge, skills and abilities to successfully perform the duties of the position. Examples of specialized experience that meet this requirement include: Administered timber sales with complex requirements and conditions; Advised purchaser's field representative of adequacy or inadequacy of operations and achieves compliance with contract terms; Coordinated sale administration duties with other unit timber and related activities.

To receive consideration for this position, you must meet all qualification requirements as of the closing date of the announcements.

Note:

At the GS-10 level one must obtain regional Sale Administrator (SA) certification. Obtaining certification entails at a minimum completing 20 hours of basic sale administration training, timber theft prevention training, and passing a written test on timber sale contract contents and interpretation. After one year of satisfactory performance demonstrating knowledge of safety in conducting inspections in difficult field conditions, administering timber sales that use different logging systems, and an understanding of resource protection, applicable laws, regulations, and standards and guidelines governing timber sale operations, there is the Regional Field Examination. Upon delegation by the Regional Forester the SA operates within her/ his delegated authority as defined by the Forest Contracting Officer. These duties are performed independently.

For Further Information:

If you are interested in this position please respond by emailing the attached form to Andrew Orlemann at (aorlemann@fs.fed.us) by December 20, 2013. If you have questions or need further information, contact Terry Holsclaw in Loa at 435-896-1612 or 435-895-1077 or Andrew Orlemann in Beaver at 435-896-1035. When the vacancy announcement becomes available those that have responded to this outreach will be notified and given the announcement number.

Fishlake National Forest Outreach Response Form

Title of Position: FORESTRY TECHNICIAN (SALE ADMINISTRATION)

Pay Plan, Series, Grade: GS-0462-10

Name: _____ Date: _____

E-Mail Address: _____ Phone Number: _____

Are you currently a Federal employee? YES ___ NO ___

IF YES: Current Agency and location: _____

Current Position, title/series/grade: _____

Type of Appointment: ___Permanent ___Term ___Temporary

If you are not a current permanent (career or career conditional) employee, indicate whether you are eligible for appointment under any of the following special authorities:

___Person With Disabilities ___Veterans Readjustment ___Former Peace Corps Volunteer

___Disabled Veteran w/30% Compensable Disability ___Student Career Experience Program

___Veterans Employment Opportunities Act of 1998 ___Other

Describe skill level and interest: