

Humboldt- Toiyabe National Forest Bridgeport Ranger District



Fire Management Positions Outreach

All applications **MUST** be submitted by **01/02/2014** to be eligible

The Bridgeport Ranger District of the Humboldt Toiyabe National Forest is looking for a committed, hardworking, highly skilled workforce to manage wildfires and work in fuels management. The fire and aviation management program is very rewarding and requires talented and skilled people working safely as part of a team in a variety of specialized positions; including engine crews, fuels management, and fire prevention.

The Region 4 Fire Hire program has implemented to streamline the hiring process for permanent fire positions and provide consistent hiring throughout the Region. This hiring process assists the National Forests in the Intermountain Region (R4) to fill vacancies in an efficient and timely manner. **The unique feature of Fire Hire is the ability to immediately backfill positions that have been vacated.**

Included in this outreach are the announcement numbers for GS-0462-04/05 through GS-462-09 current permanent fire positions covered by the Open Continuous Rosters (OCRs). Apply to vacancy announcements via the "[USAJOBS](#)" webpage.

It is important that applicants understand, although a current position/ location may not be vacant, it could become vacant and filled during the selection period. Interested individuals should **apply to ALL positions and locations** where you would accept a job offer, whether the position(s) are currently vacant or not.

Contacts for vacancies:

| | | | | |
|------------------------------|---------------|----------------------|----------------------|--|
| David Easton | ALL POSITIONS | 760-932-5804 desk | 760-272-5375 cell | deaston@fs.fed.us |
| Mark Ingram | HELITACK | 760-932-7259 desk | 760-616-1520 cell | mingram@fs.fed.us |

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Current Vacancies:

| Position | Title | Location | Tour | Vacancy Announcement Number. Listed in USAJOBS under Vacancy Announcement | Contact |
|--------------------|---|----------------|-------|---|--|
| GS-0462-06 AFEO | Lead Forestry Technician (Fire Engine Operator) | Bridgeport, CA | 13/13 | OCR14-462-AFEO-6G OCR14-462-AFEO-6DP | David Easton 760-932-5804 |

Other Positions that may become vacant during the Fire Hire process;

| | | | | | |
|------------------|---|-----------------------------|-------|---|--|
| GS-0462-07/08 | Supv. Forestry Technician (Fire Engine Operator)/SFEO | Bridgeport, CA Topaz, CA | 18/8 | OCR14-462-SFEO(H)-7/8G OCR14-462-SFEO(H)-7/8DP | David Easton 760-932-5804 |
| GS-0462-07 | Forestry Technician (Fire Engine Operator)/FEO | Bridgeport, CA Topaz, CA | 13/13 | OCR14-462-FEO(H)-7G OCR14-462-FEO(H)-7DP | David Easton 760-932-5804 |
| GS-0462-06 | Forestry Technician (Fire Engine Operator) Engine Squad Leader/AFEO | Bridgeport, CA Topaz, CA | 13/13 | OCR14-462-AFEO-6G OCR14-462-AFEO-6DP | David Easton 760-932-5804 |
| GS-0462-04/05 | Forestry Technician Engine Senior Firefighter | Bridgeport, CA Topaz, CA | 13/13 | OCR14-462-ENGSRFF-4/5G OCR14-462-ENGSRFF-4/5DP | David Easton 760-932-5804 |
| GS-0462-05/06/07 | Forestry Technician (Prevention) | Bridgeport, CA Topaz, CA | 18/8 | OCR14-462-PREV-5/6/7G OCR14-462-PREV-5/6/7DP | David Easton 760-932-5804 |
| GS-0462-09 | Supervisory Forestry Technician (Helitack) /Helitack Manager | Bridgeport, CA | 18/8 | OCR14-462-HLTKMGR-9G OCR14-462-HLTKMGR-9DP | Mark Ingram 760-932-7259 |
| GS-0462-07/08 | Supervisory Forestry Technician (Helitack) /Assistant Manager | Bridgeport, CA | 18/8 | OCR14-462-HLTKASST-7/8G OCR14-462-HLTKASST-7/8DP | Mark Ingram 760-932-7259 |

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| | | | | | |
|---------------|---|----------------|-------|---|--|
| GS-0462-06/07 | Lead Forestry Technician (Helitack)/Helitack Squad Leader | Bridgeport, CA | 13/13 | OCR14-462-HLTKSQDLR-6/7G OCR14-462-HLTKSQDLR-6/7DP | Mark Ingram 760-932-7259 |
| GS-0462-04/05 | Forestry Technician (Helitack) /Helitack Senior Firefighter | Bridgeport, CA | 13/13 | OCR14-462-HLTKSRFF-4/5G OCR14-462-HLTKSRFF-4/5DP | Mark Ingram 760-932-7259 |

The Positions

Applications must be submitted through “[USAJOBS](https://www.usajobs.gov/)”. Each announcement has instructions on how to apply. Applicants are encouraged to apply for multiple locations, even if vacancies for certain locations are not listed as vacant, vacancies may occur during the hiring process and be filled at that time.

As the positions above are filled, other positions may become available. Please be sure to apply for all positions that you are interested in at all duty stations that you are interested in. **All positions have minimum standards (IFPM/FSPM) to meet and all requirements must be met at the time of hiring.**

USAJOBS Webpage: <https://www.usajobs.gov/>

For more R-4 Fire Hire information go to: <http://www.fs.usda.gov/main/r4/fire-aviation>

For more info on IFPM go to: <http://www.fs.fed.us/fire/management/ifpm/index.html>

All positions are Primary Fire Positions and the engine positions have a Commercial Driver’s License (CDL) requirement.

It is recommended that the candidate contact the listed supervisors for position information and consideration.

The Region

The Intermountain Region in Ogden, Utah provides administrative oversight and support to thirteen National Forests located in [Utah](#), [Nevada](#), eastern California, western Wyoming, and southern and central Idaho. The region covers 31,816,792 acres in the National Forest Systems. There are approximately 2200 permanent employees in Region 4.

The Forest

At over 6.3 million acres, the Humboldt-Toiyabe (H-T) is the largest National Forest in the contiguous United States. The Forest spans Nevada’s high elevation watersheds, with an additional one million acres of land in Eastern California, along the Sierra Front. The Forest consists of four distinct geographic areas, the Sierra Nevada, Central Nevada, Northeastern Nevada, and the Spring Mountains outside of Las Vegas. The Nevada portion of the Forest extends from the Oregon/Idaho border south to Las Vegas, and from California to Utah. The Forest administers 5.3 million acres in 12 of Nevada’s 17 counties; and one million acres in 7 California counties. For additional Forest information check out the H-T website at:

<http://www.fs.usda.gov/htnf/>

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The Bridgeport District

The Bridgeport Ranger District is located at the base of the Eastern High Sierras in eastern California and western Nevada. Encompassing over one million acres, the District is one of the largest in the continental U.S. and has an extremely complex and diverse resources and fire program.

The Community

The District office is located in Bridgeport, California, approximately 110 miles south of Reno. Bridgeport is situated amongst numerous large ranches and public lands at the north end of the Bridgeport Valley. It serves as the county seat for Mono County and has a population of approximately 800.

Despite the town's size, it is able to provide an array of services. There are one small grocery stores, a couple of convenience stores, one sporting goods stores, gift shops, several motels and restaurants, a bank, and Laundromat. Larger full service communities such as Mammoth Lakes, CA and Carson City, NV are 50 and 80 miles away respectively.

Public services in Bridgeport include: primary care/medical clinic, pre-school, K-8 school, high school, library, a county park with tennis courts and museum, county airstrip, Sheriff's Department, California Highway Patrol office, and three churches (Community, Baptist, and Catholic). CARE Flight out of Gardnerville and Reno, NV provide medevac for critical emergencies.

An average 1-2 bedroom apartment runs \$400-\$600 per month. An average three bedroom home rents for \$1000-1200+ per month or can be purchased for \$300,000-\$350,000+. Housing opportunities are limited, often with only a couple rentals and a handful of homes to purchase available at any one time. To assist employees with this situation, the District has three government homes that are available on a first come first serve basis as temporary quarters.

Despite its California address, Bridgeport has four distinct seasons. With the town proper sitting at about 6700' in elevation, summer temps range from night time lows of 30-40 to delightful day time highs of 80+. Winter comes in all its glory. Temperatures can reach 20 to 30 below zero at times, but day time temps warm up significantly. Although snow depths in the surrounding mountains reach several feet, town rarely has more than a foot or two. And one thing you can always count on at any time of year is plenty of sun and blue skies.

Recreational Activities

The Bridgeport area is a recreation enthusiast's dream. Yosemite National Park abuts a portion of the district to the southwest, and is within a 2 hour's drive from downtown Bridgeport. Great developed skiing is about 2 hours away at Mammoth Mountain to the south. Tahoe Lake is within an hour's drive to the northwest and hosts a full range of destination resort activities. There are also bountiful opportunities for undeveloped skiing, hiking, camping, backpacking, boating, wind surfing, horseback riding, hunting and fly fishing.

Fire Program

The Bridgeport District Office is located in Bridgeport, California with an Interagency Fire Station in Topaz, California. The fire program consists of a Fire Management Officer, Assistant Fire Management Officer, Fire Operations Specialist, Fuels Officer, two Type 6 engines, one Type 4 Engine, two Fire Prevention Technicians, and a Type III Interagency Helitack Crew.

Humboldt- Toiyabe National Forest

Bridgeport Ranger District

The eastern portion of the district consists of elevations of 4000' to 7000' with typical Great Basin fuel coverage of sagebrush and pinion /juniper. The western portion of the district follows the eastern Sierra Nevada Front, with elevations to 12,000', with fuels being sub alpine and mixed conifers.

The district averages 30+ fires per year. The district works in an Inter-agency relationship with the following: Mono County, CA, Douglas, Lyon and Mineral Counties in Nevada, US Marine Corp Fire, Bishop and Carson City BLM, and the Inyo National Forest.

How to Apply

You can apply for any of these positions on the open & continuous announcements at "USAJOBS" by the application closing date. If you are interested, you must submit your application before the January 02, 2014 (EST) closing date. **All applicants must attach a current copy of their IQCS Master Record to their application. Applicants will need to pick Topaz and/ or Bridgeport, CA to identify the duty location related to the positions you are interested in.** Through the announcement you will be instructed to electronically attach additional information (e.g.; resume, SF-50, training documentation/ certificates, college transcripts, etc.)

The Process and Timeline

December 2, 2013

Managers will be sending outreach announcements out on their vacant positions. It is highly recommend that candidates make contact with supervisors of these positions to discuss their interest in the jobs. The outreach map will give you lists of all current fire hire vacancies in the Region and lists of all GS4-GS9 fire positions in the Region.

January 2, 2014

Applications must be submitted through eRecruit hiring services. **Applicants must attach a copy of their IQCS Master Record or equivalent that will show they meet the IFPM requirements for the job.** Applicants are encouraged to apply for multiple locations, but only locations that they would accept a job at. You should apply for any position that you would be willing to accept even if it isn't vacant at the beginning of fire hire. The position could become vacant during hiring week and it will be filled in the backfill process at that time.

February 10-21, 2014

Beginning February 4 we will go over the applications and send out reference checks to applicant supervisors. The reference forms have to be back by February 14. Reference forms will be available on this page for the supervisor to send in if they won't be available during this time or if they would like to get them completed ahead of time.

February 24-28, 2014

Subject Matter Experts (SME) will meet to level applications per the R4 fire hire leveling criteria.

March 03-07, 2014

Representatives from each forest will make recommendations for hiring. Applicants selected this week will be notified by a Forest Recommending Official by phone. Human Resource Management will notify applicants not selected either electronically or via email

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April 14, 2014 - First Effective Date

This is the first possible starting date (excluding drug testing, transfer of station, and less than Permanent Full Time appointments). This date may be negotiated with supervisor.

Forest Service – Fire Program Management (FS-FPM) qualifications must be met by October 1, 2013.

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Outreach Notice Form

If you are interested in these positions, please complete the Outreach Form on the following page.

Fire Management Positions Outreach Form

Yes, I am interested in the following position(s):

| |
|---------------------------------------|
| Position Title/Series/Grade: |
| |
| Location: |
| |
| PERSONAL INFORMATION: |
| Name: |
| |
| Address: |
| |
| |
| E-mail: |
| |
| Phone: |
| |
| Current title/series/grade: |
| |
| Are you currently a Federal employee? |
| |
| IF YES, current Agency and location: |
| |

Please email the completed outreach form: David Easton at deaston@fs.fed.us

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Application Instructions:

Please read the entire announcement and all the instructions before you begin.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of this announcement (January 2, 2014).

Step1 – Create a USAJOBS account (if you do not already have one) at www.usajobs.gov. It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

Step 2 - Create a Resume with USAJOBS or upload a Resume into your USAJOBS account. You may want to customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

Step 3 - Click "Apply Online" and follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required.

You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

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REQUIRED DOCUMENTS:

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, illegible fax transmissions, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

1. Resume that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications **(including IQCS Master Record).**

2. College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected; an official college transcript will be required.

3. DD-214 (Member 4 Copy) and/or SF-15 Application for 10-point Veteran Preference if claiming Veterans' Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.

4. SF-50 Notification of Personnel Action if you are a current or former Federal employee that will verify your federal status, position title, series and grade. FSA County employees must provide the most recent Notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status. Also provide the SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher.

5. Annual Performance Appraisal if you are a current Federal employee. Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.

6. Certification of Disability if you are eligible for appointment based on a disability under the Schedule A hiring authority. This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government agency that issues or provides disability benefits. The certification must verify the

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applicant has a severe disability, is eligible under a Schedule A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at:

<https://www.opm.gov/disability/appempl.asp>.

7. If you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority, submit proof of eligibility.

8. CTAP/ICTAP documentation if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

NOTE: If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.

Please remember to submit a copy of your IQCS Master Record when applying to any of these announcements!!!

AGENCY CONTACT INFO:

HRM Contact Center

Phone: 877-372-7248 Option 2

Fax: 866-338-3718

TDD: 800-877-8339

Email: fsjobs@fs.fed.us