

<p>U.S. Department of Agriculture Forest Service</p>	<p>1. WORK PROJECT/ACTIVITY  <b>Communications</b></p>	<p>2. LOCATION  <b>Lolo National Forest</b></p>	<p>3. UNIT <b>Wildlife Techs (SO and Seeley RD)</b></p>
<p><b>JOB HAZARD ANALYSIS (JHA)</b> References-FSH 6709.11 and -12 (Instructions on Reverse)</p>	<p>4. NAME OF ANALYST  <b>Carly Lewis</b></p>	<p>5. JOB TITLE  <b>Wildlife Technician</b></p>	<p>6. DATE PREPARED  <b>5/29/2012</b></p>
<p>7. TASKS/PROCEDURES</p>	<p>8. HAZARDS</p>	<p>9. ABATEMENT ACTIONS Engineering Controls * Substitution * Administrative Controls * PPE</p>	
<p><b>Working in the field</b></p>	<p><b>Disabling injury or Vehicle breakdown</b></p>	<p><b>Carry a radio and/or cell phone and sign out at the office. Make sure somebody (your "Contact") knows specifically where you're working, what you are driving, and your estimated time of return. Also, leave a note and map, if available, with the same information you gave your contact, Sign back in upon return and notify your contact you have returned safely.</b></p> <p><b>Know how to use the radio, including repeaters. Have phone numbers available with you in the field, in work vehicle, and available in the office. (Attached is a phone list with emergency contacts included.)</b></p> <p><b>If supervisor or crew members are unavailable, find someone else to be your Contact before you go out. Make sure this person knows what to do if they don't here from you.</b></p> <p><b>Have radio and/or cell phone on so people can contact you as needed, especially later in the day. Notify your Contact if you will be later than your estimated time of return. Notify dispatch if you need help with this.</b></p> <p><b>Agree on time at which search and rescue will be called if you haven't made contact. Generally, this will be 7PM during the summer, and earlier during shorter days. If for some reason you cannot get in touch with your original contact, or have not received a confirmation from them that acknowledging you are in, contact someone else in the silviculture working group.</b></p> <p><b>CONTACT PERSON</b> <b>If you have not heard from field going personnel, attempt to make contact utilizing designated phone number or radio, within 30 minutes of expected return time. If unable to contact person check to see if utilized vehicle is in parking lot. If vehicle is not in parking area, check to see if vehicle is in the woods in the designated areas. To check on a vehicle in the woods you may choose to enlist the assistance of another person. Continue to</b></p>	

		<b>attempt contact the person via phone and radio, utilizing Dispatch when necessary. At the designated time, contact District Ranger, Dispatch, District Staff Officer then initiate search and rescue.</b>
<b>Some of the relevant phone numbers</b>		<b>Missoula Dispatch 829-7070 Missoula RD 329-3814 Ninemile RD 626-5201 Seeley Lake RD 677-2233</b>
10. LINE OFFICER SIGNATURE	11. TITLE	12. DATE

Previous edition is obsolete

(over)

Amy Campbell:

Office: 406-626-5411  
 Cell Phone: 406-360-9584  
 Home Phone: None  
 Emergency Contact: Craig Campbell, Cell Phone: 406-396-4306

Beth Wood:

Office: 406-329-3706  
 Cell Phone: 559-920-0519  
 Home Phone: 406-493-0361  
 Emergency Contact: Mike Wood, Cell Phone: 559-967-4762  
 Home Phone: 406-493-0361

Nora Leetch:

Office: 406-329-3708  
 Cell Phone: None  
 Home Phone: 406-542-0013  
 Emergency Contact: Al & Jo Fix 549-7700 (minor); Carolyn Heinz 781-395.5452 (major)

Sue Alley:

Office: 406-626-5415  
 Cell Phone: 406-546-6325  
 Home Phone: 406-549-9593  
 Emergency Contact: Mike Dwyer 549-3938

Carly Aniballi:

Office: 406-626-5429  
 Cell Phone: 406-241-6822  
 Home Phone:  
 Emergency Contact: Brandon 207-3244

Brigid Davies:

Office: Call Carly or Sue's ext until pick up.  
 Cell Phone: 406-210-9997 (Note: Cell phone does not work at home.)  
 Home Phone: 406-722-3271  
 Emergency Contact: Chuck Spense 406-239-8631, Pat & John Davies 406-864-2128

Todd Carlson:

Office: 406-329-3768 (Silv Desk)  
 Cell Phone: 406-552-2207 (Secondary)  
 Home Phone: 406-251-2353 (Primary in case of emergency, leave a message here...)  
 Emergency Contact: Nancy (Office) 406-242-5277 (...or leave a message here, in case of emergency)

(Cell) 406-529-3504 (don't leave a message, hang up so your number shows up as a missed call.)

Sheryl Meekin:

Office: 406-626-5416

Cell Phone: 406-531-1904

Home Phone: None

Emergency Contact:

**JHA Instructions (References-FSH 6709.11 and .12)**

The JHA shall identify the location of the work project or activity, the name of employee(s) writing the JHA, the date(s) of development, and the name of the appropriate line officer approving it. The supervisor acknowledges that employees have read and understand the contents, have received the required training, and are qualified to perform the work project or activity.

**Blocks 1, 2, 3, 4, 5, and 6:** Self-explanatory.

**Block 7:** Identify all tasks and procedures associated with the work project or activity that have potential to cause injury or illness to personnel and damage to property or material. Include emergency evacuation procedures (EEP).

**Block 8:** Identify all known or suspect hazards associated with each respective task/procedure listed in block 7. For example:

- a. Research past accidents/incidents
- b. Research the Health and Safety Code, FSH 6709.11 or other appropriate literature.
- c. Discuss the work project/activity with participants
- d. Observe the work project/activity
- e. A combination of the above

**Block 9:** Identify appropriate actions to reduce or eliminate the hazards identified in block 8. Abatement measures listed below are in the order of the preferred abatement method:

- a. Engineering Controls (the most desirable method of abatement). For example, ergonomically designed tools, equipment, and furniture.
- b. Substitution. For example, switching to high flash point, non-toxic solvents.
- c. Administrative Controls. For example, limiting exposure by reducing the work schedule; establishing appropriate procedures and practices.
- d. PPE (least desirable method of abatement). For example, using hearing protection when working with or close to portable machines (chain saws, rock drills portable water pumps)
- e. A combination of the above.

**Block 10:** The JHA must be reviewed and approved by a line officer. Attach a copy of the JHA as justification for purchase orders when procuring PPE.

**Blocks 11 and 12:** Self-explanatory.

**Emergency Evacuation Instructions (Reference FSH 6709.11)**

Work supervisors and crew members are responsible for developing and discussing field emergency evacuation procedures (EEP) and alternatives in the event a person(s) becomes seriously ill or injured at the worksite.

Be prepared to provide the following information:

- a. Nature of the accident or injury (avoid using victim's name).
- b. Type of assistance needed, if any (ground, air, or water evacuation)
- c. Location of accident or injury, best access route into the worksite (road name/number), identifiable ground/air landmarks.
- d. Radio frequency(s).
- e. Contact person.
- f. Local hazards to ground vehicles or aviation.
- g. Weather conditions (wind speed & direction, visibility, temp.).
- h. Topography.
- i. Number of person(s) to be transported
- j. Estimated weight of passengers for air/water evacuation.

The items listed above serve only as guidelines for the development of emergency evacuation procedures.

**JHA and Emergency Evacuation Procedures Acknowledgement**

We, the undersigned work leader and crew members, acknowledge participation in the development of this JHA (as applicable) and accompanying emergency evacuation procedures. We have thoroughly discussed and understand the provisions of each of these documents:

**SIGNATURE      DATE**

**SIGNATURE      DATE**

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