

**Prospectus for Campground and
Related Granger-Thye Concessions
Mark Twain National Forest**

**U.S. DEPARTMENT OF AGRICULTURE
Forest Service**

RECREATION FACILITIES

**Cobb Ridge Recreation Area: Ava Unit of the Ava/Cassville/Willow Springs
Ranger District**

Greer Crossing Recreation Area: Eleven Point Ranger District

**Lane Spring Recreation Area: Rolla Unit of the Houston/Rolla/Cedar Creek
Ranger District**

Loggers Lake Recreation Area: Salem Ranger District

**Marble Creek Recreation Area: Fredericktown Unit of the Potosi/Fredericktown
Ranger District**

Markham Springs Recreation Area: Poplar Bluff Ranger District

**North Fork Recreation Area: Willow Unit of the Ava/Cassville/Willow Springs
Ranger District**

**Red Bluff Recreation Area: Potosi Unit of the Potosi/Fredericktown Ranger
District**

Sinking Creek Cabin on the Eleven Point Ranger District

Watercress Recreation Area on Eleven Point Ranger District

USDA Forest Service
MARK TWAIN NATIONAL FOREST

December 17, 2013

Submittals due by 4:30PM (CST) Wednesday, January 29, 2014

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“Cleaning Recreation Sites: (USDA-Forest Service)

“In Depth Design and Maintenance Manual for Vault Toilets” (USDA-Forest Service)

I. Business Opportunity

A. Introduction

This prospectus is being issued to solicit applications for a concession campground special use permit. A permit or permits to provide high-quality public service in the operation and maintenance of Government-owned recreation facilities located on the Ava/Cassville/Willow Springs, Eleven Point, Houston/ Rolla/Cedar Creek, Poplar Bluff, Potosi/Fredericktown and Salem Ranger Districts, Mark Twain National Forest, will be issued. The permit or permits will include one or more of the following developed recreation sites:

<u>Recreation Site Name</u>	<u>Location of Description</u>
• Cobb Ridge Recreation Area	Appendix 1
• Greer Crossing Recreation Area	Appendix 2
• Lane Spring Recreation Area	Appendix 3
• Loggers Lake Recreation Area	Appendix 4
• Marble Creek Recreation Area	Appendix 5
• Markham Springs Recreation Area	Appendix 6
• North Fork Recreation Area	Appendix 7
• Red Bluff Recreation Area	Appendix 8
• Sinkin Creek Cabin	Appendix 9
• Watercress Recreation Area	Appendix 10

Of these areas, only Red Bluff was operated under a concession permit in 2013. None of the recreation areas are currently under a concession permit. None of them other than Red Bluff and Marble Creek have been operated by concessionaires at any time during the 2006 – 2013 recreation use seasons. See area-specific appendix listed above for detailed information about each area.

Information about each of the recreation areas other than Sinking Creek Cabin can also be obtained from the forest website: www.fs.usda.gov/mtnf

Many of these areas are located on lakes or rivers, and recreationists using these sites participate in activities on or in the water. While we do not restrict visitors from swimming or wading in most of these waters, MTNF currently does **NOT manage** for swimming at any recreation area on the forest other than Council Bluff/Chapel Hill Beach. Concessionaires wishing to feature swimming at other sites will be responsible for placing and maintaining required signs and markers, testing the water, and other needed management actions.

The authorized officer for this entire business opportunity is the Forest Supervisor for the Mark Twain National Forest, William B. Nightingale, 401 Fairgrounds Rd, Rolla, MO 65401. Individual permits that cover areas on just one ranger district will be issued under the authority of that district ranger.

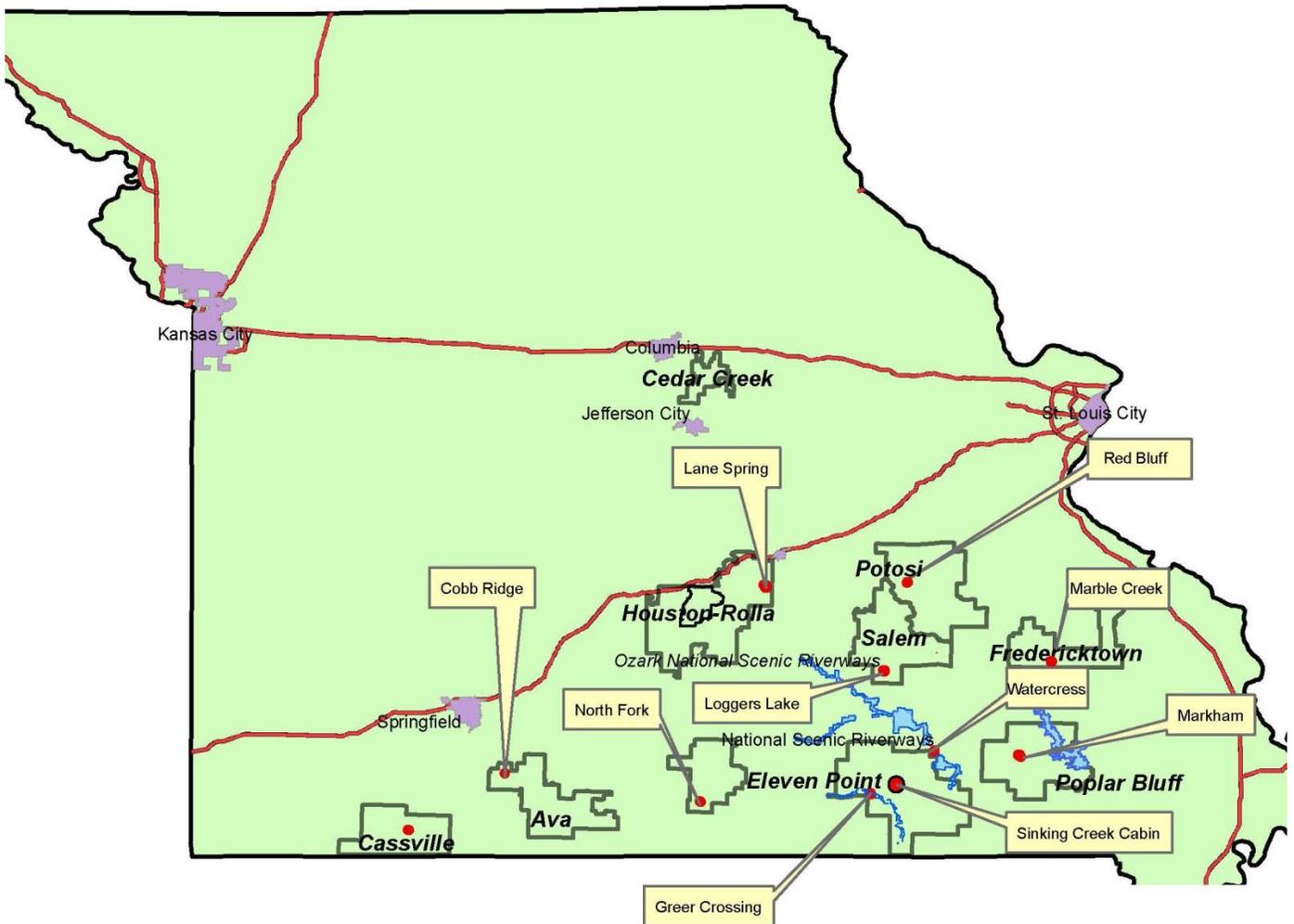
B. Area Description

The recreation areas included in this prospectus are all within the 1.5 million-acre Mark Twain National Forest. Located in southern Missouri, the Mark Twain is crisscrossed by rivers and streams, some fed by some of the largest springs in the country. The Forest extends from the St. Francois Mountains in southeast Missouri across the foothills and plateaus of the Ozarks to more rugged mountains in the southwest. The Mark Twain, as all national forests, is managed for a

variety of interests, including outdoor recreation, range, timber, wilderness, minerals, watershed and habitat for fish and wildlife. Managing for multiple use distinguishes national forests from national parks. (National parks are managed with more emphasis on preservation of resources and on public uses compatible with that mission). The main values of the Mark Twain National Forest focus on ecology, aesthetics, wildlife and recreation. The Mark Twain has hundreds of thousands of acres of timberland, lush grazing lands, active commercial mines and over 650 species of wildlife. Clear lakes and free-flowing streams have healthy populations of fish.

Access To The Forest

A network of three major interstate highways funnels people into the Forest. These include: I-44, passing through the forest in a northeast/southwest direction, I-55 carries north-south traffic just east of the forest, and I-70, a major east-west route just north of the forest. The nearest full service airports are located in St. Louis, MO and Springfield, MO.



Map 1 Mark Twain National Forest Vicinity Map showing district land units containing the recreation sites

Market and Visitors

The primary market area for the Forest includes the following urban areas within a 3-hour drive of one or more of the available recreation areas:

CITY	POPULATION
Kansas City, MO	(447,000 in city, 668,000 in county)
St. Louis, MO	(400,000 in city, 994,000 in county)
Wichita, KS	(358,000 in city, 483,000 in county)
Springfield, MO	(152,000 in city, 267,000 in county)
Kansas City, KS	(144,000 in city, 154,000 in county)
Columbia, MO	(94,000 in city, 154,000 in county)
Joplin, MO	(48,000 in city, 117,000 in county)

Major metropolitan areas such as Chicago, Cincinnati, Columbus, Memphis, Tulsa, Oklahoma City, and Little Rock are a leisurely day's drive away. In fact, nearly one quarter of the nation's population lives within a day's drive of the Forest.

The market area for the sites covers a broad area encompassing southern Missouri and northern Arkansas. The recreation areas provide a variety of outdoor recreation experiences within the scenic Ozarks Region ranging from hiking and fishing to swimming and boating, camping and motorized trail riding.

The National Visitor Use Monitoring (NVUM) program provides reliable information about recreation visitors to national forest system managed lands at the national, regional, and forest level. The study conducted on the Mark Twain National Forest in 2008 (figures from the 2013 survey have not been compiled yet) found that there were approximately 700,000 separate visits to the Mark Twain National Forest and that those visits were to 874,000 separate recreation sites, including 145,000 visits to day use developed sites and 37,000 visits to overnight developed sites. Over 50% of the forest visitors travel less than 25 miles to recreate on the forest, and another 25% travel between 25 and 100 miles. Despite the local nature of the visiting population, there are only a modest number of frequent visitors. About 14 percent (1 of every seven) of all visits are made by people who visit more than 50 times per year. Over 45 percent of the visits are made by people who visit at most 5 times per year.

The average national forest visit length of stay and average site visit length of stay by site type on the Mark Twain is displayed in the table below. Since the average values may be influenced by a few people staying a very long time, the median value is also shown. Most visits to the Mark Twain are day visits. The average visit lasts less than 17 hours; over half of the visits to this forest last less than 4 hours. Approximately 14 percent of the visits involve recreating at more than one location on the forest.

Visit duration on Mark Twain National Forest (FY 2008)

Visit Type	Average Duration (hours)	Median Duration (hours)
National Forest Visit	16.4	3.5

Visit Type	Average Duration (hours)	Median Duration (hours)
Site Visit	11.0	3.6
Day Use Developed	2.1	1.3
Overnight Use Developed	43.8	42.3
Undeveloped Areas	10.9	4.8
Designated Wilderness	11.6	5.5

C. Description of Developed Recreation Sites and Facilities

Each of the ten Developed Recreation Sites is identified on the vicinity map on page 5. Complete descriptions are found in appendices 1-10.

D. Government-Furnished Property

The Forest Service will provide certain property in conjunction with the concession campground special use permit (*see* Appendix describing each individual recreation area at the end of the prospectus). Included in the appendix is a description of the facilities, the quantity and/or size of the applicable property, and other notes about the facilities.

E. Government-Furnished Supplies

The Forest Service will not furnish any supplies for day-to-day operation of the concession. Government-furnished supplies will be limited to those necessary for programmatic consistency, including:

- Forms to report use and revenue (unless the permit holder chooses to utilize their own forms containing at least all the required information).
- Comment cards or response forms to be handed out or otherwise made available to the general public, including recreationists utilizing the permitted site.
- Mark Twain Forest Season Day Use Passes to be sold at all day use fee areas.
- A copy of the Forest Service publications, “Cleaning Recreation Sites,” “In-Depth Design and Maintenance Manual for Vault Toilets,” and “Vault Toilet Pumping Contract Specifications and Guidelines for Preparing Contracts.”
- Pending adequate funding, forestwide pamphlets and other National Forest publications.
- Title VI (non-discrimination) signs.
- Unused items furnished by the Forest Service remain the property of the Forest Service and upon completion or termination of the permit, must be returned to the Forest Service.
- Water quality sampling kits, for all sites where chlorinators are in use, and daily chlorine residual monitoring is required. (Cobb Ridge, North Fork, Red Bluff, plus any other site where it is required during the life of the permit).
- Other equipment, materials, and supplies may be provided, ONLY IF the applicant’s proposal specifically states a need for that to be provided, and it is agreed to by the Forest.

Specifying in the application that the Forest Service must provide additional equipment may result in a lower score in the permit holder selection process.

F. Utilities and Waste Management

Certain utilities and infrastructure exist for the developed recreation sites identified in this prospectus. The permit holder will be responsible for securing, managing, and paying for these utilities, unless otherwise clearly specified in the proposal. Applicants should contact current service providers to obtain estimated costs for the utilities. Those providers are listed in the site specific appendices. **Please address each of these utilities in your proposal.** These utilities include:

Electrical – The permit holder will pay the cost of electricity used during their operating season. As a part of their bid, they may choose to pay for year-round service even if they only operate the recreation site part of the year. The permit holder will be responsible for the transfer of accounts and the initial deposit and connection fees if they elect to have the utilities in their name and to pay the utility company directly. **If meters are shut off or transferred back to the Forest for the period outside the permit holder’s operating season, the permit holder will pay all disconnect and/or reconnection fees.**

Telephone – The permit holder will pay the cost of commercial and residential service as well as pay telephone line service, if they desire those services. (Reliable communications are required, but you may not choose to use telephone lines to provide this service.) Pending approval of the Forest Service, some telephone lines may be put on hold during the non-use season. The permit holder will be responsible for the transfer of accounts and the initial deposit and disconnect fees. Not all sites have service available for cellular telephones, so landlines or satellite service may be needed to provide communications at the recreation area.

Water – The permit holder will be responsible for maintaining the above ground water system components. The permit holder will be responsible for conducting **daily** residual chlorine monitoring and maintaining the testing log at all facilities that may have a chlorinator system in operation at any time during the life of the permit. Sites that currently have chlorinators in place are:

- Cobb Ridge
- North Fork
- Red Bluff

Garbage – Permit holder shall be responsible for assuring that garbage does not exceed capacity of the containers (dumpsters, cans, etc.) and for keeping garbage locations clean and free from objectionable odors. This will require removal from the areas on at least a weekly basis throughout the main recreation season, and more frequently on busy weekends and/or holidays, unless the permit holder designates the area Pack-In/Pack-Out. The permit holder may choose to designate the area Pack-In/Pack-Out for just a portion of the year (such as before May or after September), and provide garbage service during the main season. The permit holder will remove or pay for the removal of garbage and transportation to and deposition of the garbage in a transfer station or sanitary landfill, unless the proposal clearly states that such removal is the responsibility of the Forest Service. If the proponent does not propose to take full responsibility for garbage disposal, the proposal must clearly state the intended responsibilities of the permit holder and the Forest Service for such garbage removal.

Liquid and Solid Waste Disposal (Sewage) - All vault toilet pumping will be a part of the bid package, and will be the responsibility of the concessionaire unless it is clearly stated in the proposal that the Forest Service is to retain responsibility for financing such service. Whether the proposal specifies that it is the responsibility of the permit holder or the Forest Service will be considered in the permit holder selection process. If the Forest Service retains responsibility for pumping of the vaults, it will be the responsibility of the permit holder to notify the Forest **at least 2** weeks before the vaults need to be pumped. The Forest Service will be responsible for maintenance of the sewage system in those sites that have sewage treatment (Cobb Ridge and Markham Springs). The permit holder will assist with day to day operations; and notify the Forest Service immediately of any problems with these systems. Watercess is connected to the city sewer system, and the permit holder will be responsible for payment of sewage fees. The Forest Service will continue to be responsible for maintenance of all federally owned components of this system.

II. Forest Service Concession Programs and Policies

Government-owned concessions are authorized by special use permits issued under Section 7 of the Granger-Thye (GT) Act, 16 U.S.C. 580d, and implementing regulations at 36 CFR Part 251, Subpart B. In addition, there are certain Forest Service programs and policies that apply to campground concession. All applications must be consistent with these requirements.

A. National Recreation Reservation Service (NRRS)

The Mark Twain National Forest participates in the NRRS, which provides nationwide, toll-free telephone and internet reservations for single-family or group camping sites, rental cabins, and other recreational facilities. Visitors pay the camping fee at the time they make a reservation, and no fees are collected at the site (although the permit holder may allow occupancy of any site in the NRSS that is unreserved and charge on site for that use). The current NRRS contractor is ReserveAmerica, 40 South St., Ballston Spa, New York 12020. Contact information for the NRSS follows. You may view the listings for these sites at www.recreation.gov.

John Cameron, Region 9 NRRS Coordinator &
Forest Service Contracting Officer's Technical Representative
Telephone: (850) 523-8589,
Email: jhcameron@fs.fed.us

ReserveAmerica Inc.
2480 Meadowvale Boulevard, Suite 120
Mississauga, Ontario
Canada L5N 8M6
Inventory Help Desk: (877) 345-6777
Customer Service: (888) 448-1474
Email: nrrs-inventory@reserveamerica.com
Facsimile: (888) 742-5520

The NRRS is the only authorized reservation system for Forest Service developed recreation sites, including campgrounds, cabins, and group use areas. The Forest Service contract for the NRRS prohibits campground concession permit holders from using any other reservation system, establishing their own reservation system, or reserving campsites other than through the NRRS. Applicants may recommend adding sites to or deleting sites from the NRRS or changing the number of sites that may be reserved, the minimum number of days per reservation, or the location of sites that may be reserved. The permit holder also may make these recommendations during the term of the permit. The authorized officer will decide whether to accept or reject the recommendations.

Under the NRRS, the following guidelines must be followed, unless there are compelling operational reasons:

1. For each developed recreation area included in the NRRS, at least 60 percent of the units must be available for reservations. The rest of the units may be occupied on a first-come, first-served basis.

- Reservation windows vary by type of site and are as follows:
Individual campsites: from 240 to a maximum of 4 days prior to arrival date.
Group use areas: from 360 to maximum of 4 days prior to arrival date.
The permit holder **may** elect to have reservations taken up until 1-2 days prior to arrival date.

2. When the NRRS is utilized, the permit holder is responsible for on-site administration and will be required to:

- Obtain daily arrival reports (DARs) from the NRRS contractor each morning by establishing at least one central facsimile location, email address, or other means of obtaining and distributing DARs. Contact Ranger District to discuss options for each individual recreation area.
- Develop a system for posting reservations at the sites so other visitors know which units are reserved.
- Post and hold reserved sites for 24 hours. Signs and placards may be available through the NRRS.
- Ensure that the party with the reservation is the party using the site.
- Resolve any disputes over the use of reserved sites by drop-in campers.
- Verify that visitors holding a Golden Age Passport, Senior Pass, Access Pass or Golden Access Passport or the America the Beautiful–National Parks and Federal Recreational Lands Pass (ATB Pass) are authorized under the Federal Lands Recreation Enhancement Act (REA), 16 U.S.C. 16 U.S.C. 6801-6814, before giving the discount on fees for those passes (*see* section II.B).
- Develop inventory data for sites being added to the NRRS, and update data for sites currently in the NRRS (including fees charged the public and temporary site closures). Submit data to the NRRS at least annually for data updates.
- Communicate to the NRRS and the Forest Service district representative any emergency closures or other relevant operational changes as they occur.
- Approve customer refunds as appropriate, and process them through the NRRS. NRRS refund policies can be found at <http://www.reserveusa.com/jsp/homepage.jsp?goto=/home/policies.html>.

Because reservations can be made up to a year in advance for group sites and up to 240 days in advance for family sites, the NRRS is currently accepting reservations for the 2014 operating season. Fees received by the NRRS for reservations after December 31, 2013, will be held by the Forest Service and distributed following issuance of a special use permit to the successful applicant. In the final year of the permit, fees will be held in the same manner until a new permit is issued. The permit holder will honor reservations made prior to issuance of the permit at the price in effect when the reservations were made.

B. Federal Recreation Pass Programs

The permit holder must provide a 50 percent discount on recreation fees charged under Federal Lands Recreation Enhancement Act (REA) at developed recreation sites covered by this prospectus to holders of Golden Age and Golden Access Passports, as well as holders of the Interagency Senior and Access Passes.

Specifically, holders of these passes are entitled to a 50 percent discount on the fee for a single campsite or cabin occupied by the pass holders. The pass holders are not entitled to a discount on the fee for a double or a multiple-family campsite, cabin, or group use area or any additional campsites occupied by those accompanying the pass holders. The 50 percent campsite discount does not include utility, water, or any other hookup fees.

Any loss of fee revenue from honoring the passes should be factored into applicants' bids.

The permit holder will not be required to offer discounts **on camping** to holders of the Annual, Military, or Volunteer Pass, but may choose to do so.

Standard Amenity Recreation Fee Sites Under REA. Current holders of Golden Age Passport, Senior Pass, Access Pass or Golden Access Passport, or the America the Beautiful–National Parks and Federal Recreational Lands Passes (ATB Pass) as well as holders of the annual Military Pass or Volunteer Passes are exempt from paying standard amenity fees at sites operated by the Forest Service. Concessionaires are not required to accept these passes. In the past, most concessionaires have offered a 50% discount of day use fees to holders of senior or access passes. **Applicants should address their policy toward these passes for standard amenity/day use fees in their proposal.** For more information about recreation fees, see www.fs.us/passespermits/rec-fee.shtml.

Annual Day Use Pass. In addition to the daily use fees, all Mark Twain National Forest recreation area permit holders will be required to offer an annual pass for day use fees at a price of \$20.00. Permit holders will honor this season pass at their areas whether or not that particular pass was sold by them. The Forest Service will supply permit holders with the Mark Twain National Forest Season Day Use Pass, or they can provide one of their own design. Changes in season pass prices can only be made by the Forest Service.

The Forest Service will also sell this annual pass throughout the year at all administrative offices, and may make them available at campgrounds that we operate.

All revenue from passes sold by the permit holder will be retained by the permit holder, and included in their revenue reports and fee calculations. Since the total value of passes sold at all Forest Service administrative offices and Forest Service operated campgrounds combined has been less than \$250 each of the past 10 years, and the Forest Service still manages certain developed recreation areas throughout the operating season that are fee sites and where these passes are used, revenues from those sales made at Forest offices will be retained by the Forest Service. Annual passes have contributed more than \$500 of the revenue at some concession-operated sites in the past, such as Silver Mines Recreation Area.

Standard amenity day use fees area currently charged at these areas that are included in this prospectus:

- Lane Spring Recreation Area
- Loggers Lake Recreation Area
- Marble Creek Recreation Area
- Markham Springs Recreation Area

- North Fork Recreation Area
- Red Bluff Recreation Area

The concessionaire may wish to add standard amenity fees at Greer Crossing and Watercress Recreation Areas; Cobb Ridge does not have facilities for day use: day use activities take place at the nearby Camp Ridge and KC Pavilion areas.

C. Camp Stamps

Camp stamps must be honored at their face value and submitted to the authorized officer for reimbursement. (No camp stamps have been redeemed on MTNF within the past 15 years).

D. Site Closures

The Forest Service reserves the right to close all or a portion of any area in this prospectus for repair; construction or renovation; floods or threats of flooding, snow, extreme fire danger, or other natural events; wildlife protection; or risks to public health and safety. The Forest Service shall not be liable to the permit holder for lost revenue, operating costs, or any other losses resulting from these closures. However, for fee calculation purposes, the permit shall be placed in non-use status as provided by FSH 2709.11, section 31.23.

E. Administrative Use

If the Forest Service requires the permit holder to provide a service for the agency, the permit holder will be compensated for that use.

F. Applicable Forest Orders

Forest Orders may be issued to address a variety of management concerns on a particular forest. Current orders related to the offering are identified in Appendix 11. These may be amended or modified, and additional applicable forest orders may be issued in the future.

G. Fee Tickets and Compilation of Use and Revenue Data

The permit holder must provide fee tickets or fee envelopes to visitors that include at least the following information:

- The site number and total amount paid.
- The date of issuance and number of days/nights paid for.
- If a pass is used, the pass number and type of pass.
- The number of people in the group.
- The number of vehicles and their license plate numbers and state.

The permit holder must provide use and revenue data to the Forest Service (*see* Appendix 12 of the prospectus for a sample use report). Use reports must be completed monthly and at the end of the operating season for each developed recreation site, provided that when the holder performs GT fee offset work in lieu of paying the land use fee in cash, use reports may be submitted quarterly, rather than monthly. At a minimum, monthly and year-end use reports must include:

- The total number of electric and non-electric single, double, and group units occupied based on daily counts.
- The total number of people based on daily counts.
- Total recreation fee revenue, by day use and overnight use.
- Total fee revenue for other goods and services.
- The total number of Camp Stamps collected.
- The total number of passes used.

- Total number of annual day use passes sold.

In addition, year-end use reports must include:

- Total fee revenue collected under the NRRS.
- Total taxes paid.
- Total gross revenue.
- Total net revenue.

H. Customer Service Comment Cards

The permit holder must offer or provide a customer service comment card to visitors at each developed recreation site (*see* Appendix 13 of the prospectus).

I. Performance Evaluations

At a minimum, the Forest Service will perform a year-end performance evaluation within four months of the close of the operating season (*see* Appendix 14 of the prospectus). An unsatisfactory rating may be cause for suspension or revocation of the special use permit. Sustained satisfactory performance is required for a permit extension.

J. Accessibility

The Architectural Barriers Act of 1968 (ABA) and Section 504 of the Rehabilitation Act of 1973 require new or altered facilities to be accessible, with few exceptions. Some facilities are subject to the ABA and the Americans with Disabilities Act (ADA). The Forest Service Outdoor Recreation Accessibility Guidelines (FSORAG). The FSORAG addresses types of recreational facilities, including developed recreation sites that are not covered by ADA/ABA Accessibility Guidelines.

Any Government maintenance, reconditioning, renovation, or improvement must meet ADA/ABA Accessibility Guidelines, where applicable, as well as the FSORAG.

The FSORAG and the ADA/ABA Accessibility Guidelines are posted on the Forest Service's website at <http://www.fs.fed.us/recreation/programs/accessibility>. Questions regarding the ADA/ABA and FSORAG may be referred to the accessibility coordinator for the local National Forest, Marge VanPraag on the Poplar Bluff Ranger District by telephone: 573-785-1870 x5735554127 or mvanpraag@fs.fed.us.

The permit holder is responsible for ensuring effective communication with visitors with disabilities, including persons with impaired vision or hearing, so that all visitors may obtain information on accessible services, activities, and facilities.

K. Camping Unit Capacity

Number of Vehicles per Camping Unit

A single-family camping unit will usually accommodate two vehicles. A "vehicle" is defined as any motorized conveyance, except that for purposes of vehicular capacity, two motorcycles are considered one vehicle. Additional vehicles may be allowed at a camping unit, if the camping unit can safely accommodate them. When extra vehicles are allowed, an extra fee of up to 50 percent of the camping unit fee may be charged for each extra vehicle. If an extra vehicle exceeds the camping unit capacity (i.e., the extra vehicle causes a safety hazard or resource damage), the customer may be required to pay for an additional camping unit or park in an overflow parking area, if available. One towed vehicle per single camping unit will be allowed for no extra charge if it can

be parked completely on the surfaced area and does not create a safety hazard. Examples of towed vehicles include a boat trailer, camper, ATV trailer, or a car towed by a motor home. A double campsite can have twice as many people and vehicles, providing the vehicles fit within the space provided. Site capacities for each recreation area are listed in the site specific appendices.

L. Stay Limit

The Permit Holder may waive the 14 day maximum length of stay requirement when there are no prior reservations for the site and comparable sites are available. **Maximum length of stay to be allowed should be addressed in the operating plan. If it is permitted, the current and projected high fuel prices and tight economy may encourage campers to leave their camping equipment in one location for a month at a time, or even for a season, though they only occupy such facilities on weekends. Extending or waiving the maximum stay regulations, coupled with a long-term pricing strategy, may improve campground occupancy and site profitability.**

M. Fees Charged to the Public

The permit holder may charge the public fees only to the extent that the Forest Service can charge recreation fees under the Recreation Enhancement Act (REA). All recreation fees must be specified per developed recreation site. The holder must honor the proposed pricing through the first full operating season. Thereafter, the holder may propose price adjustments with justification. If more services are being offered during one part of the season than during other parts of the season, the applicant may wish to consider differential pricing (such as a \$2/night reduction when drinking water and trash disposal are not available).

Permit holders may **not** charge for any of the following:

- Solely for parking, undesignated parking, or picnicking along roads or trail sides.
- General access, unless specifically authorized by REA.
- Dispersed areas with low or no investment, unless specifically authorized by REA.
- Persons who are driving through, walking through, boating through, horseback riding through, or hiking through NFS lands without using the recreational facilities and services for which a fee is charged.
- Camping at undeveloped sites that do not provide the minimum number of facilities and services prescribed by REA.
- Use of overlooks or scenic pullouts.
- Travel by private, noncommercial vehicle over any national parkway or any road or highway in the Federal-aid System that is commonly used by the public as a means of travel between two places, either or both of which are outside an area in which recreation fees are charged.
- Travel by private, noncommercial vehicle, boat, or aircraft over any road, highway, waterway, or airway to any land in which the person traveling has a property right, if the land is in an area in which recreation fees are charged.
- Any person who has a right of access for hunting or fishing privileges under a specific provision of law or treaty.

- Any person who is engaged in the conduct of official federal, state, tribal or local government business.
- Special attention or extra services necessary to meet the needs of the disabled.

For more information about REA, see www.fs.fed.us/passespermits/rec-fee.shtml

N. Law Enforcement

Forest Service Manual (FSM) 2342.1, Exhibit 01, addresses the law enforcement authorities and responsibilities of concessionaires, state and local law enforcement agencies, and the Forest Service at concession campgrounds. See Appendix 11 of the prospectus.

Visitor Protection

The Permit Holder will be required to adopt reasonable "house rules" for the operation of the recreation area. To aid the Permit Holder in developing these "house rules", a sample list of applicable rules and regulations is attached (Appendix 11).

The Permit Holder does not have the authority to enforce the Code of Federal Regulations. However, it will be the Permit Holder's responsibility to request assistance from appropriate Forest Service, state, or local law enforcement agencies after all requests for voluntary compliance have failed.

The objective of enforcement will be two-fold:

- (1) to seek compliance with rules by informing and educating the user and by taking a good host approach, and
- (2) as necessary, to request assistance from local law enforcement agencies.

Experience has shown that rules are most needed for the following items:

- 1) dogs not on a leash,
- 2) parking or camping in non-designated sites or areas,
- 3) failure to pay fees,
- 4) excessive noise, and
- 5) driving through the recreation area after 10:00 p.m.

Individual sites have additional rules that need special enforcement attention. These should be discussed with the Forest Service representatives listed in the site-specific appendix.

For the most part, the operation of the recreation area is similar to the operation of a private business. Procedures similar to those used to enforce rules at resorts or private business will be followed.

Applicants must describe in their Annual Operating Plan how they plan to handle violations of the rules and regulations and associated training of their personnel.

O. Other Pertinent Information

The Permit Holder may control access to various parts of the recreation areas with staff and/or barriers. Some recreation areas are equipped with gates that may be utilized to help with this control. The Permit Holder will not allow further entry into the campgrounds or day use areas when occupancy has reached the capacity for the site, unless otherwise authorized by the Forest Service.

At any time the campgrounds are closed or access restricted by the Permit Holder (including when the campground is filled to capacity), information will be provided at the campground entrance to the public in regard to closure and availability and location of other nearby campgrounds. Notification will also be given to the nearest Forest Service office as soon as possible.

Resource Concerns

Resource concerns vary by specific recreation area, but the major concerns may be summarized as follows:

Cobb Ridge – damage to vegetation and facilities, compaction of soil and disturbance of wildlife habitat by **vehicles being driven or parked off** of designated surfaces.

Red Bluff – flooding had occurred several times in the past, and is still a concern. Heavy rains within or upstream from the area may cause flash flooding within the recreation area that can threaten lives as well as personal and government property if the campground operator does not initiate preventative or protective measures, such as: evacuating the flood prone areas and requiring that visitors remove their camping equipment; removing their own equipment; if time allows, removing or securing government equipment and facilities.

North Fork – flooding and hellbender. While the campground portion of the recreation area hasn't flooded, the day use area is subject to flash flooding. Excessive sedimentation from the day use area can have adverse impacts on downstream populations of the endangered Ozark Hellbender.

Sites on lakes and streams – introduction of rock snot (didymo) or zebra mussels to native waters at river or lake access points will adversely impact native aquatic ecosystems. Signs should be posted to inform recreationists of precautions they need to take to reduce such introductions. This information is available at www.mdc.mo.gov/fishing/protect-missouri-s-fishing.

All sites – damage to living trees and other woody vegetation by campers collecting firewood, or nailing things to trees, or generally injuring them; skinning trees with mowers and weed eaters; introductions or increases in infestations of non-native invasive plant species, and invasive insects, such as the Emerald ash borer. Because Emerald ash borer (EAB) and other insects may be transported in firewood, campers are to be discouraged from bringing firewood into the campgrounds from outside of the state, and all firewood brought into the campgrounds should be burned on site during the visit. Firewood offered for sale must be obtained locally, and/or from an approved source. Markham Springs Recreation Area is within a quarantined county, but so far has not been infested with EAB, so even locally obtained firewood must be monitored and should be burned within a short period of time. More information about EAB is available at:

<http://www.emeraldashborer.info/map.cfm#sthash.6OULTWPh.dpbs>

Wildlife Mitigation

Because endangered bats may utilize some of the trees within or adjacent to recreation areas for roosting, standing trees may not be cut between April 1 and November 30 without approval of a Forest Service biologist. This may lengthen the time needed for approval by the Forest during that time of year.

Black bears are becoming more numerous in southern Missouri. Permit holder must take precautions to prevent bears from being attracted to, and fed within, their recreation areas. These actions include helping educate users about being bear-aware. For more information, visit www.bearaware.org.

Garbage and food need to be kept secured so that raccoon and other wildlife do not have access to it. Keeping garbage and food secured will reduce unwanted and unsafe interactions with such animals. Campers should be instructed to not feed the animals, and how to properly store food and

dispose of garbage. This may be done through educational materials posted on bulletin boards, through handouts, or by talking with the recreationists.

Permit holders at Cobb Ridge, Greer Crossing and other sites near caves will inform visitors (through educational materials posted on bulletin boards, through handouts, or by talking with the recreationists) of the need to stay out of caves to reduce spread of white-nose syndrome. More information is available on our website at:

http://www.fs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb5192309.pdf or at:

<http://whitenosesyndrome.org/>

Archaeological Resources

All archaeological resources located within or near these recreation areas must be protected. Most of these recreation areas have prehistoric and/or historic sites associated with them. Any mechanical disturbance of soils must be approved by the Forest Service, in advance.

Condition of Trees

The permit holder will be alert to actions by recreationists that may damage the trees, and will provide information to campers on importance of protecting the trees. They will utilize educational opportunities to discourage damage to the bark, hacking of trees, nailing to trees, and other damage. They will report all major damage to the Forest Service.

Hazard Tree Removal

The permit holder will conduct pre-season inspection of the campgrounds to identify existing and potential hazards, including hazard trees. The permit holder also will be responsible for monitoring and identifying hazard trees during the operating season. After securing written approval from the authorized officer, the permit holder's financial responsibility for removing hazard trees and associated slash **will not exceed \$250 per year, per recreation area**, unless your proposal specifies otherwise. In some cases, the Forest may choose to fall the trees rather than authorizing the permit holder to do so. Your annual operating plan should address appropriate disposal of hazard trees and slash.

Butane and Propane Installations

For safety and regulatory reasons, the permit holder is not allowed to install or store bulk butane or propane.

III. Special Use Permit

In exercising the rights and privileges granted by the special use permit, the permit holder must comply with all present and future federal laws and regulations and all present and future state, county, and municipal laws, regulations, and other legal requirements that apply to the permit area, to the extent they do not conflict with federal law, regulation, or policy. The Forest Service assumes no responsibility for enforcing laws, regulations, and other legal requirements that fall under the jurisdiction of other governmental entities.

A. Permit Term

The permit term will be for up to 5 years, with an option to extend the term for up to an additional 5 years at the sole discretion of the authorized officer. The decision to extend the term will depend, in part, on sustained satisfactory performance of the permit holder. Upon expiration of the permit, continuation of the permitted activity will be at the sole discretion of the authorized officer and will be subject to a competitive offering. A new prospectus will be issued during the final year of the permit term.

Applicants may elect to apply for a shorter period, but preference will be given to those applying for at least 5 years.

If the decision to select a permit holder is appealed, a permit will not be issued until the appeal has been resolved, unless operation is needed during the appeal, in which case a permit with a term of one year or less may be issued.

B. Permit Holder Responsibilities

This section highlights the requirements of the special use permit, a sample of which is contained in Appendix 16 of the prospectus. Applicants are responsible for familiarizing themselves with all permit requirements that govern the operation covered by this prospectus.

Responsibility for Day-to-Day Activities

As a general rule, the holder will be required to conduct the day-to-day activities authorized by the permit. Some, but not all, of these activities may be conducted by someone other than the permit holder, but **only with the prior written approval** of the authorized officer. The permit holder will continue to be responsible for compliance with all the terms of the permit.

Permit Holder-Furnished Supplies and Equipment

The permit holder will be required to provide all vehicles, equipment, and supplies necessary to operate the authorized developed recreation sites in accordance with the special use permit. In some of the recreation areas where annual revenues have been less than \$15,000, the Forest **may** consider proposals that include use of specific pieces of government equipment or supplies. These proposals must clearly state their request for specific equipment or supplies to be furnished. Preference will be given to applicants that provide their all of their own equipment and supplies.

Holder-Furnished Vehicles

The holder may propose use of golf carts, all-terrain vehicles, motorcycles, or other similar vehicles to facilitate daily maintenance of the facilities. If authorized, these vehicles must be kept on designated roads or trails while driving between sites or loops.

Holder Maintenance, Reconditioning, or Renovation (MRR)

Maintenance, reconditioning, and renovation are defined in the permit (FS-2700-4h, clause IV.E.1 (a), (c)). Holder MRR is defined as maintenance, reconditioning, or renovation that neither materially adds to the value of the property nor appreciably prolongs its life. The work serves only to keep the facility in an ordinary, efficient operating condition. From an accounting or tax perspective, it is work that may be expensed, but not capitalized. In fulfilling these responsibilities, the holder must obtain any licenses and certified inspections required by regulatory agencies and follow state and local laws, regulations, and ordinances and industry standards or codes applicable to the permitted operation (FS-2700-4h, clause IV.E.1 (d)). The permit holder, at its expense, will be required to perform holder MRR under a holder MRR plan (FS-2700-4h, clause II.D). The holder MRR plan will describe required holder MRR and its frequency. The holder MRR plan will become part of the permit holder's annual operating plan.

C. Granger-Thye Fee Offset Agreement

The federal government owns all the improvements at the developed recreation sites covered by this prospectus. Under Section 7 of the Granger-Thye (GT) Act and the terms of the permit, the permit fee may be offset in whole or in part by the value of Government maintenance, reconditioning, renovation, and improvement (MRR) performed at the permit holder's expense. Government MRR is defined as maintenance, reconditioning, renovation, or improvement that arrests deterioration, improves and upgrades facilities, and appreciably prolongs the life of the property.

Government maintenance, reconditioning, renovation or improvement, whether performed by the holder or the Forest Service, shall be performed at the sole discretion of the authorized officer. *See* Appendices 16 and 18 of the prospectus and especially FS-2700-4h, clause IV.E.

All Government MRRI shall be enumerated in an annual GT fee offset agreement signed by the holder and the Forest Service in advance of the operating season (*see* Appendices 17 and 18 of the prospectus). Alternatively, a multi-year fee GT fee offset agreement can be prepared for consolidated fee payments. A list of sample Government MRRI projects is included in most site specific appendices.

Either the holder or the Forest Service may perform GT fee offset work. This determination will be made annually. When the holder hires someone to perform GT fee offset work, if it includes construction that costs more than \$2,000, this work is subject to the Davis-Bacon Act and the fee offset agreement must contain Davis-Bacon Act wage provisions. Additionally, indirect costs may be offset provided the holder submits either a currently approved indirect cost rate or accounting procedures and supporting documentation to determine an indirect cost rate (*see* Appendix 17 of the prospectus).

The holder's claims for GT fee offset must be documented using the FS-2700-4h, Appendix G, Granger-Thye Fee Offset Certification Form (*see* Appendix 17 of the prospectus). This form requires the holder to itemize allowable costs incurred for an approved GT fee offset project and to certify the accuracy and completeness of claims. Be sure to discuss proposed cost items with the permit administrator in advance, so you know which ones are and which are not allowable.

When the Forest Service performs GT fee offset work, the holder will deposit fee payments into a CWFS account. The Forest Service will perform GT fee offset work under a collection agreement and offset those costs against the permit holder's annual permit fee (*see* FS-2700-4h, clause IV.E.3, and Appendix 17 of the prospectus). The Forest Service's indirect costs may be offset at the agency's approved rate. The Forest Service and the holder will agree on the work to be performed in advance of each operating season.

D. Insurance

Liability Insurance

The successful applicant must have liability insurance covering losses associated with the use and occupancy authorized by the permit arising from personal injury or death and third-party property damage in the minimum amount of \$300,000 for injury or death to one person per occurrence; \$300,000 for injury or death to more than one person per occurrence; and \$300,000 for third-party property damage per occurrence, or in the minimum amount of \$1,000,000 as a combined single limit per occurrence. Insurance policies must name the United States as an additional insured (*see* Appendix 16 of the prospectus and FS-2400-4h, clause III.I).

Property Insurance

Property insurance to protect government property is **not required** for this proposal. **HOWEVER**, it is **recommended** that all concessionaires purchase this insurance to provide coverage for all **facilities that are critical** to their operation. Based upon current and projected budgets and available resources, the USFS is not likely to be able to replace pavilions, toilet buildings, and other large facilities within the next 5 years, should they be damaged or destroyed by floods, fire, or other catastrophic events.

E. Bonding

Permit holder will be required to obtain a performance bond to assure satisfactory performance of all obligations required in the Special Use Permit. The bond will be in the amount of \$1,500 for Cobb Ridge, \$1,000 for Red Bluff, and \$800 minimum per recreation area if proposing operations that include any or all other sites. This bond can be in the form of an irrevocable letter of credit, certificate of deposit, corporate surety, deposited securities, cash, or assignment of savings account. The expiration date of the bond must be not less than one year after the expiration date of the permit.

If the permittee leaves or requests to terminate the permit during or within 45 days of the operating season, or operation and maintenance of the government facility is terminated for unsatisfactory performance of obligations required by the Special Use Permit, Prospectus, and Operation and Maintenance Plan, all or part of the performance bond may be used to advertise a new prospectus, and/or to operate the site until a new operator is in place.

IV. Application

A. Instructions for Submitting Applications

Applicants may submit an application for any one or more, or even for all of the developed recreation sites offered in this prospectus.

Applicants are strongly encouraged to visit the site(s) at least once before submitting an application.

The information in this prospectus is from generally reliable sources, but no warranty is made as to its accuracy. Each applicant is expected to make an independent assessment of the business opportunity offered in this prospectus.

All applications must be submitted to William B. Nightingale, Forest Supervisor, Mark Twain National Forest, 401 Fairground Rd., Rolla, MO 65401 and Attention: Nancy Feakes.

Applications must be received by close of business (4:30 p.m.) on Wednesday, January 29, 2014.

Applicants must submit **3** copies of their application package and supporting documents.

As a minimum, to be considered you must submit the following items:

- **1. Proposed Annual Operating Plan (Including Required and Optional Services).** Fees charged to the public may be displayed as a part of your Annual Operating Plan, or they may be submitted as a separate item in your Application Submittal.
- **2. Business Plan, Business Experience, and References**
- **3. Financial Resources**

Please ensure that all requested information is submitted. Missing or incomplete information will result in a lower rating for the corresponding evaluation criteria.

Applications must be signed. The person signing for an entity must have authority to sign for that entity. Applicants must include their address, telephone number, facsimile number (if applicable), and email address.

Corporations also must include:

- Evidence of incorporation and good standing.

- If reasonably obtainable, the name and address of each shareholder owning 3 percent or more of the corporation's shares and the number and percentage of any class of voting shares that each shareholder is authorized to vote.
- The name and address of each affiliate of the corporation.
- If an affiliate is controlled by the corporation, the number of shares and the percentage of any class of voting stock of the affiliate owned, directly or indirectly, by the corporation.
- If an affiliate controls the corporation, the number of shares and the percentage of any class of voting stock of the corporation owned, directly or indirectly, by the affiliate.

Partnerships, limited liability companies (LLCs), associations, or other unincorporated entities must submit a certified copy of the partnership agreement or other documentation establishing the entity or a certificate of good standing under the laws of the state where the entity is located.

Applicants should contact Nancy Feakes, Forest Recreation Manager at [573-341-7472](tel:573-341-7472)/nfeakes@fs.fed.us or Janet Fraley, Forest Special Use Program Manager at 573-341-7459/jfraley@fs.fed.us regarding any questions related to this prospectus. Questions about specific sites or requests for show-me trips should be directed to the district personnel listed in the site-specific appendix related to that site.

B. General Terms, Qualifications, and Reservations

All applicants have an equal opportunity to apply. Except for members of Congress, Resident Commissioners, and current Forest Service employees, any individual or entity may apply.

The Forest Service does not guarantee a profitable operation. Rather, applicants are responsible for reviewing the prospectus and making their own determination concerning business viability.

The Forest Service will select the application that offers the best value to the Government. The Forest Service reserves the right to select the successful applicant based on a trade-off between the fee to the Government and technical merit.

The Forest Service is not obligated to accept the application with the highest return to the Government.

The Forest Service reserves the right to select the successful applicant based solely on the initial application, without oral or written discussions.

The Forest Service reserves the right to reject any or all applications and to rescind the prospectus at any time before a special use permit is issued.

Any oral statement made by a representative of the Forest Service shall not modify the requirements of this prospectus. If it is determined that an error or omission has been made or additional information is required, a written amendment will be sent to each person or entity receiving a copy of this prospectus.

If there is a conflict between the terms of the prospectus and the special use permit, the terms of the permit will control.

If the Forest Service revises FSM 2344.3, addressing how passes and passports are honored in the concession program, the agency reserves the right to amend the special use permit consistent with any change to that directive. In addition, the Forest Service reserves the right to amend the special use permit, to make it consistent with applicable laws and regulations, including REA; other Forest Service directives; or other management decisions.

The information contained in applications will be kept confidential to the extent permitted under the Freedom of Information Act (5 U.S.C. 552) and the Privacy Act (5 U.S.C. 552a).

C. Application Package Requirements

As noted on page 19, applications must be in writing and **must include or address the following**:

- A proposed annual operating plan (including required and optional services).
- A business plan, business experience, references, preferably with input from a Small Business Development Center (SBDC).
- Financial resources.
- Fees charged to the public.
- Fee to the government.

1. Proposed Annual Operating Plan (Including Required and Optional Services)

Applicants must submit a proposed annual operating plan that addresses all required and optional services. Applicants should utilize the sample annual operating plan (*see* Appendix 15 of the prospectus) to organize their response to this section if a site-specific sample is not included in the site-specific appendix (Appendices 1-10). The successful applicant's proposed operating plan will be attached to and become a part of the special use permit.

Applicants must specify whether another party will assist with any of the operational aspects of the concession, and if so, must include the other party's name, address, telephone number, email address, and relevant experience.

Below are highlights of what needs to be addressed in the proposed annual operating plan. For more detail, see the sample annual operating plan in **Appendix 15** of the prospectus. A site-specific sample is also included in **some** of the site-specific appendices (Appendices 1 – 10).

Operating Season

Applicants need to propose the period for which they will operate the site(s). All sites must be open and operational seven days per week during the minimum operating season, unless a Forest Service closure order is in effect. Individual campground loops within a campground may be closed during times of low use, but the intention to do this should be stated in the proposed operating plan. The minimum operating seasons are listed in Table 1 (Site Characteristics) located in each site-specific appendix. All sites are currently operated for more than the minimum season, and applicants are strongly encouraged to propose operations for longer than the minimum operating season.

Staffing

Applicants must address appropriate staffing to meet customer service and cleanliness standards. The holder will be responsible for furnishing all personnel for the developed recreation sites and for adequately training and supervising their activities under the terms of the permit. The holder must meet requirements of federal and state laws governing employment, wages, and worker safety. Based on past experience, recommended staffing is outlined in each site-specific Appendix. Applicants should address worker hours and schedules. Applicants also should address staff training for effective customer service, conflict resolution, area-specific emergency procedures, and dissemination of recreation and tourism information.

Supervision and Management

Applicants must designate an individual to serve as the agent of the holder for purposes of administration of the permit by the Forest Service. The designated agent must periodically review attendant performance on site and must be available to resolve repair needs within 24 hours of discovery or notification. The holder will be responsible for the conduct of its employees, including preventing conduct prohibited by 36 CFR Part 261, Subpart A, and ensuring that employees are not under the influence of intoxicating beverages or narcotic drugs while on duty or representing the

holder. Applicants also must include a policy for removing employees who engage in inappropriate conduct.

Uniforms and Vehicle Identification

Applicants should describe employee uniforms, insignia, name tags, and the applicants' policy for ensuring a clean, professional appearance by staff while on duty. The holder's employees may not wear any component of the Forest Service uniform. Additionally, applicants should address their policy for vehicle maintenance and appearance; types of vehicles to be used for operations (vehicles may not be driven off designated roads or trails); and signage to identify the concessionaire to the public.

2. Business Plan, Business Experience, and References

Applicants must submit a business plan utilizing the format in Appendix 19 of the prospectus. This part of the application package must be a separate document. The business plan provides a thorough analysis of an applicant's vision of the proposed business. A good business plan is essential for running a successful business, maintaining and improving the business, and raising needed capital.

Applicants must furnish a detailed description of their experience relating to operating and maintaining developed recreation sites (*e.g.*, campgrounds, beaches, and marinas). The description should include experience that they have in private business, public service, or any nonprofit or other related enterprises. Applicants are encouraged to contact their local SBDC if they need assistance in completing their business plans.

Performance Evaluations

Applicants who have experience in managing Forest Service or other Government concessions must provide copies of the most recent annual written performance evaluations for each Forest Service or other concession the applicants have operated or are operating.

References

Applicants also must furnish three business references with names, addresses, telephone numbers, and email addresses in support of relevant business experience. These references may be contacted for information regarding applicants' past performance. In addition, the Forest Service may consider past performance information from other sources.

3. Financial Resources

Applicants must submit a complete set of all financial statements for the last three fiscal years **or** applicants must complete FS-6500-24, Financial Statement (*see* Appendix 20 of the prospectus) for certification of the accuracy of the financial statements.

An applicant who has had a financial ability determination (FAD) conducted within the past year should include a statement to that effect along with the forest name, contact name and telephone number. Additionally, applicants must identify any pending applications or new permits obtained from the Forest Service since the FAD was completed.

In completing FS-6500-24, LLCs must list the name of the company in block 1, the names and interests of the principals in block 5, and their members should be listed in block 6. In addition, LLCs must complete the certification in Part (D) (1) of FS-6500-24.

An applicant who has not been in business for the last three fiscal years, and therefore cannot submit financial statements or an FS-6500-24, must submit three fiscal years of projected financial statements. Any financial information submitted by applicants should conform to generally accepted accounting principles (GAAP) or other comprehensive bases of accounting

Applicants must show at least 25 percent of the first year's operating costs in liquid assets. Liquid assets are assets that are readily converted into cash.

Applicants also must complete blocks 1 through 5 of form FS-6500-25, Request for Verification (*see* Appendix 20 of the prospectus) and submit the signed and dated form with the application. The Forest Service may forward the FS-6500-25 for the most qualified applicant to the Albuquerque Service Center for processing. The auditor assigned to conduct the FAD will send a copy to each financial institution with which the applicant does business. The financial institutions must complete blocks 6 through 15 of the form and mail the completed form to USDA Forest Service, Albuquerque Service Center, as directed.

4. Fees Charged to the Public

Applicants must provide a list of all fees they propose to charge to the public for the first three years of operation; including fees for required and optional services (*see* Appendix 15, Sample Annual Operating Plan, for a list of required and optional services). These fees may be displayed as a part of your Annual Operating Plan, or they may be submitted as a separate item in your Application Submittal. Discuss any variable pricing, discounts, and passes. All proposed fees to be charged to the public also must be included in the business plan as an income item.

The Forest Service reserves the right to regulate the rates charged to the public.

5. Fee to the Government

The Government is obligated to obtain fair market value for the use of its land and improvements. The minimum annual fee for each site is displayed in the table below. While the minimum fee is normally based on the concession's average gross revenue for the past three years multiplied by the current 30-year Treasury bond rate, our fees have been adjusted downward to encourage more applicants to apply, and to encourage them to provide more services and amenities.

Cobb Ridge = \$1,000 per year

Red Bluff = \$750 per year

Lane Spring and North Fork = \$300 per year, each.

Greer Crossing, Markham Springs and Watercress = \$200 per year, each.

Loggers Lake, Marble Creek and Sinking Creek Cabin = \$100 each.

Total for all sites = \$3,250.

Applicants may propose a fee below the minimum, provided they can document why this amount represents fair market value. However, the Forest Service may reject the proposed fee if the agency determines that it does not reflect fair market value.

The proposed fee to the Government also must be included in the business plan as an expense item in the cash flow projections.

The fee to the Government may be offset in whole or in part by the value of Government MRRI, performed at the permit holder's expense in accordance with a GT fee offset agreement (*see* section III of the prospectus).

6. Other Evaluation Criteria

Specific costs and services that will be provided by the concessionaire, including garbage collection, toilet pumping, utilities, mowing and weed-eating, etc.

7. Application Fee & Cost Recovery

Applications submitted in response to this prospectus are subject to cost recovery pursuant to 36 CFR 251.58(c) (1) (ii) and (c) (3) (iii). **Application fees are being waived for all applications submitted in response to this prospectus.**

D. Evaluation of Applications

A Forest Service evaluation panel will evaluate each application utilizing the “non-fixed weight” method.

The following evaluation criteria are listed in descending order of importance:

- Proposed annual operating plan (including required and optional services). 40%:
This by far is the most important criterion.
- Business plan, business experience, and references. 20%
- Specific costs & services that will be provided by the applicant (mowing, utilities, etc.) 15%
- Financial resources. 10%
- Fees charged to the public. 10%
- Fee to the Government. 5%

The Forest Service will consider only the applicant’s written application package and any past performance information obtained by the Forest Service. During the evaluation process, the evaluation panel may contact any references, including all federal, state, and local entities that have had a business relationship with the applicant. The evaluation panel also may consider past performance information from other sources.

The evaluation panel will make a recommendation to the authorized officer as to which applicant offers the best value to the Government. The authorized officer will make the selection decision. All applicants will be notified of the successful applicant via mail or e-mail.

The Forest Service may conduct a FAD on the selected applicant as a prerequisite to issuing a special use permit, unless the agency has a current fiscal year FAD conducted by the Albuquerque Service Center or SBDC for another Forest Service unit.

The Forest Service reserves the right to reject any and all applications.

The Forest Service reserves the right to rescind the prospectus at any time before a special use permit is issued.

V. **Post-Selection Requirements**

Once an applicant has been selected, the following information must be submitted and approved by the Forest Service prior to issuance of a special use permit:

- A final annual operating plan containing all the items included in the annual operating plan submitted in response to the prospectus.
- An annual GT fee offset agreement.
- Documentation of required liability insurance
- Documentation of bonding.
- Required deposits and advance payments (*see* Appendix 16 of the prospectus and FS-2700-4h, clause IV.C.1).
- Documentation that utility services have been obtained in the name of the selected applicant, (if applicable).
- A state business license and any other required federal, state, or local certifications or licenses.

The successful applicant will be required to submit all these items within 30 days of the date of the selection letter. If these requirements are not met within the 30-day period, a special use permit may not be issued. The applicant who receives the next-highest rating may then be selected for the special use permit, subject to the same requirements.

**APPENDIX 1
COBB RIDGE RECREATION AREA**

1. Location: Cobb Ridge Campground is located in southwestern Missouri, about 35 miles southeast of Springfield, MO in Christian County. From Chadwick MO, take Hwy 125 south 1.5 miles; turn left onto Hwy H for about 2 miles, turn right onto Lookout Road, about ½ mile, then left into the campground.
2. Government owned facilities

Campground:

- 43 single campsites (24 electric; 1 host site with electric, sewer, water and phone; 1 host site with electric, sewer, water, 17 non-electric with 5 of them being tent only)
- 2 group sites that accommodate up to 24 persons each
- all sites have accessible furniture – picnic tables, grills and lantern posts
- pressurized water system with chlorinator; 6 water hydrants located throughout campground,
- no individual site hook-ups for water or sewer
- the access road and parking areas are asphalt surfaced
- 2 double vault toilet buildings
- 1 flush toilet/shower building
- Commercial dumpsters for garbage collection
- overflow or visitor parking for 5 vehicles
-

Cobb Ridge Campground lies in the center of Chadwick Motorcycle & ATV Use Area and is open year round. Currently, a campground host is on-site most of the time from early spring through late fall, and some years the host has been on-site year-round. Twenty-six of the single campsites and the two group sites have 20, 30, and 50 amp electrical hookups. Most are well-separated and naturally screened from adjacent units; some are located in groups of two or three sites. Traditional back-in units and pull-throughs are available; RVs up to 40 ft. in length plus ATV trailers can be accommodated. Pressurized drinking water hydrants are conveniently located throughout the campground, but only the host sites have individual hook-ups. Most of the campground was placed on the [reservation system](#) in 2008. Facilities were renovated in 2009 – 2010, installing new tables, fire rings, lantern posts, hydrants, and vault toilets, and enhancing accessibility. Nearly 70 miles of ATV, motorcycle, and mountain bike trails wind in and out of deep, forested hollows and down long ridge tops. There are many steep hollows, caves and springs in the immediate vicinity of the campground that deserve exploring. All caves on the forest are currently closed to the public to prevent spread of [white-nosed nosed syndrome](#).

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Darla Rein (417) 683-4438 Ext.133 1103 South Jefferson Rt. 6 Box 614110 Ava, MO 65608	Ava Unit of the Ava/Cassville/Willow Springs Ranger District
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http://www.recreation.gov/camping/Cobb_Ridge_Mo/r/campgroundDetails.do?contractCode=NRSO&parkId=72019&topTabIndex=CampingSpot

Cobb Ridge Recreation Area
Ava Unit of Ava/Cassville/Willow
Springs Ranger District

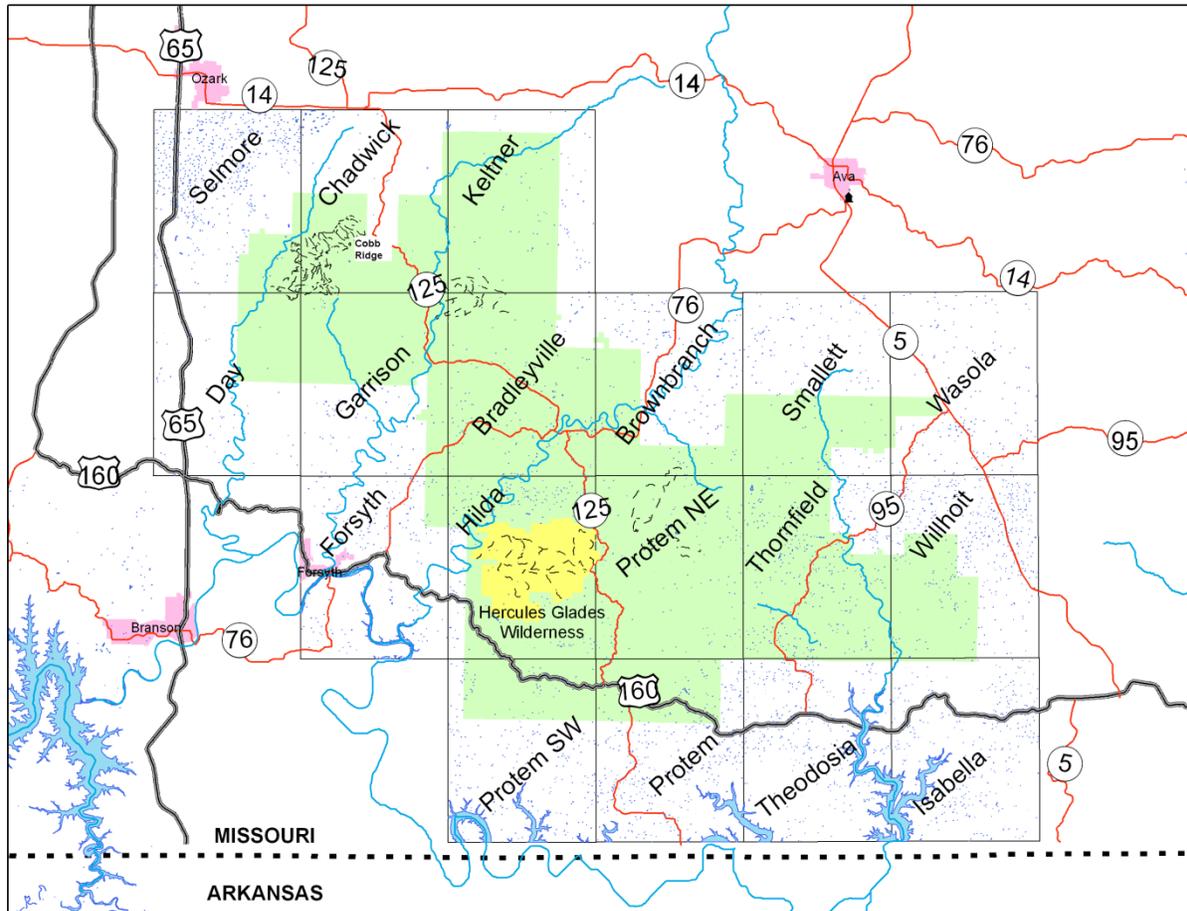


Table 1 – Site Characteristics

COBB RIDGE RECREATION AREA

Feature	Details
Communications	1 telephone line at host site
Drinking Water	10 water stations
Trash Containers	Commercial Dumpsters
Vault Toilets	2 CXT Tiogas (concrete double vault toilets) in campground, 1 CXT Tioga @ KC Pavilion, 1 concrete, double vault toilet at Camp Ridge
Flush Toilet/Shower	1 flush toilet/shower building in campground
Utilities	2 host sites with full hookups. Pressurized water system with chlorinator, 20, 30 50 amp hookup at 26 single sites and 2 group sites.
Accessibility	Most sites and all facilities accessible
Number of Camping Units	43 singles and 2 group sites
Number of Picnic Areas	KC pavilion and Camp Ridge
Number of boat accesses	0

2013 Fee Per Camping Unit	\$15 (single w/electric); \$10 (single); \$45 (group w/electric)
2013 Fee Per Day Use	\$0 (there is a permit required for trail use)
Minimum Operating Season	Year-Round
Minimum Annual Fee	\$1000
Performance Bond Required	\$1500
5-Year Average Gross Revenue (2009-2013)	\$33,192.00

2009 Revenue	2010 Revenue	2011 Revenue	2012 Revenue	2013 Revenue
\$33,613.00**	\$21,697.00**	\$38,172.00	\$35,398.00	\$37,078.00

**Closed for several months for renovation.

Group Site Capacity

The capacity established for group campsites is as follows:

- Cobb Ridge will accommodate: 24 people and 6 vehicles at each group site.

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Cobb Ridge Recreation Area – no day use
- KC pavilion - day use and some overnight camping; 1 CXT vault toilet; pavilion with picnic tables and large grill for use
- In addition to these, there are group day use areas, where exact capacities are normally not established/enforced.

Table 2 – Utilities and Other Expenses

COBB RIDGE RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric*	White River Electric 2449 State Hwy. 76 East P. O. Box 969 Branson, MO 65615 Phone (417) 335-9335	2013 Use: 72,246 Kwh/year; 5555 Kwh/mo. avg.	2013 Cost: \$12,327/year; \$948.17/mo. avg.
Phone	Century Link P.O. Box 4000 Carol Stream, IL 60197-4300 1-877-417-3983		
Garbage	Rain Tree Disposal 21309 US Highway 160 Forsyth, MO 65653 417-546-5174	1 time/week	\$180.00/mo.
Toilet Pumping	2013 Contract with Jim's All Pumps: 6219 County Road 9300 PO Box 1407 West Plains, MO 65775	See Costs column	2013 prices – 2 double vault toilets in campground (each building 2000 gallon)

	417-469-4570		\$490.00 each toilet/pump (pump 3-4 times/year); Site 1 (host site) vault \$365.00 per pump (500 gallon – depends on use); Site 42 vault (second host site) sewer not available for a campsite user \$440.00 per pump (1000 gallon – depends on use); Shower/Flush vault \$1,640 per pump (once every other year) KC Pavilion double vault toilet \$440.00 per pump (3-4 times/year)
Mowing	Mow the area near flush/shower building; mow the mound; weed-eat where you can't mow; weed-eat the fencing; leaf blow the roadway off ; weed eat KC Pavilion Area – FS employees maintain; weather dependent – takes one full day to complete		

*There are 15 separate meters for the electric service; call Ava office regarding meter locations

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing (if needed).
- Making sure that visitors know how to use the hydrants properly, so that they drain in the winter.
- Performing daily chlorine residual tests and insuring appropriate amount of chlorine is in system chlorinator.
- Minor repairs, including valves, hydrants, sinks, toilets, showers, water heaters and filters, and above ground lines.

Government:

The Government is responsible for the following items:

- Monthly Department of Natural Resources water testing.
- Repairing broken water lines (underground lines).
- Major repair or replacement of valves.
- Capital replacement of water systems.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining campground parking pads, camping spurs and turnouts, paths, and within the campground by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.
- Maintaining by tightening bolts, etc.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults and septic tanks.
- Controlling objectionable odors at vault toilets.
- Unplugging flush toilets; repairing leaks, replacing valves, broken handles or other parts.
- Notifying the government when alarms go off.
- Winterizing flush toilets and other user components.

Government:

The Government is responsible for:

- Responding to sewage system alarms, when notified.
- Winterizing the sewage system
- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting of 1 building per year, as determined by the Forest Service.

- Exterior painting or staining of 1 building per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair interior walls and ceilings.
- Repair roofs, interior & exterior walls as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed:**

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.
- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Maintaining garbage can corrals and garbage can pads.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

Sample operating plan for Cobb Ridge

OPERATING PLAN – Cobb Ridge Campground

The operation of Cobb Ridge will be designed to maintain the level of experience, maintenance, safety and sanitation of the facilities for users while maintaining the natural resource. All established standards will be met.

The operating plan is for Cobb Ridge Campground only, does not include any Day Use Areas.

This Operating Plan is divided into four categories:

(A) Operations, (B) Maintenance, (C) Operating Conditions, and (D) Special Conditions

Submitted by

A. OPERATIONS

NORMAL OPERATING SEASON

Operation of campground facilities will be seven days per week, year-round. Campground Managers will be on site, or have a representative visit this site seven days per week from March through November. Campground Management (aka Management) should be on site 24 hours a day at the following times, to provide quality service to the public: Thursday afternoon through 2:00 p.m. Sunday, and also Mondays on Memorial Day, Fourth of July, and Labor Day weekends). Management will check the campground and provide necessary service at least twice a week throughout the rest of the year, except when weather conditions preclude access to or use of the facilities.

Management, with Forest Service approval, may make adjustments to their hours of operation near the opening and closing dates, depending on weather conditions and/or frequency of use. Pre- and post-season operation will be performed in conjunction with and as approved by the Authorized Officer or his Designated Representative.

Standard operating hours for fee campgrounds managed by the Forest Service are between the hours of 6:00 a.m. and 10:00 p.m. Public access for exiting sites will be provided at all times. Management will inform potential campers when occupancy has reached the carrying capacity for the site. The campground gates will not be used to facilitate closure due to campground being full. If needed, information will be provided at the campground entrance notifying the public of the closure or full occupancy and availability, and location of other nearby campgrounds. Forest Service shall also be notified immediately when capacity is reached.

Management may choose to close some campground loops during periods of low use. If this option is desired, it will be proposed by Management and approved by the Forest Service at least 6 months in advance, so that sites within those loops can be removed from the NRRS during that time period. Management will be responsible for opening and closing those campgrounds each season. The Forest Service will have a coordinating responsibility and will provide supervision and inspection of these processes. One week prior to the beginning of the operating season, Management will be responsible for making all facilities operational with exception of the water and waste water systems outside of bathrooms, which will be the responsibility of the Forest Service. At the end of the operating season, Management will be responsible for post season closing for those areas. (Section B).

INSURANCE

All appropriate insurance coverage will be provided by Management in the amount of at least \$1,000,000 for combined single limit liability to cover property damage, bodily injury and/or death will be provided. The USDA Forest Service will be listed as additionally insured by the policy.

LAW ENFORCEMENT

Forest Service Code of Federal Regulations will be the responsibility of Forest Service Law Enforcement personnel. Management will notify Forest Service Law Enforcement personnel of CFR violations for enforcement purposes; however, Management will request assistance from the Sheriff's Office for those State and County regulations which apply.

- A. The following will be the priority of enforcement:
1. Management will seek compliance with regulations by informing and educating visitors and by taking a good "Host" approach.
 2. If a visitor does not comply with rules and regulations, Management will gather as much information as possible on the violator without jeopardizing his/her own safety.
 3. When difficult situations arise, Management will request assistance from the County Sheriff. The Forest Service will also be notified of circumstances requiring Sheriff's assistance. The County Sheriff will be contacted in all cases of theft, vandalism, disorderly conduct, disturbing the peace, alcohol or drug misuse.
 4. Management will request assistance from the Forest Service when considered necessary. Notify the District Office and an on-call officer can be notified and sent to the scene. The Forest Service shall be notified of law enforcement situations which threaten life or property.
 5. Management will report acts of vandalism or destruction of Government property to a designated Forest Service official on the day such acts are discovered.
- B. Items that frequently need attention and will be addressed by the good host are:
- Dogs not on leash.
 - Exceeding stay limits during heavy use season.
 - Parking or camping in non-designated sites.
 - Failure to pay fees.
 - Vandalism.
 - Excessive noise.**

- Improper disposal of waste water or sewage.
- Excessive number of people and vehicles per site.
- Excessive speeds or improper use of motorcycles/ATVs in campgrounds.**
- Failure to extinguish campfires.
- Illegal “reserving” of camp-sites.
- Use of generators or audio devices outside posted operating hours.
- Use of unauthorized fires outside established fire ring.
- Discharging or igniting fireworks or explosives.

- C. Management will be responsible for:
1. The collection of user fees including funds from bad checks.
 2. Posting all rules and regulations being enforced.

SIGNING

Management will be responsible for maintaining bulletin boards or similar appropriate structures, for the purpose of displaying information to the public concerning regulations and Forest Service management activities. Forest Service will provide standard signs and posters. Management will provide any customized signs. All fee sites will be signed, stating: “These Forest Service owned facilities are operated and maintained under a Special Use Permit from the Mark Twain NF”. Campers should also be informed of the site(s) the Campground Manager is occupying which will be site(s) 1 and 42.

Any additional signs or other promotional material desired, including color, material and location of signs, will be provided and/or approved by the Forest Service. Management will place signs at locations which convey the message to the majority of campground users. Any appropriate traffic signs will be posted inside the campground road system. Signs needed in different sites and/or locations will be the same in design, color, materials, etc., to maintain consistency in all Forest Service developed sites.

Management is responsible for posting campground signs and posters.

RESERVATION SYSTEM

The National Recreation Reservation System will be used.

Management will arrange to receive or have access to the Daily Arrival Report (DAR) delivered by FAX or e-mail. Management is responsible to ensure e-mail or FAX is checked daily. Currently, Cobb Ridge Campground is on a three day blackout for reservations.

FEES AND COLLECTION

The following fees will apply for Cobb Ridge Campground:

Camping Fee	\$15.00 per single electric site
Camping Fee	\$10.00 per single non-electric site
Camping Fee	\$45.00 per group site
Firewood	\$5.00/bundle
Drinking Water	\$1.00/single serving bottle; \$2.50/gallon
Extra Vehicles (over 2/site)	\$2.00 each

Other than camping fee, other items offered should already include Missouri State Taxes.

Family campground unit capacities are eight people or immediate family and generally two vehicles per campsite.

All user fees will be collected and handled by Management.

Golden Age and Golden Access Passports, Senior Passes, Access Passes and Camp Stamps will be honored. Management will accept Camp Stamps with the provision that the stamps will be accepted at face value. Camp Stamp program was discontinued in the late 1980's and are rarely seen in use.

Golden Age Passports or Senior Passes: Cost: \$10.00

Honored nationwide at all Forest Service, National Park Service, Bureau of Land Management, Bureau of Reclamation, and US Fish & Wildlife Service sites charging entrance or standard amenity fees.

Valid for pass holder's lifetime.

Admits pass holder and any accompanying passengers in a private non-commercial vehicle.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Golden Access Passports or Access Passes: Cost: Free

Honored nationwide at all Forest Service, National Park Service, Bureau of Land Management, Bureau of Reclamation, and US Fish & Wildlife Service sites charging entrance or standard amenity fees.

Valid for pass holder's lifetime.

Admits pass holder and any accompanying passengers in a private non-commercial vehicle.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

The following statement will be posted at each campground fee bulletin board: "Occupancy of a camp unit is any use of the camp unit for more than 30 minutes. After 30 minutes of use a fee payment is required. Family campground unit capacities are eight people or immediate family and generally two vehicles per camp unit. Extra vehicles will be charged at a rate of \$2.00 per vehicle."

Refunds will be allowed within 30 minutes of the time the camper enters the camp site. The camper will be given a refund in full upon returning his ticket to the Campground Manager or representative. This would only apply to non reserved sites.

REPORTING RESPONSIBILITY

During the normal operating season, management will maintain site use data. The use figures will show the number of sites occupied each day, the average number of people occupying the site per day, the number of extra vehicles, and the total number of Golden Age/Golden Access passports or Senior/Access passes used. Management will also provide documentation and reports for amounts of fees collected for camping and other sales. Fee collection and use information reports should be submitted to the Forest Service within 14 days following the end of each month.

UTILITIES

Management will contact appropriate utility companies and will assume the responsibility for telephone and electrical service costs of during operational months. Management will be responsible for electric service for bathroom, host site, and sewage system. Forest Service is responsible for the electric service for the well meter. Forest Service will bill Management for the phone service and electric service for bathroom, host site and sewage system during the season of operation.

All water and waste water system maintenance, and central trash collection are the responsibility of the Forest Service. Management will be responsible for collecting the garbage within the campground and depositing it in dumpsters. All requirements of the Missouri State Board of Health and the USDA, Forest Service will be met.

HEALTH AND SAFETY

Management will be responsible for periodic documented safety inspections and will take immediate corrective actions of noted safety hazards. Forest Service will do a pre- and post-season hazard tree inspection and mark trees

for removal. Tree hazards located within the campground limits will be felled at Forest Service expense. Limbs will be lopped and scattered by Management.

Contractor provided dumpsters will be monitored by Management, especially during holiday or heavy use periods. Additional trips may be needed to keep bins from overflowing and will be the responsibility of the Forest Service to arrange based on information provided by management. Lids are to be kept closed to keep animals out and to reduce insect problems. Campers will be advised, by Campground Manager's visit and/or education materials, to store food properly and to not feed the animals or leave trash at their camp sites.

Management will participate in the prevention, control, and suppression of plague efforts under the supervision of the State Department of Health Services, County, or Forest Service.

Management will be required to take chlorine readings daily (seven days a week) from May 1 to September 30, as long a water is provided for public consumption. If chlorine readings are low, Management will add the required amount of chlorine, and if readings are high, they will remove the appropriate amount of chlorine. Any unusual readings will be reported immediately to the Forest Service Representative.

B. MAINTENANCE

Routine maintenance and mowing should be done Monday through Friday, and conducted between the hours of 9:00 a.m. and 6:00 p.m. and as needed for emergencies on Saturday and Sunday.

TOILET SERVICING

Repairs and interior cleaning of bathrooms and shower facilities will be the responsibility of Management.

SOLID WASTE

Collection of solid waste outside of dumpsters, within the campground will be the responsibility of Management. Bathroom receptacles will be emptied bi-weekly or more frequently when campground is full, and contents placed in dumpsters.

Solid waste removal from the campground to the land fill will be Management responsibility.

Recycling containers will be provided by Forest Service for aluminum cans, plastic and glass. Management is responsible for the taking recyclables to recycling center, or arranging for pick-up. Management may keep proceeds.

PRE-MAINTENANCE INVENTORY

A District representative and Management will jointly inventory the Forest's facility conditions to verify needed maintenance work and amount of such maintenance work prior to the normal operating season.

MAINTENANCE SUPPLIES

Management will furnish all cleanup and routine maintenance supplies as well as supplies required for tenant maintenance.

ROAD, WALKS AND TRAILS

Contact Forest Service representatives immediately for major repairs, and/or advice on making minor repairs of these features within the campground. Notify the Forest Service of problems reported on trails and roads outside of the campground.

SIGNS, BULLETIN BOARDS, UNIT POSTS, BARRIER LOGS AND POSTS

All Forest Service signs, bulletin boards, unit posts, fee tubes and barrier logs or posts associated with the campground will be painted or stained once every three years. A Schedule will be developed during the pre-season inspection by Area Managers and Forest Service representatives, and made part of this Operating Plan as Appendix C, Maintenance and Reconditioning Plan. Repairs to these features and the information on them will be made within ten days of discovery.

STAINING/PAINTING SCHEDULE

Staining and painting needs will be determined during the scheduled joint pre-season maintenance inventory.

EQUIPMENT AND SUPPLIES

Management will provide all tools and materials necessary (i.e., cleaning supplies, toilet paper, garbage bags, toilet paper and paper towel dispensers, etc.) to maintain and operate the area adequately.

Any chemicals used will be approved by the Forest Service.

Forest Service will provide tools/keys to access fee tube, all bathroom facilities and Management will return tools/keys at end of each collection season. These will be documented on an AD-107, Report of Transfer or Other Disposition or Construction of Property.

All supplies and equipment will be stored at appropriate sites which will least interfere with daily campground use. All storage sites will be approved by the Forest Service.

Each vehicle owned by Management will be identified by signing on the side or door on both sides of the vehicle. It will read as follows (or something similar). A magnetic sign is preferred over other applications.

COBB RIDGE CAMPGROUND Campground Management

Firewood used by Management or offered for sale will be obtained locally. If Management chooses to obtain wood from the forest for commercial use/sale, they will obtain a firewood authorization prior to this.

IMPROVEMENTS

The construction of temporary structures, signs or placement of temporary structures will be approved in advance by the Forest Service as they are needed. If structures for storage or maintenance purposes are not currently available for use, Management will provide the basic design, construction materials, color, location, etc., to the Forest Service for approval.

MOWING

Grass will be mowed as necessary by management or their contractor. Equipment will be adjusted to prevent scalping or furrowing of work area.

All trimming will be conducted by the management or their contractor. Grass will be trimmed around shade trees, bathrooms, along sidewalks, car stops, spurs, campsite components, along road edge from gate and along roadway through campground, and other locations that visitors frequent. Trimming and weed-eating will be to the same height as surrounding mowed areas.

Mowers, trimmers, and other cutting equipment along with gas, oil and weed-eater string will be provided by Management. Maintenance on equipment will be performed by management.

C. OPERATING CONDITIONS

Pre – Season Opening

At least one week prior to the Forest's developed site opening, Management will ensure that the site is cleaned up and meets standards by:

1. Cleaning toilets inside and out, and cleaning all toilet vents so they are free of cobwebs and any other obstructions.
2. Clearing walkways and trails of debris and safety hazards.
3. Cleaning fire rings. These facilities will be free of litter and ashes.
4. Raking camp sites and picking up debris, litter from entire recreation area.
5. Eliminating dirt, grease, food, leaves and needles from tables.
6. Installing signs and posters as required promoting public safety and health.
7. Removal of leaves from all roads, parking spurs, tables, tent pads and within a 10-foot radius of all fire rings.
8. Rake all campsite pads to make smooth.
9. Making repairs to the following constructed features of restroom buildings; new hinges, door latches, toilet seats, toilet paper holders, holes in the building structure, leaky roofs, and anything else related to the comfort stations not to exceed \$XXX.00 (agreed upon between FS and concessionaire) per occurrence.
10. Activating utilities (telephone and electric).
11. Painting/staining facilities per approved plan.
12. Perform necessary weed control work with Forest Service approved chemicals.
13. Make repairs to any constructed feature not to exceed \$XX (agreed upon between FS and concessionaire) per occurrence, excluded from constructed features are the well house, well including water hydrants, waste-water treatment plant and below ground features of the water distribution system.
14. Ensure pathways from campsites to lakeshore are free of overhead hazards and that any trash is removed.
15. Total repair and maintenance supplies (items 9 and 13) not to exceed \$XX (agreed upon between FS and concessionaire) per season including vandalism.

Clean-Up and Light Maintenance During Normal Operating Season

Management will perform the following items at fee sites during the Normal Operating season.

1. Toilet and Shower Cleaning
 - a. Inspect and clean toilets daily.
 - b. Clean toilet bowl risers, seats, seat covers, and urinals with disinfectant (minimum once daily and whenever necessary to ensure sanitary conditions and pleasant appearance).
 - c. Clean sinks and showers at least twice weekly, and more often during busy seasons.
 - d. Sweep floors and cement slab in front of doors and walkways. Building interiors will be free of dirt, graffiti, insects (dead and alive), and spider webs.
 - e. Wash floors (once weekly or as needed for sanitation) with disinfectant; wash dividers, doors, ceilings, and walls. Dry mop or squeegee the floor to leave as dry as possible. Floors will be kept free of standing water. While washing the interior of the toilets, toilet paper will be covered or removed to prevent absorption of moisture.
 - f. Stock toilet paper sufficient to last through the following day.
 - g. Deodorize and disinfect with chemicals approved by the Forest Service and provided by Management as needed.
 - h. Control all unpleasant odors.
 - i. Replace burned out bulbs as needed. Bug light color is preferred for replacement type.
 - j. Check level of material in vault; have pumped when necessary.
2. Table Cleaning
 - a. Remove dust, grease, food particles, or other unsightly matter from tables on a daily basis.

- b. Wash and scrub tables (once weekly and/or whenever necessary).
3. Fire Rings - Cleaning
 - a. Remove ashes and debris from fire rings. Re-level rings as needed.
 - b. Ensure fire ring arms are functioning. Oil pivot point once each season or as needed.
 - c. Remove ashes from unauthorized fire rings and pits. Scatter the rocks and spread soil over these areas to make less conspicuous. Fill any pits with soil (weekly).
 - d. Clean grill surfaces of grease and food particles (weekly).
 - e. Remove firewood, or stack any leftover firewood beside the grill (as site is unoccupied).
 4. Sign Board Maintenance
 - a. Keep sign boards current and neat (weekly).
 - b. Maintain area around sign posts free of weeds and brush.
 - c. Replace broken sign posts and boards.
 - d. Replace all posters when faded, missing or torn (Forest Service will supply bulletin board material).
 5. Garbage and Ash Removal
 - a. Pick up and place all garbage and litter within the campground boundary in garbage containers. The clean-up areas include campsites, toilet facilities, campground roads, parking spurs, trails and river shoreline area. Litter includes fine materials such as lids, bottle caps, can open rings, pieces of plastic wrappers and cigarette butts.
 6. Graveled Areas and Hard Surfaces – Raking and Sweeping
 - a. Rake and smooth graveled surfaces surrounding tables, stoves, grills and toilets (weekly).
 - b. Rake hard surfaces around tables, grills, and toilets (weekly).
 - c. Removal of small limbs, leaves and rocks from all parking spurs and within a 10-foot radius of all fire rings.
 - d. Rake and clean tent pads (weekly).
 7. Hazard Removal
 - a. Remove rocks, logs, sticks or other similar natural objects which create a safety hazard or an unsightly condition from all improved areas in the campground (daily). Remove these hazards to areas approved by the Forest Service or haul from the site.
 - b. Management will immediately notify the Forest Service of any hazards in the campground area which they are not able to remove.
 - c. Trees will be kept free of nails, rope, wire, hazardous branches, and other hazards that might endanger campground users or damage the trees.
 - d. Trimming of all pathways sufficient enough to keep grass and weeds from coming in contact with those utilizing pathways. Suggested distance is three feet on each side of pathway. Normal season requires two to three trimmings to accomplish.

Post-Season Closing

Management will be responsible to do the post-season clean-up and maintenance and preparation for winter of any portion of the campground that will not be operated throughout the winter. This includes:

1. Clean toilets. Winterize flush toilets, showers, or any portions of the waters system that will be shut off and drain water system with assistance of the Forest Service. Start and maintain heat in the flush toilet building, including the chase, if it is not completely winterized.
2. Clean walkways and trails within the campground of debris and safety hazards.
3. Clean upright grills, stoves, and fire rings, free of litter and ashes.
4. Pick up litter and debris from entire developed areas.
5. Complete all identified health and safety items.

6. Ensure the entrance gates are locked, if the campground is closed because of weather.

COMPENSATION TO THE U.S. AND HEAVY MAINTENANCE REQUIREMENT

In addition to the occupancy fee which is due to the United States, Management agrees to pay fees to the U.S. according to those items listed in this operating plan and the original bid proposal.

The fee to the government is XX% of the gross revenue for the first \$20,000, plus an additional X% of the gross revenue for revenues above \$20,000 in a given year. This is due to government at beginning of the season based on anticipated income.

Heavy Maintenance and reconditioning will be based on fees due and payable to the U.S. government. Under the provisions of the Granger-Thye Act, it is the operation of Management, with approval by the Forest Service to offset some fees due the USDA Forest Service for actual heavy maintenance work performed including proper documentation materials submitted to the Forest.

It is also the option of Management to enter into a collection agreement with the Forest Service (place money into a specified account) for specified site maintenance work and assign responsibility to the Forest Service to complete any and all agreed upon work.

The Forest Service will coordinate with Management in the development of a list of possible projects for which heavy maintenance work can be accomplish (this includes documentation material).

D. SPECIAL CONDITIONS

1. Brochures with information about the campgrounds, reservations, and services may be distributed free of charge to all campers.
2. Press releases in newspapers, television, and radio will be issued to inform campers of special events, services, reservations, closing dates, and other information.
3. The Forest Service reserves the right to free use of space or campsites by Forest Service work crews or volunteers on an as needed basis. Management will be compensated for this use any time the campground use exceeds 90%, unless the FS crews are working on a project that directly benefits the campground.
4. Forest Service Improvement Work – The Forest Service reserves the right to perform accessibility improvement, electrical, or any other construction work within these developed sites. Management will be notified in advance regarding the type/length of work and be informed of which sites will need closing for a short period of time (2-3 days) to complete this work. This work will be accomplished during low-use periods.
5. The US Forest Service is responsible for maintaining potable water supply system and meet testing requirements as required in accordance with Departments Standards for Non Community Public Water Supplies. If the water supply does not pass non potable water signs will be posted by Management. US Forest Service will work with Management to discuss options for temporary operational closures or reduced services/amenities.
6. Firewood must come from the immediate area (Missouri) or a county that is known to have no evidence Emerald Ash Borer. Wayne County, Missouri is the only county in Missouri that has been quarantined. More information on the Emerald Ash Borer can be found at <http://www.emeraldashborer.info/>.

In witness whereof, the Holder and the Forest Service have caused this Operations and Maintenance plan to be executed on the dates shown. This plan has been read and approved by:

Permittee

Date

District Ranger, Ava/Cassville/Willow Springs Ranger District

Date



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090521 COBB RIDGE (Campground) Site ID : 52409

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (concrete)	52409-14		50	300 In ft	11/02/2007		\$ 3	\$ 2,275	\$ 0
Barrier - Parking Barrier (log w/wood posts)	52409-25	WOODEN SOLDIERS	8	200 In ft	11/02/2007		\$ 8	\$ 1,400	\$ 0
Building - Water - Cobb Ridge Well House	52019	COBB RIDGE WELL HOUSE			08/31/2001		\$ 0	\$ 437	\$ 0
Building - Toilet-Vault - Cobb Ridge Camp Toilet	52056	COBB RIDGE CAMP TOILET		96 sqft	02/10/2005	GOOD	\$ 568	\$ 44,934	\$ 0
Building - Toilet-Vault - Cobb Ridge Cxt Toilet Loop C	52273	COBB RIDGE CXT TOILET LOOP C					\$ 0	\$ 0	\$ 57,305
Building - Toilet-Vault - Cobb Ridge Cxt Toilet Loop D	52274	COBB RIDGE CXT TOILET LOOP D					\$ 0	\$ 0	\$ 85,980
Building - Toilet-Flush - Cobb Ridge New Toilet/Shower	52251	COBB RIDGE NEW TOILET/SHOWER				GOOD	\$ 250	\$ 2,500	\$ 0
Building - Explosive - Ava Explosive Magazine	51727	AVA EXPLOSIVE MAGAZINE			08/30/2001	GOOD	\$ 0	\$ 0	\$ 0
Fence - Non-Range, Recreation (treated lumber)	52409-13	WOOD	1	30000 In ft	11/02/2007		\$ 600	\$ 38,750	\$ 0
Fire_Device - Combination Fire Ring/Grill	52409-29		51	51 each	11/02/2007		\$ 510	\$ 15,300	\$ 0
Misc_Rec - Fee Station	52409-22		1	1 each	11/02/2007		\$ 38	\$ 890	\$ 0
Misc_Rec - Host Site	52409-23		1	1 each	11/02/2007		\$ 445	\$ 0	\$ 0
Misc_Rec - Other - Hydrants	52409-24	HYDRANTS	7	7 each	11/02/2007		\$ 25	\$ 0	\$ 0
Misc_Rec - Other - Travelways And Parking Inside The Campground	52409-18	TRAVELWAYS AND PARKING INSIDE THE CAMPGROUND	1	1 each	11/02/2007		\$ 250	\$ 0	\$ 0
Misc_Rec - Pathway (crushed aggregate)	52409-25		180	201 sq ft	11/02/2007		\$ 0	\$ 3,000	\$ 0
Misc_Rec_Unit - Accessible/Social Impact Area (chat)	52409-25	FILL ROCK FOR ACCESSIBILITY AND PAVEMENT EDGING	25000	25000 sq ft	11/02/2007		\$ 250	\$ 10,700	\$ 0
Misc_Rec_Unit - Lantern Post	52409-26		40	40 each	11/02/2007		\$ 310	\$ 5,400	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52409-27	RV HOOKUPS (ELECTRICITY)	36	36 each	11/02/2007		\$ 6,120	\$ 0	\$ 0
Parking_Facility - Parking Spur (ac - asphalt)	52409-30	CONSOLIDATED PARKING SPURS FOR CAMPGROUND	1	40800 sq ft	11/02/2007		\$ 10,200	\$ 0	\$ 0
Sanitation - Dumpster, Large	52409-5	BEAR PROOF	3	3 each	11/02/2007		\$ 315	\$ 10,000	\$ 0
Sanitation - Garbage Pad	52409-6		1	1 each	11/02/2007		\$ 27	\$ 600	\$ 0
Sign - Guide (aluminum)	52409-28	SPEED LIMIT SIGNS COBB RIDGE	10	10 each	11/02/2007		\$ 20	\$ 250	\$ 0



Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090521 COBB RIDGE (Campground) Site ID : 52409

Site Development Status : EXISTING
Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Sign - Guide (cedar)	52409-19	ENTRANCE SIGNS (SINGLE SIDED)	2	2 each	11/02/2007		\$ 7	\$ 0	\$ 0
Sign - Site (plastic)	52409-18	ENTRANCE SIGNS (DOUBLE SIDED)	2	2 each	11/02/2007		\$ 100	\$ 0	\$ 0
Sign - Visitor Information (mdo plywood)	52409-21	INFO. BOARDS (NOT FEE STATIONS)	1	84 sq ft	11/02/2007		\$ 20	\$ 0	\$ 0
Sign - Visitor Information (plastic)	52409-27	INFO. BOARDS (NOT FEE STATIONS)	16	16 sq ft	11/02/2007		\$ 5	\$ 50	\$ 0
Table - Picnic Table (wood, hvy duty)	52409-24		50	50 each	11/02/2007		\$ 1,350	\$ 39,150	\$ 0
Wastewater - Other - Cobb Ridge	52257	COBB RIDGE					\$ 100	\$ 0	\$ 0
Water_System - Well, Submersible Pump	52192	COBB RIDGE			09/12/2005	GOOD	\$ 700	\$ 13,900	\$ 0
Total Costs:							\$ 22,221	\$ 189,536	\$ 143,284



Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52409

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090521 KC PAVILION TRAILHEAD (Trailhead) Site ID : 52936

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Building - Pavilion - Kc Camp Pavilion	52247	KC CAMP PAVILION			05/14/2003	SATISFACTORY	\$ 1,878	\$ 903	\$ 0
Building - Toilet-Vault - Kc Campground Cxt Toilet	52298	KC CAMPGROUND CXT TOILET					\$ 0	\$ 0	\$ 0
Sign - Visitor Information (hdo plywood)	52936-3		1	12 sq ft	01/17/2008		\$ 3	\$ 0	\$ 0
Table - Picnic Table (plastic)	52936-3		6	6 each	01/17/2008		\$ 420	\$ 0	\$ 0
Total Costs:							\$ 2,301	\$ 903	\$ 0



Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52936

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

APPENDIX 2 GREER CROSSING RECREATION AREA

1. Location: Greer Crossing Campground in Oregon County, Missouri is the only public campground located on the Eleven Point National Scenic River. It is 9 miles north of Alton, Missouri, and 18 miles south of Winona, Missouri, on the east side of Highway 19 just north of the Eleven Point River. The boat access is one of eleven accesses to the Scenic River that accommodate motorized use and floaters.
2. Government owned facilities

Campground:

- one host site which includes water, telephone line, electric, sewage disposal.
- 19 individual camp units that include picnic table, lantern pole, ground fire ring, and gravel parking spur
- 1 double vault toilet building in the campground
- 3 water stations
- 1 bulletin board and a fee station and collection tube
- 2 garbage collection points, one with 8 cans and one with 4 cans
- 3 of the 19 sites have a covered shelter over the picnic table
- the campground is a loop unit with crushed chat gravel road for access

Picnic Area:

A picnic area adjoins the boat access near the river, and includes:

- 1 double vault toilet building between the picnic area and the campground
- 5 picnic tables with 4 pedestal grills
- 25 parking spaces
- 2 water stations.
- 1 garbage collection point with 2 dumpsters
- the access road and parking areas are asphalt surfaced.

Boat Access:

- 1 bulletin board at the boat access
- 1 concrete plank boat ramp
- 9 parking slots for trailers and 13 parking slots for single vehicles
- the access loop road and parking slots are asphalt surfaced

The main entrance to Greer Crossing Recreation Area campground, picnic area, and boat access is by paved road system. The campground area is a loop gravel road that junctions off of the paved road entrance. There is a gate to close off the area. Camping units are located along the campground loop and all units have parking for two vehicles. Each camp unit has a lantern pole, a picnic table, fire ring/grill and tent pad. Toilet facilities and water stations are within easy walking distance of all camping units. There are no sites along the river and the river cannot be seen from the sites because of dense vegetation, however, there are some walking trails to the river from the campground. The camp sites have buffers between them as vegetation is allowed to grow and create privacy. The host site has sewage waste disposal with a tank and drainfield, electric and water hook-ups, and private telephone line available. The fee station is lighted for convenience of night users. The boat access area was reconstructed in 2004-2005(?). The paved main entrance road that loops around the boat access is also used by 3 canoe outfitters that are authorized to launch canoes (mainly) at the boat access ramp, and needs to be open for use almost year-round for their use, and for the use of other boaters and floaters. The Ozark Trail goes through this developed area. This campground had a new CXT double vault toilet

installed in 2009, a new watersystem in 2010-2011 and the individual campground and picnic sites were rehabilitated in the fall of 2010 through the spring of 2011.

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Greer Crossing Recreation Area – 40 picnickers, plus parking for almost 50 others.

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Bill Paxton (573) 785-1475; bpaxton@fs.fed.us 1420 Maud St, PO Box 988, Poplar Bluff, MO 63901	Eleven Point Unit of the Doniphan/Eleven Point Ranger District
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Table 1 – Site Characteristics

GREER CROSSING RECREATION AREA

Feature	Details
Communications	1 telephone line at host site; pay phone in CG
Drinking Water	4 water stations
Trash Containers	Dumpsters and cans
Vault Toilets	1 CXT double Tioga in CG, 1 double in day use area
Toilet/Shower Type	None
Utilities	1 host site with full hook-ups (holding tank for sewage); Well house and pressurized water system
Accessibility	Most facilities and sites are accessible
Number of Camping Units	17 singles, 2 doubles
Number of Picnic Areas	4 grills, 5 picnic tables
Number of boat access ramp/areas	1
2013 Fee Per Camping Unit	\$10 single; \$15 double
2013 Fee Per Day Use	\$0
Minimum Operating Season	5/15-9/30
4-Year Average Gross Revenue (2008-2010)	\$6,522** (less than normal because of construction closure)

Site Name	2007 Revenue	2008 Revenue	2009 Revenue	2010 Revenue
Greer Crossing	\$7,741	\$4,560*	\$8,300	\$5,487**

*Reduced because of flooding

**closed early to begin reconstruction

Recommended Staffing:

Recommend a minimum of one person, full-time. Recommend round-the-clock staffing at least from Thursday through Sunday, and at least day-time staffing throughout the week.

National Recreation Reservation System

Sites are not currently included in the National Recreation Reservation System (NRRS). If the concessionaire would like to offer reservations, the Forest Service will assist with the inventory and registration of these sites.

Table 2 – Utilities and Other Expenses
 GREER CROSSING RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Howell-Oregon Coop 6327 N. US Hwy 63 P.O. Box 649 West Plains, MO 65775 Phone (417) 256-2131 Toll Free 1-888-HOE-POWER		
Phone	Centurylink (Centurytel) P.O. Box 4300 Carol Stream, IL 60197	(Mid May through mid August, 2011)	#1 = \$709.35 #2 = \$82.13
Garbage	Richardson Trash Rt. 3, Box 3201, Alton, Mo 65606	Estimated annual cost	\$1500
Toilet Pumping	Semo Septic Service, LLC Rt. 8, Box 1533 Doniphan, MO 63935	Estimated annual cost	\$1200
Mowing	Takes 1 day/week with 60" inch mower, plus 2-4 hours for weed-eating.		

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Minor repairs, including valves, hydrants, and above ground lines.
- Daily residual chlorine monitoring.

Government:

The Government is responsible for the following items:

- Repairing broken water lines (underground lines).
- Major repair or replacement of valves or hydrants.
- Cleaning storage tanks.
- Monthly water testing, monitoring and treatment.
- Capital replacement of water systems.

ROADS, PARKING AREAS, BOAT LAUNCH, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining parking, camping spurs and turnouts, and paths within the recreation area by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, boat launch and parking lots.
- Cleaning and maintaining culverts.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults.
- Controlling objectionable odors at vault toilets.

Government:

The Government is responsible for:

- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting and exterior staining of 1 building every other year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair roofs, interior & exterior walls and ceilings as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed:**

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, AND CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.
- Staining and/or painting as needed (generally every three years).

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.

- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

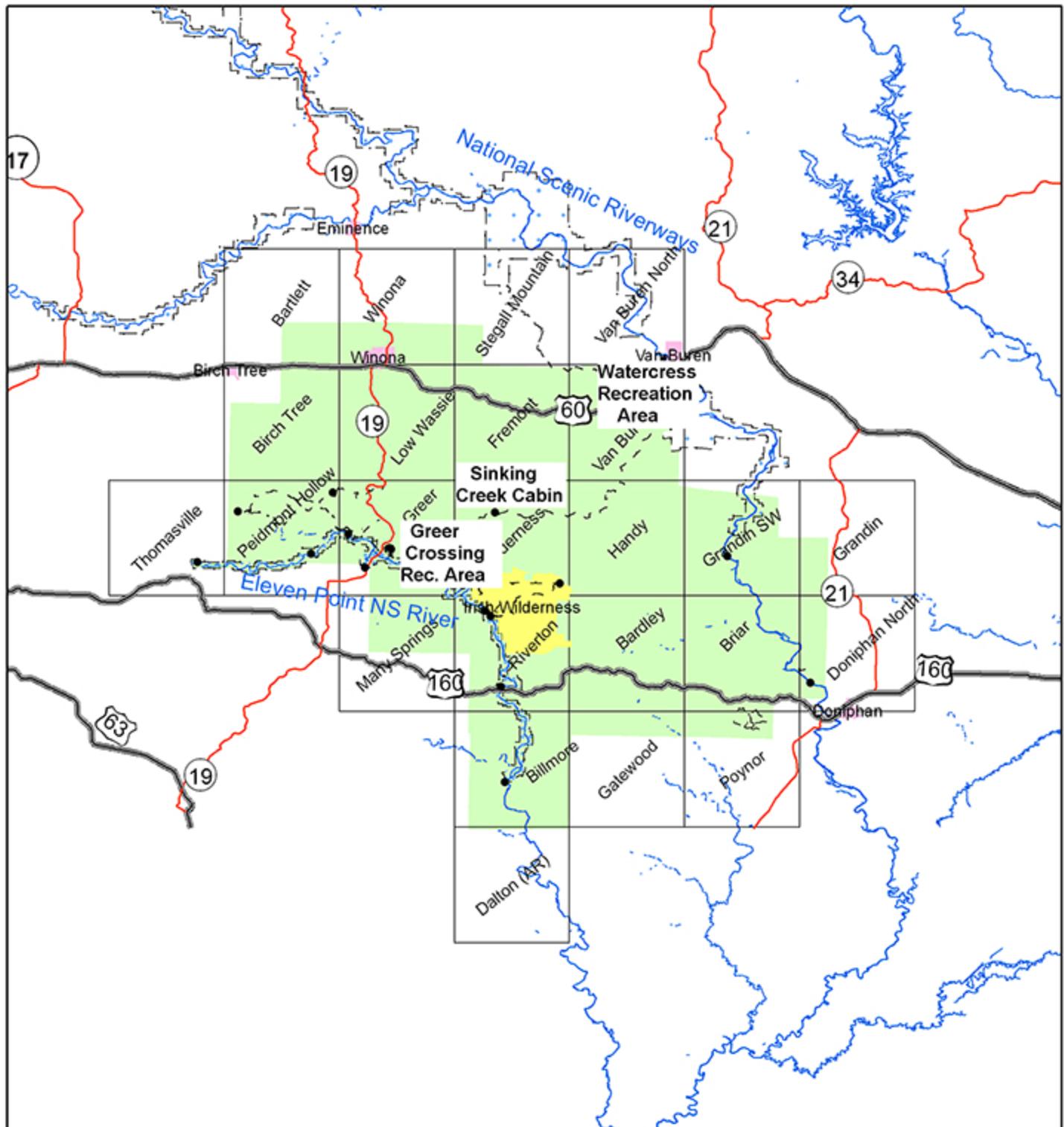
Possible Government M&R Projects that may be included as offset:

- Rehabilitation of features or landscaping following flood events.
- Replacement of any vandalized signs or features.
- Production and installation of interpretive sign panels.
- Addition of boulders, if needed for traffic control.
- Additional pedestal grills.

Sample Annual Operating Plan for Greer Crossing

See Appendix 15 for sample operating plan.

Greer and Watercress Recreation Areas Sinking Creek Cabin Eleven Point District





Constructed Feature Report

Existing-Active Features; Link Type = "ON"
RSCFEA

Managing Org : 090523 GREER CROSSING (Campground) Site ID : 52468

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (wood, treated sawn)	52878-12		1	265 In ft	03/05/2008		\$ 11	\$ 4,990	\$ 0
Barrier - Wheel Stop	52468-6		20	20 each	03/05/2008		\$ 40	\$ 800	\$ 0
Barrier - Wheel Stop	52878-13		47	47 each	03/05/2008		\$ 94	\$ 189	\$ 0
Building - Water - Greer Crossing Well House	52287	GREER CROSSING WELL HOUSE					\$ 0	\$ 0	\$ 0
Building - Toilet-Vault - Greer Crossing New Campground Toilet	52313	GREER CROSSING NEW CAMPGROUND TOILET					\$ 0	\$ 0	\$ 0
Building - Toilet-Vault - Greer Crossing Picnic Toilet	52135	GREER CROSSING PICNIC TOILET		98 sqft	07/07/2005		\$ 0	\$ 1,100	\$ 0
Culvert - Standard	52878-10		1	120 In ft	03/05/2008		\$ 60	\$ 0	\$ 0
Erosion_Control - Retaining Wall (wood)	52878-9		1	412 cu ft	03/05/2008		\$ 87	\$ 15,244	\$ 0
Erosion_Control - Stairway (wood)	52878-11		1	75 sq ft	03/05/2008		\$ 8	\$ 1,575	\$ 0
Fire_Device - Fire Ring	52468-21		4	4 each	03/05/2008		\$ 24	\$ 720	\$ 0
Fire_Device - Fire Ring	52468-18		17	17 each	03/05/2008		\$ 102	\$ 650	\$ 0
Fire_Device - Pedestal Grill, Small	52878-26		6	6 each	03/05/2008		\$ 66	\$ 2,208	\$ 0
Misc_Rec - Fee Station	52468-15		1	1 each	03/05/2008		\$ 38	\$ 790	\$ 0
Misc_Rec - Pathway (imp.nat.mat.)	52878-16		1	450 sq ft	03/05/2008		\$ 0	\$ 600	\$ 0
Misc_Rec - Pathway (imp.nat.mat.)	52468-9		1	1200 sq ft	03/05/2008		\$ 0	\$ 2,000	\$ 0
Misc_Rec - Security Light	52468-14		1	1 each	03/05/2008		\$ 6	\$ 0	\$ 0
Misc_Rec_Unit - Accessible/Social Impact Area (chat)	52468-32		21	16800 sq ft	03/05/2008		\$ 168	\$ 17,640	\$ 0
Misc_Rec_Unit - Lantern Post	52468-19		14	14 each	03/05/2008		\$ 74	\$ 2,050	\$ 0
Misc_Rec_Unit - Sun/Wind Shelter (wood)	52468-17		10	10 each	03/05/2008		\$ 330	\$ 12,100	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52468-20	RV HOOKUPS (SEWER, WATER, ELECTRICITY, PHONE)	1	1 each	03/05/2008		\$ 170	\$ 0	\$ 0
Sanitation - Dumpster, Small	52468-3		2	2 each	03/05/2008		\$ 190	\$ 0	\$ 0
Sign - Federal Recreation Symbol (aluminum)	52468-12	ACCESSIBILITY SIGNS	2	2 each	03/05/2008		\$ 5	\$ 45	\$ 0



Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090523 GREER CROSSING (Campground) Site ID : 52468

Site Development Status : EXISTING
Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Sign - Federal Recreation Symbol (aluminum)	52878-20	ACCESSIBILITY SIGNS	4	4 each	03/05/2008		\$ 10	\$ 90	\$ 0
Sign - Site (hdo plywood)	52878-17	ENTRANCE SIGNS (DOUBLE SIDED)	2	2 each	03/05/2008		\$ 110	\$ 2,530	\$ 0
Sign - Visitor Information (hdo plywood)	52878-19	INFO. BOARDS (NOT FEE STATIONS)	1	32 sq ft	03/05/2008		\$ 8	\$ 156	\$ 0
Sign - Visitor Information (hdo plywood)	52468-11	INFO. BOARDS (NOT FEE STATIONS)	1	16 sq ft	03/05/2008		\$ 4	\$ 0	\$ 0
Table - Bench (wood, hvy duty)	52878-23		3	3 each	03/05/2008		\$ 63	\$ 1,260	\$ 0
Table - Picnic Table (expanded metal)	52468-18		3	3 each	03/05/2008		\$ 102	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52468-16		20	20 each	03/05/2008		\$ 540	\$ 14,790	\$ 0
Watercraft_Swim - Ramp (concrete)	52878-22		1	444 sq ft	03/05/2008		\$ 4	\$ 0	\$ 0
Water_System - Well, Submersible Pump	52187	GREER CROSSING			09/05/2007		\$ 2,513	\$ 127,781	\$ 0
Total Costs:							\$ 4,826	\$ 209,308	\$ 0



Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52468

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes



Constructed Feature Report

Existing-Active Features; Link Type = "ON"
RSCFEA

Managing Org : 090523 GREER CROSSING (Campground) Site ID : 52468

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (wood, treated sawn)	52878-12		1	265 In ft	03/05/2008		\$ 11	\$ 4,990	\$ 0
Barrier - Wheel Stop	52468-6		20	20 each	03/05/2008		\$ 40	\$ 800	\$ 0
Barrier - Wheel Stop	52878-13		47	47 each	03/05/2008		\$ 94	\$ 189	\$ 0
Building - Water - Greer Crossing Well House	52287	GREER CROSSING WELL HOUSE					\$ 0	\$ 0	\$ 0
Building - Toilet-Vault - Greer Crossing New Campground Toilet	52313	GREER CROSSING NEW CAMPGROUND TOILET					\$ 0	\$ 0	\$ 0
Building - Toilet-Vault - Greer Crossing Picnic Toilet	52135	GREER CROSSING PICNIC TOILET		98 sqft	07/07/2005		\$ 0	\$ 1,100	\$ 0
Culvert - Standard	52878-10		1	120 In ft	03/05/2008		\$ 60	\$ 0	\$ 0
Erosion_Control - Retaining Wall (wood)	52878-9		1	412 cu ft	03/05/2008		\$ 87	\$ 15,244	\$ 0
Erosion_Control - Stairway (wood)	52878-11		1	75 sq ft	03/05/2008		\$ 8	\$ 1,575	\$ 0
Fire_Device - Fire Ring	52468-21		4	4 each	03/05/2008		\$ 24	\$ 720	\$ 0
Fire_Device - Fire Ring	52468-18		17	17 each	03/05/2008		\$ 102	\$ 650	\$ 0
Fire_Device - Pedestal Grill, Small	52878-26		6	6 each	03/05/2008		\$ 66	\$ 2,208	\$ 0
Misc_Rec - Fee Station	52468-15		1	1 each	03/05/2008		\$ 38	\$ 790	\$ 0
Misc_Rec - Pathway (imp.nat.mat.)	52878-16		1	450 sq ft	03/05/2008		\$ 0	\$ 600	\$ 0
Misc_Rec - Pathway (imp.nat.mat.)	52468-9		1	1200 sq ft	03/05/2008		\$ 0	\$ 2,000	\$ 0
Misc_Rec - Security Light	52468-14		1	1 each	03/05/2008		\$ 6	\$ 0	\$ 0
Misc_Rec_Unit - Accessible/Social Impact Area (chat)	52468-32		21	16800 sq ft	03/05/2008		\$ 168	\$ 17,640	\$ 0
Misc_Rec_Unit - Lantern Post	52468-19		14	14 each	03/05/2008		\$ 74	\$ 2,050	\$ 0
Misc_Rec_Unit - Sun/Wind Shelter (wood)	52468-17		10	10 each	03/05/2008		\$ 330	\$ 12,100	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52468-20	RV HOOKUPS (SEWER, WATER, ELECTRICITY, PHONE)	1	1 each	03/05/2008		\$ 170	\$ 0	\$ 0
Sanitation - Dumpster, Small	52468-3		2	2 each	03/05/2008		\$ 190	\$ 0	\$ 0
Sign - Federal Recreation Symbol (aluminum)	52468-12	ACCESSIBILITY SIGNS	2	2 each	03/05/2008		\$ 5	\$ 45	\$ 0



Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090523 GREER CROSSING (Campground) Site ID : 52468

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Sign - Federal Recreation Symbol (aluminum)	52878-20	ACCESSIBILITY SIGNS	4	4 each	03/05/2008		\$ 10	\$ 90	\$ 0
Sign - Site (hdo plywood)	52878-17	ENTRANCE SIGNS (DOUBLE SIDED)	2	2 each	03/05/2008		\$ 110	\$ 2,530	\$ 0
Sign - Visitor Information (hdo plywood)	52878-19	INFO. BOARDS (NOT FEE STATIONS)	1	32 sq ft	03/05/2008		\$ 8	\$ 156	\$ 0
Sign - Visitor Information (hdo plywood)	52468-11	INFO. BOARDS (NOT FEE STATIONS)	1	16 sq ft	03/05/2008		\$ 4	\$ 0	\$ 0
Table - Bench (wood, hvy duty)	52878-23		3	3 each	03/05/2008		\$ 63	\$ 1,260	\$ 0
Table - Picnic Table (expanded metal)	52468-18		3	3 each	03/05/2008		\$ 102	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52468-16		20	20 each	03/05/2008		\$ 540	\$ 14,790	\$ 0
Watercraft_Swim - Ramp (concrete)	52878-22		1	444 sq ft	03/05/2008		\$ 4	\$ 0	\$ 0
Water_System - Well, Submersible Pump	52187	GREER CROSSING			09/05/2007		\$ 2,513	\$ 127,781	\$ 0
Total Costs:							\$ 4,826	\$ 209,308	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52468

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

APPENDIX 3 LANE SPRING RECREATION AREA

1. Location: Lane Spring Recreation Area is located in Phelps County, Missouri. It is 3/4 miles off U.S. Highway 63, twelve miles south of Rolla, Missouri, and thirteen miles south of I-44.
2. Government owned improvements.

Campground:

- 2 double vault toilet buildings
- 18 individual sites, 6 with electric hook-ups
- 1 Host site, with water, sewer, electric and telephone
- 1 bulletin board
- 2 water stations
- 1 double or group site

Picnic Area:

- 3 concrete block vault toilet buildings
- 2 group pavilions with tables
- parking for 96 vehicles
- 6 water stations
- 15 dispersed picnic sites with tables and grills
- Commercial playground equipment, with shredded tire surfacing
- 1 bulletin board
- 2 hiking trails

Lane Spring Recreation Area is located along Little Piney Creek, on a segment managed as a Wild Trout Management Area. Activities include fishing, wading and tubing as well as camping, picnicking, “hanging out” and hiking on the Blossom Rock and Cedar Bluff trails.

The camping units are located along one loop which has a gate that can be closed when full or during non-use. Each single unit has a parking spur which will accommodate a vehicle, various lengths of camping trailers, a tent pad, one picnic table, a fire ring/grill, and lantern pole. The double or group site has 2 picnic tables, 2 tent spots, and 2 parking spurs. Six camping sites have electric. Toilet facilities and water stations are within easy walking distance of all camping units. There is a pressurized water system in the recreation area. The host site has electricity, telephone, and water and sewer hookups. There is a gate controlling access to the entire recreation site that is generally closed at night. The picnic shelters are currently reservable through the National Recreation Reservation System.

http://www.recreation.gov/camping/Lane_Spring_Recreation_Area_Mo/r/campgroundDetails.do?contractCode=NRSO&parkId=70830&topTabIndex=CampingSpot If not reserved, they are available for use on a first come-first served basis.

Day Use Site Capacity

A defined day use site capacity has not been established, since it is generally not an issue, and there are so many activities that can take place in so many areas within this recreation area. In most cases, parking is the most limiting factor affecting the day use capacity at this site. However, when many of the visitors arrive in busses for a special activity, this may not be the case. In general, each of the 15 scattered individual picnic sites can accommodate up to 8 people. Each picnic shelter/pavilion accommodates 100 people.

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Carol Trokey (573) 592-1400, Ext. 124 4549 State Road H Fulton, MO 65251 ctrokey@fs.fed.us	Houston/Rolla/Cedar Creek Ranger District
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Table 1 – Site Characteristics

LANE SPRING RECREATION AREA

Feature	Details
Communications	1 telephone line at host site
Drinking Water	8 water stations
Trash Containers	Cans and Dumpster
Vault Toilets	5
Toilet/Shower Type	None
Utilities	1 host site w/full hook-ups (holding tank for sewage); pressurized water system
Accessibility	4 handicap accessible campsites; day use area accessible
Number of Camping Units	18 singles; 1 double site. 6 sites have electric
Number of Picnic Areas	15; 2 Pavilions with electricity
Number of boat access ramp/areas	0
2013 Fee Per Camping Unit	\$8; \$15 for electric sites
2013 Fee Per Day Use	\$2 vehicle; \$10 bus; \$25 pavilion rental
Minimum Operating Season	Day use: 3/1 – 10/31; Campground: 5/15-9/15
3-Year Average Gross Revenue (2008-2010)	\$11,230

Table 2 – Utilities and Other Expenses

LANE SPRING RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Intercounty Electric P.O. Box 209 Licking, MO 65542 (573) 674-2211	Average use of 3056 kilowatt hours (host site, electric sites, pavilions)	
Phone	Centurylink/Embarq P.O. Box 660068 Dallas, TX 75266	Monthly	Average of \$30/month
Garbage	Waste Corp. of America (WCA) Rolla Collection 17103 Country Road 8190 Newburg, Missouri 65550 573-762-2149	Monthly	Average of \$126/Month
Toilet Pumping	JPS Pumping & Hauling PO Box 1637, Rolla, MO 65402 (573) 368-9571	As needed	Average of \$800/year
Mowing	No Contract; Camp host has completed.	Mowing (60” deck) and weed eating takes approx 2 days/week	

Site Revenues

Site Name	2006 Revenue	2007 Revenue	2008 Revenue	2009 Revenue	2010 Revenue
Lane Spring	\$11,078	\$9574	\$11,211	\$11,529	10,950

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing (if needed).
- Making sure that visitors know how to use the hydrants properly, so that they drain in the winter.
- Insuring appropriate amount of chlorine is in system chlorinator (if used).
- Minor repairs, including valves, hydrants, sinks, and above ground lines.

Government:

The Government is responsible for the following items:

- Monthly Department of Natural Resources water testing.
- Repairing broken water lines (underground lines).
- Major repair or replacement of valves.
- Capital replacement of water systems.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining recreation area parking, camping spurs and turnouts, and paths within the recreation area by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.
- Maintaining by tightening bolts, etc.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults and septic tanks.
- Controlling objectionable odors at vault toilets.

Government:

The Government is responsible for:

- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting of 2 buildings per year, as determined by the Forest Service.
- Exterior painting or staining of 2 buildings per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair interior walls and ceilings.
- Repair roofs, interior & exterior walls as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed:**

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.

- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Maintaining garbage can corrals and garbage can pads.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing recreation area entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

Sample operating plan for Lane Spring

OPERATING PLAN – Lane Spring Recreation Area

The operation of Lane Spring will be designed to maintain the level of experience, maintenance, safety and sanitation of the facilities for users while maintaining the natural resource. All established standards will be met.

This Operating Plan is divided into four categories:

(A) Operations, (B) Maintenance, (C) Operating Conditions, and (D) Special Conditions

Submitted by

A. OPERATIONS

NORMAL OPERATING SEASON

Operation of recreation area facilities will be seven days per week, March 1 through November. Campground Managers will be on site, or have a representative visit this site seven days per week from May through September, with visits at least 3 days a week outside of this time, except when weather conditions preclude access to or use of the facilities. Campground Management (aka Management) should be on site 24 hours a day at the following times, to provide quality service to the public: Thursday afternoon through 2:00 p.m. Sunday, and also Mondays on Memorial Day, Fourth of July, and Labor Day weekends.

Management, with Forest Service approval, may make adjustments to their hours of operation near the opening and closing dates, depending on weather conditions and/or frequency of use. Pre- and post-season operation will be performed in conjunction with and as approved by the Authorized Officer or his Designated Representative.

Standard operating hours for Forest Service campgrounds are between the hours of 6:00 a.m. and 10:00 p.m. Public access for exiting sites will be provided at all times. Management will inform potential campers when occupancy has reached the carrying capacity for the site. The campground gates will not be used to facilitate closure due to campground being full. If needed, information will be provided at the campground entrance notifying the public of the closure or full occupancy and availability, and location of other nearby campgrounds. Forest Service shall also be notified immediately when capacity is reached.

One week prior to the beginning of the operating season, Management will be responsible for making all facilities operational with exception of the water systems, which will be a shared responsibility with the Forest Service. At the end of the operating season, Management will be responsible for post season closing for those areas. (Section B).

INSURANCE

All appropriate insurance coverage will be provided by Management in the amount of at least \$1,000,000 for combined single limit liability to cover property damage, bodily injury and/or death will be provided. The USDA Forest Service will be listed as additionally insured by the policy.

LAW ENFORCEMENT

Forest Service Code of Federal Regulations will be the responsibility of Forest Service Law Enforcement personnel. Management will notify Forest Service Law Enforcement personnel of CFR violations for enforcement purposes; however, Management will request assistance from the Sheriff's Office for those State and County regulations which apply.

- A. The following will be the priority of enforcement:
1. Management will seek compliance with regulations by informing and educating visitors and by taking a good "Host" approach.
 2. If a visitor does not comply with rules and regulations, Management will gather as much information as possible on the violator without jeopardizing his/her own safety.
 3. When difficult situations arise, Management will request assistance from the County Sheriff. The Forest Service will also be notified of circumstances requiring Sheriff's assistance. The County Sheriff will be contacted in all cases of theft, vandalism, disorderly conduct, disturbing the peace, alcohol or drug misuse.
 4. Management will request assistance from the Forest Service when considered necessary. Notify the District Office and an on-call officer can be notified and sent to the scene. The Forest Service shall be notified of law enforcement situations which threaten life or property.
 5. Management will report acts of vandalism or destruction of Government property to a designated Forest Service official on the day such acts are discovered.

B. Items that frequently need attention and will be addressed by the good host are:

- Dogs not on leash.
- Exceeding stay limits during heavy use season.
- Parking or camping in non-designated sites.
- Failure to pay fees.
- Vandalism.
- Excessive noise.**
- Improper disposal of waste water or sewage.
- Excessive number of people and vehicles per site.
- Excessive speeds or improper use of motorcycles/ATVs in campgrounds.
- Failure to extinguish campfires.
- Illegal “reserving” of camp-sites.
- Use of generators or audio devices outside posted operating hours.
- Use of unauthorized fires outside established fire ring.
- Discharging or igniting fireworks or explosives.

C. Management will be responsible for:

1. The collection of user fees including funds from bad checks.
2. Posting all rules and regulations being enforced.

SIGNING

Management will be responsible for maintaining bulletin boards or similar appropriate structures, for the purpose of displaying information to the public concerning regulations and Forest Service management activities. Forest Service will provide standard signs and posters. Management will provide any customized signs. All fee sites will be signed, stating: “These Forest Service owned facilities are operated and maintained under a Special Use Permit from the Mark Twain NF”. Campers should also be informed of the site the Campground Manager is occupying.

Any additional signs or other promotional material desired, including color, material and location of signs, will be provided and/or approved by the Forest Service. Management will place signs at locations which convey the message to the majority of recreation area users. Any appropriate traffic signs will be posted inside the recreation area road system. Signs needed in different sites and/or locations will be the same in design, color, materials, etc., to maintain consistency in all Forest Service developed sites.

Management is responsible for posting recreation area signs and posters.

RESERVATION SYSTEM

The National Recreation Reservation System will be used.

Management will arrange to receive or have access to the Daily Arrival Report (DAR) delivered by FAX or e-mail. Management is responsible to ensure e-mail or FAX is checked daily. Currently, Lane Spring is on a three day blackout for reservations.

FEES AND COLLECTION

The following fees will apply for Lane Spring:

Camping Fee	\$15.00 per single electric site
Camping Fee	\$10.00 per single non-electric site
Camping Fee	\$20.00 per double site
Firewood	\$5.00/bundle
Drinking Water	\$1.00/single serving bottle; \$2.50/gallon
Extra Vehicles (over 2/site)	\$2.00 each
Day Use Fee	\$2.00/vehicle; \$20/bus

Other than camping fee, other items offered should already include Missouri State Taxes.

Family campground unit capacities are eight people or immediate family and generally two vehicles per campsite.

All user fees will be collected and handled by Management.

Golden Age and Golden Access Passports, Senior Passes, Access Passes and Camp Stamps will be honored.

Management will accept Camp Stamps with the provision that the stamps will be accepted at face value. Camp Stamp program was discontinued in the late 1980's and are rarely seen in use.

Golden Age Passports or Senior Passes: Cost: \$10.00

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Golden Access Passports or Access Passes: Cost: Free

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Admits pass holder and any accompanying passengers in a private non-commercial vehicle.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Annual Interagency America the Beautiful, Volunteer or Military Passes: honored for 50% discount on standard amenity fees. No discount for expanded amenity (campground) fees.

The following statement will be posted at each campground fee bulletin board: "Occupancy of a camp unit is any use of the camp unit for more than 30 minutes. After 30 minutes of use a fee payment is required. Family campground unit capacities are eight people or immediate family and generally two vehicles per camp unit. Extra vehicles will be charged at a rate of \$2.00 per vehicle."

Refunds will be allowed within 30 minutes of the time the camper enters the camp site. The camper will be given a refund in full upon returning his ticket to the Campground Manager or representative. This would only apply to non reserved sites.

REPORTING RESPONSIBILITY

During the normal operating season, management will maintain site use data. The use figures will show the number of sites occupied each day, the average number of people occupying the site per day, the number of extra vehicles, and the total number of Golden Age/Golden Access passports or Senior/Access passes used.

Management will also provide documentation and reports for amounts of fees collected for camping and other sales. Fee collection and use information reports should be submitted to the Forest Service within 14 days following the end of each month.

UTILITIES

Management will contact appropriate utility companies and will assume the responsibility for telephone and electrical service costs during operational months. Management will be responsible for electric service for host site, electric hook-ups at the campsites and electricity at the pavilions. Forest Service is responsible for the electric service for the well meter. Forest Service will bill Management for the phone service and electric service for these sites during the season of operation.

All water and waste water system maintenance, and central trash collection are the responsibility of the Forest Service. Management will be responsible for collecting the garbage within the recreation area and depositing it in dumpsters. All requirements of the Missouri State Board of Health and the USDA, Forest Service will be met.

HEALTH AND SAFETY

Management will be responsible for periodic documented safety inspections and will take immediate corrective actions of noted safety hazards. Forest Service will do a pre- and post-season hazard tree inspection and mark trees for removal. Tree hazards located within the recreation area limits will be felled at Forest Service expense. Limbs will be lopped and scattered by Management.

Contractor provided dumpsters will be monitored by Management, especially during holiday or heavy use periods. Additional trips may be needed to keep bins from overflowing and will be the responsibility of the Forest Service to arrange based on information provided by management. Lids are to be kept closed to keep animals out and to reduce insect problems. Campers will be advised, by Campground Manager's visit and/or education materials, to store food properly and to not feed the animals or leave trash at their camp sites.

Management will participate in the prevention, control, and suppression of plague efforts under the supervision of the State Department of Health Services, County, or Forest Service.

B. MAINTENANCE

Routine maintenance and mowing should be done Monday through Friday, and conducted between the hours of 9:00 a.m. and 6:00 p.m. and as needed for emergencies on Saturday and Sunday.

TOILET SERVICING

Repairs and interior cleaning of bathroom facilities will be the responsibility of Management.

SOLID WASTE

Collection of solid waste outside of dumpsters, within the recreation area will be the responsibility of Management. Bathroom receptacles will be emptied at least bi-weekly, and contents placed in dumpsters.

Solid waste removal from the recreation area to the landfill or transfer station will be Management responsibility.

Recycling containers will be provided by Forest Service for aluminum cans, plastic and glass. Management is responsible for the taking recyclables to recycling center, or arranging for pick-up. Management may keep proceeds.

PRE-MAINTENANCE INVENTORY

A District representative and Management will jointly inventory the Forest's facility conditions to verify needed maintenance work and amount of such maintenance work prior to the normal operating season.

MAINTENANCE SUPPLIES

Management will furnish all cleanup and routine maintenance supplies as well as supplies required for tenant maintenance.

ROAD, WALKS AND TRAILS

Contact Forest Service representatives immediately for major repairs, and/or advice on making minor repairs of these features within the recreation area. Notify the Forest Service of problems reported on trails and roads outside of the recreation area.

SIGNS, BULLETIN BOARDS, UNIT POSTS, BARRIER LOGS AND POSTS

All Forest Service signs, bulletin boards, unit posts, fee tubes and barrier logs or posts associated with the recreation area will be painted or stained once every three years. A Schedule will be developed during the pre-season inspection by Area Managers and Forest Service representatives, and made part of this Operating Plan as

Appendix C, Maintenance and Reconditioning Plan. Repairs to these features and the information on them will be made within ten days of discovery.

STAINING/PAINTING SCHEDULE

Staining and painting needs will be determined during the scheduled joint pre-season maintenance inventory.

EQUIPMENT AND SUPPLIES

Management will provide all tools and materials necessary (i.e., cleaning supplies, toilet paper, garbage bags, toilet paper and paper towel dispensers, etc.) to maintain and operate the area adequately.

Any chemicals used will be approved by the Forest Service.

Forest Service will provide tools/keys to access fee tube, all bathroom facilities and Management will return tools/keys at end of each collection season. These will be documented on an AD-107, Report of Transfer or Other Disposition or Construction of Property.

All supplies and equipment will be stored at appropriate sites which will least interfere with daily recreation area use. All storage sites will be approved by the Forest Service.

Each vehicle owned by Management will be identified by signing on the side or door on both sides of the vehicle. It will read as follows (or something similar). A magnetic sign is preferred over other applications.

LANE SPRING RECREATION AREA Campground Management

Firewood used by Management or offered for sale will be obtained locally. If Management chooses to obtain wood from the forest for commercial use/sale, they will obtain a firewood authorization prior to this.

IMPROVEMENTS

The construction of temporary structures, signs or placement of temporary structures will be approved in advance by the Forest Service as they are needed. If structures for storage or maintenance purposes are not currently available for use, Management will provide the basic design, construction materials, color, location, etc., to the Forest Service for approval.

MOWING

Grass will be mowed as necessary by management or their contractor. Equipment will be adjusted to prevent scalping or furrowing of work area.

All trimming will be conducted by the management or their contractor. Grass will be trimmed around shade trees, bathrooms, along sidewalks, car stops, spurs, campsite components, along road edge from gate and along roadway through recreation area, and other locations that visitors frequent. Trimming and weed-eating will be to the same height as surrounding mowed areas.

Mowers, trimmers, and other cutting equipment along with gas, oil and weed-eater string will be provided by Management. Maintenance on equipment will be performed by management.

C. OPERATING CONDITIONS

Pre – Season Opening

At least one week prior to the Forest's developed site opening, Management will ensure that the site is cleaned up and meets standards by:

1. Cleaning toilets inside and out, and cleaning all toilet vents so they are free of cobwebs and any other obstructions.

2. Clearing walkways and trails of debris and safety hazards.
3. Cleaning fire rings. These facilities will be free of litter and ashes.
4. Raking camp sites and picking up debris, litter from entire recreation area.
5. Eliminating dirt, grease, food, leaves and needles from tables.
6. Installing signs and posters as required promoting public safety and health.
7. Removal of leaves from all roads, parking spurs, tables, tent pads and within a 10-foot radius of all fire rings.
8. Rake all campsite pads to make smooth.
9. Making repairs to the following constructed features of restroom buildings; new hinges, door latches, toilet seats, toilet paper holders, holes in the building structure, leaky roofs, and anything else related to the comfort stations not to exceed \$XXX.00 (agreed upon between FS and concessionaire) per occurrence.
10. Activating utilities (telephone and electric), if needed.
11. Painting/staining facilities per approved plan.
12. Perform necessary weed control work with Forest Service approved chemicals.
13. Make repairs to any constructed feature not to exceed \$XX (agreed upon between FS and concessionaire) per occurrence, excluded from constructed features are the well house, well including water hydrants, waste-water treatment plant and below ground features of the water distribution system.
14. Ensure pathways from campsites to lakeshore are free of overhead hazards and that any trash is removed.
15. Total repair and maintenance supplies (items 9 and 13) not to exceed \$XX(agreed upon between FS and concessionaire) per season including vandalism.

Clean-Up and Light Maintenance During Normal Operating Season

Management will perform the following items at fee sites during the Normal Operating season.

1. Toilet Cleaning
 - a. Inspect and clean toilets daily.
 - b. Clean toilet bowl risers, seats, and seat covers with disinfectant (minimum once daily and whenever necessary to ensure sanitary conditions and pleasant appearance).
 - c. Sweep floors and cement slab in front of doors and walkways. Building interiors will be free of dirt, graffiti, insects (dead and alive), and spider webs.
 - d. Wash floors (once weekly or as needed for sanitation) with disinfectant; wash dividers, doors, ceilings, and walls. Dry mop or squeegee the floor to leave as dry as possible. Floors will be kept free of standing water. While washing the interior of the toilets, toilet paper will be covered or removed to prevent absorption of moisture.
 - e. Stock toilet paper sufficient to last through the following day.
 - f. Deodorize and disinfect with chemicals approved by the Forest Service and provided by Management as needed.
 - g. Control all unpleasant odors.
 - h. Check level of material in vault; have pumped when necessary.
2. Table Cleaning
 - a. Remove dust, grease, food particles, or other unsightly matter from tables on a daily basis.
 - b. Wash and scrub tables (once weekly and/or whenever necessary).
3. Fire Rings - Cleaning
 - a. Remove ashes and debris from fire rings. Re-level rings as needed.
 - b. Ensure fire ring arms are functioning. Oil pivot point once each season or as needed.
 - c. Remove ashes from unauthorized fire rings and pits. Scatter the rocks and spread soil over these areas to make less conspicuous. Fill any pits with soil (weekly).
 - d. Clean grill surfaces of grease and food particles (weekly).

- e. Remove firewood, or stack any leftover firewood beside the grill (as site is unoccupied).
4. Sign Board Maintenance
- a. Keep sign boards current and neat (weekly).
 - b. Maintain area around sign posts free of weeds and brush.
 - c. Replace broken sign posts and boards.
 - d. Replace all posters when faded, missing or torn (Forest Service will supply bulletin board material).
5. Garbage and Ash Removal
- a. Pick up and place all garbage and litter within the recreation area boundary in garbage containers. The clean-up areas include campsites, toilet facilities, recreation area roads, parking spurs, trails and river shoreline area. Litter includes fine materials such as lids, bottle caps, can open rings, pieces of plastic wrappers and cigarette butts.
6. Graveled Areas and Hard Surfaces – Raking and Sweeping
- a. Rake and smooth tent pads and graveled or hard surfaces surrounding tables, stoves, grills and toilets (weekly).
 - b. Removal of small limbs, leaves and rocks from all parking spurs and within a 10-foot radius of all fire rings.
7. Hazard Removal
- a. Remove rocks, logs, sticks or other similar natural objects which create a safety hazard or an unsightly condition from all improved areas in the recreation area (daily). Remove these hazards to areas approved by the Forest Service or haul from the site.
 - b. Management will immediately notify the Forest Service of any hazards in the recreation area which they are not able to remove.
 - c. Trees will be kept free of nails, rope, wire, hazardous branches, and other hazards that might endanger recreation area users or damage the trees.
 - d. Trimming of all pathways sufficient enough to keep grass and weeds from coming in contact with those utilizing pathways. Suggested distance is three feet on each side of pathway. Normal season requires two to three trimmings to accomplish.

Post-Season Closing

Management will be responsible to do the post-season clean-up and maintenance and preparation for winter of any portion of the recreation area that will not be operated throughout the winter. This includes:

- 1. Clean toilets, and lock those that are designated to be locked.
- 2. Clean walkways and trails within the recreation area of debris and safety hazards.
- 3. Clean upright grills, stoves, and fire rings, free of litter and ashes.
- 4. Pick up litter and debris from entire developed areas.
- 5. Complete all identified health and safety items.
- 6. Ensure the entrance gates are locked.

COMPENSATION TO THE U.S. AND HEAVY MAINTENANCE REQUIREMENT

In addition to the occupancy fee which is due to the United States, Management agrees to pay fees to the U.S. according to those items listed in this operating plan and the original bid proposal.

The fee to the government is XX% of the gross revenue for the first \$12,000, plus an additional X% of the gross revenue for revenues above \$12,000 in a given year. This is due to government at beginning of the season based on anticipated income.

Heavy Maintenance and reconditioning will be based on fees due and payable to the U.S. government. Under the provisions of the Granger-Thye Act, it is the operation of Management, with approval by the Forest Service to offset some fees due the USDA Forest Service for actual heavy maintenance work performed including proper documentation materials submitted to the Forest.

The Forest Service will coordinate with Management in the development of a list of possible projects for which heavy maintenance work can be accomplish (this includes documentation material).

D. SPECIAL CONDITIONS

1. Brochures with information about the recreation areas, reservations, and services may be distributed free of charge to all campers.
2. Press releases in newspapers, television, and radio will be issued to inform campers of special events, services, reservations, closing dates, and other information.
3. The Forest Service reserves the right to free use of space or campsites by Forest Service work crews or volunteers on an as needed basis. Management will be compensated for this use any time the campground use exceeds 90%, unless the FS crews are working on a project that directly benefits the campground.
4. Forest Service Improvement Work – The Forest Service reserves the right to perform accessibility improvement, electrical, or any other construction work within these developed sites. Management will be notified in advance regarding the type/length of work and be informed of which sites will need closing for a short period of time (2-3 days) to complete this work. This work will be accomplished during low-use periods.
5. The US Forest Service is responsible for maintaining potable water supply system and meet testing requirements as required in accordance with Departments Standards for Non Community Public Water Supplies. If the water supply does not pass non potable water signs will be posted by Management. US Forest Service will work with Management to discuss options for temporary operational closures or reduced services/amenities.
6. Firewood must come from the immediate area (Missouri) or a county that is known to have no evidence Emerald Ash Borer. Wayne County, Missouri is the only county in Missouri that has been quarantined. More information on the Emerald Ash Borer can be found at <http://www.emeraldashborer.info/>.

In witness whereof, the Holder and the Forest Service have caused this Operations and Maintenance plan to be executed on the dates shown. This plan has been read and approved by:

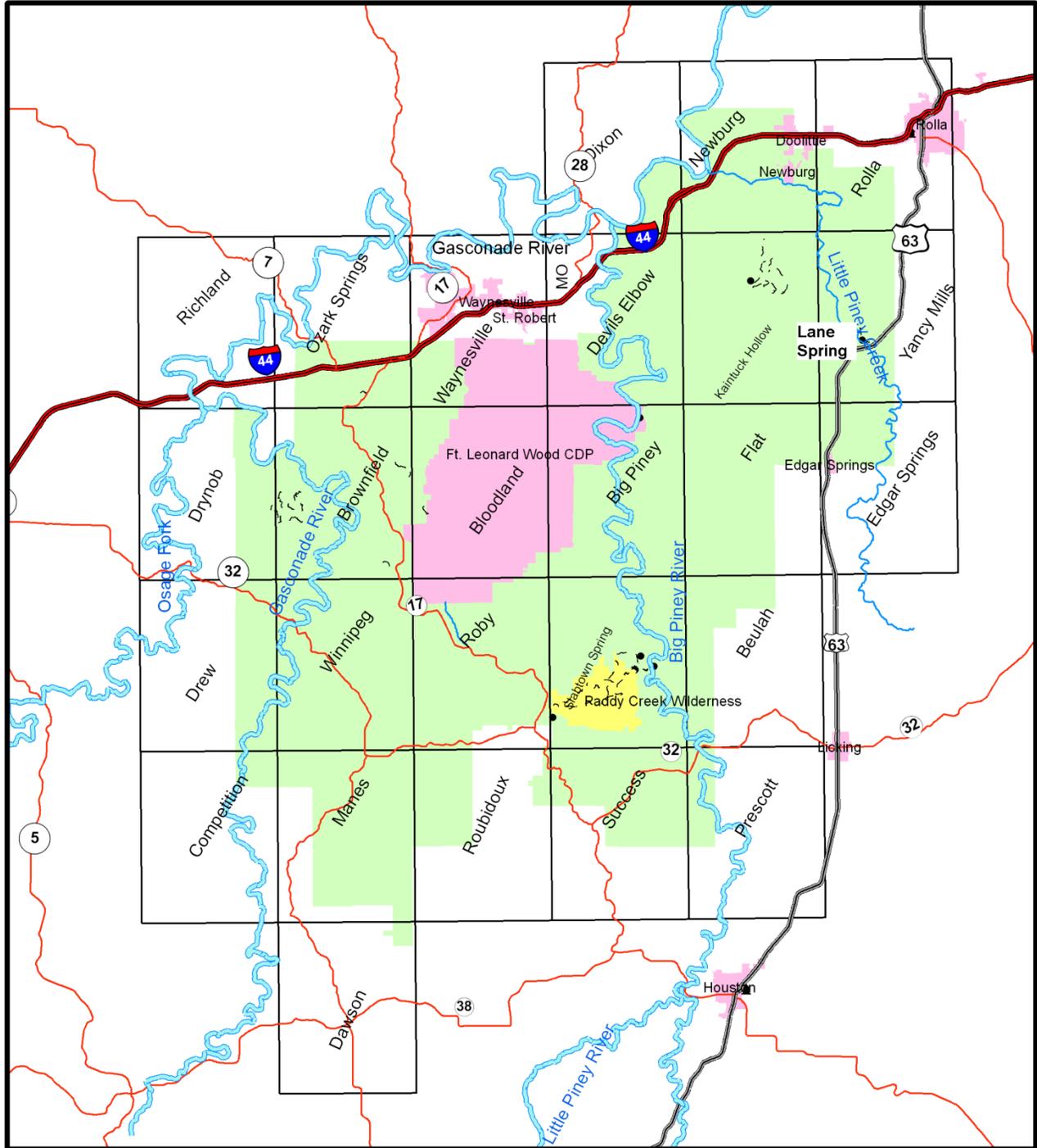
Permittee

Date

District Ranger, Houston/Rolla/Cedar Creek Ranger District

Date

Lane Spring Recreation Area
Rolla Unit of Houston/Rolla/
Cedar Creek Ranger District





Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090503 LANE SPRING (Campground) Site ID : 52455

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (rock)	52455-17		1	616 ln ft	06/28/2005		\$ 6	\$ 0	\$ 0
Barrier - Wheel Stop	52455-19		19	19 each	06/28/2005		\$ 38	\$ 0	\$ 0
Barrier - Wheel Stop	52454-24		74	74 each	06/28/2005		\$ 148	\$ 0	\$ 0
Building - Water - Lane Spring Well House	52201	LANE SPRING WELL HOUSE		200 sqft	12/28/2004	SATISFACTORY	\$ 0	\$ 450	\$ 0
Building - Toilet-Vault - Lane Spring Camp Toilet No1	52192	LANE SPRING CAMP TOILET NO1		160 sqft	12/28/2004	SATISFACTORY	\$ 0	\$ 491	\$ 0
Building - Toilet-Vault - Lane Spring Camp Toilet No3	52194	LANE SPRING CAMP TOILET NO3		160 sqft	12/28/2004	SATISFACTORY	\$ 0	\$ 1,977	\$ 0
Building - Toilet-Vault - Lane Spring Picnic Area B Toilet	52196	LANE SPRING PICNIC AREA B TOILET		160 sqft	12/28/2004	SATISFACTORY	\$ 0	\$ 594	\$ 0
Building - Pavilion - Lane Spring Picnic Dogwood Pavil	52199	LANE SPRING PICNIC DOGWOOD PAVIL		3400 sqft	12/28/2004	GOOD	\$ 0	\$ 9,175	\$ 0
Building - Toilet-Vault - Lane Spring Picnic Dogwood Toilt	52200	LANE SPRING PICNIC DOGWOOD TOILT		400 sqft	12/28/2004	GOOD	\$ 0	\$ 491	\$ 0
Building - Pavilion - Lane Spring Picnic Redbud Paviln	52198	LANE SPRING PICNIC REDBUD PAVILN		3400 sqft	12/28/2004	GOOD	\$ 0	\$ 9,175	\$ 0
Building - Toilet-Vault - Lane Spring Picnic Redbud Toilet	52197	LANE SPRING PICNIC REDBUD TOILET		160 sqft	12/28/2004	GOOD	\$ 0	\$ 1,817	\$ 0
Culvert - Standard	52455-14		1	60 ln ft	06/28/2005		\$ 30	\$ 0	\$ 0
Erosion_Control - Stairway (rock)	52455-15		1	18 sq ft	06/28/2005		\$ 1	\$ 0	\$ 0
Erosion_Control - Stairway (wood)	52454-4		1	24 sq ft	06/28/2005		\$ 3	\$ 294	\$ 0
Fire_Device - Combination Fire Ring/Grill	52455-39		18	18 each	06/28/2005		\$ 180	\$ 4,200	\$ 0
Fire_Device - Fire Ring	52455-41		3	3 each	06/28/2005		\$ 18	\$ 0	\$ 0
Fire_Device - Pedestal Grill, Large	52454-5	COMMERCIAL PEDESTAL GRILLS (GROUP)	4	4 each	06/28/2005		\$ 84	\$ 0	\$ 0
Fire_Device - Pedestal Grill, Small	52454-7		10	10 each	06/28/2005		\$ 110	\$ 0	\$ 0
Gate - Pipe (steel)	52454-23	ROAD GATES	3	3 each	06/28/2005		\$ 147	\$ 0	\$ 0
Misc_Rec - Fee Station	52455-31		1	1 each	06/28/2005		\$ 38	\$ 0	\$ 0
Misc_Rec - Fee Station	52454-8		4	4 each	06/28/2005		\$ 152	\$ 0	\$ 0
Misc_Rec - Other - Planter Barriers	52454-26	PLANTER BARRIERS	5	5 each	06/28/2005		\$ 0	\$ 0	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090503 LANE SPRING (Campground) Site ID : 52455

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Misc_Rec - Pathway Bridge (concrete)	52454-1		1	18 sq ft	06/28/2005		\$ 2	\$ 0	\$ 0
Misc_Rec - Pathway Bridge (wood)	52455-25		1	88 sq ft	06/28/2005		\$ 18	\$ 0	\$ 0
Misc_Rec_Unit - Lantern Post	52455-43		18	18 each	06/28/2005		\$ 94	\$ 0	\$ 0
Misc_Rec_Unit - Tent Pad	52455-45		18	18 each	06/28/2005		\$ 108	\$ 0	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52455-44	ELECTRIC HOOKUPS	6	6 each	06/28/2005		\$ 1,020	\$ 0	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52455-44	RV HOOKUPS (SEWER, WATER, ELECTRICITY, PHONE)	1	1 each	06/28/2005		\$ 170	\$ 0	\$ 0
Play_Equipment - Playground	52455-34	PLAYGROUNDS (MIN. OF SEE-SAWS, & CLIMBING STRUCTURES)	1	1 each	06/28/2005		\$ 475	\$ 0	\$ 0
Play_Equipment - Volleyball Court	52455-32		1	1 each	06/28/2005		\$ 145	\$ 0	\$ 0
Recording_Site - Registration Box, Post-Mounted	52454-10		4	4 each	06/28/2005		\$ 8	\$ 0	\$ 0
Recording_Site - Registration Box, Post-Mounted	52455-33		1	1 each	06/28/2005		\$ 2	\$ 0	\$ 0
Sanitation - Dump Station, Trailer	52455-4		1	1 each	06/28/2005		\$ 140	\$ 0	\$ 0
Sanitation - Dumpster, Small	52454-15		1	1 each	06/28/2005		\$ 95	\$ 0	\$ 0
Sanitation - Garbage Can	52455-7		8	8 each	06/28/2005		\$ 8	\$ 0	\$ 0
Sanitation - Garbage Can	52454-12		22	22 each	06/28/2005		\$ 22	\$ 0	\$ 0
Sanitation - Garbage Can, Accessible	52455-5		2	2 each	06/28/2005		\$ 26	\$ 0	\$ 0
Sanitation - Garbage Can, Accessible	52454-13		3	3 each	06/28/2005		\$ 39	\$ 0	\$ 0
Sanitation - Garbage Pad	52454-14		3	3 each	06/28/2005		\$ 81	\$ 0	\$ 0
Sanitation - Garbage Pad	52455-8		1	1 each	06/28/2005		\$ 27	\$ 0	\$ 0
Sign - Federal Recreation Symbol (aluminum)	52455-30	ACCESSIBILITY SIGNS	4	4 each	06/28/2005		\$ 10	\$ 0	\$ 0
Sign - Federal Recreation Symbol (cedar)	52454-16	ACCESSIBILITY SIGNS	8	8 each	06/28/2005		\$ 32	\$ 0	\$ 300
Sign - Site (fiberglass)	52455-26	ENTRANCE SIGNS (SINGLE SIDED)	2	2 each	06/28/2005		\$ 110	\$ 0	\$ 0
Sign - Visitor Information (cedar)	52454-18	INFO. BOARDS (NOT FEE STATIONS)	1	14 sq ft	06/28/2005		\$ 4	\$ 0	\$ 0



Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090503 LANE SPRING (Campground) Site ID : 52455

Site Development Status : EXISTING
 Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Sign - Visitor Information (cedar)	52455-28	INFO. BOARDS (NOT FEE STATIONS)	1	63 sq ft	06/28/2005		\$ 20	\$ 0	\$ 0
Table - Bench (wood, hvy duty)	52454-19		6	6 each	06/28/2005		\$ 126	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52455-36		19	19 each	06/28/2005		\$ 513	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52454-20		37	37 each	06/28/2005		\$ 999	\$ 0	\$ 0
Table - Serving Table (wood, hvy duty)	52454-21		8	8 each	06/28/2005		\$ 88	\$ 0	\$ 0
Table - Table Pad (gravel)	52455-38		19	19 each	06/28/2005		\$ 209	\$ 0	\$ 0
Table - Table Pad (gravel)	52454-22		8	8 each	06/28/2005		\$ 88	\$ 0	\$ 0
Water_System - Well, Submersible Pump	52168	LANE SPRINGS			08/23/2007		\$ 1,550	\$ 1,500	\$ 0
Total Costs:							\$ 7,186	\$ 30,165	\$ 300



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52455

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

**APPENDIX 4
LOGGERS LAKE RECREATION AREA**

Location: Loggers Lake Recreation Area is located on (gravel) Forest Road 2193, six (6) miles southwest of Bunker in Shannon County, Missouri, off of Highway A.

Government owned facilities (a detailed list follows)

Campground:

- 13 single camp sites (each includes fire ring, table, and some have a lantern post)
- 1 vault toilet building (double)
- 2 water stations
- 1 boat launching ramp
- 1 host site (no electric)

Picnic Area:

- 1 boat launching ramp
- 1 fishing pier
- 1 vault toilet building (double)
- 4 picnic sites with just tables, 3 with table and fire pit/ring, and 2 with table and grill
- 6 parking spaces
- 1 water faucet
- beach w/sand
- 15 additional parking spaces, not directly associated with picnic area, can serve as overflow parking

The campground is located adjacent to the 22-acre Loggers Lake, constructed by the CCC in 1940, and includes a boat ramp. The main entrance road to the area is paved, and the campground has a loop road design. The recreation area has a pressurized water system that comes from the Oak Knoll well, but no electricity. There is a trail around the lake, with a short spur trail to the rock springs. Many campsites have a view of the lake, with only light vegetation in between. The host site for this campground is located on top of the hill in the former Oak Knoll Campground. The remainder of the Oak Knoll campground has been decommissioned, but we will consider proposals that include use of this area for overflow camping, group use, or other uses. If this option is selected, the concessionaire would be required to perform all maintenance and operations tasks for this site. The Forest Service has not operated Oak Knoll Campground for several years, and has removed most of the facilities. Oak Knoll still has a gravel road and a toilet vault that can be used as a holding tank for the host site. It previously had fifteen flat campsites that accommodated travel trailers.

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Loggers Lake Recreation Area – 45 picnickers, plus parking for about 20 others.

<p>Bill Andersen (573) 438-5427 10019 Hwy 8 West Potosi, MO 63664 OR Tim Petty (573) 729-6656; tpetty@fs.fed.us 1301 South Main; P. O. Box 460 Salem, MO 65560</p>	<p>Loggers Lake on the Salem Ranger District</p>
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Table 1 – Site Characteristics

LOGGERS LAKE RECREATION AREA

Feature	Details
Communications	No phone
Drinking Water	3 water stations
Trash Containers	Cans
Vault Toilets	2 double
Toilet/Shower Type	None
Utilities	1 host site at Oak Knoll campground with full hook-ups (holding tank for sewage); pressurized water system
Other Utilities	Full hook-up
Accessibility	Some accessible facilities
Number of Camping Units	13 singles
Number of Picnic Areas	3
Number of boat access ramp/areas	2
2013 Fee Per Camping Unit	\$8 (single)
2013 Fee Per Day Use	\$2 passenger vehicle \$10 Bus \$20 Season
Minimum Operating Season	5/15-9/15
3-Year Average Gross Revenue (2007-2009)	\$2, 359

Table 2 – Utilities and Other Expenses

LOGGERS LAKE RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Black River Electric PO Box 31 Fredericktown, MO 63645 Phone (573)783-3381 1-800-392-4711	Monthly	\$50
Phone	CenturyLink 828 E. High St., Suite 14 Potosi, MO 63664 Phone: 573-438-8274	N/A	0
Garbage	Jim Phillips 83 Opie Rd Olean MO 65064	Weekly	\$32
Toilet Pumping	Kaysinger Waste LLC 3418 Highway P Cuba MO 65453 Phone (573) 885-3341	Annually	\$500
Mowing	Jim Phillips 83 Opie Rd Olean MO 65064	Bi-weekly	\$250

Recommended Staffing:

Recommend a minimum of one person, full-time. Recommend round-the-clock staffing at least from Thursday afternoon through early Sunday, and someone to at least check on the area daily (not always at the same time) throughout the week.

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Minor repairs, including valves, hydrants, and above ground lines.

Government:

The Government is responsible for the following items:

- Repairing broken water lines (underground lines).
- Major repair or replacement of valves or hydrants.
- Cleaning storage tanks.
- Monthly water testing, monitoring and treatment.

ROADS, PARKING AREAS, BOAT LAUNCH, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining campground parking, camping spurs and turnouts, and paths within the campground by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, boat launch and parking lots.
- Cleaning and maintaining culverts.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults.
- Controlling objectionable odors at vault toilets.

Government:

The Government is responsible for:

- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting and exterior staining of 1 building every other year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair roofs, interior & exterior walls and ceilings as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed:**

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, AND CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.
- Staining and/or painting as needed (generally every three years).

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.
- Keeping garbage areas free of litter and objectionable odors.

- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

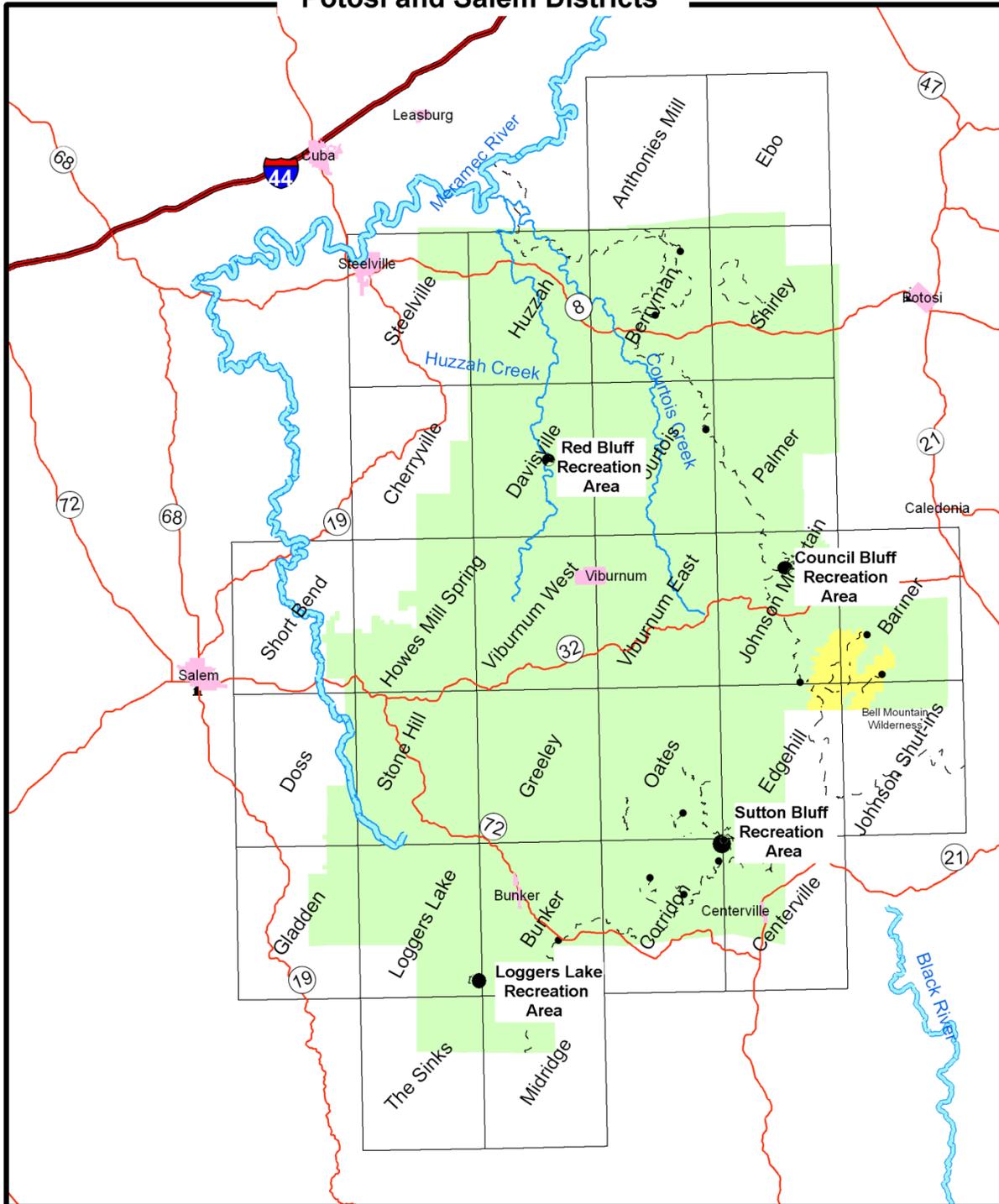
Possible Government M&R Projects that may be included as offset:

- Adding sand to beach.
- Replacement of any vandalized signs or features.
- Production and installation of interpretive sign panels.
- Purchase and installation of accessible lantern posts, and/or modification of lantern posts.
- Replacement of major water system components, such as valves, or repair of the pump.
- Replacing individual tables, fire rings, and/or grills with accessible models.

Sample Annual Operating Plan for Loggers Lake

See Appendix 15 for sample operating plan.

Council Bluff, Loggers Lake, Red Bluff & Sutton Bluff Areas Potosi and Salem Districts





Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090507 LOGGERS LAKE (Campground) Site ID : 52459

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Wheel Stop	52459-10		21	21 each	08/05/2008		\$ 42	\$ 0	\$ 0
Barrier - Wheel Stop	52457-12		25	25 each	08/05/2008		\$ 50	\$ 0	\$ 0
Building - Water - Oak Knoll Camp Well Cover	52214	OAK KNOLL CAMP WELL COVER		60 sqft	09/11/2002	REMOVAL	\$ 250	\$ 600	\$ 0
Building - Water - Oak Knoll Camp Well House	52213	OAK KNOLL CAMP WELL HOUSE		100 sqft	06/23/2005	REMOVAL	\$ 649	\$ 25,711	\$ 0
Building - Toilet-Vault - Loggers Lake Block Toilet	52271	LOGGERS LAKE BLOCK TOILET					\$ 4,308	\$ 0	\$ 0
Building - Toilet-Vault - Loggers Lake Camp Cxt Toilet	52309	LOGGERS LAKE CAMP CXT TOILET					\$ 0	\$ 0	\$ 0
Culvert - Standard	52457-10		1	90 In ft	08/05/2008		\$ 45	\$ 0	\$ 0
Culvert - Standard	52459-8		1	200 In ft	08/05/2008		\$ 100	\$ 0	\$ 0
Erosion_Control - Retaining Wall (wood)	52459-7		1	96 cu ft	08/05/2008		\$ 20	\$ 0	\$ 0
Fire_Device - Fire Ring	52457-26		14	14 each	08/05/2008		\$ 84	\$ 0	\$ 0
Fire_Device - Fire Ring	52459-24		4	4 each	08/05/2008		\$ 24	\$ 0	\$ 0
Fire_Device - Pedestal Grill, Small	52459-25		3	3 each	08/05/2008		\$ 33	\$ 0	\$ 0
Gate - Pipe (steel)	52459-9	CAMPGROUND GATE	1	1 each	08/05/2008		\$ 49	\$ 2,500	\$ 0
Misc_Rec - Fee Station	52457-22		1	1 each	08/05/2008		\$ 38	\$ 0	\$ 0
Misc_Rec - Pathway (imp.nat.mat.)	52457-16		1	32 sq ft	08/05/2008		\$ 0	\$ 0	\$ 0
Misc_Rec - Pathway Bridge (wood)	52457-17		1	36 sq ft	08/05/2008		\$ 8	\$ 1,440	\$ 0
Recording_Site - Registration Box, Post-Mounted	52457-23		1	1 each	08/05/2008		\$ 2	\$ 0	\$ 0
Sanitation - Garbage Bin	52459-22	CORRAL FOR TRASH CANS	2	2 each	08/05/2008		\$ 10	\$ 0	\$ 0
Sanitation - Garbage Can	52457-4		20	20 each	08/05/2008		\$ 20	\$ 0	\$ 0
Sign - Site (cedar)	52457-18	ENTRANCE SIGNS (DOUBLE SIDED)	1	1 each	08/05/2008		\$ 55	\$ 500	\$ 0
Sign - Site (mdo plywood)	52459-14	ENTRANCE SIGNS (DOUBLE SIDED)	1	1 each	08/05/2008		\$ 45	\$ 0	\$ 0
Sign - Unit Marker (plastic)	52457-20	UNIT SIGNS	14	14 each	08/05/2008		\$ 28	\$ 0	\$ 0
Sign - Visitor Information (mdo plywood)	52459-16	INFO. BOARDS (NOT FEE STATIONS)	1	12 sq ft	08/05/2008		\$ 3	\$ 0	\$ 0



Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090507 LOGGERS LAKE (Campground) Site ID : 52459

Site Development Status : EXISTING
 Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Table - Bench (wood, lgt duty)	52459-21		2	2 each	08/05/2008		\$ 42	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52459-22		4	4 each	08/05/2008		\$ 108	\$ 1,000	\$ 0
Table - Picnic Table (wood, hvy duty)	52459-39		14	14 each	08/05/2008		\$ 378	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52459-40		2	2 each	08/05/2008		\$ 54	\$ 0	\$ 0
Table - Table Pad (low ros)	52459-23		18	18 each	08/05/2008		\$ 38	\$ 0	\$ 0
Watercraft_Swim - Beach	52459-18		1	1000 sq ft	08/05/2008		\$ 50	\$ 500	\$ 0
Watercraft_Swim - Fishing Platform	52459-19		1	250 sq ft	08/05/2008		\$ 375	\$ 11,875	\$ 0
Watercraft_Swim - Ramp (asphalt)	52457-21		500	500 sq ft	08/05/2008		\$ 5	\$ 0	\$ 0
Watercraft_Swim - Ramp (gravel)	52459-20		1	300 sq ft	08/05/2008		\$ 21	\$ 1,500	\$ 0
Water_System - Well, Pump	52172	LOGGERS LAKE			04/26/2004		\$ 0	\$ 0	\$ 0
Water_System - Well, Submersible Pump	52191	OAK KNOLL CAMPGROUND			07/24/2007		\$ 1,298	\$ 146,433	\$ 0
Total Costs:							\$ 8,232	\$ 192,059	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52459

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

**APPENDIX 5
MARBLE CREEK RECREATION AREA**

1. Location: Marble Creek Recreation Area is located between Fredericktown and Arcadia, Missouri. Approximately 15 miles southeast of Arcadia along E Highway.
2. Government owned facilities.

Campground:

- 24 single camp sites
- 2 double camp sites
- 2 double, concrete vault toilet buildings

Picnic Area:

- 6 picnic areas
- 14 parking spaces

The camping area is comprised of one large loop along Marble Creek. Within the recreation area, the remains of a grist mill dam and building foundation can be found at the popular swimming area. This dam was the third to be built here and was operated until 1935. The campground features 26 campsites, with 8 sites being along Marble Creek. Each campsite has a table, fire ring, and lantern post. Each picnic site has a table and a pedestal grill. There are no pressurized water systems or electric hook-ups, and no additional utilities in a host site. There is a trail head for the Marble Creek section of the Ozark Trail. This 8 mile segment goes to Crane Lake (connecting with the 5-mile Crane Lake National Recreation Trail) and is open for hiking, equestrian, and mountain bike use. Horses are not allowed in the campground or picnic area, only at the trail head and along the trail.

For several years prior to 2011, the Marble Creek Recreation Area was a free site open year round, operated through a partnership with the non-profit Friends of Marble Creek. It was operated by the Silver Mines concessionaire in 2011 and 2012, and by the MTNF staff in 2013 as a fee site.

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Marble Creek Recreation Area – 50 to 100 picnickers and/or swimmers plus parking; exact capacities are normally not established/enforced.

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Bill Andersen 573-438-5427 10019 State Hwy 8 West Potosi, MO 63664	Potosi/Fredericktown Ranger District
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Table 1 – Site Characteristics
MARBLE CREEK RECREATION AREA

Feature	Details
Communications	May be a telephone line available; Forest Service can provide a radio, but coverage is spotty. Concessionaire must provide additional communication equipment.
Drinking Water	None available
Trash Containers	1 dumpster (contractor provided)
Vault Toilets	2 double units
Toilet/Shower Type	None
Other Utilities	Electric at Host Site Only
Accessibility	Accessible toilets; some accessible site features; Poor accessibility between features.
Number of Camping Units	24 singles, 2 doubles
Number of Picnic Areas	6
Number of boat access ramp/areas	0
2013 Fee Per Camping Unit	\$10 (single) \$20 (double)
2013 Fee Per Day Use	\$2 passenger vehicle \$10 Bus \$20 season
Minimum Operating Season	5/23-9/15
Minimum Fee Required	\$100 per year
Required Performance Bond	\$800
2-Year Average Gross Revenue (2011-2012)	\$4,674.50

Site Name	2009 Revenue	2010 Revenue	2011 Revenue	2012 Revenue	2013 Revenue
Marble Creek	Free	Free	\$4,461	\$4,888	*\$2,176

*only a portion of fees accounted for

Recommended Staffing:

Minimum staffing of one person part-time is needed for this recreation site. **Recommend one person, part-time, with daily staffing on-site at least Friday through Sunday.** Round-the-clock staffing at least from Friday morning through Sunday afternoon, with some day-time staffing throughout the week will result in better compliance and customer service. Holidays should be staffed as well.

Table 2 – Utilities and Other Expenses
MARBLE CREEK RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric (Meter and hookup at host site)	Black River Electric P. O. Box 31 Fredericktown, MO 63645 Phone (573) 783-3381 Toll Free 1-800-392-4711	Not available	N/A
Phone	May be available	Not available	N/A

UTILITY	COMPANY	AMOUNT USED	COSTS
Garbage	JPS Pumping & Hauling	3 trips @ \$175.00	\$2,975
Toilet Pumping	Torrez Sanitation	17 trips @ \$50.00	\$850
Mowing	USFS Personnel & Equipment	10 times @ \$200.00	\$2,000

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM: None – must provide water that will be needed for this operation.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining campground parking, camping spurs and turnouts, and paths within the recreation area by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.
- Removal of overhead branches that may cause property damage or personal injury.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Keeping vault toilets clean on a daily basis.
- Controlling objectionable odors at vault toilets.

Government:

The Government is responsible for:

- Pumping vault toilets and septic systems.
- Replacement of collapsed vaults, etc.

BUILDINGS (Concrete Vault Toilets)

Holder:

The Holder is responsible for:

- Interior painting or exterior staining of 1 existing building or structure per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair roofs, interior & exterior walls & ceilings as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed:**

- Restoring and replacing buildings, (but may not have funding to do so within permit time frame).
- Performing major structural repairs.

BARRIERS, SIGNPOSTS, AND CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.
- Staining and/or painting as needed (generally every three years).

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc. as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts, and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Maintaining garbage can corrals and garbage can pads.

- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

Government:

The Government is responsible for:

- Removal of waste from dumpsters.
- Providing metal garbage cans.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

Possible Government M&R Projects that may be included as offset:

Replacement of wooden pad barriers with concrete parking barriers

Production and installation of site number posts.

Construction or acquisition and installation of additional fire rings and/or picnic tables

Acquisition and installation of small diameter coarse material for use within sites

Sample Annual Operating Plan for Marble Creek

Marble Creek Recreation Area

The operation of this Forest's site will be designed to maintain the level of experience, maintenance, safety and sanitation of the facilities for users while maintaining the natural resource. All established standards will be met.

The operating plan is for Marble Creek Recreation Area.

This Operating Plan is divided into four categories:

(A) Operations, (B) Maintenance, (C) Operating Conditions, and (D) Special Conditions

Submitted by: Jane Smith Management, LLC

A. OPERATIONS

NORMAL OPERATING SEASON

Operation of campground facilities will be, at a minimum, seven days per week, from the weekend before Memorial Day weekend thru the third weekend in October. Campground Management (aka Management) will be on site daily to provide quality service to the public: Thursday afternoon through Sunday 6:00 p.m. and Mondays on Memorial Day, Fourth of July, and Labor Day weekends).

Management, with Forest Service approval, may make adjustments to their hours of operation near the opening and closing dates, depending on weather conditions and/or frequency of use. Pre- and post-season operation will be performed in conjunction with and approval by the Authorized Officer or his Designated Representative.

Standard operating hours for the campground will be 24 hours a day, seven days per week, with use being restricted to campers and quiet hours between 10PM and 8AM. Public access for exiting sites will be provided at all times. Management will inform potential campers when occupancy has reached the carrying capacity for the site. The campground gates will not be used to facilitate closure due to campground being full. If needed, information will be provided at the campground entrance notifying the public of the closure or full occupancy and availability, and location of other nearby campgrounds. Forest Service shall also be notified.

Standard operating hours for the day use areas will be between the hours of 6:00 a.m. and 10:00 p.m. Gates may be used to restrict use outside of these hours, or during high water/flood conditions or at other hazardous times. Management will be responsible for evacuating the day use area in case of flooding, and for notifying recreationists of hazardous weather conditions.

Management will be responsible for opening and closing the campground each season. The Forest Service will have a coordinating responsibility and will provide supervision and inspection of these processes. One week prior to the beginning of the operating season, Management will be responsible for making all facilities operational. At the end of the operating season, Management will be responsible for post season closing for this site (Section B).

INSURANCE

All appropriate insurance coverage will be provided by Management in the amount of at least \$1,000,000 for combined single limit liability to cover property damage, bodily injury and/or death will be provided. The USDA Forest Service will be listed as additionally insured by the policy.

LAW ENFORCEMENT

Forest Service Code of Federal Regulations will be the responsibility of Forest Service Law Enforcement personnel. Management will notify Forest Service Law Enforcement personnel of CFR violations for enforcement purposes; however, Management will request assistance from the Sheriff's Office for those State and County regulations which apply.

- A. The following will be the priority of enforcement:
1. Management will seek compliance with regulations by informing and educating visitors and by taking a good “Host” approach.
 2. If a visitor does not comply with rules and regulations, Management will gather as much information as possible on the violator without jeopardizing his/her own safety.
 3. When difficult situations arise, Management will request assistance from the County Sheriff. The Forest Service will also be notified of circumstances requiring Sheriff’s assistance. The County Sheriff will be contacted in all cases of theft, vandalism, disorderly conduct, disturbing the peace, alcohol or drug misuse.
 4. Management will request assistance from the Forest Service when considered necessary. Notify the District Office and an on-call officer can be notified and sent to the scene. The Forest Service shall be notified of law enforcement situations which threaten life or property.
 5. Management will report acts of vandalism or destruction of Government property to a designated Forest Service official on the day such acts are discovered.
- B. Items that frequently need attention and will be addressed by the good host are:
- Dogs not on leash.
 - Exceeding stay limits during heavy use season.
 - Parking or camping in non-designated sites.
 - Failure to pay fees.
 - Vandalism.
 - Excessive noise.
 - Improper disposal of waste water or sewage.
 - Excessive number of people and vehicles per site.
 - Excessive speeds or improper use of motorcycles/ATVs in campgrounds.
 - Failure to extinguish campfires.
 - Illegal “reserving” of camp-sites.
 - Use of generators or audio devices outside posted operating hours.
 - Use of unauthorized fires outside established fire ring.
 - Discharging or igniting fireworks or explosives.
 - Operating a chainsaw.
- C. Management will be responsible for:
1. The collection of user fees including funds from bad checks.
 2. Posting all rules and regulations being enforced.

SIGNING

Management will be responsible for maintaining bulletin boards or similar appropriate structures, for the purpose of displaying information to the public concerning regulations and Forest Service management activities. Forest Service will provide standard signs and posters. Management will provide any customized signs. All fee sites will be signed, stating: “These Forest Service owned facilities are operated and maintained under a Special Use Permit from the Mark Twain NF”. Campers should also be informed of the site the Campground Manager is occupying which will be site XX.

Any additional signs or other promotional material desired, including color, material and location of signs, will be provided and/or approved by the Forest Service. Management will place signs at locations which convey the

message to the majority of recreation area users. Any appropriate traffic signs will be posted inside the recreation area road system. Signs needed in different sites and/or locations will be the same in design, color, materials, etc., to maintain consistency in all Forest Service developed sites.

Management is responsible for posting recreation area signs and posters.

RESERVATION SYSTEM

The National Recreation Reservation System will be used. Management will arrange to receive or have access to the Daily Arrival Report (DAR) delivered by FAX or e-mail. Management is responsible to ensure e-mail or FAX is checked daily. Sites not reserved will be available on a first come, first served basis. There will be a 4-day blackout period prior to arrival date in which no reservations may be made.

FEES AND COLLECTION

The following fees will apply at the Marble Creek Recreation Area

Day Use Fee	\$2.00/vehicle, \$10/bus, \$20/season
Camping Fee	\$10/single site, \$20/double site, \$25/group site
Firewood	\$5.00/bundle
Drinking Water	\$1.00/single serving bottle; \$2.00/gallon
Ice	\$2.00/crushed bag, \$3.00/block
Overflow Sites	\$5.00/ site (at discretion of management)

Other than camping fee, other items offered should already include Missouri State Taxes.

Family campground unit capacities are eight people or immediate family and generally two vehicles per campsite.

All user fees will be collected and handled by Management.

Golden Age and Golden Access Passports, Senior Passes, Access Passes and Camp Stamps will be honored. Management will accept Camp Stamps with the provision that the stamps will be accepted at face value. Camp Stamp program was discontinued in the late 1980's and are rarely seen in use. They have not been seen on the Mark Twain Forest in over 15 years.

Golden Age Passports or Senior Passes: Cost: \$10.00

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Golden Access Passports or Access Passes: Cost: Free

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Admits pass holder and any accompanying passengers in a private non-commercial vehicle.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Annual Interagency America the Beautiful, Volunteer or Military Passes: honored for 50% discount on standard amenity fees. No discount for expanded amenity (campground) fees.

The following statement will be posted at each campground fee bulletin board: "Occupancy of a camp unit is any use of the camp unit for more than 30 minutes. After 30 minutes of use a fee payment is required. Family campground unit capacities are eight people or immediate family and generally two vehicles per camp unit if parking space allows. Extra vehicles will be charged at a rate of \$2.00 per vehicle."

Refunds will be allowed within 30 minutes of the time the camper enters the camp site. The camper will be given a refund in full upon returning his ticket to the Campground Manager or representative. This would only apply to non-reserved sites.

REPORTING RESPONSIBILITY

During the normal operating season, management will maintain site use data. The use figures will show the number of sites occupied each day, the average number of people occupying the site per day, the number of extra vehicles, and the total number of Golden Age/Golden Access passports or Senior/Access passes used. Management will also provide documentation and reports for amounts of fees collected for camping and other sales. Fee collection and use information reports should be submitted to the Forest Service within 14 days following the end of each month.

UTILITIES

Management will contact appropriate utility companies and will assume the responsibility for telephone and electrical service costs during the entire permit period. Management will be responsible for all electric service.

Central trash collection will be the responsibility of the Forest Service. Management will be responsible for collecting the garbage within the recreation area and depositing it in dumpsters. All requirements of the Missouri State Board of Health and the USDA, Forest Service will be met.

HEALTH AND SAFETY

Management will be responsible for periodic documented safety inspections and will take immediate corrective actions of noted safety hazards. Forest Service will do a pre- and post-season hazard tree inspection and mark trees for removal. Tree hazards located within the recreation area limits will be felled at Forest Service expense. Limbs will be lopped and scattered by Management.

Contractor provided dumpsters will be monitored by Management, especially during holiday or heavy use periods. Additional trips may be needed to keep bins from overflowing and will be the responsibility of the Forest Service to arrange based on information provided by management. Lids are to be kept closed to keep animals out and to reduce insect problems. Campers will be advised, by Campground Manager's visit and/or education materials, to store food properly and to not feed the animals or leave trash at their camp sites.

Management will participate in the prevention, control, and suppression of plague efforts under the supervision of the State Department of Health Services, County, or Forest Service.

B. MAINTENANCE

Routine maintenance and mowing (and trimming) should be performed by Management Monday through Friday, and conducted between the hours of 8:00 a.m. and 5:00 p.m., except as needed for emergencies on Saturday and Sunday.

TOILET SERVICING

Repairs and cleaning of bathrooms will be the responsibility of Management. Odor management will be the responsibility of Management. Pumping of toilets will be responsibility of Forest Service, unless gross income exceeds \$25,000/year, in which case cost of toilet pumping will be reimbursed to the Forest Service. Management will notify the Forest Service approximately two weeks before toilets need to be pumped, and will be present when the toilets are pumped.

SOLID WASTE

Collection of solid waste outside of dumpsters, within the recreation area will be the responsibility of Management. Bathroom receptacles, when provided, will be emptied at least every other day during weekdays and daily during weekends, and material placed in dumpsters.

Solid waste removal from the recreation area to the landfill or transfer station will be the Forest Service's responsibility.

Recycling containers will be provided by Forest Service and Management is responsible for the taking recycling to recycling center. Management may keep proceeds.

PRE-MAINTENANCE INVENTORY

A District representative and Management will jointly inventory the Forest's facility conditions to verify needed maintenance work and amount of such maintenance work prior to the normal operating season.

MAINTENANCE SUPPLIES

Management will furnish all cleanup and routine maintenance supplies as well as supplies required for tenant maintenance.

ROAD, WALKS AND TRAILS

Management will contact Forest Service immediately for major repairs, and advice on making minor repairs.

SIGNS, BULLETIN BOARDS, UNIT POSTS, BARRIER LOGS AND POSTS

All Forest Service signs, bulletin boards, unit posts, fee tubes and barrier logs or posts associated with the recreation area will be painted or stained once every three years. A Schedule will be developed during the pre-season inspection by Area Managers and Forest Service representatives, and made part of this Operating Plan as Appendix C, Maintenance and Reconditioning Plan. Repairs to these features and the information on them will be made within ten days of discovery.

STAINING/PAINTING SCHEDULE

Staining and painting needs will be determined during the scheduled joint pre-season maintenance inventory.

EQUIPMENT AND SUPPLIES

Management will provide all tools and materials necessary (i.e. cleaning supplies, toilet paper, garbage bags, wasp killer, weed-eater, lawn mower, etc.) to maintain and operate the area adequately.

Any chemicals used will be approved by the Forest Service.

Forest Service will provide tools/keys to access fee tube and all bathroom facilities, and Management will return tools/keys at end of each collection season. These will be documented on an AD-107, Report of Transfer or Other Disposition or Construction of Property.

All supplies and equipment will be stored at appropriate sites which will least interfere with daily recreation area use. All storage sites will be approved by the Forest Service.

Each vehicle owned by Management will be identified by signing on the side or door on both sides of the vehicle. It will read as follows (or something similar). A magnetic sign is preferred over other applications.

**Marble Creek Recreation Area
Campground Management**

Firewood used by Management or offered for sale will be obtained locally. If Management chooses to obtain wood from the forest for commercial use/sale, they will obtain a firewood authorization prior to this.

IMPROVEMENTS

The construction of temporary structures, signs or placement of temporary structures will be approved in advance by the Forest Service as they are needed. If structures for storage or maintenance purposes are not currently available for use, Management will provide the basic design, construction materials, color, location, etc., to the Forest Service for approval.

MOWING

Grass will be mowed as necessary by management or their contractor. Equipment will be adjusted to prevent scalping or furrowing of work area.

All trimming will be conducted by the management or their contractor. Grass will be trimmed around shade trees, bathrooms, along sidewalks, car stops, spurs, campsite components, along road edge from highway through recreation area, and other locations that visitors would be found. Trimming and weed-eating will be to the same height as surrounding mowed areas.

Mowers, trimmers, and other cutting equipment along with gas, oil and weed eater string will be provided by Management. Maintenance on equipment will be secured or performed by Management.

C. OPERATING CONDITIONS

Pre – Season Opening

At least one week prior to the scheduled site opening, Management will ensure that the site is cleaned up and meets standards by:

1. Cleaning toilets inside and out, and cleaning all toilet vents so they are free of cobwebs and any other obstructions.
2. Clearing walkways and trails of debris and safety hazards.
3. Cleaning fire rings. These facilities will be free of litter and ashes.
4. Raking camp sites and picking up debris & litter from entire recreation area.
5. Eliminating dirt, grease, food, leaves and needles from tables.
6. Installing signs and posters as required promoting public safety and health.
7. Removal of leaves from all roads, parking spurs, tables, tent pads and within a 10-foot radius of all fire rings.
8. Rake all campsite pads to make smooth.
9. Making repairs to the following constructed features of restroom buildings; new hinges, door latches, toilet seats, toilet paper holders, and anything else related to the comfort stations not to exceed \$100.00 (agreed upon between FS and concessionaire) per occurrence.
10. Activating utilities (telephone and electric) if needed.
11. Painting/staining facilities per approved plan.
12. Perform necessary weed control work with Forest Service approved chemicals.
13. Make repairs to any constructed feature not to exceed \$100.00 (agreed upon between FS and concessionaire) per occurrence.
14. Ensure pathways from campsites and picnic areas to river are free of overhead hazards and that any trash is removed.
15. Total repair and maintenance supplies (items 9 and 13) not to exceed \$250.00 (agreed upon between FS and concessionaire) per season including vandalism.

Clean-Up and Light Maintenance During Normal Operating Season

Management will perform the following items at fee sites during the Normal Operating season.

1. Toilet Cleaning
 - a. Inspect and clean toilets daily.
 - b. Clean toilet bowl risers, seats, and seat covers with disinfectant (minimum two times weekly and whenever necessary to ensure sanitary conditions and pleasant appearance). Chemicals will be approved by the Forest Service and provided by Management
 - c. Sweep floors and cement slab in front of doors and walkways. Building interiors will be free of dirt, graffiti, insects (dead and alive), and spider webs.
 - d. Wash floors (once weekly or as needed for sanitation) with disinfectant; wash dividers, doors, ceilings, and walls. Dry mop or squeegee the floor to leave as dry as possible. Floors will be kept free of standing water. While washing the interior of the toilets, toilet paper will be covered or removed to prevent absorption of moisture.
 - e. Stock toilet paper sufficient to last through the following day.
 - f. Control all unpleasant odors.
 - g. Check level of material in vault; have pumped when necessary.

2. Table Cleaning
 - a. Remove dust, grease, food particles, or other unsightly matter from tables on a daily basis.
 - b. Wash and scrub tables (bi-weekly and/or whenever necessary).

3. Fire Rings - Cleaning
 - a. Remove ashes and debris from fire rings. Re-level rings as needed.
 - b. Ensure fire ring arms are functioning. Oil pivot point once each season or as needed.
 - c. Remove ashes from unauthorized fire rings and pits. Scatter the rocks and spread soil over these areas to make less conspicuous. Fill any pits with soil (weekly).
 - d. Clean grill surfaces of grease and food particles (weekly).
 - e. Remove firewood, or stack any leftover firewood beside the grill (as site is unoccupied).

4. Sign Board Maintenance
 - a. Keep sign boards current and neat (weekly).
 - b. Maintain area around sign posts free of weeds and brush.
 - c. Replace broken sign posts and boards.
 - d. Replace all posters when faded, missing or torn (Forest Service & Management material).

5. Garbage and Ash Removal
 - a. Pick up and place all garbage and litter within the recreation area boundary in garbage containers. The clean-up areas include campsites, toilet facilities, roads, parking spurs, trails and river shoreline area. Litter includes fine materials such as lids, bottle caps, can open rings, pieces of plastic wrappers and cigarette butts.

6. Graveled Areas and Hard Surfaces – Raking and Sweeping
 - a. Rake and smooth graveled or hard surfaces surrounding tables, stoves, grills and toilets (bi-weekly).
 - b. Removal of small limbs, leaves and rocks from all parking spurs and within a 10-foot radius of all fireplaces.
 - c. Rake and clean tent pads (bi-weekly).

7. Hazard Removal
 - a. Remove rocks, logs, sticks or other similar natural objects which create a safety hazard or an unsightly condition from all improved areas in the recreation area (daily). Remove these hazards to areas approved by the Forest Service or haul from the site.

- b. Management will immediately notify the Forest Service of any hazards in the recreation area which they are not able to remove.
- c. Trees will be kept free of nails, rope, wire, hazardous branches, and other hazards that might endanger recreationists or damage the trees.
- d. Trimming of all pathways sufficient enough to keep grass and weeds from coming in contact with those utilizing pathways. Suggested distance is three feet on each side of pathway. Normal season requires two to three trimmings to accomplish.

Post-Season Closing

Management will be responsible to do the post-season clean-up and maintenance and preparation for winter. This includes:

1. Clean toilets. May decide, in consultation with the Forest Service, to lock those in the campground.
2. Clean walkways and trails of debris and safety hazards.
3. Clean upright grills, stoves, and fire rings, free of litter and ashes.
4. Pick up litter and debris from entire developed areas.
5. Complete all identified health and safety items.
6. Ensure all entrance gates are locked.

COMPENSATION TO THE U.S. AND HEAVY MAINTENANCE REQUIREMENT

In addition to the occupancy fee which is due to the United States, Management agrees to pay fees to the U.S. according to those items listed in this operating plan and the original bid proposal.

The fee to the government is 5% of the gross revenue for the first \$15,000, plus an additional 3% of the gross revenue (for a total of 8%) for revenues above \$15,000 in a given year. This is due to government at beginning of the season based on anticipated income.

Heavy Maintenance and reconditioning will be based on fees due and payable to the U.S. government. Under the provisions of the Granger-Thye Act, it is the option of Management, with approval by the Forest Service to offset some fees due the USDA Forest Service for actual heavy maintenance work performed including proper documentation materials submitted to the Forest.

The Forest Service will coordinate with Management in the development of a list of possible projects for which heavy maintenance work can be accomplish (this includes documentation material).

D. SPECIAL CONDITIONS

1. Brochures with information about the recreation area, reservations, and services may be distributed free of charge to all campers.
2. Press releases in newspapers, television, and radio will be issued by Management to inform campers of opening dates, services, reservations, closing dates, and other information.
3. The Forest Service reserves the right to free use of space or campsites by Forest Service work crews or volunteers on an as needed basis. Sites to be used will be negotiated between the Forest Service and Management. However, sites with services such as electric, if requested by Forest Service, will be granted by Management. Management will be compensated for this use whenever all other campsites are full.
4. Forest Service Improvement Work – The Forest Service reserves the right to perform accessibility improvement, electrical, or any other construction work within these developed sites. Management will be notified in advance regarding the type/length of work and be informed of which sites will need closing

for a short period of time (2-3 days) to complete accessibility work. This work will be accomplished during low-use periods.

5. The US Forest Service is responsible for maintaining potable water supply system and meet testing requirements as required in accordance with Departments Standards for Non Community Public Water Supplies. If the water supply does not pass, non-potable water signs will be posted by Management.
6. Firewood must come from the immediate area (Missouri) or a county that is known to have no evidence Emerald Ash Borer.

E. MANAGEMENT CONTACT AND POSITION INFORMATION

1. Management’s manager under this permit is John Doe. He can be contacted at 123-456-7890.

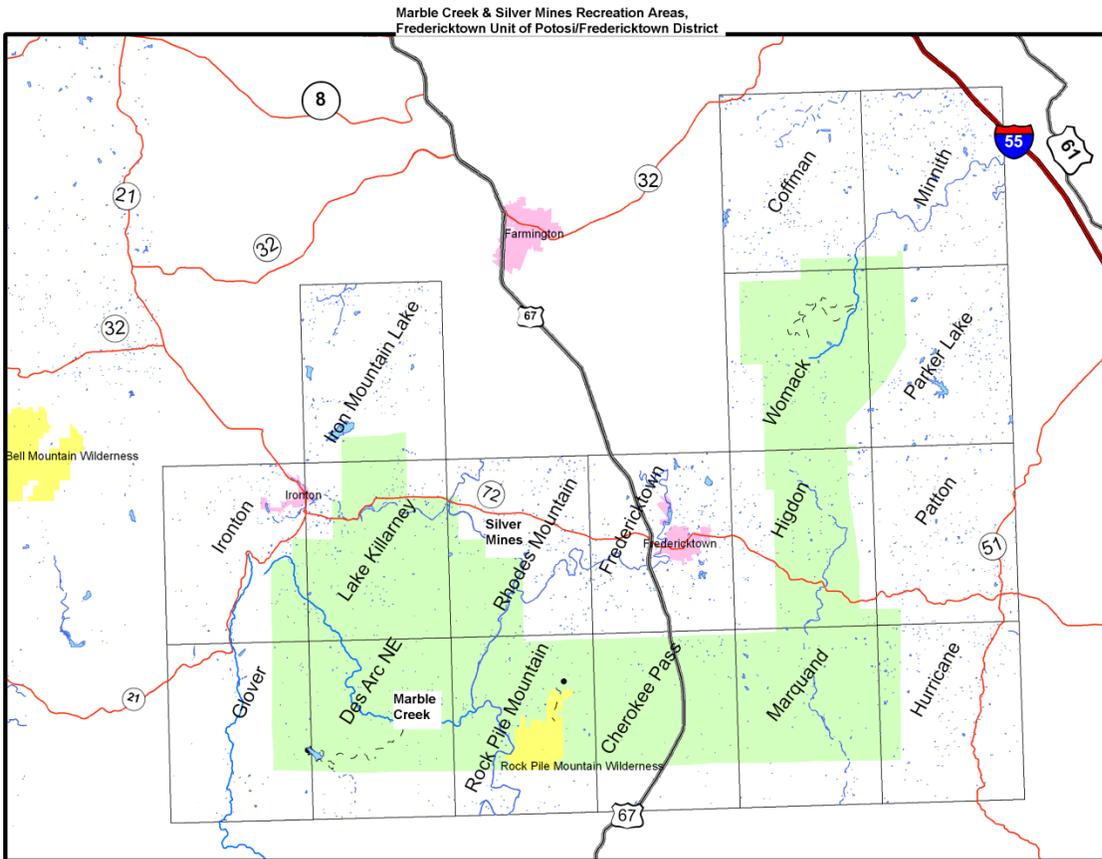
In witness whereof, the Holder and the Forest Service have caused this Operations and Maintenance plan to be executed on the dates shown. This plan has been read and approved by:

Permittee

Date

District Ranger

Date





Constructed Feature Report

Existing-Active Features; Link Type = "ON"
RSCFEA

Managing Org : 090505 MARBLE CREEK REC AREA (Campground) Site ID : 52426

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (wood, treated sawn)	52426-7		1	1400 ln ft	10/04/2007		\$ 56	\$ 1,600	\$ 0
Barrier - Wheel Stop	52426-13		50	50 each	10/04/2007		\$ 100	\$ 42	\$ 0
Building - Toilet-Vault - Marble Creek New Toilet By Site #19	52311	MARBLE CREEK NEW TOILET BY SITE #19					\$ 0	\$ 0	\$ 0
Building - Toilet-Vault - Marble Creek Toilet Entrance	52149	MARBLE CREEK TOILET ENTRANCE		96 sqft	07/30/2003	SATISFACTORY	\$ 900	\$ 1,921	\$ 0
Fire_Device - Fire Ring	52426-20		8	8 each	10/04/2007		\$ 48	\$ 0	\$ 0
Fire_Device - Fire Ring	52426-20		17	17 each	10/04/2007		\$ 102	\$ 3,060	\$ 0
Fire_Device - Pedestal Grill, Small	52426-21		6	6 each	10/04/2007		\$ 66	\$ 0	\$ 0
Gate - Pipe (steel)	52426-8	ROAD GATES	2	2 each	10/04/2007		\$ 98	\$ 0	\$ 0
Misc_Rec_Unit - Lantern Post	52426-22		25	25 each	10/04/2007		\$ 131	\$ 1,435	\$ 0
Misc_Rec_Unit - Sun/Wind Shelter (wood)	52426-14		1	1 each	10/04/2007		\$ 33	\$ 0	\$ 0
Sign - Guide (other)	52426-15		28	28 each	10/04/2007		\$ 70	\$ 0	\$ 0
Sign - Site (cedar)	52426-12	ENTRANCE SIGNS (DOUBLE SIDED)	1	1 each	10/04/2007		\$ 55	\$ 0	\$ 0
Sign - Site (hdo plywood)	52426-18	FOMCC SIGN	1	1 each	10/04/2007		\$ 55	\$ 0	\$ 0
Sign - Visitor Information (mdo plywood)	52426-16	CAMPGROUND BB	1	24 sq ft	10/04/2007		\$ 6	\$ 0	\$ 0
Sign - Visitor Information (mdo plywood)	52426-17	PICNIC AREA BB	1	12 sq ft	10/04/2007		\$ 3	\$ 0	\$ 0
Sign - Visitor Information (mdo plywood)	52426-14	TRAILHEAD BB	1	12 sq ft	10/04/2007		\$ 3	\$ 0	\$ 0
Table - Bench (wood, hvy duty)	52426-18		1	1 each	10/04/2007		\$ 21	\$ 0	\$ 0
Table - Picnic Table (expanded metal)	52426-20		10	10 each	10/04/2007		\$ 340	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52426-19		23	23 each	10/04/2007		\$ 621	\$ 14,790	\$ 0
Total Costs:							\$ 2,708	\$ 22,848	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %MARBLE%

Site ID : %

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

APPENDIX 6 MARKHAM SPRINGS RECREATION AREA

Location: Markham Springs Recreation Area is located on State Highway A, 10 miles northeast of Ellsinore in Wayne County, Missouri.

Government owned facilities.

Campground:

- 5 single camp sites with electrical hook-ups
- 6 double camp sites with electrical hook-ups
- 25 primitive campsites, in the Pine and Sycamore loops
- 1 vault toilet building
- Shower building
- Pressurized water system with water stations

Campsites in the River loop no longer have facilities. Concessionaire may choose to make these available as group or overflow campsites, or this area may be used for day use.

Picnic Area:

- 20 picnic sites
- 2 concrete vault toilet buildings
- water fountains
- 125 parking spaces
- 1 boat launching ramp
- 1 group pavilion

The camping area is comprised of primitive camping loops in a wooded setting near the Black River with 25 individual campsites that have very few amenities, and one more open and modern camping loop that has 6 double campsites and 5 single campsites, all with tables, firerings, lantern posts and individual electrical hook-ups. This more developed camping loop has one CXT concrete double vault toilet building, and one building with hot showers. The campground host site has electricity, phone, water and septic hookups. There is a single lane boat launch providing access to the Black River. **The historic Fuchs house and wheelhouse adjacent to the mill pond are not a part of this offering;** they are maintained and operated by another private party, under permit. It is available for rental to private individuals and small groups during the recreation season. Water for this house comes from the recreation area water system.

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Markham Springs Recreation Area – 100 picnickers plus parking for over 325 others; exact capacities are normally not established/enforced.

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Bill Paxton (573) 785-1475; bpaxton@fs.fed.us 1420 Maud St, PO Box 988, Poplar Bluff, MO 63901	Poplar Bluff Ranger District
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Table 1 – Site Characteristics
 MARKHAM SPRINGS RECREATION AREA

Feature	Details
Communications	1 telephone line at host site
Drinking Water	6 water stations
Trash Containers	Dumpsters
Vault Toilets	2 double units
Toilet/Shower Type	Shower building
Other Utilities	Full hook-up at host site; 5 single sites with electrical hook-ups; 6 double sites with electrical hook-ups.
Utilities	1 host site w/hook-ups, pressurized water system, incl. well & well house; 17 electric pedestals
Accessibility	Some accessible facilities and campsites, primarily in electric loop.
Number of Camping Units	25 primitive, 5 singles + 6 doubles w/electric
Number of Picnic Areas	20
Number of boat ramps	1
2013 Fee Per Camping Unit	\$15 (single w/electric) \$25 (double w/electric) \$10 (single) \$15 (double) \$25 (group)
2013 Fee Per Day Use	\$2 passenger vehicle \$10 Bus \$20 season
Minimum Operating Season	5/15-9/15
Minimum Fee Required	\$200 per year
Required Performance Bond	\$800
3-Year Average Gross Revenue (2007-2009)	\$3,985

Site Name	2007 Revenue	2008 Revenue	2009 Revenue	2012 Revenue
Markham Springs	\$2681	\$4031	\$5242	\$5,996

Recommended Staffing:

Recommend a minimum of one person full-time, plus additional help part-time. Recommend round-the-clock staffing at least from Thursday through Sunday afternoon, and at least day-time staffing throughout the week.

Table 2 – Utilities and Other Expenses
 MARKHAM SPRINGS RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Ozark Border Electric Cooperative 3281 S. Westwood Poplar Bluff, MO 63902 Phone (573) 785-44631 Toll Free 1-800-392-0567		
Phone	Windstream (Valor Telecom) P.O. Box 9001908 Louisville, KY 40290	Price includes extensions that have since been terminated.	3 months = \$145 (2011)

Table 2 continued

UTILITY	COMPANY	AMOUNT USED	COSTS
Garbage			
Toilet Pumping			
Mowing			

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Minor repairs, including valves, hydrants, and above ground lines.
- Daily residual chlorine monitoring.

Government:

The Government is responsible for the following items:

- Repairing broken water lines (underground lines).
- Major repair or replacement of valves or hydrants.
- Cleaning storage tanks.
- Monthly water testing, monitoring and treatment.
- Capital replacement of water systems.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining campground parking, camping spurs and turnouts, and paths within the recreation area by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults and septic tanks.
- Controlling objectionable odors at vault toilets.
- Notifying the government when alarms go off.

Government:

The Government is responsible for:

- Responding to sewage system alarms, when notified.
- Winterizing the sewage system
- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting of 1 building per year, as determined by the Forest Service.
- Exterior staining of 1 of existing buildings per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair interior walls and ceilings.
- Repair roofs, interior & exterior walls as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed:**

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, AND CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.
- Staining and/or painting as needed (generally every three years).

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.

- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.
- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Maintaining garbage can corrals and garbage can pads.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

Possible Government M&R Projects that may be included as offset:

Provide concrete and other supplies for FS/CASP installation of accessible walkway to picnic shelter.

Install concrete floor for picnic shelter. Stain Shelter.

Repairs of dam

Sign or bulletin board replacement

Production and installation of interpretive signs

Replacement of major components of water system, including major valves

Major repairs to the shower building

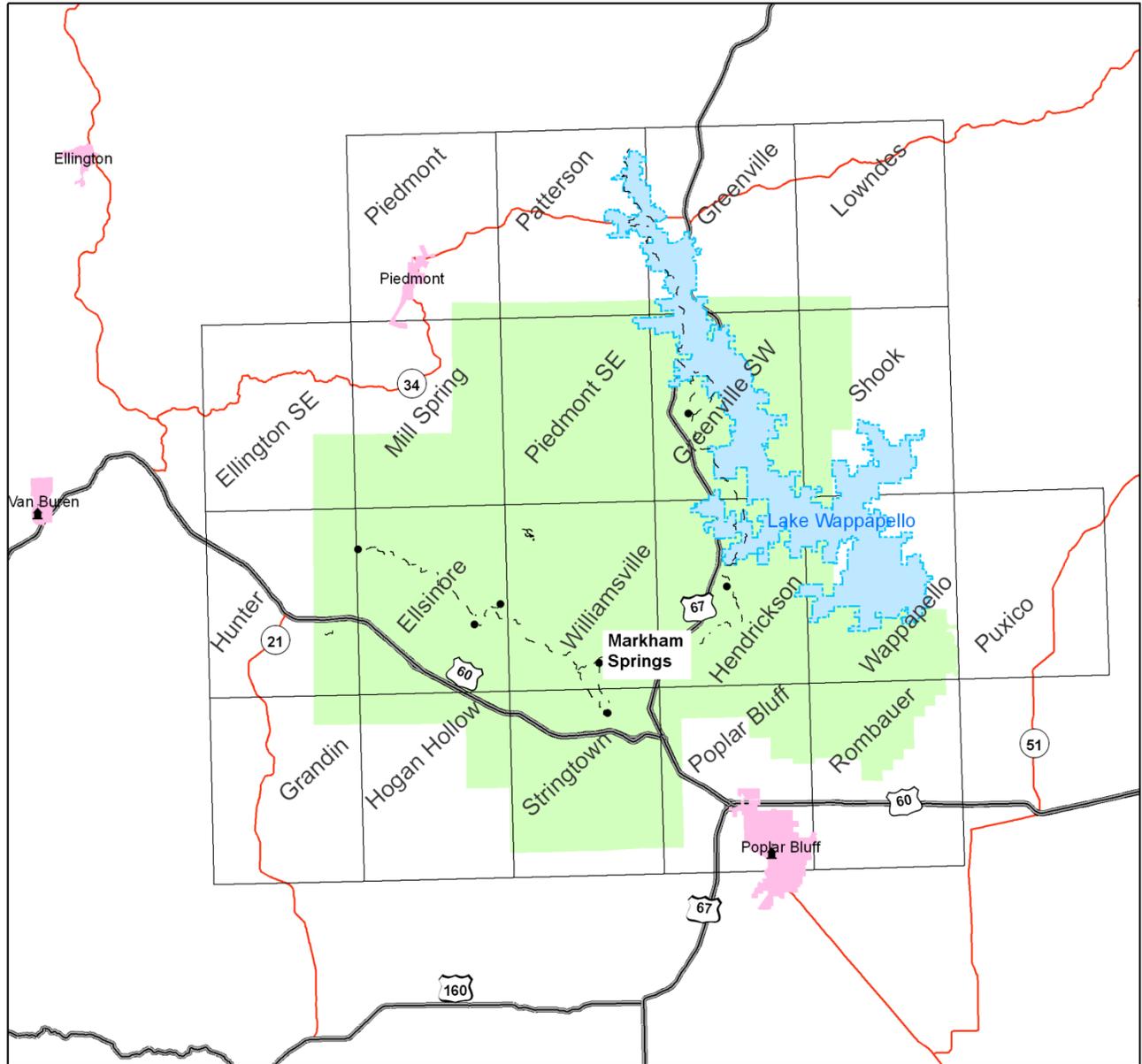
Construction or acquisition and installation of additional fire rings and/or picnic tables

Accessibility improvements

Sample Annual Operating Plan for Markham Springs

See Appendix 15 for sample operating plan.

Markham Springs Recreation Area, Poplar Bluff District





Constructed Feature Report

Existing-Active Features; Link Type = "ON"
RSCFEA

Managing Org : 090504 MARKHAM (Campground) Site ID : 52440

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (log w/wood posts)	52440-22		1	1365 ln ft	09/11/2009		\$ 55	\$ 8,872	\$ 0
Barrier - Wheel Stop	52440-25		130	130 each	09/11/2009		\$ 260	\$ 967	\$ 0
Building - Water - Markham Springs Well House	52147	MARKHAM SPRINGS WELL HOUSE		328 sqft	07/23/2003	SATISFACTORY	\$ 0	\$ 0	\$ 0
Building - Bath House - Markham Springs Shower House	52024	MARKHAM SPRINGS SHOWER HOUSE		600 sqft	07/23/2003	POOR	\$ 250	\$ 200	\$ 0
Building - Toilet-Vault - Markham Day Use New Toilet	52270	MARKHAM DAY USE NEW TOILET					\$ 0	\$ 0	\$ 0
Building - Entrance Station - Markham Springs Fee Station	52282	MARKHAM SPRINGS FEE STATION					\$ 0	\$ 2,257	\$ 0
Building - Toilet-Vault - Markham Springs New Toilet By Barn	52232	MARKHAM SPRINGS NEW TOILET BY BARN			04/26/2005	SATISFACTORY	\$ 0	\$ 2,500	\$ 0
Culvert - Standard	52440-20		1	100 ln ft	09/11/2009		\$ 50	\$ 0	\$ 0
Erosion_Control - Riprap	52440-17	RIPRAP/GABION BASKETS	1	400 cu ft	09/11/2009		\$ 4	\$ 0	\$ 0
Erosion_Control - Stairway (rock)	52440-58		3	40 sq ft	09/11/2009		\$ 2	\$ 0	\$ 0
Fence - Non-Range, Recreation (chain link)	52440-18	CHAINLINK	1	500 ln ft	09/11/2009		\$ 10	\$ 0	\$ 0
Fence - Non-Range, Recreation (treated lumber)	52440-19	WOOD	1	500 ln ft	09/11/2009		\$ 10	\$ 2,625	\$ 0
Fire_Device - Combination Fire Ring/Grill	52440-46		51	51 each	09/11/2009		\$ 510	\$ 8,400	\$ 0
Fire_Device - Pedestal Grill, Small	52440-47		6	6 each	09/11/2009		\$ 66	\$ 0	\$ 0
Gate - Other (wood, treated sawn)	52440-24	ROAD GATES	3	3 each	09/11/2009		\$ 105	\$ 3,000	\$ 0
Gate - Pipe (steel)	52440-23	ROAD GATES	3	3 each	09/11/2009		\$ 147	\$ 2,315	\$ 0
Misc_Rec - Fee Station	52440-36		3	3 each	09/11/2009		\$ 114	\$ 790	\$ 0
Misc_Rec - Host Site	52440-40		1	1 each	09/11/2009		\$ 445	\$ 0	\$ 0
Misc_Rec - Information Kiosk (hdo plywood)	52440-46	BOAT LAUNCH INFO STATION	1	48 sq ft	09/11/2009		\$ 408	\$ 0	\$ 0
Misc_Rec - Information Kiosk (mdo plywood)	52440-60		1	40 sq ft	09/11/2009		\$ 340	\$ 0	\$ 0
Misc_Rec - Other - Water Fountain	52440-45	WATER FOUNTAIN	12	12 each	09/11/2009		\$ 0	\$ 0	\$ 0
Misc_Rec - Pathway (concrete)	52440-59		1	480 sq ft	09/11/2009		\$ 0	\$ 0	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090504 MARKHAM (Campground) Site ID : 52440

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Misc_Rec - Pathway Bridge (wood)	52440-50		2	200 sq ft	09/11/2009		\$ 42	\$ 0	\$ 0
Misc_Rec - Pathway Bridge (wood)	52440-57		3	150 sq ft	09/11/2009		\$ 32	\$ 0	\$ 0
Misc_Rec - Pathway Bridge (wood)	52440-50		2	200 sq ft	09/11/2009		\$ 42	\$ 0	\$ 0
Misc_Rec - Security Light	52440-38		1	1 each	09/11/2009		\$ 6	\$ 37	\$ 0
Misc_Rec_Unit - Lantern Post	52440-48		51	51 each	09/11/2009		\$ 268	\$ 4,860	\$ 0
Misc_Rec_Unit - Sun/Wind Shelter (wood)	52440-44		2	2 each	09/11/2009		\$ 66	\$ 1,500	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52440-49	RV HOOKUPS ELECTRICITY	11	11 each	09/11/2009		\$ 1,870	\$ 0	\$ 0
Play_Equipment - Horseshoe Pit	52440-37		2	2 each	09/11/2009		\$ 42	\$ 395	\$ 0
Sanitation - Dumpster, Small	52440-13		2	2 each	09/11/2009		\$ 190	\$ 0	\$ 0
Sign - Federal Recreation Symbol (aluminum)	52440-49		2	2 each	09/11/2009		\$ 5	\$ 0	\$ 0
Sign - Site (hdo plywood)	52440-29	ENTRANCE SIGNS (DOUBLE SIDED)	1	1 each	09/11/2009		\$ 55	\$ 0	\$ 0
Sign - Small Metal (aluminum)	52440-48		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Small Metal (aluminum)	52440-48		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Small Metal (aluminum)	52440-48		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Travel Management (aluminum)	52440-49		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Travel Management (aluminum)	52440-49		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Travel Management (aluminum)	52440-61		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Travel Management (aluminum)	52440-49		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Travel Management (aluminum)	52440-49		1	1 each	09/11/2009		\$ 0	\$ 0	\$ 0
Sign - Unit Marker (hdo plywood)	52440-32	UNIT SIGNS	52	52 each	09/11/2009		\$ 104	\$ 0	\$ 0
Sign - Visitor Information (hdo plywood)	52440-62		1	3.3 sq ft	09/11/2009		\$ 1	\$ 0	\$ 0
Sign - Visitor Information (hdo plywood)	52440-63		1	3.3 sq ft	09/11/2009		\$ 1	\$ 0	\$ 0
Sign - Visitor Information (mdo plywood)	52440-47	INFO. BOARDS (NOT FEE STATIONS)	1	6 sq ft	09/11/2009		\$ 1	\$ 0	\$ 0



Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090504 MARKHAM (Campground) Site ID : 52440

Site Development Status : EXISTING
Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Sign - Visitor Information (mdo plywood)	52440-31	INFO. BOARDS (NOT FEE STATIONS)	3	12 sq ft	09/11/2009		\$ 3	\$ 1,040	\$ 0
Sign - Visitor Information (mdo plywood)	52440-48	INFO. BOARDS (NOT FEE STATIONS)	1	32 sq ft	09/11/2009		\$ 8	\$ 0	\$ 0
Table - Bench (wood, hvy duty)	52440-41		10	10 each	09/11/2009		\$ 210	\$ 1,510	\$ 0
Table - Picnic Table (conc/mas/stl)	52440-43		6	6 each	09/11/2009		\$ 66	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52440-42		65	65 each	09/11/2009		\$ 1,755	\$ 23,490	\$ 0
Table - Table Pad (asphalt)	52440-45		2	2 each	09/11/2009		\$ 12	\$ 0	\$ 0
Watercraft_Swim - Ramp (concrete)	52440-35		1	560 sq ft	09/11/2009		\$ 6	\$ 8,800	\$ 0
Water_System - Well, Submersible Pump	52165	MARKHAM SPRINGS			08/08/2007	SATISFACTORY	\$ 5,663	\$ 75,706	\$ 0
Total Costs:							\$ 13,226	\$ 149,264	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52440

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

**APPENDIX 7
NORTH FORK RECREATION AREA**

Location: North Fork Recreation Area is located in Ozark County in southcentral Missouri on State Hwy CC, 17 miles west of West Plains, MO, and 90 miles southeast of Springfield, MO.

Government owned facilities (a detailed list of the facilities is found in Table A3).

Campground:

- 3 loops (Pine, Dogwood, and Willow) that comprise 18 single non electric campsites, 2 singles campsites with water, electric and sewer (one of these is used for the host site)
- All campground sites had accessible site furniture installed in August of 2009 including picnic table, fire rings and lantern posts
- 2 CXT vault toilet buildings(double Cascadian)
- pressurized water with chlolorinator; water hydrants located throughout campground, no individual site hook-ups
- 1 commercial dumpsters for garbage collection located in Willow Loop
- the access road and parking areas are asphalt surfaced

Picnic Area:

- 12 picnic sites – new picnic tables and pedestal grills were installed in 2009
- 1 CXT vault toilet building(double Cascadian)
- 1 commercial dumpster
- the access road and parking areas are asphalt surfaced
- Gravel boat launch area

Locally known as Hammond Camp, the North Fork Recreation Area is located on the North Fork of the White River. Swimming, fishing, floating, and photography are major uses complementing the Recreation Area. The Devil’s Backbone Wilderness is adjacent to the campground where there are 12 miles of hiking trails within a short distance. The Blue Spring Trail (.5 miles) is located at the south day use parking area. A trail head to the Ridge Runner Trail is also located within the recreation area. The picnic area has a boat launch that is a popular canoe launch site for several local outfitters and individual watercraft owners. This area is also popular, particularly with locals, for swimming, wading, and water play. The Forest is planning to reconstruct some of the day use facilities during the life of the permit, pending availability of funding. While it is desirable to do this work outside of the main recreation season, reconstruction work may involve closure of day use facilities during part of a recreation season.

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- North Fork Recreation Area – 60 picnickers plus some additional parking

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Darla Rein (417) 683-4438 Ext.133 1103 South Jefferson, Rt. 6 Box 614110 Ava, MO 65608 drein@fs.fed.us	Willow Springs Unit of the Ava/Cassville/Willow Springs Ranger District
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Table 1 – Site Characteristics
NORTH FORK RECREATION AREA

Feature	Details
Communications	Pay phone in campground, land line phone at host site
Drinking Water	4 water stations
Trash Containers	2 Commercial Dumpsters (1 in campground, 1 in day use area)
Vault Toilets	1 CXT double Cascadian in picnic area; 2 CXT double Cascadians in campground
Toilet/Shower Type	None
Utilities	1 host site with full hook-ups (holding tank for sewage); Well house and pressurized water system
Accessibility	Some accessible facilities and sites
Number of Camping Units	18 singles basic sites, 2 with full hook-ups (inc host)
Number of Picnic Areas	12 individual picnic sites with tables and grills
Number of boat access ramp/areas	1
2013 Fee Per Camping Unit	\$10 single, non-electric, \$15 single electric
2013 Fee Per Day Use	\$2.00/vehicle
Minimum Operating Season	5/15-11/30
5-Year Ave Revenue (2009-2013)	\$12,357 (\$6,542 campground) (\$5,815 day use)

2009 Revenue	2010 Revenue	2011 Revenue	2012 Revenue	2013 Revenue*
ON: \$7,400 Day Use: \$4,200 Total = \$11,600	ON: \$5,000 Day Use: \$7,000 Total = \$12,000	ON: \$5,350 Day Use: 6,675 Total = \$12,025	ON: \$6,500 Day Use: \$6,306 Total = \$12,806	ON: \$5,975 Day Use: \$5,240 Total: \$11,215

ON: Overnight; * In 2013 Recreation Area was closed for 2 weeks due to flood event

Table 2 – Utilities and Other Expenses
NORTH FORK RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Howell-Oregon Coop 6327 N. US Hwy 63 P.O. Box 649 West Plains, MO 65775 (417)256-2131 1-888-HOE-POWER	Average Kilowatts used during 2013 season: 532/mo.	Average during 2013 season: \$67.01/mo.
Phone: Pay phone in campground, phone at host site	Century Link P.O. Box 4000 Carol Stream, IL 60197-4300 1-877-417-3983		Average during 2013 season for host phone: \$37.80/mo. Pay phone: \$49.75/mo.
Garbage 2 dumpsters, one at day use, one in campground	IESI Midway 10 County Road 510 Midway, AR 72651 870-481-8600	1x/week	\$ 425.00/mo.
Toilet Pumping	2013 was under contract with Jim's All Pumps 6219 Cty. Road 9300	3-4 times/season	2013 prices – All Vaults \$615.00 each time

	PO Box 1407 West Plains, MO 65775 417-469-4570		
Mowing	Not contracted. District mows/weed eats entire area, including entrance – 1 full day to mow	Dependent on weather conditions - weekly	

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Performing daily chlorine residual tests and insuring appropriate amount of chlorine is in system chlorinator.
- Minor repairs, including valves, hydrants, toilets, and above ground lines.

Government:

The Government is responsible for the following items:

- Monthly Department of Natural Resources water testing.
- Repairing broken water lines (underground lines).
- Major repair or replacement of valves.
- Capital replacement of water systems.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS, BOAT RAMP

Holder:

The Holder is responsible for:

- Maintaining parking, camping spurs and turnouts, and paths within the recreation area by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.
- Maintaining by tightening bolts, etc.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults and septic tanks.
- Controlling objectionable odors at vault toilets.

Government:

The Government is responsible for:

- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting of 1 building per year, as determined by the Forest Service.
- Exterior staining of 1 of existing building per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken screens and doors as discovered; repairing roof or walls of well house, if needed.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed**:

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.
- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

Possible Government M&R Projects that may be included as offset:

New Bulletin Board at Campground Entrance

Add gravel to campsites

Replace signs, gates, tables, grills or fire rings, as needed

Campground accessibility improvements.

Rehabilitation of the day use area, following flood events.
Major water system repairs or component replacement, including valves or hydrants.
Repair of vandalism in excess of \$250.

EXAMPLE of an OPERATING PLAN

North Fork Recreation Area

The operation of this Forest's site will be designed to maintain the level of experience, maintenance, safety and sanitation of the facilities for users while maintaining the natural resource. All established standards will be met.

The operating plan is for North Fork Recreation Area.

This Operating Plan is divided into four categories:

(A) Operations, (B) Maintenance, (C) Operating Conditions, and (D) Special Conditions

Submitted by

A. OPERATIONS

NORMAL OPERATING SEASON

Operation of campground facilities will be seven days per week, April 15 through November 30. The day use area will be open from April 1 through November 30. Campground Managers will be on-site or have a representative visit this site seven days per week. Campground Management (aka Management) should be on-site 24 hours a day at the following times, to provide quality service to the public: Thursday through Sunday 2:00 p.m. and Mondays on Memorial Day, Fourth of July, and Labor Day weekends).

Management, with Forest Service approval, may make adjustments to their hours of operation near the opening and closing dates, depending on weather conditions and/or frequency of use. Pre- and post-season operation will be performed in conjunction with and approval by the Authorized Officer or his Designated Representative.

Standard operating hours for campground will be 24 hours a day, with occupancy restricted to campers and quiet time between the hours of 10:00 p.m. and 6:00 a.m. Public access for exiting sites will be provided at all times. Management will inform potential campers when occupancy has reached the carrying capacity for the site. The campground gates will not be used to facilitate closure due to campground being full. If needed, information will be provided at the campground entrance notifying the public of the closure or full occupancy and availability, and location of other nearby campgrounds. Forest Service shall also be notified.

Standard operating hours for day use areas are between the hours of 6:00 a.m. and 10:00 p.m. Gates may be used to restrict use outside of these hours, or during high water/flood conditions or at other hazardous times. Management will be responsible for evacuating the day use area in case of flooding, and for notifying recreationists of hazardous weather conditions.

Management will be responsible for opening and closing the campground each season. The Forest Service will have a coordinating responsibility and will provide supervision and inspection of these processes. One week prior to the beginning of the operating season, Management will be responsible for making all facilities operational with exception of the water systems, which will a shared responsibility with the Forest Service. At the end of the operating season, Management will be responsible for post season closing for this site (Section B).

INSURANCE

All appropriate insurance coverage will be provided by Management in the amount of at least \$1,000,000 for combined single limit liability to cover property damage, bodily injury and/or death will be provided. The USDA Forest Service will be listed as additionally insured by the policy.

LAW ENFORCEMENT

Forest Service Code of Federal Regulations will be the responsibility of Forest Service Law Enforcement personnel. Management will notify Forest Service Law Enforcement personnel of CFR violations for enforcement purposes; however, Management will request assistance from the Sheriff's Office for those State and County regulations which apply.

- A. The following will be the priority of enforcement:
1. Management will seek compliance with regulations by informing and educating visitors and by taking a good "Host" approach.
 2. If a visitor does not comply with rules and regulations, Management will gather as much information as possible on the violator without jeopardizing his/her own safety.
 3. When difficult situations arise, Management will request assistance from the County Sheriff. The Forest Service will also be notified of circumstances requiring Sheriff's assistance. The County Sheriff will be contacted in all cases of theft, vandalism, disorderly conduct, disturbing the peace, alcohol or drug misuse.
 4. Management will request assistance from the Forest Service when considered necessary. Notify the District Office and an on-call officer can be notified and sent to the scene. The Forest Service shall be notified of law enforcement situations which threaten life or property.
 5. Management will report acts of vandalism or destruction of Government property to a designated Forest Service official on the day such acts are discovered.
- B. Items that frequently need attention and will be addressed by the good host are:
- Dogs not on leash.
 - Exceeding stay limits during heavy use season.
 - Parking or camping in non-designated sites.
 - Failure to pay fees.
 - Vandalism.
 - Excessive noise.
 - Improper disposal of waste water or sewage.
 - Excessive number of people and vehicles per site.
 - Excessive speeds or improper use of motorcycles/ATVs in campgrounds.
 - Failure to extinguish campfires.
 - Illegal "reserving" of camp-sites.
 - Use of generators or audio devices outside posted operating hours.
 - Use of unauthorized fires outside established fire ring.
 - Discharging or igniting fireworks or explosives.
- C. Management will be responsible for:
1. The collection of user fees including funds from bad checks.
 2. Posting all rules and regulations being enforced.

SIGNING

Management will be responsible for maintaining bulletin boards or similar appropriate structures, for the purpose of displaying information to the public concerning regulations and Forest Service management activities. Forest

Service will provide standard signs and posters. Management will provide any customized signs. All fee sites will be signed, stating: "These Forest Service owned facilities are operated and maintained under a Special Use Permit from the Mark Twain NF". Campers should also be informed of the site the Campground Manager is occupying which will be site XX.

Any additional signs or other promotional material desired, including color, material and location of signs, will be provided and/or approved by the Forest Service. Management will place signs at locations which convey the message to the majority of recreation area users. Any appropriate traffic signs will be posted inside the recreation area road system. Signs needed in different sites and/or locations will be the same in design, color, materials, etc., to maintain consistency in all Forest Service developed sites.

Management is responsible for posting recreation area signs and posters.

RESERVATION SYSTEM

The National Recreation Reservation System will be used. Management will arrange to receive or have access to the Daily Arrival Report (DAR) delivered by FAX or e-mail. Management is responsible to ensure e-mail or FAX is checked daily. Sites not reserved will be available on a first come, first served basis. There will be a 4-day blackout period prior to arrival date in which no reservations may be made.

FEES AND COLLECTION

The following fees will apply at the North Fork Recreation Area

Day Use Fee	\$2.00/vehicle
Camping Fee	\$10.00 per single site
Firewood	\$5.00/bundle
Drinking Water	\$1.00/single serving bottle; \$2.50/gallon bottle
Overflow Sites	\$5.00/ site (at discretion of management)

Other than camping fee, other items offered should already include Missouri State Taxes.

Family campground unit capacities are eight people or immediate family and generally two vehicles per campsite.

All user fees will be collected and handled by Management.

Golden Age and Golden Access Passports, Senior Passes, Access Passes and Camp Stamps will be honored. Management will accept Camp Stamps with the provision that the stamps will be accepted at face value. Camp Stamp program was discontinued in the late 1980's and are rarely seen in use.

Golden Age Passports or Senior Passes: Cost: \$10.00

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Golden Access Passports or Access Passes: Cost: Free

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Admits pass holder and any accompanying passengers in a private non-commercial vehicle.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Annual Interagency America the Beautiful, Volunteer or Military Passes: honored for 50% discount on standard amenity fees. No discount for expanded amenity (campground) fees.

The following statement will be posted at each campground fee bulletin board: "Occupancy of a camp unit is any use of the camp unit for more than 30 minutes. After 30 minutes of use a fee payment is required. Family campground unit capacities are eight people or immediate family and generally two vehicles per camp unit. Extra vehicles will be charged at a rate of \$2.00 per vehicle."

Refunds will be allowed within 30 minutes of the time the camper enters the camp site. The camper will be given a refund in full upon returning his ticket to the Campground Manager or representative. This would only apply to non reserved sites.

REPORTING RESPONSIBILITY

During the normal operating season, management will maintain site use data. The use figures will show the number of sites occupied each day, the average number of people occupying the site per day, the number of extra vehicles, and the total number of Golden Age/Golden Access passports or Senior/Access passes used. Management will also provide documentation and reports for amounts of fees collected for camping and other sales. Fee collection and use information reports should be submitted to the Forest Service within 14 days following the end of each month.

UTILITIES

Management will contact appropriate utility companies and will assume the responsibility for telephone and electrical service costs of during operational months. Management will be responsible for electric service for bathroom, host site, and sewage system. Forest Service is responsible for the electric service for the well meter. Forest Service will bill Management for the phone service and electric service for bathroom, host site and sewage system during the season of operation.

All water and waste water system maintenance, and central trash collection are the responsibility of the Forest Service. Management will be responsible for collecting the garbage within the recreation area and depositing it in dumpsters. All requirements of the Missouri State Board of Health and the USDA, Forest Service will be met.

HEALTH AND SAFETY

Management will be responsible for periodic documented safety inspections and will take immediate corrective actions of noted safety hazards. Forest Service will do a pre- and post-season hazard tree inspection and mark trees for removal. Tree hazards located within the recreation area limits will be felled at Forest Service expense. Limbs will be lopped and scattered by Management.

Contractor provided dumpsters will be monitored by Management, especially during holiday or heavy use periods. Additional trips may be needed to keep bins from overflowing and will be the responsibility of the Forest Service to arrange based on information provided by management. Lids are to be kept closed to keep animals out and to reduce insect problems. Campers will be advised, by Campground Manager's visit and/or education materials, to store food properly and to not feed the animals or leave trash at their camp sites.

Management will participate in the prevention, control, and suppression of plague efforts under the supervision of the State Department of Health Services, County, or Forest Service.

Management will take chlorine readings daily (seven days a week) from May 1 to September 30 or whenever water is available, provided the installation of a chlorinator installed by the Forest Service (by a vendor contracted by the Forest Service) is completed. If chlorine readings are low, Management will add the required amount of chlorine, and if readings are high, they will remove the appropriate amount of chlorine. Any unusual readings will be reported immediately to the Forest Service Representative.

B. MAINTENANCE

Routine maintenance and mowing should be done Monday through Friday, and conducted between the hours of 8:00 a.m. and 5:00 p.m. and as needed for emergencies on Saturday and Sunday.

TOILET SERVICING

Repairs and cleaning of bathrooms will be the responsibility of Management. Pumping of toilets will be responsibility of Forest Service, unless gross income exceeds \$15,000/year, in which case cost of toilet pumping will be reimbursed to the Forest Service. Management will notify the Forest Service approximately two weeks before toilets need to be pumped, and will be present when the toilets are pumped.

SOLID WASTE

Collection of solid waste outside of dumpsters, within the recreation area will be the responsibility of Management. Bathroom receptacles will be emptied at least weekly and material placed in dumpsters.

Solid waste removal from the recreation area to the landfill or transfer station will be Management's responsibility.

Recycling containers will be provided by Forest Service and Management is responsible for the taking recycles to recycling center. Management may keep proceeds.

PRE-MAINTENANCE INVENTORY

A District representative and Management will jointly inventory the Forest's facility conditions to verify needed maintenance work and amount of such maintenance work prior to the normal operating season.

MAINTENANCE SUPPLIES

Management will furnish all cleanup and routine maintenance supplies as well as supplies required for tenant maintenance.

ROAD, WALKS AND TRAILS

Management will contact Forest Service immediately for major repairs, and advice on making minor repairs.

SIGNS, BULLETIN BOARDS, UNIT POSTS, BARRIER LOGS AND POSTS

All Forest Service signs, bulletin boards, unit posts, fee tubes and barrier logs or posts associated with the recreation area will be painted or stained once every three years. A Schedule will be developed during the pre-season inspection by Area Managers and Forest Service representatives, and made part of this Operating Plan as Appendix C, Maintenance and Reconditioning Plan. Repairs to these features and the information on them will be made within ten days of discovery.

STAINING/PAINTING SCHEDULE

Staining and painting needs will be determined during the scheduled joint pre-season maintenance inventory.

EQUIPMENT AND SUPPLIES

Management will provide all tools and materials necessary (i.e., cleaning supplies, toilet paper, garbage bags, wasp killer, etc.) to maintain and operate the area adequately.

Any chemicals used will be approved by the Forest Service.

Forest Service will provide tools/keys to access fee tube, all bathroom facilities and Management will return tools/keys at end of each collection season. These will be documented on an AD-107, Report of Transfer or Other Disposition or Construction of Property.

All supplies and equipment will be stored at appropriate sites which will least interfere with daily recreation area use. All storage sites will be approved by the Forest Service.

Each vehicle owned by Management will be identified by signing on the side or door on both sides of the vehicle. It will read as follows (or something similar). A magnetic sign is preferred over other applications.

North Fork Recreation Area Campground Management

Firewood used by Management or offered for sale will be obtained locally. If Management chooses to obtain wood from the forest for commercial use/sale, they will obtain a firewood authorization prior to this.

IMPROVEMENTS

The construction of temporary structures, signs or placement of temporary structures will be approved in advance by the Forest Service as they are needed. If structures for storage or maintenance purposes are not currently available for use, Management will provide the basic design, construction materials, color, location, etc., to the Forest Service for approval.

MOWING

Grass will be mowed as necessary by management or their contractor. Equipment will be adjusted to prevent scalping or furrowing of work area.

All trimming will be conducted by the management or their contractor. Grass will be trimmed around shade trees, bathrooms, along sidewalks, car stops, spurs, campsite components, along road edge from highway through recreation area, and other locations that visitors would be found. Trimming and weed-eating will be to the same height as surrounding mowed areas.

Mowers, trimmers, and other cutting equipment along with gas, oil and weed eater string will be provided by Management. Maintenance on equipment will be secured or performed by Management.

C. OPERATING CONDITIONS

Pre – Season Opening

At least one week prior to the Forest's developed site opening, Management will ensure that the site is cleaned up and meets standards by:

1. Cleaning toilets inside and out, and cleaning all toilet vents so they are free of cobwebs and any other obstructions.
2. Clearing walkways and trails of debris and safety hazards.
3. Cleaning fire rings. These facilities will be free of litter and ashes.
4. Raking camp sites and picking up debris, litter from entire recreation area.
5. Eliminating dirt, grease, food, leaves and needles from tables.
6. Installing signs and posters as required promoting public safety and health.
7. Removal of leaves from all roads, parking spurs, tables, tent pads and within a 10-foot radius of all fire rings.
8. Rake all campsite pads to make smooth.

9. Making repairs to the following constructed features of restroom buildings; new hinges, door latches, toilet seats, toilet paper holders, and anything else related to the comfort stations not to exceed \$250.00 (agreed upon between FS and concessionaire) per occurrence.
10. Activating utilities (telephone and electric).
11. Painting/staining facilities per approved plan.
12. Perform necessary weed control work with Forest Service approved chemicals.
13. Make repairs to any constructed feature not to exceed \$250 (agreed upon between FS and concessionaire) per occurrence, excluded from constructed features are the well house, well including water hydrants, waste-water treatment plant and below ground features of the water distribution system.
14. Ensure pathways from campsites and picnic areas to river are free of overhead hazards and that any trash is removed.
15. Total repair and maintenance supplies (items 9 and 13) not to exceed \$500 (agreed upon between FS and concessionaire) per season including vandalism.

Clean-Up and Light Maintenance During Normal Operating Season

Management will perform the following items during the Normal Operating season.

1. Toilet Cleaning
 - a. Inspect and clean toilets daily.
 - b. Clean toilet bowl risers, seats, and seat covers with disinfectant (minimum three times weekly and whenever necessary to ensure sanitary conditions and pleasant appearance). Chemicals will be approved by the Forest Service and provided by Management
 - c. Sweep floors and cement slab in front of doors and walkways. Building interiors will be free of dirt, graffiti, insects (dead and alive), and spider webs.
 - d. Wash floors (once weekly or as needed for sanitation) with disinfectant; wash dividers, doors, ceilings, and walls. Dry mop or squeegee the floor to leave as dry as possible. Floors will be kept free of standing water. While washing the interior of the toilets, toilet paper will be covered or removed to prevent absorption of moisture.
 - e. Stock toilet paper sufficient to last through the following day.
 - f. Control all unpleasant odors.
 - g. Check level of material in vault; have pumped when necessary.
2. Table Cleaning
 - a. Remove dust, grease, food particles, or other unsightly matter from tables on a daily basis.
 - b. Wash and scrub tables (once weekly and/or whenever necessary).
3. Fire Rings - Cleaning
 - a. Remove ashes and debris from fire rings. Re-level rings as needed.
 - b. Ensure fire ring arms are functioning. Oil pivot point once each season or as needed.
 - c. Remove ashes from unauthorized fire rings and pits. Scatter the rocks and spread soil over these areas to make less conspicuous. Fill any pits with soil (weekly).
 - d. Clean grill surfaces of grease and food particles (weekly).
 - e. Remove firewood, or stack any leftover firewood beside the grill (as site is unoccupied).
4. Sign Board Maintenance
 - a. Keep sign boards current and neat (weekly).
 - b. Maintain area around sign posts free of weeds and brush.
 - c. Replace broken sign posts and boards.
 - d. Replace all posters when faded, missing or torn (Forest Service & Management material).

5. Garbage and Ash Removal
 - a. Pick up and place all garbage and litter within the recreation area boundary in garbage containers. The clean-up areas include campsites, toilet facilities, roads, parking spurs, trails and river shoreline area. Litter includes fine materials such as lids, bottle caps, can open rings, pieces of plastic wrappers and cigarette butts.

6. Graveled Areas and Hard Surfaces – Raking and Sweeping
 - a. Rake and smooth gravelled or hard surfaces surrounding tables, stoves, grills and toilets (bi-weekly).
 - b. Removal of small limbs, leaves and rocks from all parking spurs and within a 10-foot radius of all fireplaces.
 - c. Rake and clean tent pads (bi-weekly).

7. Hazard Removal
 - a. Remove rocks, logs, sticks or other similar natural objects which create a safety hazard or an unsightly condition from all improved areas in the recreation area (daily). Remove these hazards to areas approved by the Forest Service or haul from the site.
 - b. Management will immediately notify the Forest Service of any hazards in the recreation area which they are not able to remove.
 - c. Trees will be kept free of nails, rope, wire, hazardous branches, and other hazards that might endanger recreationists or damage the trees.
 - d. Trimming of all pathways sufficient enough to keep grass and weeds from coming in contact with those utilizing pathways. Suggested distance is three feet on each side of pathway. Normal season requires two to three trimmings to accomplish.

Post-Season Closing

Management will be responsible to do the post-season clean-up and maintenance and preparation for winter. This includes:

1. Clean toilets. May decide, in consultation with the Forest Service, to lock those in the campground.
2. Clean walkways and trails of debris and safety hazards.
3. Clean upright grills, stoves, and fire rings, free of litter and ashes.
4. Pick up litter and debris from entire developed areas.
5. Complete all identified health and safety items.
6. Ensure all entrance gates are locked.

COMPENSATION TO THE U.S. AND HEAVY MAINTENANCE REQUIREMENT

In addition to the occupancy fee which is due to the United States, Management agrees to pay fees to the U.S. according to those items listed in this operating plan and the original bid proposal.

The fee to the government is XX% of the gross revenue for the first \$15,000, plus an additional X% of the gross revenue for revenues above \$15,000 in a given year. This is due to government at beginning of the season based on anticipated income.

Heavy Maintenance and reconditioning will be based on fees due and payable to the U.S. government. Under the provisions of the Granger-Thye Act, it is the option of Management, with approval by the Forest Service to offset some fees due the USDA Forest Service for actual heavy maintenance work performed including proper documentation materials submitted to the Forest.

The Forest Service will coordinate with Management in the development of a list of possible projects for which heavy maintenance work can be accomplish (this includes documentation material).

D. SPECIAL CONDITIONS

1. Brochures with information about the recreation area, reservations, and services may be distributed free of charge to all campers.
2. Press releases in newspapers, television, and radio will be issued by Management to inform campers of opening dates, services, reservations, closing dates, and other information.
3. The Forest Service reserves the right to free use of space or campsites by Forest Service work crews or volunteers on an as needed basis. Management will be compensated for this use whenever all other campsites are full.
4. Forest Service Improvement Work – The Forest Service reserves the right to perform accessibility improvement, electrical, or any other construction work within these developed sites. Management will be notified in advance regarding the type/length of work and be informed of which sites will need closing for a short period of time (2-3 days) to complete accessibility work. This work will be accomplished during low-use periods.
5. The US Forest Service is responsible for maintaining potable water supply system and meet testing requirements as required in accordance with Departments Standards for Non Community Public Water Supplies. If the water supply does not pass, non potable water signs will be posted by Management.
6. Firewood must come from the immediate area (Missouri) or a county that is known to have no evidence Emerald Ash Borer. Wayne County, Missouri is the only county in Missouri that has been quarantined. More information on the Emerald Ash Borer can be found at <http://www.emeraldashborer.info/>.

In witness whereof, the Holder and the Forest Service have caused this Operations and Maintenance plan to be executed on the dates shown. This plan has been read and approved by:

Permittee

Date

District Ranger

Date

**APPENDIX 8
RED BLUFF RECREATION AREA**

1. Location: Red Bluff Recreation Area is located one mile off of State Highway V, 19 miles southeast of Steelville, Missouri.
2. Government owned facilities.

Campground:

- 25 single camp sites without electrical hook-ups
- 11 single campsites with electrical hook-ups
- 7 double camp sites without electrical hook-ups
- 1 double camp site with electrical hook-up
- 3 group camp sites
- 4 double, concrete vault toilet buildings
- Pressurized water system with chlorinator and 7 water stations

Picnic Area:

- 1 group pavillion
- 1 double, concrete vault toilet
- 6 picnic areas
- 45 parking spaces

The camping area is comprised of three camping loops and a section of electric sites connecting two of the loops along the Huzzah Creek. The two loops near the Huzzah Creek are prone to flooding. A third loop named Pines Overlook sits atop a high bluff overlooking the Huzzah Creek. All three loops and the electric sites mentioned above have a double vault toilet nearby. All camp sites have at least one lantern post, fire ring/grill, and picnic table. The campground host site has electricity, phone, water and septic hookups.

Parts of this recreation area are subject to frequent flash flooding that can pose a hazard to recreationists and damage facilities. During and following flooding, all or part of the recreation area may need to be closed until the site can be rehabilitated cooperatively by the permit holder and the Forest Service. Renovations are being planned that will relocate some of the facilities outside of the floodprone areas, but there currently is no funding available for these renovations. If and when the renovations are funded, part of all of the recreation area may need to be closed during the renovation period.

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Red Bluff Recreation Area – 100 picnickers plus parking; exact capacities are normally not established/enforced.

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Bill Andersen 573-438-5427 10019 State Hwy 8 West Potosi, MO 63664	Potosi/Fredericktown Ranger District
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Table 1 – Site Characteristics
 RED BLUFF RECREATION AREA

Feature	Details
Communications	1 telephone line at host site
Drinking Water	7 water stations
Trash Containers	Dumpsters
Vault Toilets	5 double units
Toilet/Shower Type	CXT vaults
Other Utilities	Full hook-up at host site; 11 single sites with electrical hook-ups; 1 double site with electrical hook-ups.
Utilities	1 host site w/hook-ups, pressurized water system, incl. well & well house; 8 electric pedestals
Accessibility	Some accessible facilities and campsites, primarily in electric loop.
Number of Camping Units	36 singles, 8 doubles, 3 group
Number of Picnic Areas	6
Number of boat access ramp/areas	0
2013 Fee Per Camping Unit	\$17 (single w/electric) \$34 (double w/electric) \$10 (single) \$20 (double) \$25 (group)
2013 Fee Per Day Use	\$2 passenger vehicle \$10 Bus \$20 season
Minimum Operating Season	5/23-9/15
Minimum Fee Required	\$750 per year
Required Performance Bond	\$1,000
5-Year Average Gross Revenue (2009-2013)	\$22,467

Site Name	2009 Revenue	2010 Revenue	2011 Revenue	2012 Revenue	2013 Revenue
Red Bluff	\$25,407	\$24,652	\$17,466	\$21,307	\$23,503

N/A = not available

Recommended Staffing:

Recommend at least 2 persons, full-time. Recommend round-the-clock staffing at least from Thursday through Sunday, and at least day-time staffing throughout the week. You may need additional help for mowing at least one day during the week.

Table 2 – Utilities and Other Expenses

RED BLUFF RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Crawford Electric Co-op, Inc. P.O. Box 10 Bourbon, MO 65441 Phone (573) 732-4415	6,480 kwh avg. in 2008-2009	n/a
Phone	Steelville Telephone Exchange Inc. P.O. Box 370 Steelville, MO 65565		
Garbage			
Toilet Pumping			
Mowing			

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire’s expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Minor repairs, including valves, hydrants, and above ground lines.
- Daily residual chlorine monitoring.
- Repairing broken, underground water lines.
- Winterizing the entire water system.

Government:

The Government is responsible for the following items:

- Assisting in the locating of broken water lines (underground lines).
- Major repair or replacement of valves or hydrants.
- Cleaning storage tanks.
- Monthly water testing, monitoring and treatment.
- Capital replacement of water systems.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining campground parking, camping spurs and turnouts, and paths within the recreation area by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.
- Removal of overhead branches that may cause property damage or personal injury.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).
- Assisting with the falling of hazard trees.

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Keeping vault toilets clean on a daily basis.
- Controlling objectionable odors at vault toilets.

Government:

The Government is responsible for:

- Responding to sewage system alarms, when notified.
- Pumping vault toilets and septic systems.
- Winterizing the sewage system.
- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting of 1 building per year, as determined by the Forest Service.
- Exterior staining of 1 existing building per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair interior walls and ceilings.
- Repair roofs, interior & exterior walls as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed**:

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, AND CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Purchase, installation, and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.
- Staining and/or painting as needed (generally every two years).

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc. as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Maintaining garbage can corrals and garbage can pads.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.
- Placing trash and litter into dumpsters when not disposed of properly by users.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Removal of waste in dumpsters.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Mowing and trimming of entire recreation area.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.
- Keeping pavement and concrete clear of vegetative debris.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise. This recreation area is prone to flooding. Assistance from the Forest Service with cleanup and rehabilitation will be available; however, holder will be responsible for these activities as well.

Possible Government M&R Projects that may be included as offset:

Replacement of wooden pad barriers with concrete parking barriers

Cupboard replacement

Production and installation of site number posts.

Replacement of major components of water system, including major valves

Construction or acquisition and installation of additional fire rings and/or picnic tables

Acquisition and installation of small diameter coarse material for use within sites

Sample Annual Operating Plan for Red Bluff

Red Bluff Recreation Area

The operation of this Forest's site will be designed to maintain the level of experience, maintenance, safety and sanitation of the facilities for users while maintaining the natural resource. All established standards will be met.

The operating plan is for Red Bluff Recreation Area.

This Operating Plan is divided into four categories:

(A) Operations, (B) Maintenance, (C) Operating Conditions, (D) Special Conditions, (E) Flooding Emergency, and (F) Flood Damage Mitigation

Submitted by: Jane Smith Management, LLC

A. OPERATIONS

NORMAL OPERATING SEASON

Operation of campground facilities will begin the weekend prior to Memorial Day weekend thru the third weekend in October. Campground Managers will be on-site or have a representative visit this site seven days per week. Campground Management (aka Management) should be on site, 24 hours a day at the following times, to provide quality service to the public: Thursday through Sunday 7:00 p.m. and Mondays on Memorial Day, Fourth of July, and Labor Day weekends).

Management, with Forest Service approval, may make adjustments to their hours of operation near the opening and closing dates, depending on weather conditions and/or frequency of use. Pre- and post-season operation will be performed in conjunction with and approval by the Authorized Officer or his Designated Representative.

The campground will be operated 24 hours per day, with use restricted to campers only and quiet hours enforced between the hours of 10:00 p.m. and 8 a.m. Public access for exiting sites will be provided at all times. Management will inform potential campers when occupancy has reached the carrying capacity for the site. The campground gates will not be used to facilitate closure due to campground being full. If needed, information will be provided at the campground entrance notifying the public of the closure or full occupancy and availability, and location of other nearby campgrounds. Forest Service shall also be notified.

Standard operating hours for day use areas are between the hours of 6:00 a.m. and 10:00 p.m. Gates may be used to restrict use outside of these hours, or during high water/flood conditions or at other hazardous times. Management will be responsible for evacuating the day use area in case of flooding, and for notifying recreationists of hazardous weather conditions.

Management will be responsible for opening and closing the campground each season. The Forest Service will have a coordinating responsibility and will provide supervision and inspection of these processes. One week prior to the beginning of the operating season, Management will be responsible for making all facilities operational with exception of the water systems, which will a shared responsibility with the Forest Service. At the end of the operating season, Management will be responsible for post season closing for this site (Section B).

INSURANCE

All appropriate insurance coverage will be provided by Management in the amount of at least \$1,000,000 for combined single limit liability to cover property damage, bodily injury and/or death will be provided. The USDA Forest Service will be listed as additionally insured by the policy.

LAW ENFORCEMENT

Forest Service Code of Federal Regulations will be the responsibility of Forest Service Law Enforcement personnel. Management will notify Forest Service Law Enforcement personnel of CFR violations for enforcement purposes; however, Management will request assistance from the Sheriff's Office for those State and County regulations which apply.

- A. The following will be the priority of enforcement:
1. Management will seek compliance with regulations by informing and educating visitors and by taking a good "Host" approach.
 2. If a visitor does not comply with rules and regulations, Management will gather as much information as possible on the violator without jeopardizing his/her own safety.
 3. When difficult situations arise, Management will request assistance from the County Sheriff. The Forest Service will also be notified of circumstances requiring Sheriff's assistance. The County Sheriff will be contacted in all cases of theft, vandalism, disorderly conduct, disturbing the peace, alcohol or drug misuse.
 4. Management will request assistance from the Forest Service when considered necessary. Notify the District Office and an on-call officer can be notified and sent to the scene. The Forest Service shall be notified of law enforcement situations which threaten life or property.

5. Management will report acts of vandalism or destruction of Government property to a designated Forest Service official on the day such acts are discovered.

B. Items that frequently need attention and will be addressed by the good host are:

- Dogs not on leash.
- Exceeding stay limits during heavy use season.
- Parking or camping in non-designated sites.
- Failure to pay fees.
- Vandalism.
- Excessive noise.
- Improper disposal of waste water or sewage.
- Excessive number of people and vehicles per site.
- Excessive speeds or improper use of motorcycles/ATVs in campgrounds.
- Failure to extinguish campfires.
- Illegal "reserving" of camp-sites.
- Use of generators or audio devices outside posted operating hours.
- Use of unauthorized fires outside established fire ring.
- Discharging or igniting fireworks or explosives.
- Operating a chainsaw.

C. Management will be responsible for:

1. The collection of user fees including funds from bad checks.
2. Posting all rules and regulations being enforced.

SIGNING

Management will be responsible for maintaining bulletin boards or similar appropriate structures, for the purpose of displaying information to the public concerning regulations and Forest Service management activities. Forest Service will provide standard signs and posters. Management will provide any customized signs. All fee sites will be signed, stating: "These Forest Service owned facilities are operated and maintained under a Special Use Permit from the Mark Twain NF". Campers should also be informed of the site the Campground Manager is occupying which will be site XX.

Any additional signs or other promotional material desired, including color, material and location of signs, will be provided and/or approved by the Forest Service. Management will place signs at locations which convey the message to the majority of recreation area users. Any appropriate traffic signs will be posted inside the recreation area road system. Signs needed in different sites and/or locations will be the same in design, color, materials, etc., to maintain consistency in all Forest Service developed sites.

Management is responsible for posting recreation area signs and posters.

RESERVATION SYSTEM

The National Recreation Reservation System will be used. Management will arrange to receive or have access to the Daily Arrival Report (DAR) delivered by FAX or e-mail. Management is responsible to ensure e-mail or FAX is checked daily. Sites not reserved will be available on a first come, first served basis. There will be a 4-day blackout period prior to arrival date in which no reservations may be made.

FEES AND COLLECTION

The following fees will apply at the Red Bluff Recreation Area

Day Use Fee	\$2.00/vehicle, \$10/bus, \$20/season
Camping Fee	\$10/single site, \$20/double site, \$25/group site \$17/single electric site, \$34/double electric site

Firewood	\$5.00/bundle
Drinking Water	\$1.00/single serving bottle
Ice	\$2.00/crushed bag, \$3.00/block
Overflow Sites	\$5.00/ site (at discretion of management)

Other than camping fee, other items offered should already include Missouri State Taxes.

Family campground unit capacities are eight people or immediate family and generally two vehicles per campsite.

All user fees will be collected and handled by Management.

Golden Age and Golden Access Passports, Senior Passes, Access Passes and Camp Stamps will be honored. Management will accept Camp Stamps with the provision that the stamps will be accepted at face value. Camp Stamp program was discontinued in the late 1980's and are rarely seen in use. They have not been seen on the Mark Twain in over 15 years.

Golden Age Passports or Senior Passes: Cost: \$10.00

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Golden Access Passports or Access Passes: Cost: Free

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Admits pass holder and any accompanying passengers in a private non-commercial vehicle.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

Annual Interagency America the Beautiful, Volunteer or Military Passes: honored for 50% discount on standard amenity fees. No discount for expanded amenity (campground) fees.

The following statement will be posted at each campground fee bulletin board: "Occupancy of a camp unit is any use of the camp unit for more than 30 minutes. After 30 minutes of use a fee payment is required. Family campground unit capacities are eight people or immediate family and generally two vehicles per camp unit if parking space allows. Extra vehicles will be charged at a rate of \$2.00 per vehicle."

Refunds will be allowed within 30 minutes of the time the camper enters the camp site. The camper will be given a refund in full upon returning his ticket to the Campground Manager or representative. This would only apply to non-reserved sites.

REPORTING RESPONSIBILITY

During the normal operating season, management will maintain site use data. The use figures will show the number of sites occupied each day, the average number of people occupying the site per day, the number of extra vehicles, and the total number of Golden Age/Golden Access passports or Senior/Access passes used.

Management will also provide documentation and reports for amounts of fees collected for camping and other sales. Fee collection and use information reports should be submitted to the Forest Service within 14 days following the end of each month.

UTILITIES

Management will contact appropriate utility companies and will assume the responsibility for telephone and electrical service costs during the entire permit period. Management will be responsible for all electric service.

All water and waste water system maintenance, and central trash collection are the responsibility of the Forest Service. Management will be responsible for collecting the garbage within the recreation area and depositing it in dumpsters. All requirements of the Missouri State Board of Health and the USDA, Forest Service will be met.

HEALTH AND SAFETY

Management will be responsible for periodic documented safety inspections and will take immediate corrective actions of noted safety hazards. Forest Service will do a pre- and post-season hazard tree inspection and mark trees for removal. Tree hazards located within the recreation area limits will be felled at Forest Service expense. Limbs will be lopped and scattered by Management.

Contractor provided dumpsters will be monitored by Management, especially during holiday or heavy use periods. Additional trips may be needed to keep bins from overflowing and will be the responsibility of the Forest Service to arrange based on information provided by management. Lids are to be kept closed to keep animals out and to reduce insect problems. Campers will be advised, by Campground Manager's visit and/or education materials, to store food properly and to not feed the animals or leave trash at their camp sites.

Management will participate in the prevention, control, and suppression of plague efforts under the supervision of the State Department of Health Services, County, or Forest Service.

Management will be required to take chlorine readings daily (seven days a week) while the recreation area is under operation. If chlorine readings are low, Management will add the required amount of chlorine, and if readings are high, they will remove the appropriate amount of chlorine. Any unusual readings will be reported immediately to the Forest Service Representative.

B. MAINTENANCE

Routine maintenance and mowing (and trimming) should be done Monday through Friday, and conducted between the hours of 8:00 a.m. and 5:00 p.m. and as needed for emergencies on Saturday and Sunday.

TOILET SERVICING

Repairs and cleaning of bathrooms will be the responsibility of Management. Odor management will be the responsibility of Management. Pumping of toilets will be responsibility of Forest Service, unless gross income exceeds \$25,000/year, in which case cost of toilet pumping will be reimbursed to the Forest Service. Management will notify the Forest Service approximately two weeks before toilets need to be pumped, and will be present when the toilets are pumped.

SOLID WASTE

Collection of solid waste outside of dumpsters, within the recreation area will be the responsibility of Management. Bathroom receptacles will be emptied at least once during weekdays and twice during weekends, and material placed in dumpsters.

Solid waste removal from the recreation area to the landfill or transfer station will be Management's responsibility.

Recycling containers will be provided by Forest Service and Management is responsible for the taking recycles to recycling center. Management may keep proceeds.

PRE-MAINTENANCE INVENTORY

A District representative and Management will jointly inventory the Forest's facility conditions to verify needed maintenance work and amount of such maintenance work prior to the normal operating season.

MAINTENANCE SUPPLIES

Management will furnish all cleanup and routine maintenance supplies as well as supplies required for tenant maintenance.

ROAD, WALKS AND TRAILS

Permit holder will contact Forest Service immediately for major repairs, and advice on making minor repairs.

SIGNS, BULLETIN BOARDS, UNIT POSTS, BARRIER LOGS AND POSTS

All Forest Service signs, bulletin boards, unit posts, fee tubes and barrier logs or posts associated with the recreation area will be painted or stained once every three years. A Schedule will be developed during the pre-season inspection by Area Managers and Forest Service representatives, and made part of this Operating Plan as Appendix C, Maintenance and Reconditioning Plan. Repairs to these features and the information on them will be made within ten days of discovery.

STAINING/PAINTING SCHEDULE

Staining and painting needs will be determined during the scheduled joint pre-season maintenance inventory.

EQUIPMENT AND SUPPLIES

Management will provide all tools and materials necessary (i.e., cleaning supplies, toilet paper, garbage bags, wasp killer, etc.) to maintain and operate the area adequately.

Any chemicals used will be approved by the Forest Service.

Forest Service will provide tools/keys to access fee tube, all bathroom facilities and Management will return tools/keys at end of each collection season. These will be documented on an AD-107, Report of Transfer or Other Disposition or Construction of Property.

All supplies and equipment will be stored at appropriate sites which will least interfere with daily recreation area use. All storage sites will be approved by the Forest Service.

Each vehicle owned by Management will be identified by signing on the side or door on both sides of the vehicle. It will read as follows (or something similar). A magnetic sign is preferred over other applications.

Red Bluff Recreation Area Campground Management

Firewood used by Management or offered for sale will be obtained locally. If Management chooses to obtain wood from the forest for commercial use/sale, they will obtain a firewood authorization prior to this.

IMPROVEMENTS

The construction of temporary structures, signs or placement of temporary structures will be approved in advance by the Forest Service as they are needed. If structures for storage or maintenance purposes are not currently available for use, Management will provide the basic design, construction materials, color, location, etc., to the Forest Service for approval.

MOWING

Grass will be mowed as necessary by management or their contractor. Equipment will be adjusted to prevent scalping or furrowing of work area.

All trimming will be conducted by the management or their contractor. Grass will be trimmed around shade trees, bathrooms, along sidewalks, car stops, spurs, campsite components, along road edge from highway through recreation area, and other locations that visitors would be found. Trimming and weed-eating will be to the same height as surrounding mowed areas.

Mowers, trimmers, and other cutting equipment along with gas, oil and weed eater string will be provided by Management. Maintenance on equipment will be secured or performed by Management.

C. OPERATING CONDITIONS

Pre – Season Opening

At least one week prior to the Forest's developed site opening, Management will ensure that the site is cleaned up and meets standards by:

1. Cleaning toilets inside and out, and cleaning all toilet vents so they are free of cobwebs and any other obstructions.
2. Clearing walkways and trails of debris and safety hazards.
3. Cleaning fire rings. These facilities will be free of litter and ashes.
4. Raking camp sites and picking up debris, litter from entire recreation area.
5. Eliminating dirt, grease, food, leaves and needles from tables.
6. Installing signs and posters as required promoting public safety and health.
7. Removal of leaves from all roads, parking spurs, tables, tent pads and within a 10-foot radius of all fire rings.
8. Rake all campsite pads to make smooth.
9. Making repairs to the following constructed features of restroom buildings; new hinges, door latches, toilet seats, toilet paper holders, and anything else related to the comfort stations not to exceed \$200.00 (agreed upon between FS and concessionaire) per occurrence.
10. Activating utilities (telephone and electric) if needed.
11. Painting/staining facilities per approved plan.
12. Perform necessary weed control work with Forest Service approved chemicals.
13. Make repairs to any constructed feature not to exceed \$200.00 (agreed upon between FS and concessionaire) per occurrence, excluded from constructed features are the well house, well including water hydrants, waste-water treatment plant and below ground features of the water distribution system.
14. Ensure pathways from campsites and picnic areas to river are free of overhead hazards and that any trash is removed.
15. Total repair and maintenance supplies (items 9 and 13) not to exceed \$500.00 (agreed upon between FS and concessionaire) per season including vandalism.

Clean-Up and Light Maintenance During Normal Operating Season

Management will perform the following items at fee sites during the Normal Operating season.

1. Toilet Cleaning
 - a. Inspect and clean toilets daily.
 - b. Clean toilet bowl risers, seats, and seat covers with disinfectant (minimum three times weekly and whenever necessary to ensure sanitary conditions and pleasant appearance). Chemicals will be approved by the Forest Service and provided by Management
 - c. Sweep floors and cement slab in front of doors and walkways. Building interiors will be free of dirt, graffiti, insects (dead and alive), and spider webs.
 - d. Wash floors (once weekly or as needed for sanitation) with disinfectant; wash dividers, doors, ceilings, and walls. Dry mop or squeegee the floor to leave as dry as possible. Floors will be kept free of standing water. While washing the interior of the toilets, toilet paper will be covered or removed to prevent absorption of moisture.
 - e. Stock toilet paper sufficient to last through the following day.
 - f. Control all unpleasant odors.
 - g. Check level of material in vault; have pumped when necessary.
2. Table Cleaning
 - a. Remove dust, grease, food particles, or other unsightly matter from tables on a daily basis.
 - b. Wash and scrub tables (once weekly and/or whenever necessary).

3. Fire Rings - Cleaning
 - a. Remove ashes and debris from fire rings. Re-level rings as needed.
 - b. Ensure fire ring arms are functioning. Oil pivot point once each season or as needed.
 - c. Remove ashes from unauthorized fire rings and pits. Scatter the rocks and spread soil over these areas to make less conspicuous. Fill any pits with soil (weekly).
 - d. Clean grill surfaces of grease and food particles (weekly).
 - e. Remove firewood, or stack any leftover firewood beside the grill (as site is unoccupied).

4. Sign Board Maintenance
 - a. Keep sign boards current and neat (weekly).
 - b. Maintain area around sign posts free of weeds and brush.
 - c. Replace broken sign posts and boards.
 - d. Replace all posters when faded, missing or torn (Forest Service & Management material).

5. Garbage and Ash Removal
 - a. Pick up and place all garbage and litter within the recreation area boundary in garbage containers. The clean-up areas include campsites, toilet facilities, roads, parking spurs, trails and river shoreline area. Litter includes fine materials such as lids, bottle caps, can open rings, pieces of plastic wrappers and cigarette butts.

6. Graveled Areas and Hard Surfaces – Raking and Sweeping
 - a. Rake and smooth graveled or hard surfaces surrounding tables, stoves, grills and toilets (bi-weekly).
 - b. Removal of small limbs, leaves and rocks from all parking spurs and within a 10-foot radius of all fireplaces.
 - c. Rake and clean tent pads (bi-weekly).

7. Hazard Removal
 - a. Remove rocks, logs, sticks or other similar natural objects which create a safety hazard or an unsightly condition from all improved areas in the recreation area (daily). Remove these hazards to areas approved by the Forest Service or haul from the site.
 - b. Management will immediately notify the Forest Service of any hazards in the recreation area which they are not able to remove.
 - c. Trees will be kept free of nails, rope, wire, hazardous branches, and other hazards that might endanger recreationists or damage the trees.
 - d. Trimming of all pathways sufficient enough to keep grass and weeds from coming in contact with those utilizing pathways. Suggested distance is three feet on each side of pathway. Normal season requires two to three trimmings to accomplish.

Post-Season Closing

Management will be responsible to do the post-season clean-up and maintenance and preparation for winter. This includes:

1. Clean toilets. May decide, in consultation with the Forest Service, to lock those in the campground.
2. Clean walkways and trails of debris and safety hazards.
3. Clean upright grills, stoves, and fire rings, free of litter and ashes.
4. Pick up litter and debris from entire developed areas.
5. Complete all identified health and safety items.
6. Ensure all entrance gates are locked.

COMPENSATION TO THE U.S. AND HEAVY MAINTENANCE REQUIREMENT

In addition to the occupancy fee which is due to the United States, Management agrees to pay fees to the U.S. according to those items listed in this operating plan and the original bid proposal.

The fee to the government is 5% of the gross revenue for the first \$15,000, plus an additional 3% of the gross revenue for revenues above \$15,000 in a given year. This is due to government at beginning of the season based on anticipated income.

Heavy Maintenance and reconditioning will be based on fees due and payable to the U.S. government. Under the provisions of the Granger-Thye Act, it is the option of Management, with approval by the Forest Service to offset some fees due the USDA Forest Service for actual heavy maintenance work performed including proper documentation materials submitted to the Forest.

The Forest Service will coordinate with Management in the development of a list of possible projects for which heavy maintenance work can be accomplish (this includes documentation material).

D. SPECIAL CONDITIONS

1. Brochures with information about the recreation area, reservations, and services may be distributed free of charge to all campers.
2. Press releases in newspapers, television, and radio will be issued by Management to inform campers of opening dates, services, reservations, closing dates, and other information.
3. The Forest Service reserves the right to free use of space or campsites by Forest Service work crews or volunteers on an as needed basis. Sites to be used will be negotiated between the Forest Service and Management. However, sites with services such as electric, if requested by Forest Service, will be granted by Management. Management will be compensated for this use whenever all other campsites are full.
4. Forest Service Improvement Work – The Forest Service reserves the right to perform accessibility improvement, electrical, or any other construction work within these developed sites. Management will be notified in advance regarding the type/length of work and be informed of which sites will need closing for a short period of time (2-3 days) to complete accessibility work. This work will be accomplished during low-use periods.
5. The US Forest Service is responsible for maintaining potable water supply system and meet testing requirements as required in accordance with Departments Standards for Non Community Public Water Supplies. If the water supply does not pass, non-potable water signs will be posted by Management.
6. Firewood must come from the immediate area (Missouri) or a county that is known to have no evidence Emerald Ash Borer.

E. FLOODING EMERGENCY

1. It will be the responsibility of Management to monitor weather and the USGS stream level gauge at Steelville, Missouri to determine if the potential for flooding of the Red Bluff Recreation Area exists.
2. In the event of a potential flooding event of a potential flooding event, Management will notify all occupants and users of the flood potential and advise them to be prepared to evacuate the area quickly when told to do so, or if they see the creek out of its bank.
3. It is the responsibility of Management to have the capability to respond to potential flooding of the Red Bluff Recreation Area 24 hours a day, 7 days a week during the operating season.
4. If a flood is eminent, Management will inform all occupants that their life and property is in peril and to leave immediately in an orderly fashion.

5. If local weather conditions exhibit the potential to produce flooding, it is the responsibility of Management to contact the Potosi/Fredericktown Ranger District at 573-438-5427 Monday through Friday 8:00 am to 4:30 pm. After hours contacts will be provided.
6. Refunds will be provided to those occupants forced to leave due to flooding, as appropriate. Management will coordinate with Forest Service to process any refunds for sites that were reserved through NRRS.

F. FLOOD DAMAGE MITIGATION

1. The Forest Service will assist Management with flood clean up and repair to the extent that funding and availability of resources will allow.
2. Any flood damage clean up or repair that Management performs will be at Management's expense and will not be reimbursed by the Forest Service. Examples of such expenses include: labor, materials, equipment rental, fuel, or amounts paid to contractors.
3. Management will contact the Forest Service for approval of any post flood clean-up or repair activity prior to performance.

G. MANAGEMENT CONTACT AND POSITION INFORMATION

1. Management's manager under this contract is John Doe. He can be contacted at 123-456-7890.

In witness whereof, the Holder and the Forest Service have caused this Operations and Maintenance plan to be executed on the dates shown. This plan has been read and approved by:

Permittee

Date

District Ranger

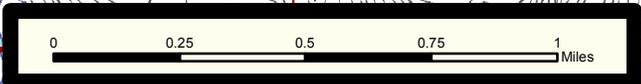
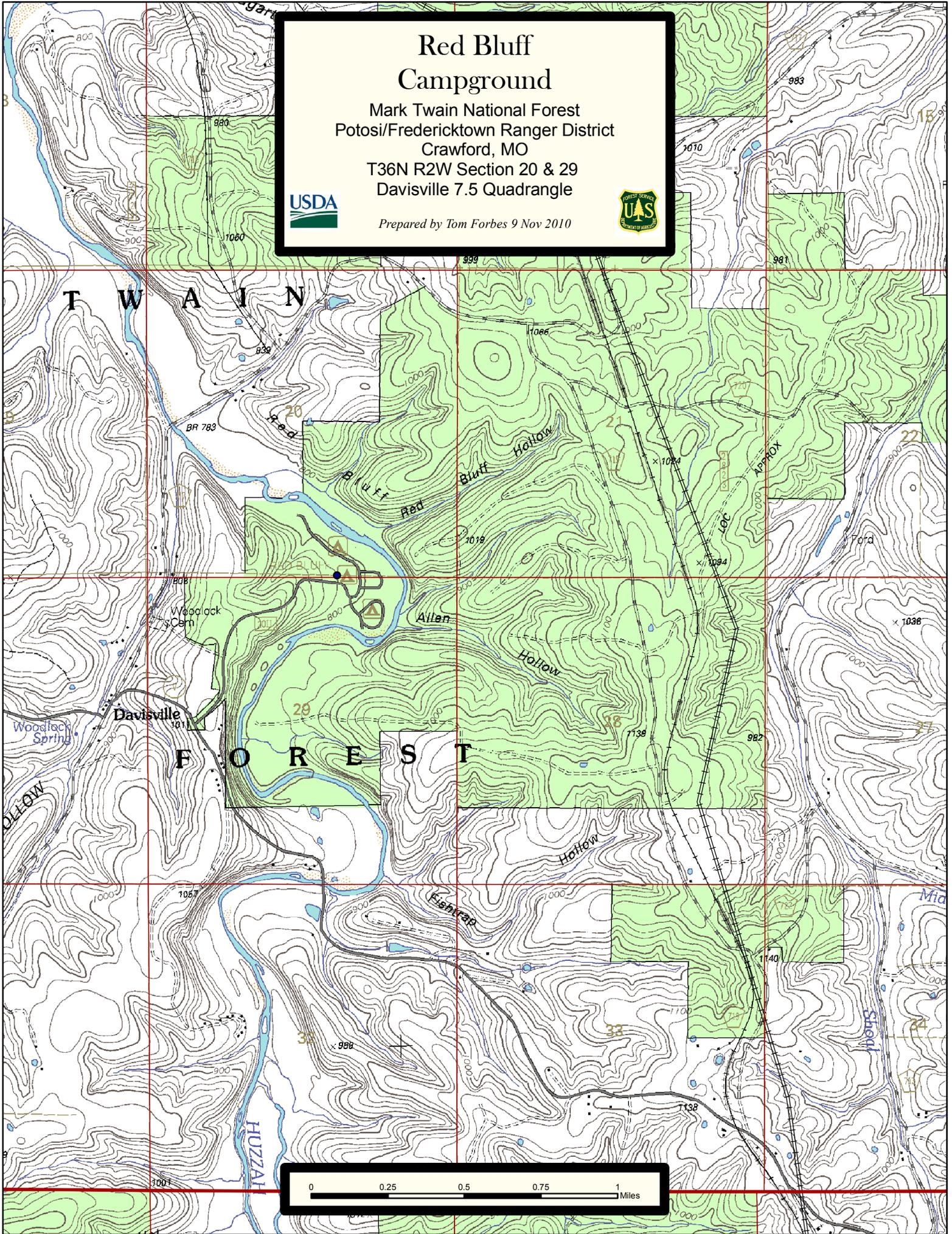
Date

Red Bluff Campground

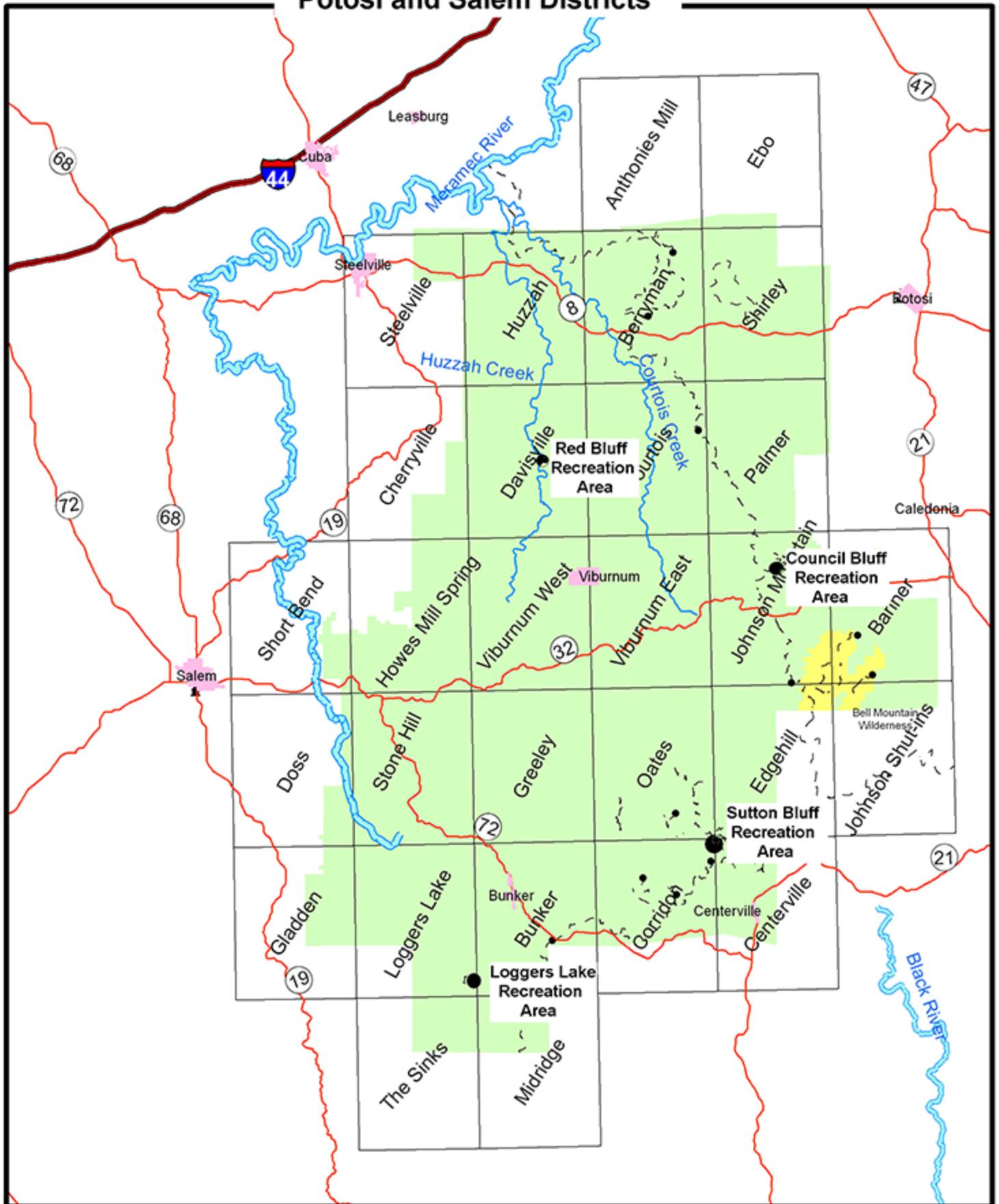
Mark Twain National Forest
Potosi/Fredericktown Ranger District
Crawford, MO
T36N R2W Section 20 & 29
Davisville 7.5 Quadrangle



Prepared by Tom Forbes 9 Nov 2010



Council Bluff, Loggers Lake, Red Bluff & Sutton Bluff Areas Potosi and Salem Districts





Constructed Feature Report

Existing-Active Features; Link Type = "ON"
RSCFEA

Managing Org : 090505 RED BLUFF (Campground) Site ID : 52443

Site Development Status : EXISTING
Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (log w/wood posts)	52443-20		470	470 In ft	02/04/2008		\$ 17	\$ 812	\$ 0
Barrier - Parking Barrier (rock)	52443-34		1000	1000 In ft	02/04/2008		\$ 10	\$ 0	\$ 0
Barrier - Parking Barrier (wood, treated sawn)	52443-10		560	560 In ft	02/04/2008		\$ 20	\$ 768	\$ 0
Barrier - Wheel Stop	52443-33		55	55 each	02/04/2008		\$ 110	\$ 0	\$ 0
Building - Water - Red Bluff Pump House	52169	RED BLUFF PUMP HOUSE		96 sqft	09/11/2002	GOOD	\$ 0	\$ 432	\$ 0
Building - Toilet-Vault - Red Bluff No.2-Gravel Loop	52225	RED BLUFF NO.2-GRAVEL LOOP			06/15/2005	GOOD	\$ 0	\$ 1,149	\$ 0
Building - Toilet-Vault - Red Bluff No.3-By Pavilion	52226	RED BLUFF NO.3-BY PAVILION			06/15/2005	GOOD	\$ 0	\$ 270	\$ 0
Building - Toilet-Vault - Red Bluff No.4-By Electric Sites	52227	RED BLUFF NO.4-BY ELECTRIC SITES			06/15/2005	GOOD	\$ 0	\$ 440	\$ 0
Building - Toilet-Vault - Red Bluff No.5-Lower Loop	52228	RED BLUFF NO.5-LOWER LOOP			06/15/2005	GOOD	\$ 0	\$ 270	\$ 0
Building - Pavilion - Red Bluff Pavilion	52171	RED BLUFF PAVILION		800 sqft	06/28/2005	GOOD	\$ 0	\$ 2,862	\$ 0
Building - Toilet-Vault - Red Bluff Pines Overlook Cxt Toilet	52307	RED BLUFF PINES OVERLOOK CXT TOILET					\$ 0	\$ 0	\$ 0
Erosion_Control - Riprap	52443-32		19500	19500 cu ft	02/04/2008		\$ 176	\$ 0	\$ 0
Fire_Device - Fire Ring	52443-38		30	30 each	02/04/2008		\$ 180	\$ 0	\$ 0
Fire_Device - Fire Ring	52443-25		18	18 each	02/04/2008		\$ 97	\$ 3,240	\$ 0
Fire_Device - Pedestal Grill, Large	52443-24	COMMERCIAL PEDESTAL GRILLS (GROUP)	4	4 each	02/04/2008		\$ 76	\$ 0	\$ 0
Fire_Device - Pedestal Grill, Small	52443-26		7	7 each	02/04/2008		\$ 69	\$ 0	\$ 0
Gate - Pipe (steel)	52443-11	ROAD GATES	1	1 each	02/04/2008		\$ 44	\$ 0	\$ 0
Misc_Rec - Fee Station	52443-37		2	2 each	02/04/2008		\$ 76	\$ 0	\$ 0
Misc_Rec - Host Site	52443-21		1	1 each	02/04/2008		\$ 400	\$ 0	\$ 0
Misc_Rec - Information Kiosk (hdo plywood)	52443-19		1	24 sq ft	02/04/2008		\$ 184	\$ 0	\$ 0
Misc_Rec - Pathway (concrete)	52443-35		1	144 sq ft	02/04/2008		\$ 0	\$ 0	\$ 0
Misc_Rec - Pathway (imp.nat.mat.)	52443-15		1	10560 sq ft	02/04/2008		\$ 0	\$ 0	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090505 RED BLUFF (Campground) Site ID : 52443

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Misc_Rec_Unit - Lantern Post	52443-27		28	28 each	02/04/2008		\$ 132	\$ 2,450	\$ 0
Misc_Rec_Unit - Lantern Post	52443-44		25	25 each	02/04/2008		\$ 131	\$ 0	\$ 0
Misc_Rec_Unit - Sun/Wind Shelter (wood)	52443-37		13	13 each	02/04/2008		\$ 429	\$ 4,200	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52443-31		6	6 each	02/04/2008		\$ 918	\$ 0	\$ 0
Play_Equipment - Playground	52443-36	BASKETBALL GOAL	1	1 each	02/04/2008		\$ 475	\$ 0	\$ 0
Sanitation - Garbage Can	52443-5		3	3 each	02/04/2008		\$ 3	\$ 0	\$ 0
Sanitation - Garbage Pad	52443-33		1	1 each	02/04/2008		\$ 27	\$ 0	\$ 0
Sign - Site (plastic)	52443-16	ENTRANCE SIGNS (DOUBLE SIDED)	1	1 each	02/04/2008		\$ 50	\$ 1,000	\$ 0
Sign - Visitor Information (mdo plywood)	52443-37		17	25 sq ft	02/04/2008		\$ 6	\$ 0	\$ 0
Table - Bench (wood, hvy duty)	52443-43		2	2 each	02/04/2008		\$ 42	\$ 0	\$ 0
Table - Picnic Table (expanded metal)	52443-33		45	45 each	02/04/2008		\$ 1,530	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52443-22		3	3 each	02/04/2008		\$ 73	\$ 0	\$ 0
Table - Picnic Table (wood, hvy duty)	52443-39		10	10 each	02/04/2008		\$ 270	\$ 8,700	\$ 0
Water_System - Well, Submersible Pump	52166	RED BLUFF			03/20/2003		\$ 17,219	\$ 11,360	\$ 0
Total Costs:							\$ 22,765	\$ 37,953	\$ 0



Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52443

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

APPENDIX 9

SINKING CREEK CABIN

1. Location: Sinking Creek Cabin is on Eleven Point Ranger District, in Carter County, on Forest Road 3152 off J Highway.
2. Government owned improvements.

Cabin:

- 1 vault toilet
- holds 6 beds; Forest Service will provide bunk beds here
- sink and counter, with cabinets above and below

Single car garage

This historic cabin is on Eleven Point Ranger District, in Carter County, on Forest Road 3152 off J Highway. The one bedroom cabin, with kitchen and living room, recently restored with new electrical wiring, new roofing, insulation and all new oak flooring and sheetrock, was once used by Forest Service employees and their families. The fire lookout tower, though no longer used, still stands near the cabin. The cabin and tower were built by Civilian Conservation Corps in the 1930s and are eligible for the National Register of Historic Places. Recreation opportunities are plentiful in the area. The cabin is on the “Between the Rivers” section of a long-distance National Recreation Trail, the Ozark Trail. See www.ozarktrail.com for more information about this trail. The cabin is about 4 miles north of the Irish Wilderness, and 8 miles northeast of the Eleven Point Wild and Scenic River. The cabin will sleep up to 6 people; and has the following provided amenities: bunk beds, electricity (electric lights and outlets), baseboard and wall electric heat, vault toilet, picnic table and fire ring, and refrigerator. The kitchen has hook-ups for an electric stove and the district plans to obtain one for it, but has not done so yet. There is no drinking water available at the site. The single car garage at the site can also be used by the concessionaire for storage, or made available to recreationists staying at the site. We hope to add horse corral(s) to the trailhead in the next few years.

Table 1 - Site Characteristics

SINKING CREEK CABIN RECREATION AREA

Feature	Details
Communications	AT&T cell phone service available here
Drinking Water	None – bring your own
Trash Bin Type	Pack-in/pack out
Toilet Vault	1 Single concrete vault toilet building
Toilet/Shower Type	None
Utilities	Electricity; Ceiling lights in each room. Each room has electrical outlets. Electric heat, refrigerator and will have electric stove.
Accessibility	Most facilities accessible; Accessible walkway from front of building.
Number of Camping Units	1 Cabin
Number of Picnic Areas	1 picnic table and fire ring
No. boat access ramp/areas	0
2013 Fee Per Camping Unit	Not Used
2013 Fee Per Day Use	N/A
Minimum Fee	\$100/year
Minimum Operating Season	3/15 – 10/30

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Bill Paxton (573) 785-1475; bpaxton@fs.fed.us 1420 Maud St, PO Box 988, Poplar Bluff, MO 63901	Eleven Point Unit of the Doniphan/Eleven Point Ranger District
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Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Sinking Creek Cabin – overnight capacity of the cabin is 6 persons...however, persons renting the cabin could camp overnight in a vehicle parked in the driveway or on the cement pad near the bathroom, or set up a tent adjacent to the cabin to accommodate additional persons.

Table 2 – Utilities and Other Expenses

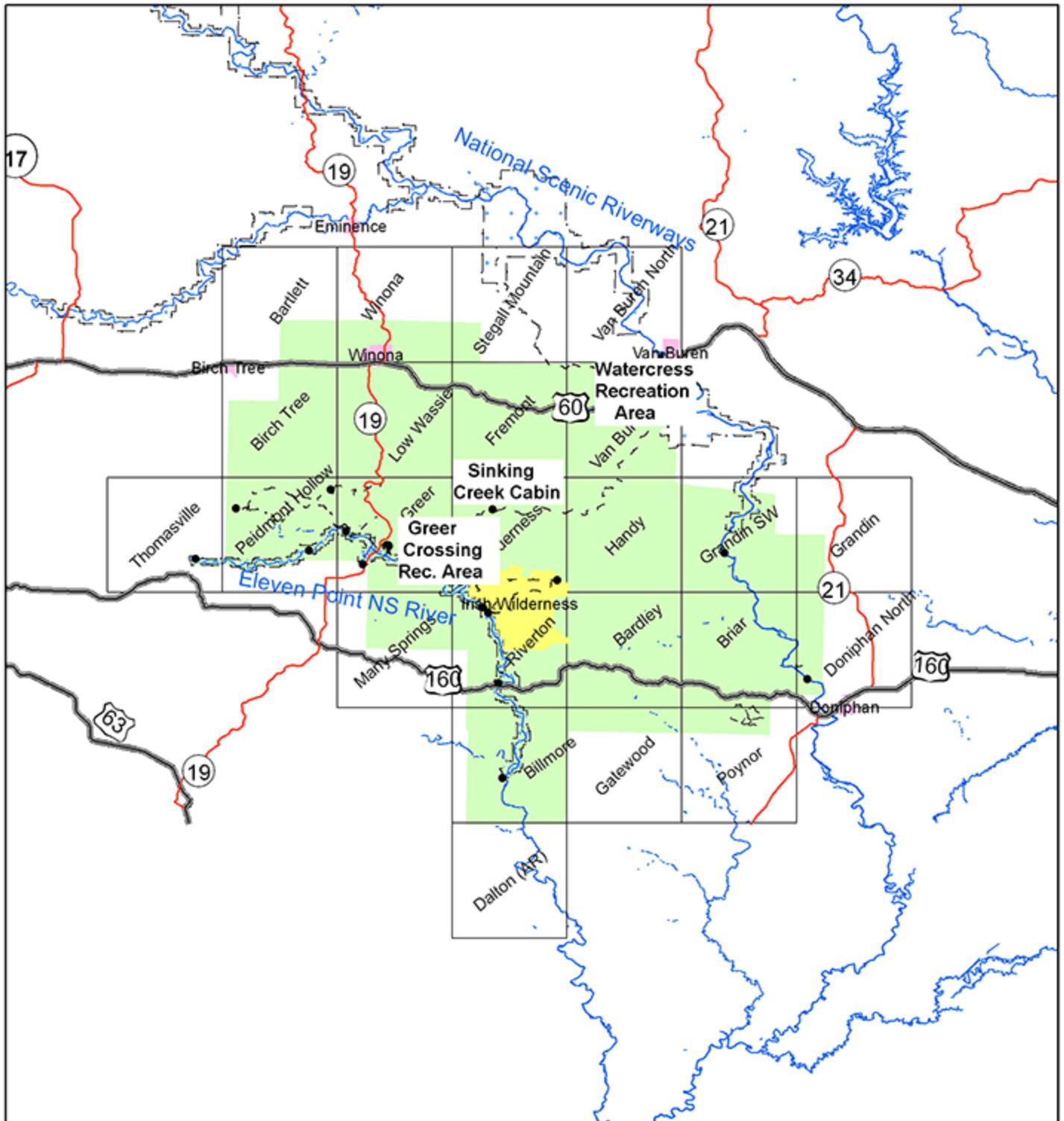
SINKING CREEK CABIN

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Ozark Border Electric Cooperative P.O. Box 400 3281 S. Westwood Poplar Bluff, MO 63902 573-785-4631 or 1-800-392-0567	N/A = has not been rented, and electric was turned off for years.	N/A
Phone	None – ATT cell phone coverage in this area	N/A	N/A
Garbage	Pack-in/Pack out	N/A	N/A
Toilet Pumping	Will be handled by USFS. Permittee needs to notify District at least 2 weeks before pumping is needed.	N/A	N/A
Mowing	Amount to be mowed can be negotiated with the USFS. Recommend mowing at least 15 times most years.	Less than ¼ acre in yard – 1-2 hrs to mow?	Unknown

Recommended Staffing:

Recommend one person, part-time

Greer and Watercress Recreation Areas Sinking Creek Cabin Eleven Point District





Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090523 SINKING CREEK TRAILHEAD (Trailhead) Site ID : 52915

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (wood, treated sawn)	52915-2		40	60 ln ft	08/06/2009		\$ 2	\$ 960	\$ 0
Building - Toilet-Vault - Sinking Tower Cxt Toilet	52294	SINKING TOWER CXT TOILET					\$ 0	\$ 0	\$ 0
Sign - Site (hdo plywood)	52915-5	ENTRANCE SIGNS (DOUBLE SIDED)	1	1 each	08/06/2009		\$ 55	\$ 1,265	\$ 0
Sign - Visitor Information (hdo plywood)	52915-3		1	16 sq ft	08/06/2009		\$ 4	\$ 0	\$ 0
Total Costs:							\$ 61	\$ 2,225	\$ 0



Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %SINKIN%

Site ID : %

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

APPENDIX 10

WATERCRESS RECREATION AREA

1. Location: Watercress Recreation Area is located on the east bank of Current River in Van Buren. From Highway 60 (Main Street), proceed on Watercress Road; follow the black topped road past the National Park Service Office, approximately 1/3 mile.

2. Government owned improvements (a detailed list to follow)

Campground:

- 14 single sites
- 3 double sites
- 1 host site
- 1 (CXT) double concrete vault toilet

Picnic Area:

- 2 Pavilions, each with water and large group grills, (electrical wiring must be replaced to offer lighting)
- individual picnic sites with tables and many also have pedestal grills
- additional facilities located near the junction of the campground and the picnic area include host site, security light, lantern post, sun/wind shelter, 2 garbage dumpsters, fire ring
- 1 boat launch ramp
- 1 (CXT) single concrete vault toilet
- 1 (CXT) flush toilet building, with outdoor shower facility
- river accesses, with steps and platforms
- fishing area

Watercress Recreation Area, in the city of Van Buren, Missouri, is currently open year round. It is a short drive to many interesting locations on the Current and Jack Fork Rivers, including the largest spring in Missouri—Big Springs (5 miles away). It has 2 pavilions that can be reserved by calling the National Recreation Reservation System at 1-877-444-6777 or through www.recreation.gov. The reservations are posted on the outside of the pavilions. If the pavilions are not reserved, they have been available on a first come, first served basis at \$25.00 per day. Two trash dumpsters, a barbecue, tables, drinking water and flush toilets are available. The boat launch, parking and other day use is currently free, but fees for this area may be proposed by the concessionaire. There is an area for fishing, wading and water play. Activities at the day use area are currently managed to start no earlier than 7:00 A.M. and stop by 9:00 P.M. Sycamore pavilion is located closest to the boat launch (on the approach into the area). Old Hickory is located more towards the north or up river nearer the camping areas. Floaters may rent canoes and inner tubes from outfitters in town. This recreation area was closed in October 2010 for major renovations, and was not available for opening until early August, 2011. This recreation area experiences periodic flooding. Concessionaire will be responsible for assuring that recreationists are safely evacuated from the recreation site prior to or during flood events, and for working with the Forest Service to rehabilitate the area and prepare it for opening again following flooding.

http://www.recreation.gov/camping/Watercress_Mo/r/campgroundDetails.do?contractCode=NRSO&parkId=73940&pstate=MO

If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:

Bill Paxton (573) 785-1475; bpaxton@fs.fed.us 1420 Maud St, PO Box 988, Poplar Bluff, MO 63901	Watercress on the Eleven Point Unit of the Doniphan/Eleven Point Ranger District
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Table 1 – Site Characteristics

WATERCRESS RECREATION AREA

Feature	Details
Communications	Phone at host site
Drinking Water	5 hydrants; plus facilities at flush toilet building
Trash Bin Type	Cans and dumpster
Toilet Vault	1 double in campground; 1 single in day use area near boat ramp.
Toilet/Shower Type	1 CXT concrete flush toilet building; outdoor shower
Utilities	1 host site with full hook-ups (holding tank for sewage); city water/pressurized system
Accessibility	4 handicap accessible campsites day use area accessible
Number of Camping Units	17 (15 single, 2 double)
Number of Picnic Areas	2 Pavilions
Number of boat access ramp/areas	1
2013 Fee Per Camping Unit	\$10 singles \$15 double
2013 Fee Per Day Use	\$25 for pavilions
Minimum Operating Season	Day Use 3/1-10/31; Campground 5/1 – 9/15
5-Year Average Gross Revenue	\$4,572

Site Name	2007 Revenue	2008 Revenue	2009 Revenue	2012 Revenue	2013 Revenue
Watercress	\$4990	\$4250	\$4883	\$4368	\$4370

Table 2 – Utilities and Other Expenses

WATERCRESS RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Ozark Border Electric Cooperative 3281 S. Westwood Poplar Bluff, MO 63902 (573)785-4631 or 800-392-0567		
Phone	Centurylink (Centurytel) P.O. Box 4300 Carol Stream, IL 60197		\$31/month in 2011
Garbage	Allied Waste Management		
Toilet Pumping	Multiple companies available in Van Buren – check to see which is more economical in a given year.		
Water/sewer	City of Van Buren 1301 Main Street Van Buren, MO 63965- Phone: (573) 323-4335		
Mowing	Mowing takes approximately 1 day per week, utilizing a mower with a 60” deck. Weed eating takes 2-4 hrs		

Day Use Site Capacity

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- Watercress Recreation Area

In addition to these, the two pavilions serve as group day use areas, but the exact capacities are normally not enforced. However, these pavilions are listed in the NRRS information for each of the sites as each having a capacity of 75 persons.

Recommended Staffing:

Recommend a minimum of one person full-time, plus additional help part-time. Recommend round-the-clock staffing at least from Thursday through Sunday, and at least day-time staffing throughout the week.

Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Minor repairs, including valves, hydrants, toilets, sinks, heaters and above ground lines.

Government:

The Government is responsible for the following items:

- Repairing broken water lines (underground lines).
- Major repair or replacement of valves or hydrants.
- Capital replacement of water systems.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS

Holder:

The Holder is responsible for:

- Maintaining recreation area parking, camping spurs and turnouts, and paths within the campground by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults and septic tanks.
- Controlling objectionable odors at vault toilets.
- Unplugging flush toilets; repairing leaks, replacing valves, broken handles or other parts.
- Notifying the government when alarms go off.
- Winterizing flush toilets and other user components.

Government:

The Government is responsible for:

- Responding to sewage system alarms, when notified.
- Winterizing the sewage system
- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting of 1 building per year, as determined by the Forest Service.
- Exterior staining of 1 of existing building per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair interior walls and ceilings.
- Repair roofs, interior & exterior walls as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, **if needed:**

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

BARRIERS, SIGNPOSTS, AND CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.

- Staining and/or painting as needed (generally every three years).

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.
- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Maintaining garbage can corrals and garbage can pads.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.

- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

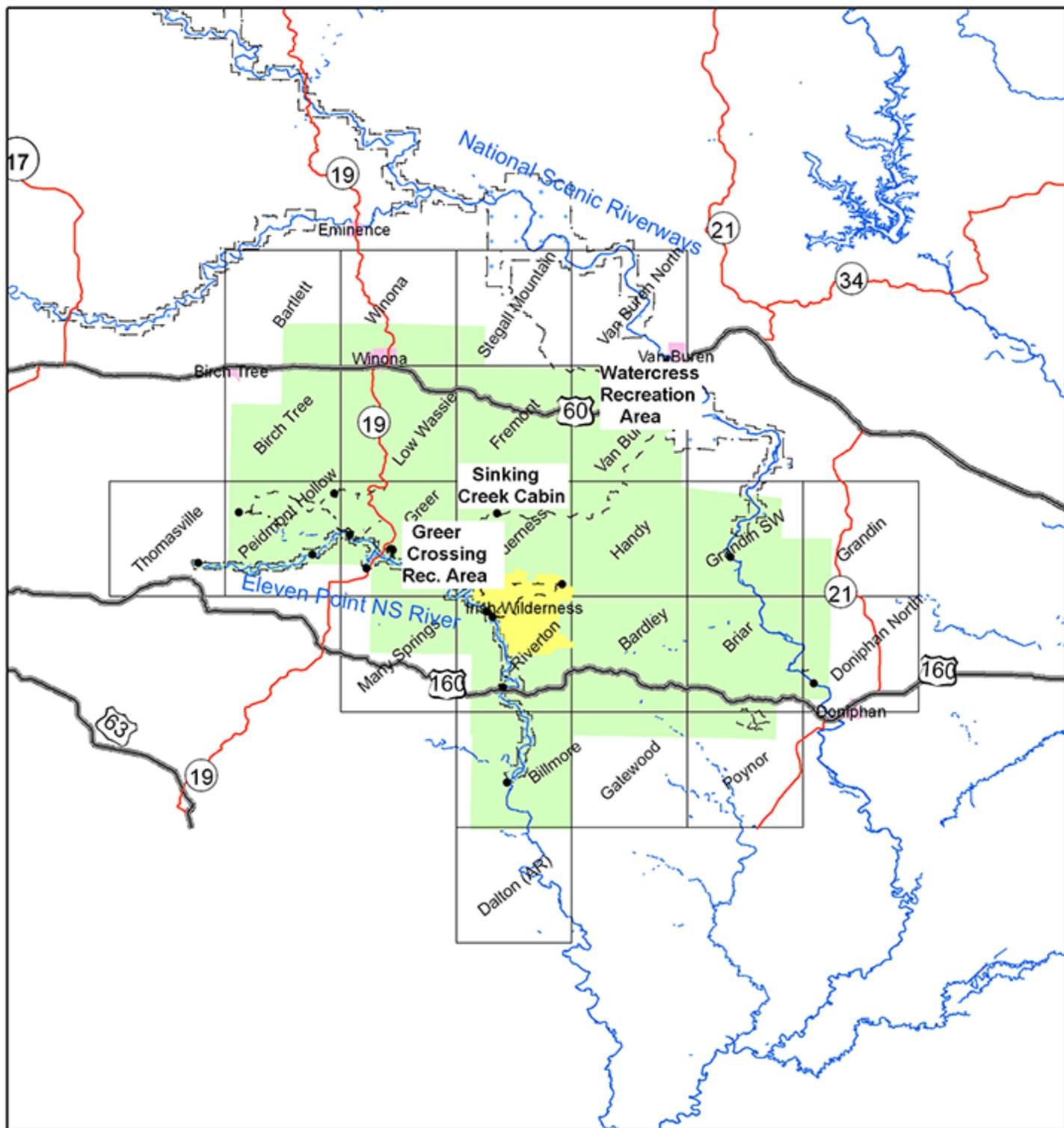
Possible Government M&R Projects that may be included as offset:

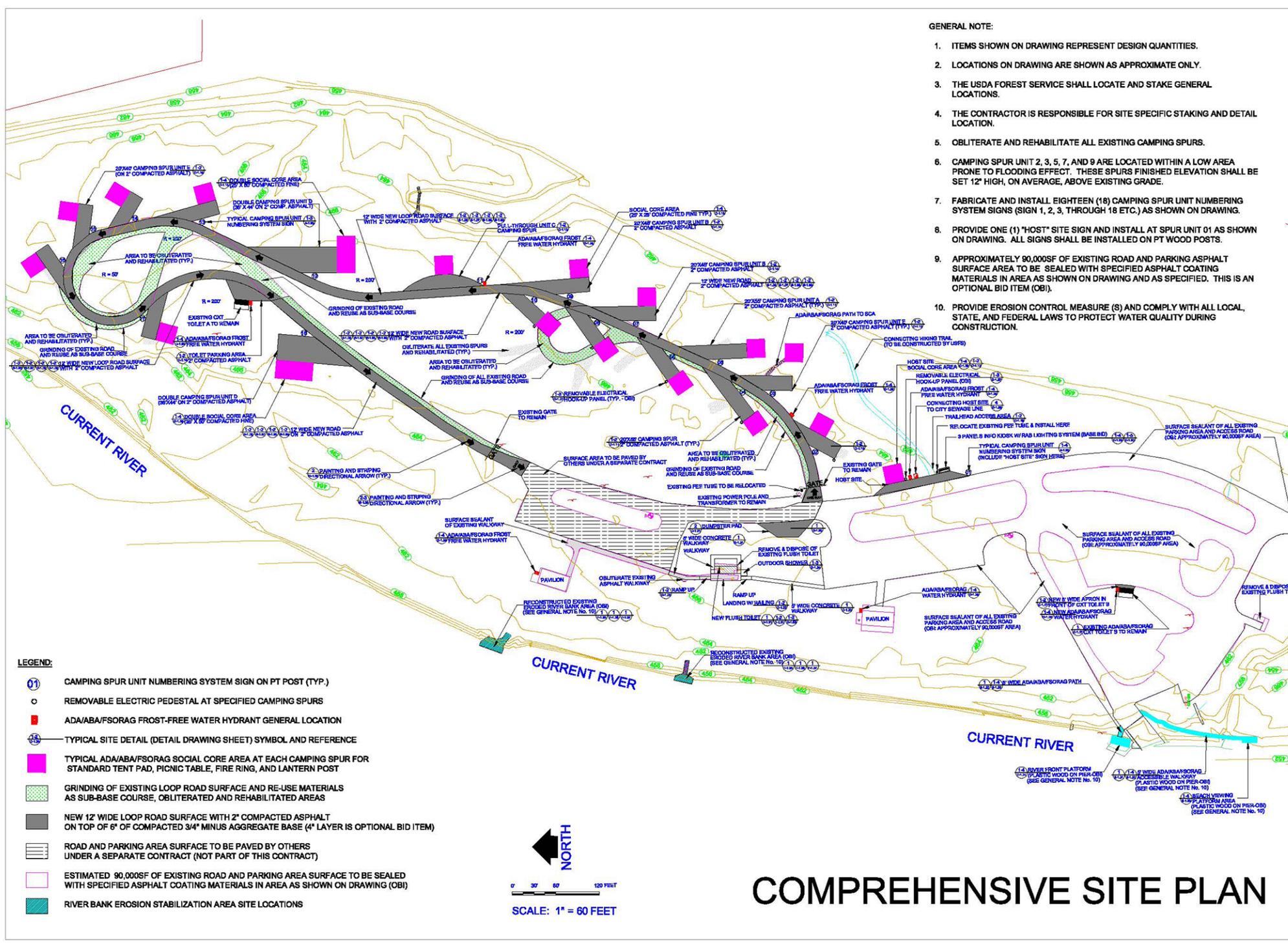
- Repair or replace major components of water system or flush toilet building
- Install or upgrade electricity to one or both of the pavilions
- Replace, add or perform major repairs to signs, tables, grills or other features that are Government responsibility
- Site rehabilitation following flooding
- Provide shrubs and trees for planting

Sample Annual Operating Plan for Watercress

See Appendix 15 for sample operating plan.

Greer and Watercress Recreation Areas Sinking Creek Cabin Eleven Point District





- GENERAL NOTE:
- ITEMS SHOWN ON DRAWING REPRESENT DESIGN QUANTITIES.
 - LOCATIONS ON DRAWING ARE SHOWN AS APPROXIMATE ONLY.
 - THE USDA FOREST SERVICE SHALL LOCATE AND STAKE GENERAL LOCATIONS.
 - THE CONTRACTOR IS RESPONSIBLE FOR SITE SPECIFIC STAKING AND DETAIL LOCATION.
 - OBLITERATE AND REHABILITATE ALL EXISTING CAMPING SPURS.
 - CAMPING SPUR UNIT 2, 3, 5, 7, AND 9 ARE LOCATED WITHIN A LOW AREA PRONE TO FLOODING EFFECT. THESE SPURS FINISHED ELEVATION SHALL BE SET 12" HIGH, ON AVERAGE, ABOVE EXISTING GRADE.
 - FABRICATE AND INSTALL EIGHTEEN (18) CAMPING SPUR UNIT NUMBERING SYSTEM SIGNS (SIGN 1, 2, 3, THROUGH 18 ETC.) AS SHOWN ON DRAWING.
 - PROVIDE ONE (1) "HOST" SITE SIGN AND INSTALL AT SPUR UNIT 01 AS SHOWN ON DRAWING. ALL SIGNS SHALL BE INSTALLED ON PT WOOD POSTS.
 - APPROXIMATELY 90,000SF OF EXISTING ROAD AND PARKING ASPHALT SURFACE AREA TO BE SEALED WITH SPECIFIED ASPHALT COATING MATERIALS IN AREA AS SHOWN ON DRAWING AND AS SPECIFIED. THIS IS AN OPTIONAL BID ITEM (OBI).
 - PROVIDE EROSION CONTROL MEASURE (S) AND COMPLY WITH ALL LOCAL, STATE, AND FEDERAL LAWS TO PROTECT WATER QUALITY DURING CONSTRUCTION.

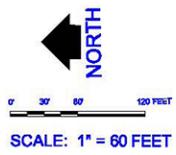
NOTES

NOTE:

- SHOP DRAWINGS COMPLYING WITH LOCAL CODES FOR ELECTRICAL WORK MUST BE SUBMITTED AND APPROVED IN A TIMELY MANNER SO AS NOT TO CAUSE ADDITIONAL WORK IN OTHER TRADES.
- BASE BID NEW ELECTRICAL LINES ARE THOSE THAT PROVIDE SERVICE FOR NEW CXT FLUSH TOILET BUILDING AND NEW INFORMATION KIOSK.

No.	Revision/Issue	Date

- LEGEND:
- 01 CAMPING SPUR UNIT NUMBERING SYSTEM SIGN ON PT POST (TYP.)
 - o REMOVABLE ELECTRIC PEDESTAL AT SPECIFIED CAMPING SPURS
 - ADA/ABA/FSORAG FROST-FREE WATER HYDRANT GENERAL LOCATION
 - TYPICAL SITE DETAIL (DETAIL DRAWING SHEET) SYMBOL AND REFERENCE
 - TYPICAL ADA/ABA/FSORAG SOCIAL CORE AREA AT EACH CAMPING SPUR FOR STANDARD TENT PAD, PICNIC TABLE, FIRE RING, AND LANTERN POST
 - GRINDING OF EXISTING LOOP ROAD SURFACE AND RE-USE MATERIALS AS SUB-BASE COURSE, OBLITERATED AND REHABILITATED AREAS
 - NEW 12" WIDE LOOP ROAD SURFACE WITH 2" COMPACTED ASPHALT ON TOP OF 6" OF COMPACTED 3/4" MINUS AGGREGATE BASE (4" LAYER IS OPTIONAL BID ITEM)
 - ROAD AND PARKING AREA SURFACE TO BE PAVED BY OTHERS UNDER A SEPARATE CONTRACT (NOT PART OF THIS CONTRACT)
 - ESTIMATED 90,000SF OF EXISTING ROAD AND PARKING AREA SURFACE TO BE SEALED WITH SPECIFIED ASPHALT COATING MATERIALS IN AREA AS SHOWN ON DRAWING (OBI)
 - RIVER BANK EROSION STABILIZATION AREA SITE LOCATIONS



COMPREHENSIVE SITE PLAN



Project Name
Watercress Recreation Area Recreation Site Improvement
 Mark Twain National Forest
 Eleven Point Ranger District

Designer
Ronnie Yimsut
 Landscape Architect, RB West Zone TST

Drawing Title
Comprehensive Site Plan

Drawn R.Yimsut	Project No.
Checked The MTHF	Drawing Sheet No.
CAD Archive No.	A-1.04
Date 02/12/2010	Sheet 04 of 38
Printer Scale 1:1	



Constructed Feature Report
 Existing-Active Features; Link Type = "ON"
 RSCFEA

Managing Org : 090523 WATERCRESS (Campground) Site ID : 52464

Site Development Status : EXISTING
 Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Barrier - Parking Barrier (log w/wood posts)	52872-16		2190	2190 ln ft	11/07/2007		\$ 88	\$ 14,360	\$ 0
Barrier - Wheel Stop	52872-18		68	68 each	11/07/2007		\$ 136	\$ 1,429	\$ 0
Building - Toilet-Vault - Watercress Boat Launch Cxt Toilet	52304	WATERCRESS BOAT LAUNCH CXT TOILET					\$ 0	\$ 0	\$ 0
Building - Toilet-Vault - Watercress Campground Vault Toilet	52291	WATERCRESS CAMPGROUND VAULT TOILET					\$ 0	\$ 0	\$ 0
Building - Pavilion - Watercress Old Hickory Pavilion	52118	WATERCRESS OLD HICKORY PAVILION		800 sqft	08/26/2003	GOOD	\$ 400	\$ 3,550	\$ 0
Building - Toilet-Flush - Watercress Picnic Area Toilet	52119	WATERCRESS PICNIC AREA TOILET		448 sqft	08/26/2003	GOOD	\$ 1,500	\$ 354,705	\$ 0
Building - Pavilion - Watercress Sycamore Pavilion	52117	WATERCRESS SYCAMORE PAVILION		800 sqft	08/26/2003	GOOD	\$ 400	\$ 3,505	\$ 0
Culvert - Standard	52872-15		1	243 ln ft	11/07/2007		\$ 122	\$ 0	\$ 0
Culvert - Standard	52872-14		1	63 ln ft	11/07/2007		\$ 32	\$ 0	\$ 0
Erosion_Control - Retaining Wall (wood)	52464-34	HICKORY SWIMMER ACCESS	600	600 cu ft	11/07/2007		\$ 126	\$ 22,700	\$ 0
Erosion_Control - Retaining Wall (wood)	52464-35	SYCAMORE RIVER ACCESS	780	780 cu ft	11/07/2007		\$ 164	\$ 29,360	\$ 0
Erosion_Control - Retaining Wall (wood)	52872-13		818	828 cu ft	11/07/2007		\$ 174	\$ 30,636	\$ 0
Fire_Device - Fire Ring	52872-37		20	20 each	11/07/2007		\$ 120	\$ 3,060	\$ 0
Fire_Device - Pedestal Grill, Large	52872-36	COMMERCIAL PEDESTAL GRILLS (GROUP)	3	3 each	11/07/2007		\$ 63	\$ 2,745	\$ 0
Fire_Device - Pedestal Grill, Small	52872-38		24	24 each	11/07/2007		\$ 264	\$ 6,624	\$ 0
Gate - Other (wood, treated sawn)	52464-39		1	1 each	11/07/2007		\$ 35	\$ 1,500	\$ 0
Gate - Pipe (steel)	52872-17	ROAD GATES	1	1 each	11/07/2007		\$ 49	\$ 2,315	\$ 0
Gate - Pipe (steel)	52464-38		1	1 each	11/07/2007		\$ 49	\$ 0	\$ 0
Misc_Rec - Fee Station	52872-28		1	1 each	11/07/2007		\$ 38	\$ 790	\$ 0
Misc_Rec - Host Site	52872-31		1	1 each	11/07/2007		\$ 445	\$ 750	\$ 0
Misc_Rec - Information Kiosk (hdo plywood)	52464-36		48	48 sq ft	11/07/2007		\$ 408	\$ 820	\$ 0
Misc_Rec - Other - Dumpster Pads/Walkway-Concrete	52464-32	DUMPSTER PADS/WALKWAY-CONCRETE	2	2 each	11/07/2007		\$ 20	\$ 1,600	\$ 0



Constructed Feature Report

Existing-Active Features; Link Type = "ON"

RSCFEA

Managing Org : 090523 WATERCRESS (Campground) Site ID : 52464

Site Development Status : EXISTING

Site Operational Status : OPEN

Feature	ID	Name	Qty	Size	Date Last Inspected	Condition Rating	Needed AM Cost	Needed DM Cost	Needed CI Cost
Misc_Rec - Pathway (concrete)	52872-22		1	3228 sq ft	11/07/2007		\$ 0	\$ 10,652	\$ 0
Misc_Rec - Security Light	52872-29		1	1 each	11/07/2007		\$ 6	\$ 0	\$ 0
Misc_Rec_Unit - Accessible/Social Impact Area (chat)	52464-46	ACCESSIBLE CAMPSITE SPURS	21600	45000 sq ft	11/07/2007		\$ 450	\$ 22,680	\$ 0
Misc_Rec_Unit - Accessible/Social Impact Area (chat)	52464-36	ACCESSIBLE CAMPSITE SPURS	21600	45000 sq ft	11/07/2007		\$ 450	\$ 0	\$ 0
Misc_Rec_Unit - Lantern Post	52872-39		17	17 each	11/07/2007		\$ 89	\$ 2,295	\$ 0
Misc_Rec_Unit - Sun/Wind Shelter (wood)	52872-34		12	12 each	11/07/2007		\$ 396	\$ 14,520	\$ 0
Misc_Rec_Unit - Tent Pad	52872-41		16	16 each	11/07/2007		\$ 96	\$ 4,800	\$ 0
Misc_Rec_Unit - Trailer/Rv Hookup	52872-40	RV HOOKUPS (SEWER, WATER, ELECTRICITY, PHONE)	1	1 each	11/07/2007		\$ 170	\$ 0	\$ 0
Sanitation - Dumpster, Large	52872-7		1	1 each	11/07/2007		\$ 105	\$ 0	\$ 0
Sanitation - Dumpster, Small	52872-6		1	1 each	11/07/2007		\$ 95	\$ 0	\$ 0
Sign - Federal Recreation Symbol (aluminum)	52872-26	ACCESSIBILITY SIGNS	4	4 each	11/07/2007		\$ 10	\$ 180	\$ 0
Sign - Site (hdo plywood)	52872-23	ENTRANCE SIGNS (DOUBLE SIDED)	1	1 each	11/07/2007		\$ 55	\$ 1,265	\$ 0
Table - Bench (wood, hvy duty)	52872-32		8	8 each	11/07/2007		\$ 168	\$ 2,940	\$ 0
Table - Picnic Table (wood, hvy duty)	52872-33		56	56 each	11/07/2007		\$ 1,512	\$ 45,240	\$ 0
Watercraft_Swim - Ramp (concrete)	52872-27		1	1960 sq ft	11/07/2007		\$ 20	\$ 4,000	\$ 0
Water_System - Distribution Pipeline	52277	WATERCRESS WATER SYSTEM					\$ 850	\$ 26,000	\$ 0
Total Costs:							\$ 9,103	\$ 615,021	\$ 0



Report Summary

Report Title : Constructed Feature Report

Report Name : RSCFEA

Run by : NFEAKES

Filter By

Managing Org : %

Site Name : %

Site ID : 52464

Site Development Status : %

Site Operational Status : %

Feature Type : %

Sort By

Managing Org, Site Name, Site ID, Feature Type

Notes

Appendix 11: Law Enforcement at Concession Campgrounds

Forest Service Manual 2342.1 - LAW ENFORCEMENT

The responsibility for conducting law enforcement at concession campgrounds operated on National Forest System lands is borne by several governmental entities. It is the responsibility of the authorized officer to ensure that law enforcement activities at concession campgrounds are conducted in a manner consistent with the provisions of exhibit 01.

2342.1 - Exhibit 01

Law Enforcement at Concession Campgrounds

ROLES AND RESPONSIBILITIES

1. Concessionaires. In responding to violations of Federal, State, and local laws, ordinances, and regulations, concessionaires have the same authority as a private citizen. Concessionaires generally cannot enforce Federal, State, or local laws or regulations, including 36 CFR part 261, Prohibitions on National Forest System lands. Concessionaires should be knowledgeable of applicable Federal, State, and local laws and regulations, including 36 CFR part 261, and should report violations of these laws and regulations to the appropriate law enforcement authorities.

Concessionaires may enhance public safety at concession campgrounds in a number of ways. For example, they may hire a private security firm, hire off-duty State or local law enforcement personnel, or enter into a cooperative agreement with the county for additional patrols.

Under the terms of the campground concession permit, the authorized officer may allow or require a concessionaire to establish certain restrictions on conduct or rules of use. For instance, the concessionaire may establish a rule of use that limits the number of vehicles per campground site, establishes a limit on the length of stay, or prohibits washing food at a water hydrant. The rules of use may be incorporated into the concessionaire's operating plan, and the concessionaire may be held accountable for ensuring compliance under the terms of the special use permit.

Conduct that violates rules of use may also violate Federal, State, or local laws. When such conduct occurs, the concessionaire should report those violations to the appropriate law enforcement authority. For example, violation of a rule of use may constitute a disturbance of the peace in violation of State law or disorderly conduct in violation of Forest Service regulations at 36 CFR 261.4

To minimize confusion between criminally enforceable Federal, State, and local laws and concessionaire-established rules of use, each should be separately posted within the campground.

2. State and Local Law Enforcement Agencies. Generally, State and local law enforcement agencies have authority to enforce applicable State and local laws, ordinances, and regulations on National Forest System lands. Under 16 U.S.C. 480, States retain their civil and criminal jurisdiction over persons on the National Forests. Thus, crimes involving persons and their property are generally the primary responsibility of State and local law enforcement authorities.

Where a concessionaire has established rules of use, there is no authority for a State or local law enforcement agency to take enforcement action, unless the conduct giving rise to the violation of a rule of use also constitutes a violation of State or local law.

There is no authority for the Forest Service to allow State and local law enforcement personnel to enforce Federal laws and regulations, including 36 CFR part 261. Some conduct may be prosecuted under Federal or State law because the conduct violates both Federal and State law. However, State and local law enforcement officers may enforce only State and local law.

3. Forest Service. The Forest Service retains all its authorities and responsibilities for enforcing Federal laws and regulations relating to administration of National Forest System lands. The role and responsibilities of the Forest Service do not change simply because the Forest Service has issued a special use permit to a concessionaire. Forest Service personnel should continue to enforce all Federal laws and regulations relating to administration of National Forest System lands within concessionaire-operated campgrounds.

Forest Service personnel should not assume, however, that all laws and regulations applicable to facilities operated by the Forest Service are also applicable to sites operated by concessionaires. For example, as a matter of policy the Forest Service does not interpret failure to pay a camping fee charged by a concessionaire to be a violation of 36 CFR 261.15 because the camping fee charged by the concessionaire is not an admission or recreation use fee for a “site, facility,... or service furnished by the United States.” The agency construes “furnished by the United States” to mean “owned and operated” by the United States.” Therefore, the Forest Service would not cite someone for failure to pay a camping fee at a concession campground because the site is operated by a concessionaire, rather than the Forest Service, and the concessionaire, rather than the Forest Service, retains the campground fees.

The regulations at 36 CFR part 261, subpart A, apply at both Forest Service and concessionaire-operated campgrounds. In contrast, orders issued under 36 CFR part 261, subpart B, may or may not apply at concession campgrounds. A subpart B order must clearly state the area to which it applies. 36 CFR 261.50(c)(1). If the order is forest-wide, it applies to all campgrounds, including concession campgrounds, within the forest.

Operating plans for concession campground permits should be consistent with any orders that apply. A concessionaire may not allow an activity prohibited by an order. However, a concessionaire’s rule of use may be stricter than an order.

The Regional Forester or Forest Supervisor may exempt concession campgrounds from an order and may want to exempt them to place more responsibility for the site on the concessionaire. Rules of use rather than the order would then govern. This approach is consistent with one of the purposes of the campground concession program, which is to reduce expenditure of limited Forest Service resources in administering developed recreation sites.

When issuing a subpart B order, the Regional Forester or Forest Supervisor should consider whether the order should apply at concession campgrounds.

If concession campgrounds are exempted from a subpart B order, the rules of use established by

concessionaires may differ from the restrictions contained in the order that applies elsewhere. For example, the restriction established by an order on the number of vehicles allowed per campsite at a Forest Service-operated campground may differ from the same type of restriction adopted as a rule of use at a concession campground. Forest Service personnel should ensure that they enforce only those subpart B orders that apply to concession campgrounds.

36 CFR part 261, subpart C, regulations should be handled the same way as subpart B orders. Subpart C regulations are issued by the Chief or Regional Forester to prohibit acts or omissions in all or any part of an area over which the Chief or Regional Forester has jurisdiction.

Forest Service law enforcement personnel should cooperate with State and local law enforcement agencies to the extent authorized by Forest Service policy (FSM 5360) and State and Federal law, such as 16 U.S.C. 559g(c), which authorizes acceptance of a law enforcement designation from States, and 16 U.S.C. 553, which authorizes the Forest Service to aid in the enforcement of State laws in certain respects.

Prospectuses and permits for concession campgrounds should clearly describe the respective responsibilities of Forest Service law enforcement personnel, State and local law enforcement authorities, and concessionaires.

SUMMARY

Crimes involving persons and property are generally violations of State law. State and local law enforcement authorities have jurisdiction to enforce State laws at concession campgrounds. Forest Service personnel have the responsibility to enforce Federal laws and regulations relating to the administration of National Forest System lands. Concessionaires may establish and enforce rules of use that are subordinate to Federal, State, and local laws and regulations. Rules of use are not enforceable by Federal, State, or local law enforcement authorities unless violations or rules of use constitute violations of Federal, State, or local laws.

Concessionaires should contact Federal, State, and local law enforcement authorities to address criminal violations under their respective jurisdictions. Concessionaires may also consider hiring a private security firm or contracting with off-duty State or local law enforcement personnel to address day-to-day public safety concerns at concession campgrounds.

Campground concession prospectuses and permits should clearly describe the respective responsibilities of Forest Service law enforcement personnel, local law enforcement authorities, and concessionaires. In order to minimize visitor confusion between criminally enforceable Federal, State, and local laws and concessionaire-established rules of use, each should be separately posted within a campground.

APPENDIX 11B - APPLICABLE FOREST ORDERS

Order Number **R9-05-12-01**

CONDITIONS OF MOTOR VEHICLE USE MARK TWAIN NATIONAL FOREST

Under authority of the Act of Congress of June 4, 1897, as amended (16 USC 551) and pursuant to the Secretary of Agriculture's Regulations set forth at 36 CFR Part 261, Subpart B (36 CFR 261.50 (a) and (b)). These restrictions are in addition to those enumerated in Code of Federal Regulations Title 36, Part 261, Subpart A, and become effective when signed and will remain in effect until rescinded.

THE FOLLOWING ACTS OR OMISSIONS ARE PROHIBITED ON THE MARK TWAIN NATIONAL FOREST, AND ARE NECESSARY FOR PUBLIC HEALTH, SAFETY AND TO PROTECT NATIONAL FOREST PROPERTY.

1. Possessing or operating a vehicle on any National Forest System Road in violation of the posted speed, load, weight, height, length, width, or in violation of Missouri State law. **(36 CFR 261.54d)**
2. Using a motorized vehicle on a National Forest System Road which has a physical barrier such as: a gate, berm of earth, trench, post, logs, rocks, natural vegetation, former/grown-up road, or other device which blocks or impedes passage or all roads posted closed is prohibited. **(36 CFR 261.54e)**
3. Operating a vehicle carelessly, recklessly, or without regard for the rights or safety of other persons or in a manner or at a speed that would endanger or be likely to endanger any person or property. **(36 CFR 261.54f)**
4. Using a motor vehicle on a National Forest System Trail(s) unless designated for that use. **(36 CFR 261.55a)**
5. Operating a vehicle in violation of the width, weight, height, length, or other limitations specified. For the purpose of this order, vehicles over 50 inches in width are prohibited on forest development trails. **(36 CFR 261.55d)**
6. To possess or use a motorized vehicle off National Forest System Roads. **(36 CFR 261.56)**
7. Possessing or operating a motorboat or watercraft in violation of Title 33 U.S. Coast Guard regulations or Missouri state law. **(36 CFR 261.58n)**
8. Possessing or operating a motorboat or watercraft carelessly, recklessly, or without regard for the rights or safety of other persons in a manner that would endanger or be likely to endanger any person or property. **(36 CFR 216.58n)**
9. Possessing or operating a motorboat. Outboard motors in excess of ten (10) horsepower may be used but must be operated at slow; NO WAKE SPEED **(applies to Council Bluff Lake only)**. **(36 CFR 216.58n)**
10. Parking or leaving a vehicle in violation of posted instructions. **(36 CFR 261.58g)**
11. Operating a motorboat other than electric powered when posted. **(36CFR 261.58n)**

12. Operating any type of motor vehicle on National Forest System road that has been signed to temporarily prohibit such use. (36 CFR 261.54a)

**THIS ORDER SUPERCEDES AND RESCINDS FOREST ORDER NO. 05-01,
SIGNED FEBRUARY 21, 2005.**

Pursuant to Title 36 CFR 261.50 (e), the following persons are exempt from this order:

1. Persons with a permit from the authorized Forest Service Officer specifically authorizing an otherwise prohibited act or omission.
2. Any Federal, State, or local officer, or member of an organized rescue or fire fighting force working in the performance of an official duty.

Violations of these Prohibitions are punishable by a fine of not more than \$5,000 for an individual and \$10,000 for an organization or imprisonment for not more than six (6) months, or both. [16 USC § 551, 18 USC §§ 3559 and 3571]

Dated this 2 day of Feb, 2012 at Rolla, Missouri

United States Department of Agriculture
Forest Service



DAVID C. WHITTEKIEND
Forest Supervisor
Mark Twain National Forest

Order Number **R9-05-12-02**
(*Amended)

CONDITIONS OF USE
MARK TWAIN NATIONAL FOREST

Under authority of the Act of Congress of June 4, 1897, as amended (16 USC 551) and pursuant to the Secretary of Agriculture's Regulations set forth at 36 CFR Part 261, Subpart B (36 CFR 261.50 (a) and (b)). These restrictions are in addition to those enumerated in Code of Federal Regulations Title 36, Part 261, Subpart A, and become effective when signed and will remain in effect until rescinded.

THE FOLLOWING ACTS ARE PROHIBITED ON THE MARK TWAIN NATIONAL FOREST, AND ARE NECESSARY FOR PUBLIC HEATH, SAFETY, AND TO PROTECT NATIONAL FOREST PROPERTY.

1. Operating or using any internal or external combustion engine without a spark arresting device properly installed, maintained and in effective working order meeting either:
 - a. Department of Agriculture, Forest Service Standard 5100.1a: or
 - b. Appropriate Society of Automotive Engineers (SAE) recommended practice J335(b) and J350(a). **(36 CFR 261.52j)**
2. Being on a trail when posted closed. **(36 CFR 261.55a)**
3. The use or possession of bicycles, mountain bikes or horses on trails designated for foot traffic only. **(36CFR 261.55c)**
4. To camp for a period in excess of 14 days within a 21-day period. **(36 CFR 261.58a)**
5. To establish a campsite or be a member of a camping party in excess of fourteen (14) consecutive days. **(36 CFR 261.58a)**
6. Entering or using a developed recreation site or portion thereof when that site or facility is posted closed. **(36 CFR 261.58b)**
7. To go into or be upon any area which is posted closed for the protection of Public Health and Safety. **(36 CFR 261.53e)**
8. Entering or remaining in a campground during night periods prescribed in the order except for persons who are occupying such campgrounds. It is prohibited to enter or to remain in a campground between 10 p.m. and 6 a.m. in violation of posted sign, except for persons who are occupying such campgrounds. **(36 CFR 261.58c)**
9. Camping in violation of posted sign. **(36 CFR 261.58e)**
10. To use developed campsite by more than eight users unless campsite is designated for this use. **(36 CFR 261.58f)**
11. Possessing, parking, or leaving more than two (2) motor vehicles, except motorcycles, bicycles, or ATV's, per camp unit in a developed recreation site, except for designated overflow parking areas, a double site or group site. **(36CFR 261.58i)**
12. Entering or being in a body of water. It is prohibited to swim where posted. **(36 CFR 261.58k)**

13. Possessing an alcoholic beverage in violation of Missouri State Law. (RsMO 311.325) **(36 CFR 261.58bb)** (*Amended 07/03/13)
14. Possessing, storing, or transporting any part of a tree or plant, as specified. For the purpose of this order, It is prohibited to possess cannabis plant(s) or any substance derived from the manufacture of cannabis **(36 CFR 261.58f)**
15. Discharging a firearm, air rifle, or gas gun. Target shooting or practicing in violation of posted sign is prohibited. **(36 CFR 261.58m)**
16. Possessing or storing any glass beverage or glass food container in "vessels" boats, canoes, inner tubes, kayak, rafts or other watercraft, except with the confines of private lands within the waterway and it is prohibited to possess any glass container within 50 feet of any navigable waterways on the Mark Twain National Forest. **(36 CFR 261.58cc)**
17. Possessing any glass beverage or food container in designated swimming beach at **Council Bluff Lake. (36 CFR 261.58 cc)**
18. Being publicly nude. **(36 CFR 261.58j)**
19. Forest Development trails. Shortcutting a switchback in a trail. **(36 CFR 261.55e)**
20. Storing equipment, personal property, or supplies. **(36CFR 261.57f)**
21. Hunting or fishing in violation of Missouri state law and regulations. **(36 CFR 261.58v)**

THIS AMENDED ORDER SUPERCEDES AND RESCINDS FOREST ORDER NO. 05-12-02, SIGNED FEBRUARY 2, 2012

Pursuant to Title 36 CFR 261.50 (e), the following persons are exempt from this order:

1. Persons with a permit from the authorized Forest Service Officer specifically authorizing an otherwise prohibited act or omission.
2. Any Federal, State, or local officer, or member of an organized rescue or fire fighting force working in the performance of an official duty.

Violations of these Prohibitions are punishable by a fine of not more than \$5,000 for an individual and \$10,000 for an organization or imprisonment for not more than six (6) months, or both. [16 USC § 551, 18 USC §§ 3559 and 3571]

Dated this 7th day of July 2012 at Rolla, Missouri

United States Department of Agriculture
Forest Service


WILLIAM B. NIGHTINGALE
Forest Supervisor
Mark Twain National Forest

Order Number **R9-05-12-05**

**CAVE and MINE CLOSURE
MARK TWAIN NATIONAL FOREST**

Under authority of the Act of Congress of June 4, 1897, as amended (16 USC 551) and pursuant to the Secretary of Agriculture's Regulations set forth at 36 CFR Part 261, Subpart B (36 CFR 261.50 (a) and (b)). These restrictions are in addition to those enumerated in Code of Federal Regulations Title 36, Part 261, Subpart A, and become effective when signed and will remain in effect until rescinded.

1. Entering any cave or mine on National Forest System lands within the Mark Twain National Forest, unless the cave or mine is posted open. **(36 CFR 261.53a, b, and d)**

These restrictions are necessary to protect endangered, threatened, and sensitive bat species. This closure will be in effect until May 3, 2016, unless terminated earlier by the Forest Supervisor.

THIS ORDER SUPERCEDES AND RESCINDS FOREST ORDER NO. 05-02, SIGNED APRIL 18, 2005 AND FOREST ORDER NO. 05-22 SIGNED APRIL 8, 2010.

Pursuant to Title 36 CFR 261.50 (e), the following persons are exempt from this order:

1. Persons with a permit from the authorized Forest Service Officer specifically authorizing an otherwise prohibited act or omission.
2. Any Federal, State, or local officer, or member of an organized rescue or fire fighting force working in the performance of an official duty.

Violations of these Prohibitions are punishable by a fine of not more than \$5,000 for an individual and \$10,000 for an organization or imprisonment for not more than six (6) months, or both. [16 USC § 551, 18 USC §§ 3559 and 3571]

Dated this 2 day of Feb, 2012 at Rolla, Missouri

**United States Department of Agriculture
Forest Service**



DAVID C. WHITTEKIEND
Forest Supervisor
Mark Twain National Forest

Order Number **R9-05-12-07**

WILDERNESS CLOSURE
MARK TWAIN NATIONAL FOREST

Under authority of the Act of Congress of June 4, 1897, as amended (16 USC 551) and pursuant to the Secretary of Agriculture's Regulations set forth at 36 CFR Part 261, Subpart B (36 CFR 261.50 (a) and (b)). These restrictions are in addition to those enumerated in Code of Federal Regulations Title 36, Part 261, Subpart A, and become effective when signed and will remain in effect until rescinded.

THE FOLLOWING RESTRICTIONS ARE PROHIBITED TO PROTECT THOSE PARTS OF THE NATIONAL FOREST SYSTEM WHICH WERE DESIGNATED UNITS OF THE NATIONAL WILDERNESS PRESERVATION SYSTEM BY THE WILDERNESS ACT OF SEPTEMBER 3, 1964, AND SUCH OTHER AREAS OF THE NATIONAL FOREST SYSTEM AS ARE ADDED TO THE WILDERNESS SYSTEM BY ACT OF CONGRESS.

1. Camping. Camping within 100 feet of an established trail, stream, body of water, cave, rock, shelter, other occupied campsites or other restricted camping areas. **(36 CFR 261.58e)**
2. Building, maintaining, attending or using a fire, campfire, or stove fire within 100 feet of an established trail. **(36 CFR 261.52a)**
3. Using a trail, campsite or other land area of the wilderness by more than 10 people at any one time or travelling as a group by more than 10 people in any area of the wilderness. **(36 CFR 261.58f)**
4. Possessing or using a bicycle, wagon, cart, or other vehicle. **(36 CFR 261.57h)**
5. Riding, hitching, tethering, or hobbling a horse or other saddle or pack animal in violation of posted instructions. Hitching or tethering saddle or pack animals directly to live trees is prohibited. **(36 CFR 261.58aa)**
6. Riding, hitching, tethering, or hobbling a horse or other saddle or pack animal in violation of posted instructions. Picketing horses or mules within 100 feet of water or trail is prohibited. **(36 CFR 261.58aa)**
7. Storing equipment, personal property, or supplies. **(36 CFR 261.57f)**
8. Disposing of debris, garbage, or other waste. **(36 CFR 261.57g)**

THIS ORDER SUPERCEDES AND RESCINDS FOREST ORDER NO. 05-04, SIGNED FEBRUARY 21, 2005.

Pursuant to Title 36 CFR 261.50 (e), the following persons are exempt from this order:

1. Persons with a permit from the authorized Forest Service Officer specifically authorizing an otherwise prohibited act or omission.
2. Any Federal, State, or local officer, or member of an organized rescue or fire fighting force working in the performance of an official duty.

Violations of these Prohibitions are punishable by a fine of not more than \$5,000 for an individual and \$10,000 for an organization or imprisonment for not more than six (6) months, or both. [16 USC § 551, 18 USC §§ 3559 and 3571]

Dated this 2 day of Feb, 2012 at Rolla, Missouri

**United States Department of Agriculture
Forest Service**



DAVID C. WHITTEKIEND
Forest Supervisor
Mark Twain National Forest

Order Number R9-05-12-09

**ELEVEN POINT WILD AND SCENIC RIVER ZONE
DONIPHAN-ELEVEN POINT RANGER DISTRICT
MARK TWAIN NATIONAL FOREST**

Under authority of the Act of Congress of June 4, 1897, as amended (16 USC 551) and pursuant to the Secretary of Agriculture's Regulations set forth at 36 CFR Part 261, Subpart B (36 CFR 261.50 (a) and (b)). These restrictions are in addition to those enumerated in Code of Federal Regulations Title 36, Part 261, Subpart A, and become effective when signed and will remain in effect until rescinded.

**THE FOLLOWING ACTS ARE PROHIBITED UPSTREAM FROM THE
NARROWS ACCESS JUST ABOVE STATE HIGHWAY 142 BRIDGE TO
STATE HIGHWAY 99 BRIDGE AT THOMASVILLE, MISSOURI, WITHIN THE
ELEVEN POINT WILD AND SCENIC RIVER ZONE ON THE MARK TWAIN
NATIONAL FOREST. THESE RESTRICTIONS ARE FOR THE
PRESERVATION OF THE ELEVEN POINT WILD AND SCENIC RIVER
ZONE.**

1. Possession or operation of any motorized vessel equipped with other than an outboard or electric motor. (36 CFR 261.58n)
2. Possession or operation of a motorboat in excess of twenty-five (25) horsepower or of a modified* motor in excess of twenty-five (25) horsepower, as established by manufacturer's rating. (36 CFR 261.58n)

*(*Definition of modified- "Any change, adaptation, or replacement of parts to increase or decrease horsepower ratings above or below as established by the manufacturer")*
3. Operating a motorboat or watercraft carelessly, recklessly, or without regard for the rights or safety of other persons or in a manner that would endanger or be likely to endanger any person or property. (36 CFR 261.58n)
4. It is prohibited for the public to enter or be on private land within the boundaries of the National Wild and Scenic River easement areas. (36 CFR 261.58z)
5. Possessing or storing any glass beverage or glass food container within the designated boundary, except within the confines of Greer Campground and Picnic Area and Riverton Picnic Area (Also known as Riverton West) and on private lands within the river zone. (36 CFR 261.58ce)

**THIS ORDER SUPERCEDES AND RESCINDS FOREST ORDER NO. 05-17,
SIGNED APRIL 19, 2004.**

Pursuant to Title 36 CFR 261.50 (e), the following persons are exempt from this order:

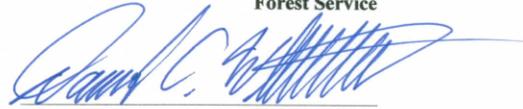
1. Persons with a permit from the authorized Forest Service Officer specifically authorizing an otherwise prohibited act or omission.

2. Any Federal, State, or local officer, or member of an organized rescue or fire fighting force working in the performance of an official duty.

Violations of these Prohibitions are punishable by a fine of not more than \$5,000 for an individual and \$10,000 for an organization or imprisonment for not more than six (6) months, or both. [16 USC § 551, 18 USC §§ 3559 and 3571]

Dated this 2 day of Feb, 2012 at Rolla, Missouri

**United States Department of Agriculture
Forest Service**



DAVID C. WHITTEKIEND
Forest Supervisor
Mark Twain National Forest

Rules for Visitors to the National Forests

WELCOME TO YOUR NATIONAL FORESTS! As a visitor to the National Forests, you are asked to follow certain rules designed to protect the Forests and the natural environment, to ensure the health landscape documents and safety of visitors, and to promote pleasant and rewarding outdoor recreation experiences for all visitors. Forest Officers are empowered to enforce the Federal Regulations that the rules listed in this brochure are taken from. Please take time to read and understand them.

Regional Foresters and Forest Supervisors may issue orders that will close or restrict the use of certain areas if the need arises. Such orders will be posted so that visitors to the National Forest can reasonably be expected to be familiar with them. Copies of the orders will also be available in the offices of Forest Supervisors and District Rangers.

Information for all permit requirements is available from Forest Service offices. If you have any questions or need help, please contact the nearest Forest Officer or visit the nearest Forest Service Office.

Please remember to be careful! You are primarily responsible for your own safety. Look out for natural hazards and dangers when you are in the forest. If you hike off trails or swim or dive in streams or lakes, you do so at YOUR OWN RISK.

All visitors and users of the National forests are subject to Federal Regulations. The points of conduct listed in this brochure are generally included in and enforceable through Federal Regulations. All of the regulations are published in Title 36 of the Code of Federal Regulations and are on file at all Forest Supervisor and District Ranger offices. Violation of orders and regulations is subject to punishment by a fine or imprisonment.

Authority: 16 USC 551, 7 USC 1011(f)
State traffic and game laws apply to National Forest unless otherwise specified.

Sanitation

Throw all garbage and litter in containers provided for this purpose, or take it with you.

Garbage containers, when provided, are reserved for the use of visitors to the National Forest, not visitors to owners of private lands or lands under permit.

Wash food and personal items away from drinking water supplies. Use water faucets only for drawing water.

Prevent pollution - keep garbage, litter, and foreign substances out of lakes, streams, and other water.

Use toilets properly. Do not throw garbage, litter, fish cleanings, or other foreign substances in toilets and plumbing fixtures.

Operation of Vehicles

Obey all traffic signs. State traffic laws apply to the National Forests unless otherwise specified.

When operating vehicles of any kind, do not damage the land or vegetation or disturb wildlife. Avoid driving on unpaved roads or trails when they are wet or muddy.

Within campgrounds and other recreation sites, use cars, motorbikes, motorcycles, or other motor vehicles only for entering or leaving, unless areas or trails are specifically marked for them. Park only in marked parking areas.

Do not block, restrict, or interfere with the use of roads or trails.

Obey area and trail restrictions on use of trail bikes and other off-the-road vehicles.

Property

Do not carve, chop, cut, or damage any live tree.

Preserve and protect your National Forests. Leave natural areas the way you find them.

Campfires

Obey restrictions on campfires. Fires may be limited or prohibited at certain times.

Within campgrounds and other recreation sites, build fires only in fire rings, stoves, grills, or fireplaces provided for that purpose.

Be sure your fire is completely extinguished before leaving.

YOU ARE RESPONSIBLE FOR KEEPING FIRES UNDER CONTROL.

Camping

Use picnic sites, swimming beaches, and other day use areas only between the hours of 6 A.M. and 10 P.M.

Campgrounds and other recreation sites can be used only for recreation purposes. Permanent use or use as a principle residence without authorization is not allowed.

In campgrounds, camp only in those places specifically marked or provided.

At least one person must occupy a camping area during the first night after camping equipment has been set up, unless permission has otherwise been granted by the Forest Ranger.

Do not leave camping equipment unattended for more than 24 hours without permission from the Forest Ranger. The Federal Government is not responsible for any loss or damage to personal property.

Remove all personal property and trash when leaving.

Fee Areas

You must pay a fee to use certain developed sites and facilities. Such areas are clearly signed or posted as requiring a fee.

Where fees are required, you must pay them before using the site, facility, equipment, or service furnished.

Public Behavior

No fighting or boisterous behavior.

Keep noise at a reasonable level. Please be considerate of fellow visitors.

Pets and Animals

Pets must always be restrained or on a leash while in developed recreation sites.

Pets (except guide dogs) are not allowed in swimming areas.

Saddle or pack animals are allowed in recreation sites only where authorized by posted instructions.

Saddle or pack animals are not to be tied directly to trees.

Business Activities

Permits are required for any commercial activity.

Audio Devices

Operate any audio device, such as a radio or musical instrument, so that it does not disturb other visitors.

A permit is required for operating a public address system in or near a campsite, developed recreation site, or over a body of water.

Fireworks and Firearms

Do not set off fireworks or other explosives within campgrounds and other recreation sites.

Firing a gun is not allowed: a) in or within 150 yards of a residence, building, campsite, developed recreation site, or occupied area; b) across or on a road or body of water; c) in any circumstance whereby any person may be injured or property damaged.

National Forest Wilderness

Motor vehicles and motorized and mechanized equipment including bicycles, are not allowed in wilderness areas.

Limit the size of your group to 10 persons or less.

Do not camp within 50 feet of a trail, stream, lake, cave or other occupied campsite.

SUGGESTED HOUSE RULES

Experience has shown that rules are most needed for the following items:

- 1) Dogs not on a leash,
- 2) Parking or camping in non-designated sites or areas,
- 3) Failure to pay fees,
- 4) Excessive noise, and
- 5) Driving through the recreation area after 10:00 p.m.

The Forest Service Law Enforcement Policy has two basic purposes: (1) to preserve and protect natural and man-made forest resources; and (2) to allow all forest visitors to have a safe and pleasant forest visit.

The following are prohibited:

Sanitation:

- Failing to dispose of all garbage including any paper, can, bottle, sewage waste water or material, or rubbish either by removal from the site or area or by depositing it into receptacles or at places provided for such purposes.
- Cleaning or washing any personal property, fish, animal, or food at a hydrant or at a water faucet not provided for that purpose.
- Placing in or near a stream, lake, or other water, any substance which does or may pollute a stream, lake, or other water.
- Depositing in any toilet, toilet vault, or plumbing fixture, any substance which could damage or interfere with the operation or maintenance of the fixture.
- Depositing any body waste except into receptacles provided for that purpose.
- Dumping any refuse, debris, trash or litter brought as such from private property.
- Possessing or leaving refuse, debris, or litter in an exposed or unsanitary condition.

Interfering with Forest Officer

- Threatening, resisting, intimidating, or interfering with any forest officer engaged in or on account of the performance of his official duties in the protection, improvement, or administration of the National Forest System.

Other Prohibited Acts

- Constructing, placing, or maintaining any kind of road, trail, structure, fence, enclosure, communication equipment, or other improvement without a permit.
- Occupying any portion of the site for other than recreation purposes.
- Use or occupancy of National Forest System land or facilities without special use authorization when authorization is required.

Abandoned Personal Property

- Abandoning any personal property.

Public Behavior

- Engaging in fighting.
- Making statements or other actions directed toward inciting or producing imminent action and likely to incite or produce such action.
- Causing public inconvenience by making unreasonable noise.
- Possession of alcoholic beverage within the Recreation Area.
- Camping within a developed recreation site for a period longer than 14 days except as otherwise posted.
- Entering or using a developed recreation site or portion thereof when posted closed.
- Entering or remaining in a recreation area between 10 pm and 6 am in violation of a posted sign, except for persons who are camping.
- Using a developed recreation site with unsightly or inappropriate structures or equipment.
- Using a developed recreation site by more than eight (8) users unless authorized by permit.

Pets and Animals

- Bringing in or possessing an animal other than a seeing eye dog unless it is crated, caged, or upon a leash not longer than six feet or otherwise under physical restrictive control.
- Bringing in or possessing a saddle, pack, or draft animal except as authorized by posted instructions.

Business Activities

- Selling or offering for sale any merchandise, conducting any kind of work activity or services unless authorized by Federal law, regulation, or permit.
- Disseminating, posting, placing or erecting any paper, notice, advertising material, sign, or similar matter without a permit.

Audio Devices

- Operating or using in or near a campsite, developed recreation site, or over an adjacent body of water without a permit, any device which produces noise, such as a radio, television, musical instrument, motor or engine in such a manner and at such a time so as to unreasonably disturb any person.
- Operating or using a public address system whether fixed, portable, or vehicle mounted in or near a campsite, developed recreation site, or over an adjacent body of water without a permit.

Fireworks and Firearms

- Possessing, discharging or using any kind of fireworks or other pyrotechnic device.
- Hunting within the Recreation Area.
- Discharging a firearm or any other implement capable of taking human life, causing injury, or damaging property: (1) in or within 150 yards of a residence, building, campsite, developed recreation site or occupied area, or (2) across or on a forest development road or a body of water

adjacent thereto whereby any person or property is exposed to injury or damage as a result of such discharge.

Operation of Vehicles

- Operating a motorboat, other than electric powered, on waters in violation of posted sign.
- Operating or parking a motor vehicle or trailer except in places developed for this purpose.
- Operating a bicycle, motorbike, or motorcycle on a trail unless designated for this use.
- Operating a motorbike, motorcycle, or other motor vehicle for any purpose other than entering or leaving the site.
- Placing a vehicle or other object in such a manner that it is an impediment or hazard to the safety or convenience of any person.
- Failing to stop a vehicle when directed to do so by a forest officer.
- Blocking, restricting, or otherwise interfering with the use of a road, trail, or gate.
- Possessing, parking, or leaving more than two vehicles, (except motorcycles) per camp unit.
- Parking or leaving a vehicle in violation of posted instructions.

Building Fires

- Building, attending, maintaining, or using a fire outside of a fire ring provided by the Forest Service for such purposes or outside of a stove, grill, or fireplace.
- Leaving a fire without completely extinguishing it.

Camping

- Occupying between 10 p.m. and 6 a.m. a place designated for day use only.
- Failing to remove all camping equipment or personal property when vacating the area or site.
- Placing, maintaining, or using camping equipment except in a place specifically designated or provided for such equipment.
- Without permission, failing to have at least one person occupy a camping area during the first night after camping equipment has been set up.
- Leaving camping equipment unattended for more than 24 hours without permission.

Destruction of Property

- Cutting, killing, destroying, girdling, chipping, chopping, boxing, injuring, or otherwise damaging or removing any timber, tree, or other forest product, except as authorized by permit, timber sale contract, Federal law or regulation.
- Mutilating, defacing, removing, disturbing, injuring, or destroying any natural feature or any property of the United States.
- Removing any natural feature or property of the United States.

Information Collection and Sample Customer Service Comment Cards

Paperwork Reduction Act

Relevant information from WO letter dated February 13, 2007, OMB Guidance - Information Collection

"Public information collections are subject to the Paperwork Reduction Act (PRA) and require Office of Management and Budget (OMB) approval."

"A public information collection is the collection of information from the public by an agency using forms, oral questions, schedules, and questionnaires posed to ten or more persons within a twelve-month period. Included are all oral, written, or electronically transmitted expression of opinion or fact."

"In January 2006, the Office of Management and Budget (OMB) issued guidance regarding the design of surveys, "Questions and Answers When Designing Surveys for Information Collections."

Privacy Act

Concession permit holders must follow federal Privacy Act regulations.

*Title 7: Agriculture, Part 1 Administrative Regulations, Subpart G—Privacy Act Regulations
Authority: 5 U.S.C. 301 and 552a; 31 U.S.C. 9701. Source: 40 FR 39519, Aug. 28, 1975*

Sec. 4 Government contractors. When an agency within the Department provides, by a contract, for the operation by or on behalf of the agency of a system of records to accomplish an agency function, the agency shall, consistent with its authority, cause the requirements of this subpart to be applied to such system. For purposes of 5 U.S.C. 552a(i), any such contractor or any employee of such contractor, shall be considered to be an employee of an agency, and therefore subject to the criminal penalties set forth in 5 U.S.C. 552a(i).

Concessionaires must NOT collect personal information on comment cards.

The following is a list of what is considered personal information from the University of Washington.

Personally identifiable information is defined as data or other information which is tied to, or which otherwise identifies, an individual or provides information about an individual in a way that is reasonably likely to enable identification of a specific person and make personal information about them known.

Personal information includes, but is not limited to, information regarding a person's home or other personal address, social security number, driver's license, marital status, financial information, credit card numbers, bank accounts, parental status, sex, race, religion, political affiliation, personal assets, medical conditions, medical records or test results, home or other personal phone numbers, address, employee number, personnel records and so on.

Sample Comment Card

Do not handout comment card, but have it available in a place where visitors frequent.

Comment Card

Recreation Site Name: _____

Date: _____

Comment: _____

We thank you for your comment. You may also send comments to: Mark Twain National Forest, 401

Fairgrounds Rd, Rolla, MO 65401 or **mailroom_r9_mark_twain@fs.fed.us**

Appendix 14: Standard Performance Evaluation Form

Performance Evaluation Concession Campgrounds

Recreation Campground / Complex: _____

Permittee: _____

Appraiser: _____ Date _____

Performance Item	Above Standards	Meets Standards	Below Standards	Unacceptable
1. PERMIT TERMS				
!A. Insurance requirements met				
!B. Payments timely				
C. Use reports accurate & timely				
!D. Title VI requirements met				
E. Advertising & signage acceptable				
F. Other permit terms met (specify below)				
Granger-Thye Projects				
2. OPERATION & MAINTENANCE PLAN				
!A. O&M Plan properly submitted				
!B Fees & services provided as represented				
C. Reservations Plan properly submitted, followed				
D. Employees knowledgeable of operating plan				
E. Pre- and post-season ops & maintenance performed correctly and in timely manner				
F. Proper ID of equipment and staff				
3. MEANINGFUL MEASURES				
Health and Cleanliness				
!A. Humans free from exposure to human waste				
!B. Water system managed in compliance w/ all state and Forest Service standards and requirements				
C. Sites meet <i>Cleaning Rec Sites</i> standards				
D. Garbage does not overflow containers				
E. Garbage containers are vermin proof				
F. Litter & waste removal is timely (within 24 hrs)				
G. Graffiti removal is timely (within 48 hours)				
H. Toilets & garbage containers clean, odor free				

! Denotes a Critical Element

Performance Item	Above Standards	Meets Standards	Below Standards	Unacceptable
Setting				
A. Site capacity limits maintained				
B. Plans and colors approved before work starts				
C. Services & recreation opportunities are consistent with ROS objectives				
D. Vegetation management plan adhered to				
E. Unacceptable soil compaction, erosion, vegetation loss, etc., prevented or corrected				
Safety & Security				
!A. Safety inspections completed & documented				
!B. High-risk conditions corrected prior to use				
!C. High-risk conditions occurring in season are corrected immediately, or identified, or the site is closed to the public				
D. Employees have dependable communications				
E. Employee presence provided as necessary to give users a sense of security				
F. Visitor compliance with FS regs obtained				
G. 36 CFR 261.14 infractions reported promptly				
Responsiveness				
!A Facilities posted as ADA compliant				
B. Bulletin boards contain required info and are neat, visible, and easy to read				
C. Info and signs readable, current, presentable				
D. Employees receive "Good Host" training and demonstrate good customer service				
E. Positive comments received from visitors				
G. Visitor comment cards made available to each party				
Condition of Facilities				
!A. All facilities functional and in good repair				
B. Facilities maintained in good condition according to Holder M&R plans				
C. Vandalism corrected within 1 week of discovery				

! Denotes a Critical Element

Comments and/or corrective actions pertaining to specific items listed above: _____

Have all "Below Expectations" items from previous performance inspection/appraisal(s) been corrected?

Permittee's comments: _____

(Continue on a separate sheet of paper if desired)

Midyear Evaluation and Appraisal Overall Rating

Above Expectations () Meets Expectations () Below Expectations () Unacceptable ()

Note:

1. If any Critical Element is rated "Below Expectations," the best possible overall rating is Below Expectations.
2. If any Critical Element is rated "Unacceptable," the best possible overall rating is Unacceptable.
3. If more than three noncritical elements are rated "Unacceptable," the best possible overall rating is Below Expectations.
4. If three or more Critical Elements are rated "Below Expectations," or over four other elements are rated "Unacceptable," the best possible rating is Unacceptable.

Below Expectations: The permittee is given notice regarding which element(s) justify the rating, and if performance in this element(s) is not improved prior to the next rating period, the Below Expectations rating shall be reduced to an Unacceptable rating.

Unacceptable: The permittee is issued written notice of the Opportunity to Take Corrective Action as stipulated in Section V (C) of the Special-Use Permit. This is the required first step in suspension and/or revocation of use over all or portions of the permit area. In some instances, such as a lack of adequate insurance, safety issues, etc., suspension or revocation may take place immediately.

Signatures:

Permittee Representative: _____ Date: _____

Forest Representative: _____ Date: _____

The permittee's signature denotes that the Forest Service representative has discussed this evaluation/appraisal with the permittee or his/her representative. A signature does not necessarily constitute agreement or acceptance of the rating.

Appendix 15: Sample Operating Plan Outlines

Simple Annual Operating Plan Outline

COVER/SIGNATURE PAGE

- Recreation Site(s) Name(s)
- Permit Holder
- District Ranger (Approving Officer)

I. INTRODUCTION

- a. Purpose of the Operating Plan
- b. Identification of the Permit Holder and Forest Service representatives and responsibilities
- c. Forest Service and Permit Holder responsibilities

II. HEALTH AND CLEANLINESS

- a. Cleaning sites and facilities
- b. Garbage and recycling
- c. Sewage disposal
- d. Equipment, supplies and storage

III. SETTING

- a. Site limitations
- b. Proposed construction plans/paint colors
- c. Appearance of Host camps/storage areas

IV. SAFETY AND SECURITY

- a. Hazard removal/correction plan
- b. Proposed Rules of Use
- c. Enforcement of Rules of Use and CFR requirements
- d. Incident reporting
- e. Emergency response procedures
- f. Communications
- g. Proposed uniforms and vehicle identification

V. RESPONSIVENESS

- a. Accessibility
- b. Public information
- c. Comment forms
- d. Personnel roster, qualifications, and public service training

VI. CONDITION OF FACILITIES

- a. Annual preseason and postseason inspections
- b. Facility condition and inventory summary
- c. Proposed signs and sign maintenance plan (can be in appendix)
- d. Recreation maintenance schedule for tenant maintenance (can be in an Appendix.)

- e. Granger-Thye maintenance and reconditioning project capability and proposals (can be in appendix)

VII. OPERATIONS AND ADMINISTRATION

- a. Operating plan submittal and revisions
- b. Operating Season(s)
- c. Proposed services/products
- d. Proposed use fees and fees for special services
- e. Reporting of gross receipts, accounting procedures
- f. Forest Service access to records
- g. Payment of special use permit fees
- h. Monitoring visits
- i. Response to public comments
- j. Use data gathering, recording, and reporting procedures
- k. Reservations management plan
- l. Concessionaire employee camping and housing
- m. Camping by Forest Service volunteers, permit holders, and contractors

APPENDICES

Permit holder guides and manuals

Proposed signs and sign maintenance plan

Recreation maintenance schedule for tenant maintenance

Granger-Thye maintenance and reconditioning projects

Sample Detailed Annual Operating Plan

1. Name of Recreation Site and Operating Season:

The dates specified in the prospectus under Recreation Site Descriptions are the minimum operating seasons. All sites will be open and operational seven days per week, including holidays, between these dates. Applicants need to state the period of time in which they will plan to operate the sites listed in this prospectus, if different than those shown in Tables in I.c. of the prospectus. Applicants may also list additional shoulder seasons that they would propose. The holder must keep the Forest Service informed of proposed extensions to the minimum season dates.

2. Staffing:

The holder's proposal should ensure adequate staffing to meet the requirements outlined in this prospectus. The holder will be responsible for furnishing all personnel, and for adequately training and supervising their activities while performing under the provisions of the permit.

The holder must meet the requirements of state and Federal laws governing employment, wages, worker safety, etc. Applicable laws include, but are not limited to, laws governing equal opportunity, civil rights, fair labor standards, minimum wage, Davis-Bacon Wage Rates (for G/T fee off-set), workers' compensation, OSHA regulations, ADA, and immigration laws regarding employment of non-citizens.

2a. Supervision/Management

The holder must designate a representative(s) who will serve as the liaison between the holder and the Forest Service (FS), and have full authority to act on the terms of the special use permit. There may be more than one designee, each of whom has the authority to act on one or more permit terms (ie; one person may deal with operations issues, one may deal with maintenance issues, and another may deal with financial issues). The designee(s) names, or the appropriate job title(s), must be included in the proposal.

2b. Employee Training

The proposal must identify any employee training program(s) which the holder will offer to employees.

2c. Employee Conduct

The holder is responsible for the conduct of his/her employees. They are expected to comply with all applicable Federal, state, and local laws, and to conduct themselves in a professional manner at all times. The special use permit does not shield the holder or his/her employees from prosecution if they violate any laws, either while performing their duties or while on their own time. Federal prohibitions include, but are not limited to:

- Engaging in conduct prohibited by the *Code of Federal Regulations* (36 CFR 261).
- Using, or being under the influence of, intoxicating beverages or narcotic drugs while on duty or representing the permittee.

2d. Uniforms and Vehicle Identification

The holder should provide his/her employees with a professional uniform, which includes a name tag identifying them as concessionaire employees. The holder may not wear any component of the FS uniform (including official FS volunteer uniform components). They will maintain this uniform in a clean and presentable manner while performing duties. While conducting cleanup duties in the campground, the attendant could wear coveralls with the same insignia of the permittee.

Holder vehicles should be clean, quiet, and well maintained. A professional quality sign containing the concessionaire's name must be displayed on each side of each vehicle used at concession sites.

A description of holder uniform components and vehicle identification devices should be included in the operating plan.

3. Minimum Operations and Maintenance Standards

Address plans for meeting the operations and maintenance standards and requirements.

3a. Customer Service

Describe plans for responding to customer's needs in a helpful and professional manner, giving timely and courteous information and assistance, and doing those things necessary to ensure that customers have a safe and enjoyable stay on their National Forest, and making Customer Comment Cards available to the public.

4. Pre-season Operations

Describe how you will address the following pre-season inspections and maintenance standards:

4a. Safety and Hazard Tree Inspections

A safety inspection, including hazard tree identification, must be performed and documented prior to the sites being opened to the public. The holder will be responsible for correcting any safety deficiencies, (up to a limit, after actions are approved by the Forest Service), prior to opening the site to the public.

4b. Water Systems

Address how you will meet applicable health and safety standards, and ensure that the water system is properly shut down prior to the winter season, and then turned back on before opening the sites.

4c. General Facilities Maintenance

This includes a thorough cleaning of all facilities so sites meet standards when they are opened to the public.

5. "Open" Season Operations

Operations and maintenance of:

5a. Water Systems

Address cleaning, maintenance, repairs and required testing.

5b. General Maintenance

Address routine, light-maintenance needs.

5c. Interference with Normal Use of Recreation Sites

Address efforts to avoid interfering with the normal use and occupancy of recreation areas while engaged in the performance of permit responsibilities.

5d. Standards for Site Facility Cleaning and Maintenance

Address frequency of inspections, cleaning and maintenance to meeting the required standards.

5d1. General

5d2. Toilets

5d3. Tables

5d4. Fire Rings and Grills

- 5d5. Grounds**
- 5d6. Roads and Trails (if applicable)**
- 5d7. Barriers**
- 5d8. Water Hydrants**
- 5d9. Trash Receptacles**
- 5d10. Site Markers and Reservation Signing**
- 5d11. Signs, Bulletin Boards, and Fee Stations**
- 5d12. Fee Notification**

6. Post-Season Operations

Describe how you will meet post-season inspections and operations and maintenance needs, including:

- 6a. Water Systems**
- 6b. Utilities**
- 6c. Year-End Reports and Inspections**

7. Site Hazards (Including Hazard Trees)

Address the following components:

- 7a. Annual site safety inspection**
- 7b. Removal of hazardous objects**
- 7c. Identification and removal of hazardous trees**
- 7d. Cutting or pruning vegetation, including but brush, limbs and vines.**
- 7e. Stumps, slash and logs and disposal of slash and bucked logs**

8. Signs and Posters

Describe your plans for:

- 8a. Entrance board signing**
- 8b. Signs on bulletin board, including Title VI compliance, rules, rates, local information, and advertising of services**
- 8c. Other Signing**

9. Advertising

Describe how you plan to advertise the recreation area, the special services that you are providing, and any events you may hold.

10. Fire Prevention

Describe your fire prevention and suppression plan, including:

- How you will prevent wildfires and structural fires
- Reporting procedures and emergency response, should a fire occur

11. Road and Trail Maintenance

Describe how and how often you will perform mowing road shoulders and around parking barriers for visibility, cleaning of culverts, and filling chuck holes with asphaltic materials on paved surfaces. Describe you plans for trail maintenance, if applicable.

12. Emergency Response

Describe preparations and training for emergency response.

13. Law Enforcement

How do you plan to fulfill your responsibility for law enforcement, including rules of use to be imposed at the recreation sites? Describe what measures you will take to minimize vandalism in your permit area.

14. Communication Systems

Describe how you will ensure complete, timely, and accurate communication between all affected interests, including the NRRS if you choose to use the NRRS. Who will communicate with the FS, and how?

15. Bear and Other Predators

Describe actions that will be taken to increase campers' awareness of presence of bears, and to reduce the accessibility of human food and garbage to the bears.

16. Diseases (Hantavirus and tick-borne), Rodent Control, Herbicides, Pesticides, and Noxious Weeds

Describe any actions you will take to reduce potential human exposure to these diseases. Describe how you will manage noxious weeds and/or other nuisance vegetation or pests in the permit area, including how you will control rodents in the permit area..

17. Boating Safety

Describe how you will manage boating safety in the permit area.

18. Use of Fee Sites by Non-fee Guests

Describe how they will manage nonpaying customers in the developed sites, allowing short-term use of toilets, picnic tables, and/or potable water facilities in campgrounds by nonpaying customers at no charge.

19. Other Required Services

20. Other Optional Programs

Describe any other proposed services, including but not limited to interpretive services, recycling, special programs, loans of equipment, recycling of materials, etc.

21. Additional revenue-producing sales, services, and/or fees

Describe and list all additional revenue-producing sales services or fees you propose to provide, including but not limited to.

- Sale of ice, soft drinks, snacks etc
- Sale of firewood
- Sale of fee passes
- Sale of bait, sunscreen, fishing tackle, bug repellent
- Rental of boats, canoes, bikes, balls, fishing gear, camping equipment, etc.
- Sale of informational and interpretive materials (ie, books, postcards, photo materials)
- Shuttle services

Appendix 16 Sample Special Use Permit

Authorization ID _____
Contact ID _____
Expiration Date: _____

FS-2700-4h (8/02)
OMB No. 0596-0082

**U.S. DEPARTMENT OF AGRICULTURE
Forest Service
SPECIAL USE PERMIT FOR
CAMPGROUND AND RELATED GRANGER-THYE CONCESSIONS
Authority: Granger-Thye Act, 16 U.S.C. 580d
(Ref. FSM 2710)**

<Holder Name, Address, City, State and Zip Code>

<Holder Name> (the holder) is hereby authorized to use and occupy National Forest System lands, subject to the conditions below, on the National Forest.

<u>FACILITY</u>	<u>LEGAL DESCRIPTION</u>	<u>ACRES</u>	<u>DISTRICTS</u>
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THIS permit covers _____ acres or miles, which are described above and are as shown on the location map attached to and made a part of this permit. The above described area shall be referred to herein as the permit area.

THIS permit is issued for the purpose of operating and maintaining a Forest Service developed recreation site(s) as provided herein and in the attached annual operating plan (Appendix A), annual Granger-Thye fee offset agreement (Appendix B), holder maintenance and reconditioning plan (Appendix C), recreation site maps (Appendix D), facility and improvement inventory (Appendix E), and "Operation of Federally Owned Drinking Water Systems" (Appendix F) **<Add any other appendices as needed or delete highlighted text>**, all of which are hereby made a part of this permit.

I. AUTHORITY AND GENERAL TERMS OF THE PERMIT

- A. AUTHORITY.** This permit is issued under Section 7 of the Granger-Thye Act, 16 U.S.C. 580d, and 36 CFR Part 251, Subpart B, as amended, and is subject to their provisions.
- B. AUTHORIZED OFFICER.** The authorized officer is the Forest Supervisor who issued this permit or a delegated subordinate officer.
- C. TERM.** This permit shall expire at midnight on December 31, <Year>, _____ years from the date of issuance, provided that the permit term may be extended up to 5 years by amendment at the sole discretion of the authorized officer based on sustained satisfactory performance or administrative need. Expiration of this permit shall not require notice, a decision document, or any environmental analysis or other documentation.
- D. RENEWAL.** This permit is not renewable. After it expires, continuation of the type of use and occupancy authorized by this permit shall be at the sole discretion of the authorized officer. After expiration, issuance of a new permit for the type of use and occupancy authorized by this permit shall be subject to competition.
- E. AMENDMENT.** This permit may be amended in whole or in part by the Forest Service when at the discretion of the authorized officer such action is deemed necessary or desirable to incorporate new

terms that may be required by law, regulation, forest land and resource management plans, or other management decisions.

F. COMPLIANCE WITH LAWS, REGULATIONS, AND OTHER LEGAL REQUIREMENTS. In exercising the rights and privileges granted by this permit, the holder shall comply with all present and future federal laws and regulations and all present and future state, county, and municipal laws, regulations, and other legal requirements that apply to the permit area, to the extent they do not conflict with federal law, regulation, or policy. The Forest Service assumes no responsibility for enforcing laws, regulations, and other legal requirements that fall under the jurisdiction of other governmental entities.

G. NON-EXCLUSIVE USE. The use and occupancy authorized by this permit is not exclusive. The Forest Service reserves a continuing right of access to the permit area, including a continuing right of physical entry to the permit area for inspection, monitoring, or any other purpose consistent with any right or obligation of the United States under any law or regulation. The Forest Service reserves the right to allow others to use the permit area in any way that is not inconsistent with the holder's rights and privileges under this permit, after consultation with all parties involved. Except for any restrictions that the holder and the authorized officer agree are necessary to protect the installation and operation of authorized structures and developments, the lands and waters covered by this permit shall remain open to the public for all lawful purposes. To facilitate public use of this area, all existing roads shall remain open to the public, except for roads that may be closed by joint agreement of the holder and the authorized officer.

H. CHANGE IN CONTROL

1. Notification. The holder shall notify the authorized officer when a change in control of the business entity that holds this permit is contemplated. If the holder is a corporation, change of control means the sale or transfer of a controlling interest in the corporation. If the holder is a partnership or a limited liability company, change of control means the sale or transfer of a controlling interest in the partnership or limited liability company. If the holder is an individual, change of control means the sale or transfer of the business to another party.

2. Termination. This permit is not transferable. Any change in control of the business entity as defined in clause I.H.1 shall subject this permit to termination upon issuance of a new permit to the party who acquires control of the business entity. That party must submit an application for a permit for the type of use and occupancy authorized by this permit. Issuance of a new permit to the party acquiring control shall be at the sole discretion of the authorized officer. The authorized officer shall determine that the applicant meets requirements under federal regulations. If a new permit is issued to the party acquiring control, the term shall be for no more than the balance of the term of this permit. Once the permit issued to the party acquiring control expires, issuance of a new permit for the type of use and occupancy authorized by this permit shall be subject to competition.

I. LIMITATIONS. Nothing in this permit gives or implies permission to build or maintain any structure or facility or to conduct any activity, unless specifically provided for in this permit. Any use not specifically identified in this permit must be approved by the authorized officer through a new permit or a permit amendment.

II. OPERATIONS, MAINTENANCE, AND RECONDITIONING

A. ANNUAL OPERATING PLAN

1. The holder or his/her designated representative shall prepare and annually revise by <Date> an annual operating plan. The annual operating plan shall be prepared in consultation with the authorized officer or his/her designated representative and shall cover all operations authorized by this permit, regardless of season. The annual operating plan shall be submitted by the holder and approved by the authorized officer or his/her designated representative prior to the operating season.

2. The annual operating plan shall specify the operational requirements governing the sites covered by this permit. At a minimum, the annual operating plan shall enumerate the minimum operating seasons; how the holder will provide services to the public; protect public health and safety and the environment; and repair, maintain, or enhance the function of the improvements covered by this permit. The annual

operating plan shall contain standards and sufficient detail to enable the Forest Service to monitor operations for compliance.

3. The holder shall perform a condition survey of the water system each year before it is opened. The holder shall prepare a brief written report that notes all deficiencies that may render compliance with Appendix F of this permit (Operation of Federally Owned Drinking Water Systems) and other applicable regulatory requirements infeasible. The condition survey report shall also include a detailed description of all water system deficiencies and/or repair work which the holder has identified as requiring corrective action in order for the system to be in compliance with Appendix F of this permit and applicable Federal and State safe drinking water regulation. If repair work is necessary, a repair plan shall be attached to the condition survey report. The repair plan shall identify all water system components requiring repair, estimated costs for repair and the approximate time schedule to complete the repair. The report shall be sent to the authorized officer at least two weeks days prior to opening the system for the season. All deficiencies shall be corrected to the satisfaction of the Forest Service prior to opening the system. Corrections and the date they were made shall be recorded in the condition survey. If the system operates throughout the year, the condition survey shall be submitted to the Forest Service by January 15 each year.

B. MINIMUM USE AND OCCUPANCY. Use and occupancy of the permit area shall be exercised at least ___ days each year, unless otherwise authorized in writing under additional terms of this permit.

C. GRANGER-THYE FEE OFFSET AGREEMENT. Government maintenance and reconditioning projects shall be performed in accordance with an annual Granger-Thye fee offset agreement as provided in clause IV.E.2 of this permit.

D. HOLDER MAINTENANCE, RECONDITIONING OR RENOVATION PLAN. The holder at its expense shall perform holder maintenance, reconditioning, or renovation as defined in clause IV.E.1(d) of this permit under a holder maintenance, reconditioning, or renovation plan approved by the Forest Service. The holder maintenance, reconditioning, or renovation plan shall describe required holder maintenance, reconditioning, or renovation responsibilities and their frequency. The work performed under this plan shall not be subject to fee offset under clause IV.E.

The holder shall maintain all equipment and other facilities on site in good repair and free of leakage of lubricants, fuel, coolants, and hydraulic fluid. The holder shall properly dispose of all hazardous waste-contaminated soil, vegetation, debris; vehicle oil filters (drained of free-flowing oil); oily rags; and waste oil in accordance with local, State, and Federal regulations off of Government property and shall transport such substances, or arrange to have such substances transported in accordance with State and Federal regulations.

E. ALTERATION OF GOVERNMENT IMPROVEMENTS. If during the term of this permit any government-owned improvements are altered in any way, the material, equipment, fixtures or other appurtenances that are affixed to or made a part of those improvements in connection with the alteration shall become the property of the United States, regardless of whether the work is performed by the holder or any other party. The holder shall not be entitled to any compensation for that property, other than to the extent it qualifies for fee offset under clause IV.E.

F. RESPONSIBILITY FOR DAY-TO-DAY ACTIVITIES. As a general rule, the holder shall conduct the day-to-day activities authorized by this permit. Some but not all of these activities may be conducted by a party other than the holder, but only with prior written approval of the authorized officer. The holder shall continue to be responsible for compliance with all the terms of this permit.

G. REMOVAL AND PLANTING OF VEGETATION. This permit does not authorize the cutting of timber or other vegetation. Trees or shrubbery may be removed or destroyed only after the authorized officer or his/her designated agent has approved and marked what may be removed or destroyed. Timber cut or destroyed shall be paid for at current stumpage rates for similar timber in the National Forest. The Forest Service reserves the right to dispose of the merchantable timber to those other than the holder at no stumpage cost to the holder. Unmerchantable material shall be disposed of as directed by the authorized officer. Trees, shrubs, and other plants may be planted in the permit area as approved by the authorized officer.

H. SIGNS. Signs or other advertising posted on National Forest System lands shall be subject to prior written approval of the authorized officer as to location, design, size, color, and content. Erected signs shall be maintained to standards determined by the Forest Service.

I. NONDISCRIMINATION.

1. The holder and its employees shall not discriminate against any person on the basis of race, color, sex (in educational activities), national origin, age, or disability or by curtailing or refusing to furnish accommodations, facilities, services, or use privileges offered to the public generally. In addition, the holder and its employees shall comply with the provisions of Title VI of the Civil Rights Act of 1964 as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and the Age Discrimination Act of 1975, as amended.
2. The holder shall include and require compliance with the above nondiscrimination provisions in any third-party agreement made with respect to the operations authorized under this permit.
3. Signs setting forth this policy of nondiscrimination to be furnished by the Forest Service shall be conspicuously displayed at the public entrance to the premises, and at other exterior or interior locations as directed by the Forest Service.
4. The Forest Service shall have the right to enforce the foregoing nondiscrimination provisions by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the violation occurs.

J. EQUAL ACCESS TO FEDERAL PROGRAMS

In addition to the above nondiscrimination policy, the holder agrees to insure that its programs and activities are open to the general public on an equal basis and without regard to any non-merit factor.

K. NATIONAL RECREATION RESERVATION SERVICE (NRRS). The NRRS is the only authorized reservation service to be utilized by the holder. No other reservation service of any kind may be used by the holder. Operational procedures for the NRRS will be developed and placed in the annual operating plan.

III. RIGHTS AND LIABILITIES

A. LEGAL EFFECT OF THE PERMIT. This permit is revocable and terminable. It is not real property, does not convey any interest in real property, and may not be used as collateral for a loan.

B. THIRD-PARTY RIGHTS. This permit is subject to all valid rights and claims of third parties. The United States is not liable to the holder for the exercise of any such right or claim.

C. ABSENCE OF THIRD-PARTY BENEFICIARY RIGHTS. The parties to this permit do not intend to confer any rights on any third party as a beneficiary under this permit, including any party who has responsibility for any day-to-day activities authorized by this permit, if approved by the authorized officer under clause II.F.

D. WATER RIGHTS. This permit does not confer any water rights on the holder. Water rights must be acquired under state law. Upon revocation or termination of this permit, the holder shall transfer any water rights associated with the use and occupancy authorized by this permit to the succeeding permit holder. If there is no succeeding permit holder, the holder shall relinquish those water rights to the Forest Service.

E. RISKS. The holder assumes all risk of loss of the property. Loss to the property may result from but is not limited to theft, vandalism, fire and any fire-fighting activities (including prescribed burns), avalanches, rising waters, winds, falling limbs or trees, and acts of God. If the authorized improvements are destroyed or substantially damaged, the authorized officer shall conduct an analysis to determine whether the

improvements can be safely occupied in the future and whether rebuilding should be allowed. If rebuilding is not allowed, this permit shall terminate.

F. DAMAGE TO UNITED STATES PROPERTY. The holder has an affirmative duty to protect from damage the land, property, and other interests of the United States. Damage includes but is not limited to fire suppression costs, damage to government-owned improvements covered by this permit, and all costs and damages associated with or resulting from the release or threatened release of a hazardous material occurring during or as a result of activities of the holder or the holder's heirs, assigns, agents, employees, contractors, or lessees on, or related to, the lands, property, and other interests covered by this permit. For purposes of clauses III.F, III.I, and V, "hazardous material" shall mean any hazardous substance, pollutant, contaminant, hazardous waste, oil, and/or petroleum product, as those terms are defined under any federal, state, or local law or regulation.

1. The holder shall avoid damaging or contaminating the environment, including but not limited to the soil, vegetation (such as trees, shrubs, and grass), surface water, and groundwater, during the holder's use and occupancy of the site. If the environment or any government property covered by this permit becomes damaged during the holder's use and occupancy of the site, the holder shall immediately repair the damage or replace the damaged items to the satisfaction of the authorized officer and at no expense to the United States.
2. The holder shall indemnify the United States for any damages arising out of the use and occupancy authorized by this permit, including damage to government-owned improvements covered by this permit. The holder shall be liable for all injury, loss, or damage, including fire suppression, or other costs in connection with rehabilitation or restoration of natural resources associated with the use and occupancy authorized by this permit. Compensation shall include but not be limited to the value of resources damaged or destroyed, the costs of restoration, cleanup, or other mitigation, fire suppression or other types of abatement costs, and all administrative, legal (including attorney's fees), and other costs in connection therewith.
3. With respect to roads, the holder shall be liable for damage to all roads and trails of the United States open to public use caused by use of the holder or the holder's heirs, assigns, agents, employees, contractors, or lessees to the same extent as provided under clause III.F.1, except that liability shall not include reasonable and ordinary wear and tear.

G. HEALTH, SAFETY, AND ENVIRONMENTAL PROTECTION. The holder shall take all measures necessary to protect the environment, natural resources, and the health and safety of all persons affected by the use and occupancy authorized by this permit. The holder shall promptly abate as completely as possible and in compliance with all applicable laws and regulations any physical or mechanical procedure, activity, event, or condition existing or occurring before, during the term of this permit or existing or occurring after the term of this permit and arising out of or relating to any activity, event, or condition existing or occurring during the term of this permit that causes or threatens to cause: a hazard to the safety of workers or to public health or safety; or, harm to the environment (including but not limited to areas of vegetation or timber, fish or other wildlife populations, their habitats, or any other natural resources). The holder shall immediately notify the authorized officer of all serious accidents that occur in connection with such activities. The responsibility to protect the health and safety of all persons affected by the use and occupancy authorized by this permit is solely that of the holder. The Forest Service has no duty under the terms of this permit to inspect the permit area or operations and activities of the holder for hazardous conditions or compliance with health and safety standards.

H. INDEMNIFICATION OF THE UNITED STATES. The holder shall indemnify, defend, and hold the United States harmless for any costs, damages, claims, liabilities, and judgments arising from past, present, and future acts or omissions of the holder in connection with the use and occupancy authorized by this permit. This indemnification and hold harmless provision includes but is not limited to acts and omissions of the holder or the holder's heirs, assigns, agents, employees, contractors, or lessees in connection with the use and occupancy authorized by this permit which result in: (1) violations of any laws and regulations which are now or which may in the future become applicable, and including but not limited to those environmental laws listed in clause V.A of this permit; (2) judgments, claims, demands, penalties, or fees assessed against the United States; (3) costs, expenses, and damages incurred by the United States; or (4) the release or threatened release of any solid waste, hazardous waste, hazardous

substance, pollutant, contaminant, oil in any form, or petroleum product into the environment. The authorized officer may prescribe terms that allow the holder to replace, repair, restore, or otherwise undertake necessary curative actions to mitigate damages in addition to or as an alternative to monetary indemnification.

USER NOTES FOR CLAUSE III.I

<Delete Instructions and non-applicable clauses prior to printing.>

Select the appropriate clause III.I below, in accordance with the type of insurance and holder.

For policies with separate limits of coverage for personal injury or death and third party property damage, use the following clauses III.I, III.I.1, and III.I.2.

- I. **INSURANCE.** The holder shall furnish proof of insurance, such as a certificate of insurance, to the authorized officer prior to issuance of this permit and each year thereafter that this permit is in effect. The Forest Service reserves the right to review and approve the insurance policy prior to issuance. The holder shall send an authenticated copy of any insurance policy obtained pursuant to this clause to the Forest Service immediately upon issuance of the policy. Any insurance policies obtained by the holder pursuant to this clause shall name the United States as an additional insured, and the additional insured provision shall provide for insurance coverage for the United States as required under this clause. Such policies shall also specify that the insurance company shall give 30 days' prior written notice to the Forest Service of cancellation of or any modification to the policies. Minimum amounts of coverage and other insurance requirements are subject to change at the sole discretion of the authorized officer on the anniversary date of this permit.
 1. **Liability.** The holder shall have in force liability insurance covering losses associated with the use and occupancy authorized by this permit arising from personal injury or death and third-party property damage in the minimum amount of:
 - \$ _____ for injury or death to one person,
 - \$ _____ for injury or death to more than one person, and
 - \$ _____ for third-party property damage.
 2. **Property.** The holder shall have in force property insurance for the federal government property covered by this permit, including the land and government-owned improvements in the minimum amount of \$ _____. The types of loss to be covered by this clause shall include but not be limited to fire suppression costs and damage to government-owned improvements and lands covered by this permit. At the sole discretion of the authorized officer, the Forest Service may require the holder to use all proceeds from property damage insurance policies to repair, rebuild, restore, or replace damaged government property covered by the policy, or may obtain payment of those proceeds from the concessionaire or the insurance company.

Depending on the holder's operations, the Forest Service may require the holder to demonstrate the availability of funds to address any release or threatened release of hazardous materials that may occur in connection with the holder's use and occupancy. Any requirements imposed would be established on a case-by-case basis by the authorized officer based on the degree of environmental risk from the holder's operations. The use and storage of normal campground maintenance items in nominal amounts would generally not trigger financial assurance requirements.

For policies with combined single limits of coverage for personal injury or death and third-party property damage, use the following clauses III.I, III.I.1, and III.I.2.

If the prospective holder is a state or political subdivision that has statutory or constitutional authorities limiting its liability or obligation to indemnify, the authorized officer shall prepare a risk assessment to determine the potential for loss to the United States from personal injury, death, or property damage caused by the prospective holder's use and occupancy. If the authorized officer determines based on the risk assessment that the potential for personal injury, death, or property damage caused by the prospective holder's use and occupancy exceeds the property the liability or indemnification limitation of the state or its political subdivision, the prospective holder shall, as a precondition to

issuance of this permit, procure insurance under the terms of clause III.I of this permit in the amount determined in the risk assessment that exceeds the liability or indemnification limitation of the state or its political subdivision.

- I. **INSURANCE.** The holder shall furnish proof of insurance, such as a certificate of insurance, to the authorized officer prior to issuance of this permit and each year thereafter that this permit is in effect. The Forest Service reserves the right to review and approve the insurance policy prior to issuance. The holder shall send an authenticated copy of any insurance policy obtained pursuant to this clause to the Forest Service immediately upon issuance of the policy. Any insurance policies obtained by the holder pursuant to this clause shall name the United States as an additional insured, and the additional insured provision shall provide for insurance coverage for the United States as required under this clause. Such policies shall also specify that the insurance company shall give 30 days' prior written notice to the Forest Service of cancellation of or any modification to the policies. Minimum amounts of coverage and other insurance requirements are subject to change at the sole discretion of the authorized officer on the anniversary date of this permit.
1. **Liability.** The holder shall have in force liability insurance covering losses associated with the use and occupancy authorized by this permit arising from personal injury or death and third-party property damage in the minimum amount of \$ _____ as a combined single limit.
2. **Property.** The holder shall have in force property insurance for the federal government property covered by this permit, including the land and government-owned improvements in the minimum amount of \$ _____. The types of loss to be covered by this clause shall include but not be limited to fire suppression costs and damage to government-owned improvements and lands covered by this permit. At the sole discretion of the authorized officer, the Forest Service may require the holder to use all proceeds from property damage insurance policies to repair, rebuild, restore, or replace damaged government property covered by the policy, or may obtain payment of those proceeds from the concessionaire or the insurance company.

Depending on the holder's operations, the Forest Service may require the holder to demonstrate the availability of funds to address any release or threatened release of hazardous materials that may occur in connection with the holder's use and occupancy. Any requirements imposed would be established on a case-by-case basis by the authorized officer based on the degree of environmental risk from the holder's operations. The use and storage of normal campground maintenance items in nominal amounts would generally not trigger financial assurance requirements.

If the prospective holder is a federal agency, use the following clause III.I.

- I. **DAMAGE TO NATIONAL FOREST INTERESTS, PROPERTY, OR RESOURCES.** As an agency of the United States, the holder is limited by federal law as to the assumption of liability for its acts or omissions. The holder agrees, within its legal limitations and limitations of appropriations, to be responsible for all damages arising from injury to persons or property associated with the use and occupancy authorized by this permit. The holder further agrees, to the extent legally permissible, to use its appropriations and resources as required to pay any claims and to repair damage to the land within the permit area. This provision is intended to shield the appropriations of the Forest Service from any burdens, other than administrative costs, which may arise in connection with the use and occupancy authorized by this permit.

[END USER NOTES FOR CLAUSE III.I]

- J. **PERFORMANCE BOND.** The authorized officer may at any time during the term of this permit require the holder to furnish a bond or other security to secure any or all of the obligations imposed by the terms of this permit or any applicable law, regulation, or order. The following terms shall apply if a bond is required.
 1. **Amount and Form of Bonding.** As a further guarantee of compliance with the terms of this permit, the holder agrees to deliver and maintain a surety bond or other acceptable security in the amount of \$ _____. In lieu of a bond, the holder may deposit and maintain in a federal depository cash in the foregoing amount or negotiable securities of the United States having a market value at the time of deposit of at least the foregoing dollar amount.

2. **Sufficiency of Bonding.** The authorized officer may periodically evaluate the adequacy of the bond and increase or decrease the amount as appropriate. Should the bond or other security delivered under this permit become unsatisfactory to the Forest Service, the holder shall within 30 days of demand furnish a new bond or other security issued by a surety that is solvent and satisfactory to the Forest Service.
3. **Remedies.** The bond shall provide that at the Forest Service's sole discretion the surety shall pay the United States for any loss covered by the bond or, in the event of complete default under the permit, shall pay a third party to operate the concession for the balance of the permit term. The bond shall also provide that selection of a third party to operate the site is subject to Forest Service approval. If the holder fails to meet any of the requirements secured under this clause, the Forest Service has the discretion to require the surety to pay the United States for any loss covered by the bond or, in the event of complete default under the permit, to pay a third party to operate the concession for the balance of the permit term, without prejudice to any other rights and remedies of the United States.
- K. **SANITATION.** The operation and maintenance of all sanitation and food service systems and facilities shall comply with applicable standards set by state and local health departments.
- L. **REFUSE DISPOSAL.** The holder shall comply with all applicable federal, state, and local requirements related to disposal of any refuse resulting from the use and occupancy authorized by this permit.

IV. PERMIT FEES AND ACCOUNTING RECORDS

- A. **PERMIT FEES.** The holder shall pay to the USDA, Forest Service, an annual permit fee for the term of this permit based on the fair market value of the use and occupancy authorized by this permit of _____ percent of adjusted gross revenue as defined in clause IV.B. The minimum annual permit fee for the authorized use and occupancy shall be \$ _____. If the percentage of gross revenue in a given year is less than the minimum annual permit fee, the holder shall pay the minimum annual permit fee. The holder shall pay the permit fee in advance of the authorized use and occupancy, as provided in clause IV.C. Payments due before commercial operations commence pursuant to clause IV.C.1 are not refundable, except to the extent they are subject to fee offset under clause IV.C.3 and IV.E. The Forest Service may adjust the minimum permit fee every five years from the due date of the first annual payment to make the annual permit fee commensurate with the fair market value of the authorized use and occupancy.

B. DEFINITIONS

1. **Adjusted Gross Revenue.** Gross revenue plus applicable revenue additions, minus applicable revenue exclusions.
2. **Gross Revenue.** The total amount of receipts from the sale of goods or services provided by the holder or third party under the permit.
3. **Revenue Additions.** The following are added to gross revenue:
 - (a) The value of goods and services that are donated or bartered; and
 - (b) The value of gratuities, which are goods, services, or privileges that are not available to the general public.
4. **Revenue Exclusions.** The following are excluded from gross revenue:
 - (a) Amounts paid or payable to a state licensing authority.
 - (b) Revenue from the sale of operating equipment and from capitalized or other assets used in authorized operations.
 - (c) Refunds of use fees provided to the public by the holder.

C. PAYMENT SCHEDULE

- 1. Initial Payment.** An initial cash payment representing the portion of the estimated annual permit fee for one month of revenue during the operating season (but not less than \$1,500, unless the total permit fee is less than \$1,500) shall be paid in advance of use each year. This payment is not refundable except to the extent that all or part of the initial cash payment may be offset by the cost of work performed pursuant to a Granger-Thye fee offset agreement as provided in clauses IV.C.3 and IV.E.2.

USER NOTES FOR CLAUSE IV.C.2

<Delete these instructions and non-applicable clauses prior to printing.>

Select one of the following two clauses based on the total estimated annual permit fee.

Select the following clause where the estimated annual permit fee is less than \$10,000. Revise the payment due dates if the operating season is other than mid-May to mid-September. However, payments must be made at least quarterly. Each payment is due in advance of use.

- 2. Subsequent Payments.** The holder shall report sales, calculate fees due, and make payment in two installments, on June 30, and on July 31.

Select the following clause where the estimated annual permit fee is more than \$10,000.

- 2. Subsequent Payments.** The holder shall report sales, calculate fees due, and make payment each month.

- 3. Holder-Performed Fee Offset Work.**

(a) **Work in Lieu of Cash Payments.** Notwithstanding clause IV.C.2, the cost of work performed by the holder pursuant to a Granger-Thye fee offset agreement as provided in clause IV.E.2 may be credited in lieu of cash payments against the annual permit fee, provided that the work has been accomplished in accordance with the Granger-Thye fee offset agreement, and has been accepted as completed by the Forest Service before the end of the holder's fiscal year.

In the absence of a current, Granger-Thye fee offset agreement, payment must be made pursuant to clause IV.C.2.

(b) **Documentation of Expenses.** Prior to reimbursement or credit for Granger-Thye fee-offset work, the holder shall submit sufficient documentation to allow the authorized officer to determine that the costs claimed are allocable to the Granger-Thye fee offset agreement, actual, reasonable, and not unallowable.

- 4. Final Payment.** The Forest Service shall reconcile annually the actual permit fee against permit fee payments made and credits for fee offset work. The holder shall pay any additional fees owed for the past year's operation within 30 days of billing.
 - 5. Overpayment.** Overpayment of the permit fee will be reimbursed by the Forest Service only if paid pursuant to clauses IV.C.1 and 2. Credit for offset work pursuant to clause IV.C.3 is limited to the amount of the annual permit fee; expenses will not be reimbursed if they are greater than the annual permit fee.
- D. DOCUMENTATION OF REVENUE.** The holder shall provide documentation of use and revenue for purposes of permit fee verification.

- 1. Use and Revenue Data.** The holder shall submit to the authorized officer on a monthly basis use and revenue data covering each week of the operating season. At a minimum, such data shall consist of the number of sites occupied, all extra vehicle charges, the total number of Golden Age and Golden Access Passports honored, the total amount of use fees collected from the public, and the total amount of other types of revenue collected from the public.
- 2. Income Statements.** No later than 90 days after the close of the holder's fiscal year, the holder shall submit to the authorized officer a statement of income reporting the results of the holder's annual

operations. The statement shall include all adjustments, such as taxes deducted, and shall be broken down by categories of sales.

- E. GRANGER-THYE FEE OFFSET.** Pursuant to 16 U.S.C. 580d, the Forest Service may offset all or part of the permit fee by the amount paid by the holder for renovation, reconditioning, improvement, and maintenance deemed to be the government's responsibility, as defined below, of government-owned improvements and their associated land.

1. Definitions

(a) Maintenance. Actions taken to keep fixed assets in acceptable condition. Maintenance includes preventive maintenance, normal repairs, replacement of parts and structural components, and other activities needed to preserve a fixed asset so that it continues to provide acceptable service and achieves its expected life. Maintenance includes work needed to meet laws, regulations, codes, and other legal direction as long as the original intent or purpose of the fixed asset is not changed. Maintenance excludes activities aimed at expanding capacity of an asset or otherwise upgrading it to serve needs different from or significantly greater than those originally intended, such as construction of new facilities.

(b) Improvement. Advancing a fixed asset to a better quality or state. Improvement includes replacement. Replacement means substitution or exchange of an existing fixed asset or component with one having essentially the same capacity and purpose. Improvement is always the responsibility of the Government rather than the holder.

(c) Reconditioning or Renovation. A type of maintenance that rehabilitates an existing fixed asset or any of its components in order to restore the functionality or life of the asset. Reconditioning and renovation do not include construction of new facilities.

(d) Holder Maintenance, Reconditioning, or Renovation. Maintenance, reconditioning, or renovation that neither materially adds to the value of the property nor appreciably prolongs its life. The work serves only to keep the facility in an ordinary, efficient operating condition. From an accounting or tax perspective, it is work that may be expensed, but not capitalized. Examples include but are not limited to interior decorating, interior painting, vandalism repair, repair of broken windows, light bulb replacement, cleaning, unplugging drains, drive belt replacement, preventive maintenance, lubrication of motors, greasing, servicing, inspecting, oiling, adjusting, tightening, aligning, watering, weeding, sweeping, waxing, refinishing picnic tables, routine housekeeping, and general snow removal. In fulfilling these responsibilities, the holder shall obtain any licenses and certified inspections required by regulatory agencies and follow state and local laws, regulations, and ordinances and industry standards or codes applicable to the permitted operation.

(e) Government Maintenance, Reconditioning, Renovation, or Improvement. Maintenance reconditioning, renovation, or improvement that arrests deterioration, improves and upgrades facilities, and appreciably prolongs the life of the property. Examples include but are not limited to installing a new roof, new floor, or new siding; rebuilding boilers; replacing pipes, pumps, and motors; repairing or maintaining the paths, lands, walks, walls, or landscaping adjacent to other government-owned structures; replacing vault toilets with flush facilities, paving interior roads, upgrading facilities, and installing utilities; and performing exterior painting and refinishing. Exterior painting that repairs unsightly visual marks caused by everyday use does not meet the definition outlined above. Government maintenance, reconditioning, renovation or improvement, whether performed by the holder or the Forest Service, shall be performed at the sole discretion of the authorized officer.

- 2. Granger-Thye Fee Offset Agreement.** Before issuance of this permit and before each operating season thereafter, the Forest Service and the holder shall enter into an annual written Granger-Thye fee offset agreement that specifies the government maintenance, reconditioning, renovation and improvement to be used to offset the permit fee. The agreement shall specify whether the concessionaire shall be required or has the option to enter into a collection agreement to have the Forest Service perform the work. The agreement shall enumerate the portion of the permit fee to be offset by the cost of work performed by the holder and the schedule for completion of offset work. Additionally, the agreement shall specify the portion of the permit fee to be offset by the cost of work performed by the Forest Service. The agreement

shall specify which projects are to be used for offset that year and shall also include standards for completion of the projects and examples of allowable costs.

3. **Collection Agreements for Forest Service Oversight for Major Government Maintenance, Reconditioning, Renovation, and Improvements performed by the holder.** The Forest Service may require the holder to enter into a collection agreement with the Forest Service to pay the cost of a Forest Service employee administering and overseeing major government maintenance, reconditioning, and improvement projects and offset those costs against the holder's annual permit fee. For purposes of this clause only, a major government maintenance, reconditioning, and improvement project is one costing \$ _____ or more. Allowable costs include monitoring to ascertain that work is being done to Forest Service standards. Allowable costs do not include routine permit administration by the Forest Service. If the Forest Service exercises this option, a separate collection agreement shall be executed by the parties and made a part of this permit.

F. FEE PAYMENT ISSUES

1. **Crediting of Payments.** Payments shall be credited on the date received by the deposit facility, except that if a payment is received on a non-workday, the payment shall not be credited until the next workday.
2. **Disputed Fees.** Fees are due and payable by the due date. No appeal of disputed fees will be considered by the Forest Service without full payment of the disputed amount. Adjustments will be made if dictated by settlement terms or an appeal decision.

3. Late Payments

(a) Interest. Pursuant to 31 U.S.C. 3717 *et seq.*, interest shall be charged on any fee amount not paid within 30 days from the date it became due. The rate of interest assessed shall be the higher of the Prompt Payment Act rate or the rate of the current value of funds to the Treasury (i.e., the Treasury tax and loan account rate), as prescribed and published annually or quarterly by the Secretary of the Treasury in the Federal Register and the Treasury Fiscal Requirements Manual Bulletins. Interest on the principal shall accrue from the date the fee amount is due.

(b) Administrative Costs. If the account becomes delinquent, administrative costs to cover processing and handling the delinquency shall be assessed.

(c) Penalties. A penalty of 6% per annum shall be assessed on the total amount that is more than 90 days delinquent and shall accrue from the same date on which interest charges begin to accrue.

(d) Termination for Nonpayment. This permit shall terminate without the necessity of prior notice and opportunity to comply when any permit fee payment is 90 calendar days from the due date in arrears. The holder shall be responsible for the delinquent fees, as well as any other costs of restoring the site to its original condition, including hazardous waste cleanup.

4. **Administrative Offset and Credit Reporting.** Delinquent fees and other charges associated with the permit shall be subject to all rights and remedies afforded the United States pursuant to 31 U.S.C. 3711 *et seq.* and common law. Delinquencies are subject to any or all of the following:

(a) Administrative offset of payments due the holder from the Forest Service.

(b) If in excess of 60 days, referral to the Department of the Treasury for appropriate collection action as provided by 31 U.S.C. 3711(g)(1).

(c) Offset by the Secretary of the Treasury of any amount due the holder, as provided by 31 U.S.C. 3720 *et seq.*

(d) Disclosure to consumer or commercial credit reporting agencies.

- G. **ACCOUNTING RECORDS AND ACCESS.** The holder shall follow generally accepted accounting principles or other cash basis of accounting in recording financial transactions. When requested by the

Forest Service, the holder at its own expense shall have its annual accounting records audited by an independent public accountant acceptable to the Forest Service. The holder shall require any party who has responsibility for any day-to-day activities under clause II.F of this permit to comply with these same requirements. The holder shall make all of the accounting books and supporting records for the business activities authorized by this permit, as well as those of any parties authorized to operate under clause II.F of this permit, available for audit by the Forest Service or other federal agencies authorized to review Forest Service activities. The holder shall retain these records and make them available for review for five years after the end of the year they were generated, unless disposition is otherwise authorized by the Forest Service in writing.

V. RESOURCE AND IMPROVEMENT PROTECTION

A. COMPLIANCE WITH ENVIRONMENTAL LAWS. The holder shall in connection with the use and occupancy authorized by this permit comply with all applicable federal, state, and local environmental laws and regulations, including but not limited to those established pursuant to the Resource Conservation and Recovery Act, as amended, 42 U.S.C. 6901 *et seq.*, the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 *et seq.*, the Oil Pollution Act, as amended, 33 U.S.C. 2701 *et seq.*, the Clean Air Act, as amended, 42 U.S.C. 7401 *et seq.*, the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, 42 U.S.C. 9601 *et seq.*, the Toxic Substances Control Act, as amended, 15 U.S.C. 2601 *et seq.*, the Federal Insecticide, Fungicide, and Rodenticide Act, as amended, 7 U.S.C. 136 *et seq.*, and the Safe Drinking Water Act, as amended, 42 U.S.C. 300f *et seq.*

B. WATER SYSTEMS

1. The holder, as the water supplier and operator of the drinking water system, shall operate the system in compliance with Forest Service Manual (FSM) Chapter 7420, applicable federal, state, and local drinking water laws and all regulations applicable to public and nonpublic drinking water systems. This includes, but is not limited to, renovation, operating and maintaining the system and conducting drinking water testing, maintaining records to demonstrate compliance, and taking the appropriate corrective and follow-up actions in accordance with Appendix F of this permit (Operation of Federally Owned Drinking Water Systems) and federal, state, and any other applicable requirements. The holder shall be able to demonstrate compliance with Appendix F of this permit (Operation of Federally Owned Drinking Water Systems) and all other applicable requirements by maintaining all necessary records. For the purposes of this authorization, public water systems are as defined in the Safe Drinking Water Act, 42 U.S.C. 300f *et seq.*, as amended, and in the National Primary Drinking Water Regulations, 40 CFR Part 141, or by state regulations if more stringent. Requirements under FSM 7420 applicable to the holder are set forth in this section and Appendix F to the permit entitled "Operation of Federally Owned Drinking Water Systems."
2. For federally owned systems, the holder shall notify and consult with the Forest Service within 24 hours or on the next business day after notification by the laboratory of a sample that tests positive for microbiological contamination. The holder shall provide a copy of positive lab test to the Forest Service within one week of receiving the lab result. The holder shall notify the State drinking water program and Forest Service within 48 hours of any failure to comply with a federal or state drinking water requirement and make a written record that the notification occurred and place it in the system's record file. The holder shall notify and consult with the Forest Service within 48 hours of notification of a maximum contaminant level violation or an acute violation. The holder shall respond to the microbial contamination event as specified in Appendix F of this permit (Operation of Federally Owned Drinking Water Systems) and applicable regulations.
3. The holder shall retain all records as required by applicable laws and regulations. The holder agrees to make the records available upon request to the Forest Service and to any other regulatory agency authorized to review Forest Service activities. Copies of microbiological test results for federally owned water systems shall be forwarded monthly to the Forest Service by the 15th of the month following the sampling date. Copies of all other drinking water sample results shall be forwarded to the Forest Service at the end of the operating season. If the operating season is longer than six months in length, copies of sample results must be provided to the Forest Service every six months. The holder shall clearly identify all sample results that violate FSM requirements or state, federal, and local requirements when the copies

are submitted. Sample results that violate any of these requirements must have the results of required follow up samples attached. Copies of sample results that violate state requirements must have documentation attached to demonstrate that the state was informed of the violation within 48 hours of the lab notifying the holder of the results. The holder shall surrender all records for a federally owned system to the Forest Service upon permit termination or revocation.

4. For federally owned systems, the holder shall provide the name of the water system operator in writing to the Forest Service and notify the authorized officer within 72 hours of a change in personnel. Operators shall be certified to operate drinking water systems for all water systems classified as community or non-transient noncommunity system or when otherwise required by the state in which the system is located. Records to demonstrate operator certification shall be kept by the holder and made available to Forest Service upon request.
- C. **VANDALISM.** The holder shall take reasonable measures to prevent and discourage vandalism and disorderly conduct and when necessary shall contact the appropriate law enforcement officer.
- D. **PESTICIDE USE.** Pesticides may not be used to control undesirable woody and herbaceous vegetation, aquatic plants, insects, rodents, trash fish, and other pests and weeds without prior written approval from the authorized officer. A request for approval of planned uses of pesticides shall be submitted annually by the holder on the due date established by the authorized officer. The report shall cover a 12-month period of planned use beginning 3 months after the reporting date. Information essential for review shall be provided in the form specified. Exceptions to this schedule may be allowed, subject to emergency request and approval, only when unexpected outbreaks of pests or weeds require control measures that were not anticipated at the time an annual report was submitted. Only those materials registered by the U.S. Environmental Protection Agency for the specific purpose planned shall be considered for use on National Forest System lands. Label instructions and all applicable laws and regulations shall be strictly followed in the application of pesticides and disposal of excess materials and containers.
- E. **ARCHAEOLOGICAL-PALEONTOLOGICAL DISCOVERIES.** The holder shall immediately notify the authorized officer of any antiquities or other objects of historic or scientific interest, including but not limited to historic or prehistoric ruins, fossils, or artifacts discovered as the result of operations under this permit. The holder shall leave such discoveries intact until authorized to proceed by the authorized officer. Protective and mitigative measures specified by the authorized officer shall be the responsibility of the holder.
- F. **PROTECTION OF HABITAT OF ENDANGERED, THREATENED, AND SENSITIVE SPECIES.** Location of areas needing special measures for protection of plants or animals listed as threatened or endangered under the Endangered Species Act (ESA), 16 U.S.C. 531 *et seq.*, as amended, or as sensitive by the Regional Forester under the authority of Forest Service Manual Chapter 2670, derived from ESA Section 7 consultation, may be shown on a separate map, hereby made a part of this permit, or identified on the ground. Protective and mitigative measures specified by the authorized officer shall be the sole responsibility of the holder. If protective measures prove inadequate, if other such areas are discovered, or if new species are listed as federally threatened or endangered or as sensitive by the Regional Forester, the authorized officer may specify additional protection, regardless of when such facts become known. Discovery of such areas by either party shall be promptly reported to the other party.
- G. **CONSENT TO STORE HAZARDOUS MATERIALS.** The holder shall not store any hazardous materials at the site without prior written approval from the authorized officer. This approval shall not be unreasonably withheld. If the authorized officer provides approval, this permit shall include, or in the case of approval provided after this permit is issued, shall be amended to include specific terms addressing the storage of hazardous materials, including the specific type of materials to be stored, the volume, the type of storage, and a spill plan. Such terms shall be proposed by the holder and are subject to approval by the authorized officer.

USER NOTE FOR CLAUSE V.G.

**<Delete instructions and non-applicable clauses prior to printing>
Add the clauses below when consenting to store hazardous materials.**

1. If the holder receives consent to store hazardous material, the holder shall identify to the Forest Service any hazardous material to be stored at the site. Such identification information shall be consistent with column (1) of the table of hazardous materials and special provisions given at 49 CFR 172.101 whenever the hazardous material appears in that table. For hazard communication purposes, the holder shall maintain Material Safety Data Sheets for any stored hazardous chemicals, consistent with 29 CFR 1910.1200(c) and (g). In addition, all hazardous materials stored by the holder shall be used, labeled, stored, transported, and disposed of in accordance with all applicable Federal, State, and local laws and regulations.
2. The holder shall not release any hazardous material as defined in clause III.F. onto land or into rivers, streams, impoundments, or into natural or man-made channels leading thereto. All prudent and safe attempts must be made to contain any release of these materials. The authorized officer in charge may specify specific conditions that must be met, including conditions more stringent than Federal, State, and local regulations, to prevent releases and protect natural resources.
3. The holder shall immediately notify all appropriate response authorities, including the national Response Center and the Forest Service authorized officer or designated representative, of any oil discharge or of the release of a hazardous substance at the site in an amount greater than or equal to its reportable quantity, in accordance with 33 CFR part 153, subpart B, and 40 CFR 302. For the purposes of this requirement, "oil" is as defined by section 311(a)(1) of the Clean Water Act, 33 U.S.C. 1321(a)(1). The holder shall immediately notify the Forest Service designated representative upon knowledge of any release [or threatened release] of any hazardous material at or in the vicinity of the permit area which may be harmful to public health or welfare or which may adversely affect natural resources under the management authority of the United States.

H. CLEANUP AND REMEDIATION. Except with respect to any federally permitted release as that term is defined under Section 101(10) of CERCLA, 42 U.S.C. 9601(10), the holder shall clean up or otherwise remediate any release, threat of release, or discharge of hazardous materials that occurs either on site or in connection with the holder's activities, whether or not those activities are authorized under this permit. The holder shall perform cleanup or remediation immediately upon discovery of the release, threat of release, or discharge of hazardous materials. The holder shall perform the cleanup or remediation to the satisfaction of the authorized officer and at no expense to the United States. Upon revocation or termination of this permit, the holder shall deliver the site to the Forest Service free and clear of contamination.

I. CERTIFICATION UPON REVOCATION OR TERMINATION. If the holder uses or stores hazardous materials at the site, upon revocation or termination of this permit the holder shall provide the Forest Service with a report certified by a professional or professionals acceptable to the Forest Service that the site covered by this permit is uncontaminated by the presence of hazardous materials and that there has not been a release or discharge of hazardous materials upon the site, into surface water at or near the site, or into groundwater below the site during the term of the permit. If a release or discharge has occurred, the professional or professionals shall document and certify that the release or discharge has been fully remediated and that the site is in compliance with all federal, state, and local laws and regulations.

VI. REVOCATION, SUSPENSION, AND TERMINATION

A. REVOCATION AND SUSPENSION. The Forest Service may suspend or revoke this permit in whole or in part for:

1. Noncompliance with federal, state, or local laws and regulations.
2. Noncompliance with the terms of this permit.
3. Reasons in the public interest.
4. Abandonment or other failure of the holder to exercise the privileges granted.

B. OPPORTUNITY TO TAKE CORRECTIVE ACTION. Prior to revocation or suspension under clause VI.A, the authorized officer shall give the holder written notice of the grounds for each action and a reasonable time, not to exceed 30 days, to complete corrective action prescribed by the authorized officer.

- C. IMMEDIATE SUSPENSION.** The authorized officer may immediately suspend this permit in whole or in part when necessary to protect public health or safety or the environment. The suspension decision must be in writing. Within 10 days of the request of the holder, the superior of the authorized officer shall arrange for an on-the-ground review of the adverse conditions with the holder. Following this review the superior shall take prompt action to affirm, modify, or cancel the suspension.
- D. APPEALS AND REMEDIES.** Any discretionary decisions or determinations by the authorized officer are subject to the administrative appeal regulations at 36 CFR Part 251, Subpart C, or revisions thereto. Revocation or suspension of this permit shall not give rise to any claim for damages by the holder against the Forest Service.
- E. TERMINATION.** This permit shall terminate when by its terms a fixed or agreed upon condition, event, or time occurs without any action by the authorized officer. Examples include but are not limited to expiration of the permit by its terms on a specified date and termination upon change of control of the business entity. Termination of this permit is not subject to administrative appeal.

VII. MISCELLANEOUS PROVISIONS

- A. REGULATING SERVICES AND RATES.** The Forest Service reserves the right to regulate the adequacy and type of services provided the public and to require that these services conform to satisfactory standards. The holder may be required to furnish a schedule of prices for sales and services authorized by this permit. Such prices and services may be regulated by the Forest Service, provided that the the holder shall not be required to charge prices significantly different from those charged by comparable or competing enterprises.
- B. ADVERTISING.** The holder orally and in advertisements, signs, circulars, brochures, letterheads, and other materials shall not misrepresent in any way the accommodations or services provided or the status of the permit area. The fact that the permit area is located on the National Forest shall be made readily apparent in all the holder's brochures and print advertising regarding use of the permit area.
- C. CURRENT ADDRESSES.** The holder and the Forest Service shall keep each other informed of current mailing addresses, including those necessary for payment of fees.
- D. HOLDER REPRESENTATIVE.** The holder or a designated representative shall be present on the premises at all times when the facilities are open to the public. The holder shall notify the authorized officer in writing as to who the representative will be.
- E. LIQUOR SALES PROHIBITED.** The sale of liquors or other intoxicating beverages is prohibited in the permit area.
- F. GAMBLING.** Gambling or gambling devices shall not be permitted on National Forest System lands, regardless of whether gambling or gambling devices are lawful under state or local law.
- G. FIREWORKS.** The sale of fireworks is prohibited on land covered by this permit. Possession or use of fireworks on land covered by this permit is also prohibited without prior written approval from the authorized officer.
- H. DISORDERLY CONDUCT.** Disorderly or otherwise objectionable conduct by the holder or those occupying the premises with the holder's permission shall upon proof thereof be cause for revocation of this permit.
- I. SERVICES NOT PROVIDED.** This permit does not provide for the furnishing of road maintenance, water, fire protection, or any other such service by a government agency, utility, association, or individual.
- J. MEMBERS OF CONGRESS.** No member of or delegate to Congress or resident commissioner shall benefit from this permit either directly or indirectly, except to the extent the authorized use provides a general benefit to a corporation.

K. SUPERIOR CLAUSES. In the event of any conflict between any of the preceding printed clauses and any provisions in the appendices attached to this permit, the preceding printed clauses shall control.

<<Add additional clauses here to address local conditions. Delete instructions prior to printing.>>

<<Use this signature page for individual(s) and all non-corporate entities>>

This permit is accepted subject to all its terms and conditions.

HOLDER: _____

By: _____
(Title)

Date: _____

U.S. DEPARTMENT OF AGRICULTURE
Forest Service

By: _____
(Authorized Officer)

Date: _____

[Attach annual operating plan, annual Granger-Thye fee offset agreement, holder maintenance and reconditioning plan, recreation site maps, facility and improvement inventory, "Operation of Federally Owned Drinking Water Systems," and any other appendices.]

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082.

This information is needed by the Forest Service to evaluate requests to use National Forest System lands and manage those lands to protect natural resources, administer the use, and ensure public health and safety. This information is required to obtain or retain a benefit. The authority for that requirement stems from the Organic Act of 1897 and the Federal Land Policy and Management Act of 1976, which authorize the Secretary of Agriculture to promulgate regulations for managing National Forest System lands. These statutes, along with the Granger-Thye Act, authorize the Secretary of Agriculture to issue authorizations for the use and occupancy of National Forest System lands. The Secretary of Agriculture's regulations at 36 CFR Part 251, Subpart B, establish procedures for issuing those authorizations.

The Privacy Act of 1974, 5 U.S.C. 552a, and the Freedom of Information Act, 5 U.S.C. 552, govern the confidentiality to be provided for information received by the Forest Service.

Public reporting burden for collection of information, if requested, is estimated to average 1 hour per response for annual financial information; 1 hour per response to prepare or update operating and maintenance plans; 1 hour per response for inspection reports; and 1 hour for each request that may include such items as reports, logs, facility and user information, and other similar information requests. These estimates include the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

<<Use this signature block for corporations.>>

This permit is accepted subject to all its terms and conditions.

Date: _____

CORPORATE NAME:

(CORPORATE SEAL)

By:
(Vice) President

ATTEST:

(Assistant) Secretary

The following certificate shall be executed by the Secretary or Assistant Secretary of the corporation:

I, _____, certify that I am the _____ Secretary of the corporation that executed this permit; that _____, who signed this permit on behalf of <insert name of corporation> was then <title of signatory> of that corporation; that I know his/her signature; that his/her signature on this permit is genuine; and that this permit was signed, sealed, and attested to on behalf of <name of corporation> by authority of its board of directors.

(CORPORATE SEAL)

(Assistant) Secretary

U.S. DEPARTMENT OF AGRICULTURE
Forest Service

By:
(Authorized Officer)

Date:

[Attach annual operating plan, annual Granger-Thye fee offset agreement, holder maintenance and reconditioning plan, recreation site maps, facility and improvement inventory, "Operation of Federally Owned Drinking Water Systems," and any other appendices.]

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APPENDIX F:

OPERATION OF FEDERALLY OWNED DRINKING WATER SYSTEMS

I. INTRODUCTION

The requirements set forth in this Appendix pertain to holders of Forest Service special use permits that authorize the holder to operate federally owned drinking water systems. This includes special use permits authorized under the Granger-Thye Act, 16 U.S.C. § 580d.

The requirements set forth below are derived from Chapter 7420 of the Forest Service Manual (FSM), which describes the Forest Service Drinking Water Program. The objective of the Forest Service Drinking Water Program is to protect the health of the public and Forest Service personnel by ensuring that water provided by the Forest Service for human consumption is safe and protected. Where this objective cannot be met, the Forest Service policy is to make such waters unavailable for human consumption. "Human consumption" includes the use of water for drinking, food preparation, dishwashing, oral hygiene, or bathing/showering.

When a permit holder operates federally owned water systems, both the Forest Service and the permit holder are considered suppliers of the water. Therefore, permit holders authorized to operate federally owned water systems must operate and maintain the systems to meet the objective and policy of the Forest Service Drinking Water Program. Failure to operate these drinking water systems accordingly may result in revocation of the permit.

In addition to fulfilling the requirements set forth below, permit holders operating federally owned water systems must comply with all applicable federal, State, interstate, and local requirements applicable to drinking water systems, and must follow the Operation and Maintenance Plan developed in conjunction with the Forest Service to address the specific system(s).

Nothing in this Appendix should be interpreted as diminishing any obligation imposed by federal, State, interstate, or local authority.

II. APPLICABLE DEFINITIONS

- A. Average Daily Population (ADP).** For classification purposes, the sum of the daily transient and daily resident population served or having access to the drinking water system, per month, divided by the days of the month. Where actual or sample counts are not available at recreation sites, determine ADP by multiplying Persons-At-One-Time (PAOT) by the percentage of site use where PAOT equals four people per site.
- B. Condition Survey.** An onsite review of the facilities, equipment, and operation and maintenance of the a drinking water system to evaluate the adequacy of those elements for producing and distributing safe drinking water and meeting FSM and regulatory requirements. Condition surveys are an integral part of the sanitary surveys and serve as a supplement to the last current sanitary survey.
- C. Confluent Growth.** A continuous bacterial growth covering the entire filtration area of a membrane filter, or a portion thereof, in which bacterial colonies are not discrete. This does not necessarily include coliform growth. Non-coliform growth is often called heterotrophic growth.
- D. Drinking Water System.** A system for providing water suitable for human consumption via service connections (including handpump wells).
- E. Human Consumption.** Use of water for drinking, food preparation, dishwashing, oral hygiene, or bathing/showering.
- F. Maximum Contaminant Level (MCL).** As defined by federal, State, or local law, but generally: The maximum permissible level of a contaminant in water which is delivered to any user of a public water system.
- G. Non-Public Water System.** A system not meeting the public water system definition. A non-public water system is subdivided into the following categories:

-Non-Public, Non-Transient (NPNT). A system serving less than 25 year-round residents or serving less than 25 of the same persons ADP more than 180 days per year (for example, some housing sites).

-Non-Public, Transient (NPT). A system serving less than 25 individuals ADP and not meeting the requirements of NPNT water system (for example, some smaller recreation sites).

- H. Population Served.** The holder shall use the drinking water system classification provided by the authorized officer to determine the system class and applicable FSM Chapter 7420 and state, federal, and local regulatory requirements.
- I. Public Water System.** As defined in the Safe Drinking Water Act, 42 U.S.C. § 300f *et seq.*, as amended, and in the National Primary Drinking Water Regulations, 40 CFR Part 141, or by State or local regulation if more stringent.
- J. Repeat Samples.** A set of samples taken when a routine sample is total coliform-positive or when a repeat sample is total coliform-positive. Repeat samples shall be collected within 24 hours of notification of a positive result.
- K. Routine Sample.** A sample that is representative of the water throughout the distribution system, taken by properly trained personnel on a routine basis when the system is operational, used to determine the microbial quality of the water.
- L. Sanitary Survey.** As defined by applicable Federal, State, or local regulations, but generally: An onsite review performed by the State or qualified Forest Service engineer of the water source, facilities, equipment, operation, and maintenance of a public water system for the purpose of evaluating the adequacy of the source, facilities, equipment, operation, and maintenance for the purpose of ensuring the distribution of safe drinking water.
- M. Service Connection.** The structure by which drinking water is conveyed from the distribution system to the user. Examples of service connections include: an individual building (residence, crew quarters, office, or mobile home -- not including utility hose bibs stubbed from building plumbing); a building exterior drinking fountain provided for public use; an individual yard or campground hydrant; a handpump on a well.
- N. Special Sample.** A sample collected to determine the success of corrective actions. Special samples may also be taken to determine whether seasonal systems are ready to be opened, or whether disinfection practices are sufficient following pipe or tank repair or replacement. Special samples must be marked as such when sent in to the laboratory for analysis.

III. Requirements for Operating Federally Owned Drinking Water Systems

- A. Compliance With Applicable Standards.** All federally owned public water systems shall comply with the requirements of Appendix F of this permit (Operation of Federally Owned Drinking Water Systems) , the Safe Drinking Water Act, 42 U.S.C. § 300f *et seq.*; the National Primary Drinking Water Regulations (NPDWR), 40 CFR 141; the National Secondary Drinking Water Regulations (NSDWR), 40 CFR 143; any other applicable federal law; and applicable State, interstate, and local requirements, in addition to the standards stated in this document.

Federally owned **non-public** water systems shall conform to Appendix F of this permit (Operation of Federally Owned Drinking Water Systems) which requires monthly total coliform sampling for non-public systems, among other requirements and to any federal, State, interstate, and local requirements that may apply.

- B. Classification.** All drinking water systems are classified by the Forest Service as either public water systems or non-public water systems. Public water systems shall be further classified in accordance with federal, state, or local requirements (*e.g.*, "community" or "non- community," and so on). Non-public water systems shall be further classified as NPNT or NPT. The regulatory authorities and the Forest Service are responsible for making the final determination of how a water system is classified.
- C. Certified Water System Operators.** All personnel operating and testing water systems shall be certified as required by federal, State, and local regulations. The permit holder shall provide the name of the water system

operator in writing to the Forest Service and notify the authorized officer within 72 hours of a change in personnel.

- D. Initial Survey.** Sanitary surveys shall be performed and documented for a new drinking water supply source and system before it becomes available for public use. If deficiencies are found, the Forest Supervisor shall approve a corrective action plan prepared to address the deficiencies, and the system may not be used until corrective action is completed and is demonstrated to have corrected any deficiencies.

Subsequent Sanitary Surveys. Sanitary surveys shall be conducted on all systems in accordance with applicable State regulations, or more frequently if there are recurring deficiencies. The Forest Service shall conduct regularly scheduled sanitary surveys and the holder shall assist the Forest Service by providing laboratory test results, locating components at the site, operating valves and equipment. However, the permit holder is responsible for coordinating with the Forest Service to ensure that additional sanitary surveys are performed as required in the event of system violations, in accordance with the required follow-up actions set forth below.

- E. Condition Surveys.** The permit holder shall coordinate with the Forest Service to ensure performance of condition surveys. Condition surveys must be performed whenever:

1. Routine bacteriological analysis indicates, and a bacteriological repeat sample confirms, that coliform bacteria exist.
2. A seasonal system is opened for the season.
3. There is a significant event or change in conditions that may affect the supply or system (e.g., a significant earthquake).

- F. Treatment and Disinfection.** Drinking water systems having surface water sources or groundwater sources under the direct influence of surface water shall be disinfected and filtered in accordance with federal, State, and local regulations. Direct influence of surface water for individual sources shall be determined by the State and/or qualified Forest Service Engineer. The determination is typically based on State criteria which may include site-specific measurements of water quality and/or documentation of source construction, characteristics and geology.

Water systems utilizing ground water sources not under the direct influence of surface water shall be disinfected if there is a history of microbiological contamination or when a condition or sanitary survey determines that microbiological contamination could occur, or as required by other applicable law.

The permit holder is responsible for ensuring that water systems are disinfected and treated as required. The permit holder is responsible for operating and monitoring any treatment and disinfection system installed by the Forest Service, and for notifying the Forest Service in the event of any treatment system malfunction.

- G. Sampling, Monitoring, and Follow-up Actions.** As indicated above. The permit holder shall institute a drinking water monitoring program according to Appendix F (Operation of Federally Owned Drinking Water Systems) NPDWR, NSDWR, and State and local regulations to monitor the level of primary and secondary contaminants in the water system and take appropriate follow-up actions.

The permit holder shall consult with the Forest Service to develop a written sample siting plan for each public and non-public water system. The siting plan should be designed to ensure that the system is routinely sampled at varied representative locations and that contamination in any portion of the distribution system is eventually detected.

Testing laboratories must be EPA and/or State approved. Samples shall be collected and handled in compliance with laboratory requirements. The Forest Service authorized officer shall approve of the manner in which the laboratory notifies the permit holder of violations. The Forest Service requires that the laboratory notify the authorized officer of violations directly. The holder is responsible for providing the name and address of the authorized officer to ensure the laboratory sends copies of samples results that indicate violation to the Forest Service. The laboratory should be able to report results immediately if a test result is total or fecal coliform positive.

The Forest Service imposes additional sampling, monitoring, and follow-up actions, set forth below, per the

requirements of FSM Chapter 7420 and Appendix F (Operation of Federally Owned Drinking Water Systems).

1. a. **Routine Sampling for All Systems.** The permit holder shall perform microbiological testing for total coliform bacteria at a minimum of one routine sample per month for every full or partial calendar month of operation, for all systems. Each handpump should be considered a separate water system.

Microbiological sampling shall be conducted every month. Samples should be taken at approximately 30-day intervals. Samples shall be taken early in the month to allow sufficient time for follow-up samples to be taken. A higher frequency of routine sampling may be required for public water systems by NPDWR and State regulation.

The permit holder shall notify and consult with the Forest Service within 24 hours or on the next business day after notification by the laboratory of a sample that tests positive for microbiological contamination. The permit holder shall notify and consult with the Forest Service within 48 hours of notification of a MCL violation or an acute violation.
 - b. **Special Samples for All Systems.** At least one special sample shall be taken and shall test total coliform negative before that system may be opened. Special samples do not count in determining MCL violations or in meeting the monthly sampling requirements.
 - c. **Microbiological Contaminant Monitoring for Non-Public Water Systems.** The permit holder shall monitor non-public water systems for microbial contamination in the same manner as is required in the Forest Service Manual Chapter 7420 for non-community public systems and any federal, State, and local regulations (except for reporting to the regulatory agency). In addition to federal and State requirements, the permit holder shall take the appropriate follow-up actions as described in **Exhibit 1** of this document whenever a routine sample tests total coliform positive.
2. **Disinfectant Residuals Monitoring for All Systems.** The permit holder shall perform residual disinfectant monitoring in accordance with federal, State, and local regulations for all public systems requiring disinfection, and shall monitor and take follow-up action for non-public systems requiring disinfection in the same manner (except for reporting to regulatory agencies).
 3. **Turbidity Monitoring.** The permit holder shall perform turbidity monitoring and follow-up in compliance with federal, State, and local regulations for all public systems, and also for non-public systems using surface water sources ground water sources determined to be under the direct influence of surface water, and for any systems designated by the State.
 4. **Additional Monitoring of Primary and Secondary Contaminants, Regulated and Unregulated Organic and Inorganic Chemicals, and Other Contaminants.** All public water systems are required to be monitored for primary and secondary contaminants in accordance with the NPDWR, NSDWR, and applicable State and local regulations. Comply with federal, State, and local monitoring schedules for all contaminants in public systems.

Additionally, the permit holder shall perform one baseline sampling, as a minimum, for the primary and secondary contaminants shown in **Exhibit 2** of this document on all non-public systems and public transient non-community systems. For new systems, conduct the sampling and analyses before opening the system. If the one-time test results exceed the MCL established for public systems, perform follow-up monitoring and take action in accordance with the regulations applicable to public water systems (except for reporting to the regulatory agency).
 5. **Radioactivity.** At a minimum, perform radionuclide monitoring on public community and public non-transient, non-community water systems in accordance with the federal, State, and local standards.

H. Record-Keeping. The permit holder shall establish a permanent file for each drinking water system including all test

results, corrective actions taken, documentation that the state and Forest service were notified within 48 hours of a known violation, and annual condition surveys. The permit holder shall maintain original documents of records as required by 40 CFR 141.33 and applicable State and local regulations. The permit holder shall maintain original documents of records pertaining to additional requirements imposed by the Forest Service for public and non-public water systems in a comparable fashion.

The permit holder shall forward copies of microbiological test results for federally owned water systems to the Forest Service by the 15th of the month following the sampling date. Copies of other required records for federally owned systems shall be forwarded annually to the Forest Service within 15 days of the end of the operating season for seasonal sites or within 15 days of the end of the calendar year for year-round operations. The holder shall surrender all records for a federally owned system to the Forest Service upon permit termination or revocation.

- I. **Infeasibility.** Where compliance with any applicable standard is physically infeasible, such as in certain wilderness areas, cross-country trails, or roadside springs, in addition to coordinating with the Forest Service to secure any necessary variances or exemptions to ensure compliance with the law, the holder shall keep such water sources in an undeveloped condition indicating the water source is unprotected. When providing the public with information about these water sources through trail guides, brochures, maps, etc., the permit holder shall include a warning statement as to potability of undeveloped water sources. Undeveloped water sources shall not be identified on such information in a way that may mislead users into believing the water is protected and safe. The permit holder shall take any additional measures to protect the public as are required by Federal, State, or local law with regard to such water sources.
- J. **Range and Wildlife Water Systems.** The requirements stated herein should not be applied to range or wildlife water systems if their design and construction features clearly indicate that they are not for human use. However, if range or wildlife water systems are an integral part of a drinking water system, such integral parts shall meet the requirements for drinking water. The Forest Service and/or State shall make the final determination of which water systems must be treated as water systems that supply water for human consumption.
- K. **Hoses and Similar Equipment.** Hoses that convey drinking water shall have a smooth interior surface made of food-grade standard materials. The permit holder shall keep pumps, hoses, fittings, valves, and similar equipment in a manner which prevents contamination, and shall keep them closed or capped when not in use.

Exhibit 1

Follow-up Actions for Microbiological Sampling

A. Public Systems. Whenever a routine sample result is total coliform-positive, take follow-up action as required by federal, State, and local regulation, but at a minimum take a set of four repeat samples within 24 hours of notification by the lab. Take the samples at locations as directed by law, in accordance with the sample siting plan, and as follows:

1. One at the same tap where the contamination occurred.
2. One at a downstream tap.
3. One at an upstream tap.
4. One within five service connections of the original sample.

If a system has only one service connection (such as a handpump), sample according to applicable law, but at a minimum collect a single 400 milliliter sample.

In addition, take follow-up action as indicated in the chart and instructions below within 24 hours, based on the results of repeat sampling.

For any routine sample that is total coliform-positive, perform a minimum of five routine samples during the next month the system is open.

B. Non-Public Systems. Whenever a routine sample result is total coliform positive, take one repeat sample within 24 hours of notification of the result.

In addition, take follow-up action as indicated in the chart and instructions below within 24 hours, based on the results of repeat sampling.

C. All Systems. Temporary closure of a water system for the purpose of performing corrective action or seasonal closure does not relieve the responsibility for compliance with repeat sampling, additional routine sampling, reporting to EPA or the State, and public notification as set forth in the federal, State, and local regulations.

At sites with water-carried sewage systems, if follow-up action is to close the system, the toilet supply may be left open if all points of drinking, including sinks and showers, can be isolated and shut off. Otherwise, shut off the entire system.

In the case of a waterborne disease outbreak at a federally owned water system, close the system, contact the Forest Service and the State for special provisions for public notification and monitoring, and take whatever additional measures the law requires.

Follow-up Actions for Microbiological Sampling

Based on the results of the repeat sampling, initiate the appropriate follow-up actions within 24 hours:

SAMPLE RESULT				
ROUTINE SAMPLE	REPEAT SAMPLE	MCL VIOLATION	ACUTE VIOLATION	FOLLOW-UP ACTION
TC-	None	No	No	None. Quality Satisfactory.
TC+ FC-/EC-	TC-	No	No	Public systems must have five routine samples taken the next month the system is open.
TC+ FC-/EC-	TC+ FC-/EC-	Yes	No	See Action 1 (below).
TC+ FC-/EC-	TC+ FC+/EC+	Yes	Yes	See Action 2.
TC+ FC+/EC-	TC-	No	No	Public systems must have five routine samples taken the next month the system is open.
TC+ FC+/EC+	TC+ FC-/EC-	Yes	Yes	See Action 2.
TC+ FC+/EC+	TC+ FC+/EC+	Yes	Yes	See Action 2.
Confluent Growth	See Action 3	No	No	See Action 3.

TC = Total Coliform

EC = E. Coli

FC = Fecal Coliform

- = Negative test results

+ = Positive test results

ACTION 1: MCL VIOLATION

- A. All Systems.** Search for the source of the contamination by having a condition survey done. Take corrective action when the source of contamination is found. Take daily special samples until two consecutive special samples are TC negative. If three samples are TC positive, close the system. Open the system only after the problem has been corrected and two consecutive daily special samples are TC negative.

Notify users according to appropriate State or NPDWR notification procedures including: posting, hand delivery, or media (newspaper, radio, or television), depending on the classification of the system and corresponding State direction. For non-public systems where State or EPA regulations have not established public notification procedures, notify users as soon as possible but always within 14 days by posting signs at the facility, visitor information site, etc. For systems serving residential populations, make notification by letter, in addition to posting signs.

- B. Public Systems.** Notify, consult, and coordinate with the State within the time period required by law after notification of the positive result. Take five routine samples the next month the system is open.

ACTION 2: ACUTE VIOLATION

- A. All systems.** Close the water system. At sites with water-carried sewage systems, the toilet supply may be left open if all points of drinking, including showers and sinks, can be isolated and shut off. Otherwise, shut off the entire system. Search for the source of contamination by having a condition survey done. Take corrective action when the source is found. Open the system only after the problem has been corrected and two consecutive daily special samples are TC negative.

Notify users according to appropriate State or NPDWR notification procedures including: posting, hand delivery, or media (newspaper, radio or television), depending on the classification of the system and corresponding State direction. For non-public systems where State or EPA regulations have not established public notification procedures, notify users as soon as possible but always within 72 hours by posting signs at the facility, visitor information site, etc. For systems serving residential populations, make notification by letter, in addition to posting signs.

B. Public Systems. Notify, consult, and coordinate with the State within the time period required by law after notification of the positive result. Take five routine samples the next month the system is open.

ACTION 3: CONFLUENT GROWTH. Take another routine sample at the same location within 24 hours of being notified of the result. If the second sample has confluent growth, search for the cause and correct it. Continue sampling until a valid sample is obtained. If the valid sample is TC positive, take follow-up actions as required by law and as outlined above.

Exhibit 2

Primary and Secondary Contaminants

PRIMARY CONTAMINANTS	SECONDARY CONTAMINANTS
Arsenic	Aluminum
Barium	Chloride
Cadmium	Color
Chromium	Copper
Fluoride	Foaming Agents (Surfactants)
Lead	Iron
Mercury	Manganese
Nitrate	Odor
Nitrite	pH
Selenium	Silver
Sodium	Sulfate
	Total Dissolved Solids
	Zinc

Whenever the maximum contaminant is exceeded, analyze a repeat sample for confirmation of the test results. Judge the acceptability of the water quality using the MCLs established in the NPDWR and NSDWR. These MCLs shall apply to both public and non-public systems.

For both public and non-public systems serving residential populations, correct any deficiency in water quality that would result in noncompliance with federal, State, and local regulations for public water systems. Report any system with a contaminant in excess of established MCLs to the Forest Service for review on a case-by-case basis.

For public systems, send sampling results to the State and follow the applicable public notification requirements if there is an MCL violation. For non-public water systems, follow the public notification requirements applicable to public non-community systems if contaminants exceed the MCL levels.

Form 2700-4h (Appendix B), GT Fee Offset Agreement

Authorization ID [redacted]
 Contact ID [redacted]
 Expiration [redacted]

**APPENDIX B
 ANNUAL GRANGER THYE FEE OFFSET AGREEMENT
 SPECIAL USE PERMIT
 For Campground and Related Granger-Thye Concessions
 AUTHORITY: Section 7 of the Granger-Thye Act, 16 U.S.C. 580d
 <Reference FSH 2709.11 chapter 50>**

This Annual Granger-Thye (GT) Fee Offset Agreement is made by [name] (the Holder) and the U.S. Department of Agriculture, Forest Service, [name] National Forest (the Forest Service), under section 7 of the G-T Act, 16 U.S.C. 580d, and clause IV.E of the special-use permit issued to the holder on [date] (the permit).

The total estimated annual permit fee is [amount]. [] percent of that permit fee may be offset by the cost incurred by the Holder for the Government maintenance, reconditioning, renovation, or improvement (MRRI) projects listed below in accordance with this agreement. Additionally, [] percent of that fee may be offset by the cost incurred by the Forest Service for the Government MRRI projects under a separate collection agreement. Projects to be performed by the Holder shall be completed by the date specified and within the Holder's fiscal year for the year the fee is due. The Forest Service may modify the projects and dates as necessary, after consultation with the Holder.

The actual cost of each project that is satisfactorily completed as determined by the Forest Service may be offset against the holder's permit fee. Due dates and cost estimates for completion of each project are enumerated below. Examples of allowable costs include salaries and wages, materials and supplies, and subcontracts that are direct costs of a G-T fee offset project and indirect costs based on an approved indirect cost rate. The total cost for Government MRRI projects to be performed under this agreement shall not exceed the annual fee.

Upon a determination by the Forest Service that a project has been satisfactorily completed by the holder, the holder shall submit documentation of its actual cost to the Forest Service and shall certify that the representations in that documentation are accurate and complete. The certification shall be signed and dated, and shall state that failure to sign the certification shall vitiate the fee offset claim. The Forest Service shall verify that documentation before giving any credit against the holder's permit fee, and reserves the right not to grant any fee offset if any of the representations in the documentation is inaccurate or incomplete.

The Holder shall perform the work itemized below under this agreement.

Description of Project	Due Date	Estimated cost	Completion Date	Actual Cost
[itemize projects]				

Signed: _____
 Holder or Holder's Agent

 Date

Signed: _____
 Authorized Officer

 Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

Form 2700-4h (Appendix G), GT Fee Offset Claim Certification

Authorization ID []
Contact ID []
Expiration Date []

APPENDIX G
Granger-Thye Fee Offset Claim Certification
for
SPECIAL USE PERMIT
AUTHORITY: Section 7 of the Granger-Thye Act, 16 U.S.C. 580d
<Reference FSH 2709.11, chapter 50>

[] **NATIONAL FOREST**
[] **RANGER DISTRICT**
PERMIT NUMBER []

Project Name _____ **Holder's Fiscal Year (FY)** _____

Total allowable costs may be offset under a Granger-Thye (GT) fee offset agreement to the extent they do not exceed the total annual fee for this permit. Total allowable costs of a GT project included in this GT claim are the sum of the direct GT project costs and indirect costs allocable to this GT project. Costs submitted under this GT claim will be accepted to the extent they are reasonable, allocable, and determined to be allowable, in accordance with the terms of the permit, GT agreement, and agency policy.

Direct GT Costs: Provide claimed GT costs by cost element and attach schedules to show the cost breakdown by cost element. Provide supporting documentation for the cost claim.

Indirect costs: Indirect costs must be computed based on Forest Service-approved indirect cost rate and may be added to the total direct GT costs. Attach the approved indirect cost rate for FY [] .

Approval of the fee offset claim is subject to all provisions in the Annual Granger-Thye Fee Offset Agreement (FS-2700-4h, Appendix B) executed by the U.S. Department of Agriculture, Forest Service, [name] National Forest, and [holder name] on [date of GT fee offset agreement].

DIRECT GT COSTS

Salaries and Wages	\$ []
Materials and Supplies	\$ []
Subcontracts	\$ []
Other (specify)	\$ []
Sum of Direct GT Costs	\$ []
INDIRECT COSTS ([]% x Direct GT costs)	\$ []
TOTAL GT COST CLAIM FOR PROJECT	\$ []

Subject to the penalties prescribed in the False Statements Act, 18 U.S.C. 1001, the holder certifies to the best of its knowledge that the representations in the documents supporting its claim for fee offset are accurate and complete. The Forest Service reserves the right not to grant the fee offset claim if any of these representations is inaccurate or incomplete. Failure to sign the certification shall vitiate the fee offset claim.

Signed: _____
Name of Certifying Official

Date: _____

Title of Certifying Official

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 975-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

COLLECTION AGREEMENT

between

Campground Concessionaire - Name

And

Mark Twain National Forest, USDA-Forest Service

THIS COLLECTION AGREEMENT is made and entered into by and between **Campground Concessionaire – Name**, hereinafter referred to as **XXXX** and the Mark Twain National Forest, USDA-Forest Service, hereinafter referred to as the Forest Service, under the provisions of the Granger-Thye Act of April 24, 1950 (16 USC 572).

I. PURPOSE

XXXX was issued a Special Use Permit by the Forest Service, dated March 18, 2011 for the purpose of administering, operating, and maintaining fee campgrounds on the Mark Twain National Forest. Clause IV. *Permit Fees And Accounting Records*, E. *Granger-Thye Fee Offset*, of said Permit provides for replacement and reconditioning, such as unforeseen major repairs or replacement of building, water systems, disposal systems, and the like.

The 2011 **XXXX** Granger Thye Offset Agreement (Attachment A) identifies projects **XXXX** agrees to complete or have the Forest Service complete by collection agreement. The attached project (Attachment B) will be completed by the Forest Service by October 31, 2011. The work was accepted in the **XXXX** Granger-Thye Offset Agreement for 2011 dated March 28, 2011.

Under authority of Section 7 of the Granger-Thye Act, the Forest Service may at its discretion request **XXXX** to perform this replacement or reconditioning work for credit against part or all of the fee owed to the government specified in clause IV E. If requested by the Forest Service, **XXXX** may either (1) perform this work for fee credit or (2) upon reaching agreement with the Forest Service, **XXXX** may enter into a Collection Agreement whereby the Forest Service will perform the work for **XXXX**; and

The Forest Service has requested that **XXXX** perform the work described in the **XXXX** Granger-Thye Offset Agreement for 2011 dated March 28, 2011. **XXXX** has or will complete all of the projects except for:

The Forest Service has not received payments from **XXXX** for fees due the government under provisions of the Special Use Permit as they have received credit for Granger-Thye projects that have already been completed.

II. STATEMENT OF MUTUAL INTERESTS AND BENEFITS:

The Forest Service benefits by having the Cooperator use and maintain the improvements. The Cooperator wishes to operate the recreation sites in accordance with the terms and conditions of the Special Use Authorization. The authorized use results in the maintenance and repair of improvements under permit.

III. FOREST SERVICE SHALL:

1. If the cost of the work performed by the Forest Service exceeds the amount on deposit, pay out of appropriated funds any additional amounts necessary to complete this project.

2. Deposit funds paid by **XXXX** into a Forest Service CWFS Cooperative Work Account.
3. Perform the work according to Forest Service standards.

IV. COOPERATOR SHALL:

1. Utilize equipment, supplies and materials, which have been approved by the Forest Service.
2. Make payment to the Forest Service in the amount of \$XX.
3. Give the Forest Service or Comptroller General, through any authorized representative, access to and the right to examine all books, papers, or documents related to this instrument.
4. The Cooperator hereby agrees to defend and hold harmless the USDA Forest Service its representatives or employees, from any damage incident to the performance of the work resulting from, related to, or arising from this instrument.

V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY ALL PARTIES THAT:

- A. The United States Government shall not be liable for any damage incident to the performance of work under this Agreement to any depositors or landowners who are parties to the Agreement, and all such depositors or landowners hereby expressly waive any and all claims against the United States Government for compensation for any loss, damage, personal injury or death occurring in consequence of the performance of this Agreement.
- B. This instrument is executed as of the last date shown below and expires four (4) years from the date of execution at which time it will be subject to review, renewal, or expiration. Either party may terminate this agreement by thirty (30) calendar days written notice to the other. In the event of early termination, any funds on deposit or obligated in a purchase order will be available for expenses incident to closing out the work beyond the written notice.
- C. Pursuant to Section 22, Title 41, United States Code, no member of, or Delegate to, Congress shall be admitted to any share or part of this instrument, or any benefits that may arise therefrom.
- D. Nothing herein shall be construed as obligating the Forest Service to expend or involving the United States in any contract or other obligation for the future payment of money in excess of appropriations authorized by law and administratively allocated for this work.
- E. Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by both parties, prior to any changes being performed. The Forest Service is not obligated to fund any changes not properly approved in advance.
- F. Improvements placed on National Forest System land at the direction of either party, shall thereupon become property of the United States, and shall be subject to the same regulations and administration of the Forest Service as other National Forest improvements of a similar nature.
- G. This instrument in no way restricts the Forest Service or the Cooperator(s) from participating in similar activities with other public or private agencies, organizations and individuals.

H. No part of this agreement shall entitle the cooperator to any share or interest in the project other than the right to use and enjoy the same under the existing regulations of the Forest Service including that specified by their permit.

I. The principal contacts for this instrument are:

XXX	XXX
USDA Forest Service	Campground Concessionaire
Mark Twain National Forest	XXX
XXX	XXX
XXX	XXX

J. Funds authorized for use by the Forest Service, which are not spent or obligated for projects approved under this Agreement, will be refunded to the Suspense Account for **XXX** fees or authorized for use for new projects as agreed to by both parties.

Both parties, by the respective duly authorized officials, have executed this Agreement on the last date shown below.

Campground Concessionaire

Mark Twain National Forest

By: _____

By: _____

President

Forest Supervisor

Date: _____

Date: _____



United States
Department of
Agriculture

Forest
Service

Washington Office

14th & Independence SW
P.O. Box 96090
Washington, DC 20090-6090

File Code: 2720/6500

Date: July 11, 2002

Route To:

Subject: Indirect Cost Reimbursement in Granger-Thye Permits

To: Regional Foresters

Issue. At the request of the National Forest Recreation Association (NFRA) we have evaluated how the Forest Service reimburses the indirect costs of permit holders who perform Granger-Thye (GT) fee offset work. Holders are concerned that forests are inconsistent on whether and how indirect costs are allowed and what documentation is necessary to support a claim for indirect costs.

Background. Under Section 7 of the GT Act, and when authorized by a permit and GT fee offset agreement (GT agreement), the Forest Service offsets all or part of the permit fee paid by campground concessionaires with the cost of Government renovation, reconditioning, improvement, and maintenance performed at the concessionaire's expense on facilities covered by the permit. When the holder performs the work, it is authorized by an attachment to the permit called a GT fee offset agreement. Alternatively, the Forest Service may enter into a collection agreement as authorized by Section 5 of the GT Act to perform work eligible for fee offset under Section 7.

Historical Practice. Typically the field has offset the holder's direct costs for approved offset work, but reimbursement for the holder's indirect costs has varied. Approaches have included limiting indirect costs to a maximum of 5 percent or 10 percent of the fee to be offset, limiting the type of indirect costs to be reimbursed, or reimbursement of a flat overhead rate without documentation. Review of this issue has shown that these methods are not appropriate, because holders should be reimbursed actual costs. There is a misconception among employees and holders that the Forest Service can reimburse a flat indirect cost rate without documentation. There is often disagreement between forests and holders about what costs may be reimbursed.

Comparison. The Office of Management and Budget (OMB) has issued circulars to guide cost reimbursement for several types of business entities, including Circular A-87 for State and Local Governments and Circular A-122 for Non-Profit Organizations. The Federal Acquisition Regulation (FAR) Part 31 guides cost reimbursement for Commercial (For-Profit) Entities. We evaluated how cost reimbursement is conducted in other agency programs. Regulations at 7 CFR 3019.27 were updated in August 2000 to address the determination of allowable costs for grants and agreements in conformance with applicable OMB circulars. FSH 1509.11, Chapter 70, provides that administration of costs in grants and agreements for commercial entities is subject to FAR Part 31, Contract Cost Principles and Procedures. Adopting these cost standards for GT offset will create consistency among the program areas of special uses, contracting, and grants and agreements and conform to OMB guidance.



Regional Foresters

2

Conclusion. Offset of indirect costs is appropriate. Indirect costs are a customary charge in contracting and grants and agreements and should be eligible for offset under GT agreements. The following guidance applies to reimbursement of actual costs to commercial entities holding GT permits. The guidance (enclosed) is excerpted from FAR Part 31 and 48 CFR Part 9904 but has been tailored to address GT agreements. A simplified process for small concessions is included at the end of the document. Cost principles for non-profit entities and state or local governmental entities are not addressed. The guidance does not address the reimbursement of agency indirect costs. When the Forest Service performs the work, agency indirect costs will be assessed in accordance with FSH 1509.11, Chapter 33 and indirect cost rates established nationally (e.g., the FY2002 rate is 18 percent).

Implementation.

Before the holder's indirect costs may be offset under a GT agreement, the holder must submit its indirect cost rate and supporting documentation for approval. Determination of an indirect cost rate should comply with the Cost Accounting Standards (CAS) and this guidance. When claiming cost reimbursement, the holder must certify that costs claimed comply with this guidance. Indirect costs based on approved Indirect Cost Allocation Rates (ICAR) should be reimbursed starting with 2002 permit fees. This advice for reimbursement of indirect costs is not retroactive to prior year permit fees.

For New Permits: Applicants must disclose accounting procedures and historic indirect cost allocation rates in response to a prospectus.

For Existing Permits: Holders must submit their ICAR to the authorized officer. Because the ICAR will be the same for all permits held by a specific company, it is recommended that the regional external auditor review and approve the rate. Regional auditors should coordinate the review for companies operating in more than one region.

/S/ TAMARA L. HANAN

/S/ DAVID G. HOLLAND

DAVID G. HOLLAND
Director, Recreation, Heritage,
and Wilderness Resources
cc: Carolyn Holbrook

TAMARA HANAN
Director, Financial Policy
and Analysis

Appendix 18: M&R

General Requirements

All job standards, as a minimum, will conform to the Forest Service publication "Cleaning Recreation Sites (December, 1995), and meet recreation sites national quality standards.

All materials, supplies and paint colors used by the concessionaire will be approved by the Forest Service before use, and maintenance will be performed according to Forest Service standards and approved Site Development Plans in order to be acceptable.

Types of M&R Work

Maintenance and reconditioning work is a condition of the special use permit. Holder maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer. The Holder will be required to accomplish Government Maintenance and Reconditioning work (Government M&R), either for offset of the special use permit fee, or as a cooperator by agreeing to allow the Forest Service to use the permit fee to accomplish the work.

Maintenance and Reconditioning work includes both scheduled and unscheduled work. Scheduled maintenance and reconditioning will be defined for each recreation site through Holder M&R plans which will be prepared by the Forest Service and included in the final approved Annual Operating Plan. The following narrative provides an overview of the types of work that will be included in Holder M&R plans, as well as those M&R activities that will be the responsibility of the Government.

Scheduled M&R Work

The following examples define Holder and Government M&R responsibilities:

WATER SYSTEM:

Holder:

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Minor repairs, including valves, hydrants, toilets, sinks, heaters and above ground lines.
- Daily residual chlorine monitoring (if applicable).

Government:

The Government is responsible for the following items:

- Repairing broken water lines (underground lines).
- Major repair or replacement of valves or hydrants.
- Cleaning storage tanks.
- Monthly water testing, monitoring and treatment.
- Capital replacement of water systems.

ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS, DOCKS

Holder:

The Holder is responsible for:

- Maintaining campground parking pads, camping spurs and turnouts, paths, trails, handrails, stairs, gates and footbridges within campgrounds by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit.
- Removal of other vegetative debris from recreation site roads, trails, bridges, campsites, and parking lots.
- Cleaning and maintaining culverts.
- Maintaining dock, tightening bolts, etc.

Government:

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

DEVELOPED SITES

Holder:

The Holder is responsible for:

- Maintain sites that are free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season, are corrected immediately, or identified to protect the public, or the site is closed.

SEWAGE SYSTEMS

Holder:

The Holder is responsible for:

- Pumping and disposal of the contents in vaults and septic tanks.
- Controlling objectionable odors at toilets.
- Unplugging toilets; repairing leaks, replacing valves, broken handles or other parts.
- Notifying the government when alarms go off.
- Winterizing flush toilets and other user components.

Government:

The Government is responsible for:

- Responding to sewage system alarms, when notified.
- Winterizing the sewage system
- Replacement of collapsed vaults, etc.

BUILDINGS

Holder:

The Holder is responsible for:

- Interior painting of approximately 1/3 of existing buildings within the site per year, as determined by the Forest Service.
- Exterior staining of approximately 1/3 of existing buildings within the site per year, as determined by the Forest Service.

- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair interior walls and ceilings.
- Repair roofs, interior & exterior walls as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

Government:

The Government is responsible for, if needed:

- Restoring and replacing buildings as funding becomes available with buildings that meet accessibility standards and odor-free requirements.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding as funding becomes available.

BARRIERS, SIGNPOSTS, CAMPSITE POSTS

Holder:

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.

TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

Holder:

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

Government:

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

SOLID WASTE

Holder:

The Holder is responsible for:

- Garbage removal and disposal.
- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and dumpsters, or replacing garbage cans.
- Maintaining garbage can corrals and garbage can and dumpster pads.
- Assuring dumpsters and cans meet bear resistant guidelines.

SIGNS AND BULLETIN BOARDS

Holder:

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.

- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

Government:

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

VEGETATION MANAGEMENT

Holder:

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

Government:

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

Holder Performance of Government M&R Work

The permit holder may perform Government M&R in one of two ways:

- The permit holder can agree to physically perform the work. If the permit holder performs the Government M&R, an amount equal to the value of the maintenance performed will be subtracted from the fee owed to the Government and/or refunded from fees previously paid.
- If the permit holder does not agree to physically perform the Government M&R, the permit holder and the Forest Service will enter into a collection agreement. This agreement allows the special use permit fee collected from the permit holder to be set aside. The Forest Service can then use this money to perform the Government M&R.

Specific Government M&R duties will be agreed to at the beginning of each operating season including the value of the Government M&R work. The permit holder will notify the Forest Service at that time whether he/she plans to physically do the Government M&R items, or enter into a collection agreement for the Forest Service to perform the work.

APPENDIX 19: Business Plan Requirements

A business plan is essential in starting a business, improving a business, or raising capital, and is a detailed view of the business. A Sample Business Plan is found in this Appendix. Low-cost assistance and training in preparing a business plan is available from Small Business Development Centers (SBDC) located throughout the United States.

Although a complete business plan as found in this Appendix is recommended, the minimum requirements for the Business Plan are as follows:

1. Documentation of Business, Company, or Organization
2. Narrative Description of Who Will Perform Work
3. Description of Business Experience and Past Performance Evaluations
4. Financial Resources (Financial Statement, Form FS-6500-24, and Request for Verification, Form FS-6500-25).
5. Payment History/Credit References
6. Cash Flow Projection for The First Three Years of Operation
7. Income Projection by Month For the First Three Years of Operation
8. Estimated Fee to the Government

Additional requirements for the Business Plan are specified below:

DOCUMENTATION OF BUSINESS, COMPANY, OR ORGANIZATION

Applicants should include information about the business organization and organizational structure, i.e., organization and/or individual name, mailing address, designated agent, evidence of incorporation and good standing, and name and address of each affiliate of the applicant.

Applicants that are limited-liability companies should provide the names and interests of the company's principals.

Should the applicant not be incorporated in the state where the concession is located, the applicant must submit a license to do business in that state.

NARRATIVE DESCRIPTION OF WHO WILL PERFORM THE WORK

Applicants should specify whether the applicant will perform the operation-and-maintenance work, or if a third party will be used. Should a third party be used, identify the entity to be used, its address, and the individual who will be responsible for any of the operational aspects of the concession, and describe his/her relevant experience.

DESCRIPTION OF BUSINESS EXPERIENCE AND PAST PERFORMANCE EVALUATIONS

Applicants should furnish a detailed description of their experience as it relates to operating and maintaining recreation sites (i.e., campgrounds, beaches, etc.). The description should include

experience in private business, public service, or any nonprofit or other related enterprises. For each business venture, include the following information:

- The dates for the business experience
- The location of the business
- A description of services provided
- A description of customers served
- The number of employees supervised
- The volume of business

Applicants who have experience in managing Forest Service (FS) or other Government campgrounds MUST provide copies of annual written performance evaluations for the most recent three years of operation under each special use permit held. If a written performance appraisal was not given, this fact must be stated.

Applicants should also furnish three business references, with the names, addresses, and telephone numbers in support of applicable business experience.

FINANCIAL RESOURCES

Any financial information submitted by applicants should conform to generally accepted accounting principles or other comprehensive bases of accounting. Any previously prepared financial documents that are submitted should be unredacted and in their original form, including footnotes.

The business plan and all financial information and projections are confidential information, and may not be released by the FS, to the extent allowed in the Freedom of Information and Privacy Act, 5 U.S.C. 552 and 552a, respectively.

In order to assess the technical and financial capability [(36 CFR 251.54 (e)(3)] of the applicant, the following are required:

Financial Statement

Detailed financial statements must be submitted for the corporation, general or limited partnership, limited liability Company, or sole proprietorship submitting a proposal. Form FS-6500-24 is included Appendix and is a recommended format.

Applicants should submit a complete set of financial statements (audited, reviewed, or compiled by a CPA) for the last three fiscal years. If the financial statements were compiled by a CPA, applicants must complete parts (D)(1) or (D)(2) of Form FS-6500-24, "Financial Statement", to provide *notarized certification* as to being true and correct.

In the event that the above CPA-prepared financial statements do not exist for any of the last three fiscal years, applicants must provide a completed and notarized Form FS-6500-24 for any fiscal year they were in business during that three-year period. Limited-liability companies need to list the name of the company in Block 1 and the names and interests of the principals in Block 5, and complete the certification in Part (D)(1) of FS-6500-24.

Applicants who have not been in business for the last three fiscal years, and therefore cannot submit required financial statements or an FS-6500-24, must submit two fiscal years of projected financial

statements, compiled by a CPA using the forecast method. Applicants must complete Part (D) of Form FS-6500-24 “Financial Statement”, to provide *notarized certification* that the projected financial statements are true and correct.

Request for Verification

Applicants must show they have 25 percent of the first year's operating costs in liquid assets. Liquid assets are those that can be readily converted to cash.

Applicants must complete Form FS-6500-25 (Request for Verification, included in Appendix) and submit it with their business plan. They should complete Blocks 1 through 5 of the form and send a copy to each financial institution with which they do business, in order for them to complete Blocks 6 through 15 of the form. The financial institution(s) should mail the completed forms to:

**Mark Twain National Forest
ATTN: Karen Mobley
401 Fairgrounds Road
Rolla, MO 65401**

PAYMENT HISTORY / CREDIT REFERENCES

Financial ability evaluation will also include payment history. Payment history will take into account record of payments of fees to the Government for those who have permits previous to this bid or who have other business transactions with the Government and known to the evaluators. Documentation provided by the applicant reflecting payment history in other businesses or credit reports will also be considered. **If applicant has a clear payment record and no known adverse items have occurred in the last five years, applicant should attest to this clear record.** The best evaluation of payment history will result for applicants with positive payment history who also attest to that record. A known poor payment record not addressed as to corrective action or mitigating circumstances will detract from the ranking.

CASH FLOW PROJECTION FOR THE FIRST THREE YEARS OF OPERATION

The cash flow projection should include an estimate of the cost of operating the recreation sites. It should also include all interim and permanent sources of funds. An example of a monthly cash flow projection can be found in this Appendix.

INCOME PROJECTION FOR THE FIRST THREE YEARS OF OPERATION

An example of a monthly income projection can be found in this Appendix.

ESTIMATED FEE TO THE GOVERNMENT

The applicant's business plan must state the expected annual adjusted gross revenue for the first year of operation (by campground), and for subsequent years (consolidated) of the permit (ten-year projection), and the expected fee to Government for each year. The minimum fee is outlined in the Introduction, “Minimum Annual Permit Fee” (page 2). The fee to be offered should be expressed as a percentage of adjusted gross revenue, using the format found in Appendix 9, Operating proposal Format. The offered fee should equal or exceed the minimum fee.

APPENDIX 19, cont...

A Sample Business Plan

Region 9

Mark Twain National Forest

USDA Forest Service



Name of Company _____

Address _____

Company Contact _____

Phone _____

Business Plan in Response to the Prospectus for:

Recreation Area

on the Mark Twain National Forest

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Part I: The Business

Purpose and Goals

As we proceed through our business careers, it is vital that we set goals for the future. Although this is difficult and time consuming, the final reward is worth the effort. As you fill in the following, be as realistic as you can. Answers you develop now will be the basis of your business plan.

What is your purpose in pursuing this business?

Define your business goals for the next year and what you foresee five years from now.

Description of the Business

This section should describe the nature and purpose of the company, background on its industry, and what opportunities you see for its products or services. It provides you with insights that allow you to better correlate the projections and estimates presented in subsequent sections.

Brief description of the business.

Briefly describe your knowledge of this industry.

List the products and services you will provide.

Legal Structure

There are several ways in which your business can be legally organized. To determine the best one for you and your organization, you need to seek competent legal and tax advice. To give you a general frame of reference, the more popular forms and their reasons for use are outlined in Part V, Appendices.

How is your company legally organized?

Why is this legal organization most appropriate for your business?

Does your operation require a state registration number? YES _____ NO _____ If "Yes," please include a copy of the registration in the Supporting Documents.

Include any appropriate information, including shareholder or partnership agreements, in the Supporting Documents, and complete the following list of owners:

Name	Address	SSN	% Ownership
-------------	----------------	------------	--------------------

Location of Your Business

Describe the planned geographical location of the business
Planned geographical location.

Discuss advantages or disadvantages of the site location.

Describe your approach to overcoming any problems.

Market And Customers

Present sufficient facts to convince the evaluator that the product or service has a substantial market and can achieve sales in the face of competition.

Describe your anticipated target market (e.g., age, income, hobbies, regional, national, international).

Describe the size of the current total market and potential annual growth.

Discuss your advertising campaign in terms of how, when, and where you will advertise, and estimated annual cost.

Competitive Analysis

Each business has (or should have) a uniqueness that separates it from its competitors. Make a realistic assessment of the strengths and weaknesses of competitive products and services, and name the companies that supply them. Compare competing products or services on the basis of image, location, price, advertising, and other pertinent features. Discuss your three or four key competitors and explain why you think that you can capture a share of their business. Discuss what makes you think it will be easy or difficult to compete with them.

Identify three or four of your key competitors.

Discuss their strengths and weaknesses.

Compare your product or service on key areas. For each area of comparison rank yourself and your selected competitors on a scale of 1 (high) to 5 (low). Remember: no ties.

Area of Comparison	You	Competitors			
		A	B	C	D
Image					
Location					
Price					
Advertising					
Service					
Uniqueness					
Other					

Why do you think you can compete with your competitors and capture a share of the market?

Management

Your management team is the key to turning a good idea into a successful business.

List owners and key management personnel and their primary duties. If any key individuals will not be onboard at the start of the venture, indicate when they will join the staff.

Discuss any experience when the above people have worked together that indicates how their skills complement each other and result in an effective management team.

List the advisors and consultants that you have selected for your venture. Capable, reputable, and well-known supporting organizations can not only provide significant direct and professional assistance, but also can add to the credibility of your venture.

Accountant _____

Advertising _____

Others _____

Personnel

One of the key elements in any business is PEOPLE. List the number of employees you will have, as well as their job titles and required skills.

Identify essential employees, their job titles, and required skills.

Discuss any training or retraining that you plan for your employees. Also, discuss any necessary first-aid certification or recertification, etc.

Part II: Financial Data

Capital-Equipment List

This section will help you plan purchases of capital equipment needed to start your business. Capital equipment is defined as assets which have useful lives of more than one year. Examples include machines, equipment, vehicles, livestock, tack, gear, and computers. Describe the equipment, the quantity, whether new or used (N/U), the expected useful life, and the cost.

Equipment	Quantity	N/ U	Life	Cost
Total Cost of Capital Equipment				\$ _____

Start-Up Expenses

Start-up expenses are the various costs it takes to open your doors for business. Some of these will be one-time expenditures, whereas others will occur every year.

Item	Cost
Total cost of capital equipment (from page 84)	\$ _____
Beginning inventory of operating supplies	_____
Legal & Accounting fees fees	_____
Licenses, permits, Bonds	_____
Other professional fees	_____
Insurance	_____
Deposits (public utilities, etc.)	_____
Advertising	_____
Other expenses:	_____
Total Start-Up Expenses	\$ _____

Sources and Uses of Financing

This section is another critical financial forecast. What will be the sources of your initial financing? The following step of how you will use this financing to buy the assets needed to open your doors for business is equally important, and will be of major interest.

Note: This section will not be used if you own an existing business, unless you're planning a major refinancing and restructuring of your business.

On the next page:

- ② Fill in the cash amounts to be invested by the various owners or shareholders.
- ② Fill in the market value of noncash assets to be invested by the various owners or shareholders. Examples include equipment, vehicles, and buildings.
- ② Fill in the loans to your business, both short-term (one year or less) and long-term.
- ② Fill in the amounts of cash used to buy various assets in the Uses of Financing section.
- ② Fill in the noncash assets contributed by the owner (same amounts in Sources of Financing).
- ② Estimate your "working capital" needs - that money which you'll need to pay operating expenses for the first few months of business operation until profits are realized. As an absolute minimum you should have three months of expense money in the bank. You should discuss this with your banker, and you may want to consider a pre-approved loan called a "line of credit," from which you draw funds only when you need to have them. **DON'T SKIP THIS!**
- ② Total both sections (Sources and Uses); they should be equal.

Sources of Financing

Investment of cash by owners	\$

Investment of cash by shareholders	

Investment of noncash assets by owners	

Investment of noncash assets by shareholders	

Loans to business	

Other sources of financing (specify)	
_____	_____
_____	_____
Total Sources of Financing	\$

Uses of Financing

Equipment	_____
Initial inventory	_____
Working capital to pay operation expenses	_____
Noncash assets contributed by owners (use same amount as in Sources, above)	_____
Other assets (specify)	_____
_____	_____
Total Uses of Financing	\$ _____

Monthly Cash Flow Projection

The cash flow projection is the most important financial planning tool available to you. For a new or growing business, the cash flow projection can make the difference between success and failure. For an ongoing business, it can make the difference between growth and stagnation.

Your Cash Flow Projection will show you:

- ② how much cash your business will need; and when
- ② whether you should look for equity, debt, operating profits, or sale of fixed assets; and
- ② where the cash will come from.

The cash flow projection attempts to budget the cash needs of a business and shows how cash will flow in and out of the business over a stated period of time. Depreciation, a noncash expense, does not appear on a cash flow. Loan repayments (including interest), do. After it has been developed, use your cash flow projection as a budget. Use the Cash Flow Projection chart on the next page to avoid omitting ordinary cash flow items; add items peculiar to your business.

Start-Up Balance Sheet

Balance sheets are designed to show how the assets, liabilities, and net worth of a company are distributed at a given point in time. The format is standardized to facilitate analysis and comparison; do not deviate from it.

Balance sheets for all companies, great and small, contain the same categories, arranged in the same order. The difference is one of detail. A sample balance sheet follows.

Name of the Business
Date (month, day, year)
Balance Sheet

Assets

Current Assets		\$ _____
Fixed Assets	\$ _____	
Less Accumulated Depreciation	\$ _____	
Net Fixed Assets		\$ _____
Other Assets		\$ _____
Total Assets		\$ _____

Footnotes:

Liabilities

Current Liabilities		\$ _____
Long-Term Liabilities		\$ _____
Total Liabilities		\$ _____

Net Worth or Owner's Equity

(Total assets minus total liabilities)

Total Liabilities and Net Worth		\$ _____
--	--	-----------------

Footnotes:

Part III: Historical Financial Reports for Existing Business

- ___ Balance sheet (past three years)
- ___ Income statement (past three years)
- ___ Tax returns (past three years)
- ___ Current credit report from major credit bureau

Part IV: Supporting Documents

1. Personal résumés of business owners, officers, and partners
2. Personal financial statements of business owners, officers, and partners
3. Bank or investor letters of intent to finance project
4. Copies of business leases pertinent to this business
5. Copies of all pertinent existing permits or licenses applicable to this business

Appendix 20: Form FS-6500-24, Financial Statement

USDA FOREST SERVICE		OMB No. 0596-0082 (Expires 5/31/01)	
(Ref. 36 CFR 223.7(e), 36 CFR 251.54(e), Federal Acquisition Regulation 48 CFR 9.104.1.)			
INSTRUCTIONS: Forest Service (FS) requires the respondent to provide the most recent fiscal year financial statement. FS may also request the respondent to provide two additional years of financial data, on a case by case basis. If more space is needed to fully answer any item below, attach additional sheets.			
1. NAME OF CORPORATION, PARTNERSHIP, OR PROPRIETORSHIP (Include any names the organization/firm operated under during past three years and specify the year operated for each name):			
2. STATE INCORPORATED	3. DATE INCORPORATED	4. ADDRESS OF PRINCIPAL PLACE OF BUSINESS (with ZIP CODE)	
5. IF PARTNERSHIP, NAMES OF PARTNERS, AND THEIR PARTNERSHIP INTERESTS			
6. NAMES, TITLES, AND ADDRESSES OF CORPORATE OFFICERS AND DIRECTORS, with number of shares of stock owned by each:			
FULL NAME	TITLE	ADDRESS <i>(Number, Street, City, State, and ZIP CODE)</i>	SHARES OWNED
7. REFERENCES <i>(At least three should be given, preferably blanks):</i>			
FULL NAME	ADDRESS <i>(Number, Street, City, State, and ZIP CODE)</i>		

NOTE: Respondents may submit certified financial statements in lieu of answering PARTS A through C on the next pages. However, respondents must complete either certification statement PART D (1) or PART D (2) at the bottom of the last page.

PART A. BALANCE SHEET			
	CURRENT YEAR (MO/DA/YR)	PAST YEAR (MO/DA/YR)	THIRD YEAR (MO/DA/YR)
YEAR ENDED	//	//	//
ASSETS			
CURRENT ASSETS:			
CASH			
RECEIVABLES-TRADE LESS ALLOWANCES FOR DOUBTFUL ACCOUNTS	<>	<>	<>
INVENTORIES (list major categories):			
SUPPLIES AND MISCELLANEOUS MARKETABLE SECURITIES			
PREPAID EXPENSES SUPPLIES INVENTORY			
OTHER CURRENT ASSETS:			
TOTAL CURRENT ASSETS			
FIXED ASSETS:			
LAND			
BUILDINGS			
MACHINERY AND EQUIPMENT			
PLANT			
LEASEHOLD IMPROVEMENTS			
OTHER			
LESS ALLOWANCE FOR DEPRECIATION	<>	<>	<>
BOOK VALUE-FIXED ASSETS			
OTHER ASSETS:			
DEPOSITS-CASH			
DEPOSITS-SECURITIES			
TOTAL-OTHER ASSETS			
TOTAL ASSETS			

LIABILITIES AND OWNER EQUITY	CURRENT YEAR	PAST YEAR	THIRD YEAR
CURRENT LIABILITIES:			
ACCOUNTS PAYABLE-TRADE			
ACCRUED PAYROLL			
ACCRUED PAYROLL TAXES AND INSURANCE			
NOTES PAYABLE			
INCOME TAXES-CURRENT			
OTHER TAXES			
CURRENT PORTION OF LONG-TERM DEBT			
OTHER CURRENT LIABILITIES (SPECIFY)			
TOTAL CURRENT LIABILITIES			
OTHER LIABILITIES:			
DEFERRED INCOME TAXES			
LOANS FROM OFFICERS/PARTNERS			
LONG-TERM OBLIGATIONS-LESS CURRENT AMOUNT			
TOTAL OTHER LIABILITIES			
TOTAL LIABILITIES			
OWNER EQUITY:			
CAPITAL STOCK OUTSTANDING			
RETAINED EARNINGS (DEFICIT)			
PARTNERS' INVESTMENT (DEFICIT)			
TOTAL OWNER EQUITY			
TOTAL LIABILITIES AND OWNER EQUITY			

PART B. SUPPLEMENTAL DATA

THIS STATEMENT IS ON THE-CASH BASIS _____ ACCRUAL BASIS _____
 INVENTORIES ARE-LIFO _____ FIFO _____ COST OR MARKET WHICHEVER
 IS LOWER _____

NAMES OF CONTRACTORS OR SUB-CONTRACTORS USED (IF ANY):

PART C. INCOME STATEMENT	CURRENT YR	PAST YR	THIRD YR
GROSS SALES			
LESS-RETURNS AND ALLOWANCES	<>	<>	<>
NET SALES			
LESS-COST OF GOODS SOLD	<>	<>	<>
GROSS PROFIT ON SALES			
LESS-SELLING EXPENSE	<>	<>	<>
NET PROFIT (LOSS) ON SALES			
GENERAL EXPENSE:			
OFFICERS SALARIES			
LEGAL AND OTHER PROFESSIONAL EXPENSE			
OFFICE EXPENSE			
OTHER			
TOTAL GENERAL EXPENSE			
NET OPERATING PROFIT (LOSS)			
ADD-OTHER INCOME			
LESS-INTEREST EXPENSE			
INCOME TAXES	<>	<>	<>
OTHER EXPENSE	<>	<>	<>
NET AMOUNT OF OTHER INCOME AND EXPENSE	<>	<>	<>
NET PROFIT (LOSS) FOR YEAR			
NOTE: Offers must set forth full, accurate, and complete information as required in this Financial Statement (<i>including any attachments</i>). The penalty for making false statements in this Financial Statement is prescribed in 18 U.S.C. 1001.			
PART D (1). CERTIFICATION FOR CORPORATIONS OR PARTNERSHIPS			
We, the undersigned, general officers (<i>or members</i>) of			

(<i>name of corporation or partnership</i>) being severally sworn, each declares that the above or attached financial statements are true and correct, and that it covers all of the financial affairs of said company (<i>or</i>) firm up to and including the date of _____, 20_____.			
CERTIFYING OFFICIAL'S NAME AND TITLE	SIGNATURE (<i>Sign in ink</i>)	DATE	
CERTIFYING OFFICIAL'S NAME AND TITLE	SIGNATURE (<i>Sign in ink</i>)	DATE	
SWORN TO AND SUBSCRIBED before me this _____ day of _____ (<i>Month/Year</i>)		(<i>Affix Notary Seal</i>)	
SIGNATURE	TITLE		
PART D (2). CERTIFICATION FOR INDIVIDUALS			
I swear (<i>or affirm</i>) that the above or attached financial statements are true and correct to the best of my knowledge.			
INDIVIDUAL'S NAME AND TITLE	SIGNATURE (<i>Sign in ink</i>)	DATE	
SWORN TO AND SUBSCRIBED before me this _____ day of _____ (<i>Month/Year</i>)		(<i>Affix Notary Seal</i>)	
SIGNATURE	TITLE		
Public reporting burden for this collection of information is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Agriculture Forest Service, Information Collection Coordinator, Room 800/RPE, P.O. Box 96090, Washington D.C. 20250; and to the Office of Management and Budget, Desk Officer for Forest Service (OMB #0596-0082), Washington D.C. 20503			

Appendix 20: Form FS-6500-25, Request for Verification

US DEPARTMENT OF AGRICULTURE, FOREST SERVICE
REQUEST FOR VERIFICATION
 (Reference FSH 6509.18)

FS-6500-25
 (v.05/09)
 OMB No.
 0596-0082
 Exp. (10/31/2012)

Instructions: Applicant - Complete items 1 thru 5. Forward directly to bank or lending institution.
 Lender - Please complete Items 6 thru 15. Return directly to National Forest, ATTN:
 National Forest, ATTN:

PART I - REQUEST

1. TO: Name and Address of Bank or other Lending institutions	2. FROM: (Name and Address of Applicant)
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3. STATEMENT OF APPLICANT

TYPE OF ACCOUNT	ACCOUNT NUMBER	CURRENT BALANCE
CHECKING ACCOUNT		
SAVINGS ACCOUNT		
OTHER		

I have applied for a timber sale contract or concessionaire permit (please cross one out) with the National Forest and state that my balance with the bank or lending institution named in Item 1 are as shown in Item 3. My signature below authorizes verification of the information. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers.

4. Signature of Applicant	5. Date / /
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PART II - VERIFICATION

6. Does applicant have any outstanding loans? Yes No If yes, fill Item 7.	10. Is the account less than 2 months old? Yes No If Yes, fill in Item 11.
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TYPES OF LOANS	MONTHLY PYMT.	PRESENT BALANCE	11. Date account was opened:
Secured			12. Payment Experience: Favorable Unfavorable If unfavorable, please explain in remarks.
Unsecured			
8. Is applicant's statement in Item 3 correct? Yes No If no, fill Item 9.			
9. CURRENT BALANCES			
CHECKING	SAVINGS		

13. REMARKS:

Meaningful Measures for Quality Recreation Management

RECREATION SITES

National Quality Standards
February 5, 2002

National Quality Standards define the corporate level of quality the Forest Service expects to provide the public at full service (Forest Plan) levels. These standards form the baseline for estimating the total cost of providing the quality opportunities visitors and customer's desire.

Recreation Program Components with National Quality Standards include: Developed Sites, Trails, General Forest Areas, Interpretive Services and Recreation Special Use Permit Administration. National Quality Standards for these components have been established for the Key Measures: Health and Cleanliness, Safety and Security, Condition of Facilities, Responsiveness, Resource Setting, and Permit Administration & Monitoring, Interpretive Product Development & Revision, Interpretive Product Delivery and Exhibit & Audio-Visual Systems Condition.

Critical National Standards are identified with an asterisk (*). If not met, the resulting conditions pose a high probability of immediate or permanent loss to people or property. If they cannot be met, due to budget or other constraints, immediate action must be taken to correct or mitigate the problem. Immediate action may include closing to public use the site, trail, area, permit, or portions of the affected site, trail or area. If conditions, facilities, or services addressed by "non-critical" standards decline to the point where the health or safety of the visitor is threatened, then mitigating actions must be taken.

Key Measure: HEALTH AND CLEANLINESS

1. *Visitors are not exposed to human waste.
2. *Water, wastewater, and sewage treatment systems meet Federal, state and local water quality regulations.
3. Garbage does not exceed the capacity of garbage containers.
4. Individual units and common areas are free of litter including domestic animal waste.
5. Facilities are free of graffiti.
6. Restrooms and garbage locations are free of objectionable odor.
7. Constructed features are clean.

Key Measure: RESOURCE SETTING

1. *Effects from recreation use do not conflict with environmental laws (such as ESA, NHPA, Clean Water, TES, etc).

2. Recreation opportunities, site development, and site management are consistent with Recreation management system (ROS, SMS, BBM) objectives, development scale, and the Forest land management plan.
3. Landscape character at the developed recreation site is consistent with the Forest scenic integrity objectives.
4. Visitors and vehicles do not exceed site capacity.

Key Measure: SAFETY & SECURITY

1. *High-risk conditions do not exist in developed recreation sites.
2. *Utility inspections meet Federal, state, and local requirements.
3. Laws, regulations and special orders are enforced.
4. Visitors are provided a sense of security

Key Measure: RESPONSIVENESS

1. *When signed as accessible, constructed features meet current accessibility guidelines.
2. Visitors feel welcome.
3. Information boards are posted in a user-friendly and professional manner.
4. Visitors are provided opportunities to communicate satisfactions (needs, expectations).
5. Visitor information facilities are staffed appropriately during seasons of use and current information is available.
6. Recreation site information is accurate and available from a variety of sources and outlets.

Key Measure: CONDITION OF FACILITIES

1. Constructed features are serviceable and in good repair throughout the designed service life.
2. Constructed features in disrepair due to lack of scheduled maintenance, or in non-compliance with safety codes (e.g. life safety, OSHA, environmental, etc.) or other regulatory requirements (ABA/ADA, etc.), or beyond the designed service life, are repaired, rehabilitated, replaced, or decommissioned.
3. New, altered, or expanded constructed features meet FS design standards and are consistent with an approved site development plan, including an accessibility transition plan.