



PAYETTE NATIONAL FOREST

Supervisors Office—McCall

2014

Outreach Notice: Announcement of Job Vacancies

Candidates are encouraged to apply to any or all positions in which they might be interested. Make sure you read the job announcement thoroughly to ensure you are applying to the correct position vacancy.

The Payette Nat'l Forest is expecting to fill multiple positions for the 2014 season.

Most positions start in late May and last through September (with end date exceptions made for students). Dates will vary slightly based on the position to which you are hired.

All of these positions require physical exertion in rough terrain (except for the Office Automation Clerk). The work is performed outdoors in all weather conditions including rain, snow, and summer heat.

The Payette National Forest is headquartered in McCall, with District offices in Weiser, Council, New Meadows and McCall. Housing for some positions may be available.

Important Dates!
Applications will be reviewed starting in late February. Make sure to complete your application in USAJOBS in a timely manner!

Position Title	Pay/ Series	#	Contact
Office Automation Clerk	GS-0326-3/4	1	Jamie Parker jinparker@fs.fed.us
Engineering Equipment Operator	WG-5716-8	1	Rick Moore rlmoore01@fs.fed.us
Engineering Equipment Operator	WG-5716-10	1	Rick Moore rlmoore01@fs.fed.us
Initial Attack Dispatcher	GS-0462-4/5	3	Ann Nicholson annicholson@fs.fed.us
Logistics Dispatcher	GS-0462-5	1	Ann Nicholson annicholson@fs.fed.us
Biological Aid (Botany)	GS-0404-3/4	2	Alma Hanson ahanson01@fs.fed.us





For specific information pertaining to the job vacancies, please
contact the direct supervisors at the

Payette National Forest Supervisor's Office : (208) 634-0700

Jamie Parker 208-634-0739 Rick Moore 208-634-0420 Ann Nicholson 208-634-0396

Alma Hanson 208-634-0787

HOW TO APPLY: go to <https://www.usajobs.gov/>

Step 1—Create a USAJOBS account (if you do not already have one). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, you will need to log into your USAJOBS account to check on the status of your application.

Step 2 — Create a resume with USAJOBS or upload a resume into your USAJOBS account profile. You may want to customize your resume to ensure it accurately depicts your duties and accomplishments as they pertain to the position for which you're applying. Include accurate information about the length of time you performed such duties as it is a key factor in determining whether or not you qualify for a specific grade. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the "How You Will Be Evaluated" section of the job announcement).

Step 3 — Search for the job announcement number or simply click on the provided hyperlink. Please read the entire announcement and all the instructions before you begin. Click "Apply Online" and follow the prompts to complete the "Occupational Questionnaire" and attach any additional documents that may be required. Make sure you select the correct duty location for the job.

You may update your application or documents anytime while the announcement is open. Simply log into your USA-JOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

If you need assistance with navigating through the USAJOBS website, please visit: https://help.usajobs.gov/index.php/Main_Page

And to learn more about the Payette National Forest, go to <http://www.fs.usda.gov/payette>

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