



2014 Temporary/Seasonal Positions

USDA Forest Service
R2-Rocky Mountain Region

Grand Mesa, Uncompahgre & Gunnison
NF



The Grand Mesa, Uncompahgre & Gunnison NF (GMUG) may be advertising and filling several Temporary positions for the following duty stations:

Grand Valley Ranger District – Grand Junction, CO; Norwood Ranger District – Norwood, CO;
Ouray Ranger District – Montrose, CO; Gunnison Ranger District – Gunnison, CO;
Paonia Ranger District – Paonia, CO

This is a pre-announcement outreach notice. Vacancy announcement numbers for these positions will be available in January 2014. At that time, they may be obtained from the districts, the GMUG NF website <http://www.fs.usda.gov/main/gmug/home> or emailed to you if you completed the enclosed outreach response form. The announcements will be officially posted and searchable on the USA jobs website www.usajobs.gov when they open.

Limited housing is available for seasonal positions on a first come, first serve basis.

Many positions will require the operation of Forest Service vehicles or equipment. A valid state driver's license is required in order to obtain a government driver's license.

Archeological Technician (GS-0102-5)

Primary duties include archaeological survey, site documentation, and site monitoring. Candidates must be able to conduct field work for long hours in rugged terrain in often remote areas during inclement weather and be able to carry equipment and supplies weighing up to 40 lbs. Equipment use will include topographic maps, GPS units, cameras, and compass. Technicians may be asked to drive UTVs, 4X4 trucks. Location: Delta, Colorado.

Information Assistant (GS-0303-3)

Duties include greeting visitors, answering telephones, and providing routine information about the forest and immediate area. The incumbent will also serve as a collection officer for the District. Other duties involve performing data entry and typing tasks as needed, as well as preparing and processing correspondence, reports, hard-copy and electronic filing; records inventory, mailing and shipping tasks. Location: Grand Junction, Colorado.

Biological Science Aid Technician (GS-0404-4/5)

Assists in the acquisition of field data by measuring and recording pertinent biological information particular to the specific assignment. Assists in the layout of experimental plots by taking measurements and marking corners and boundaries. Uses botanical key to identify plants encountered during field trips or surveys of forest areas. Assists in the collection, handling, and preservation of specimens. Records all biological data pertinent to collections and preservation. Locations: Montrose and Norwood, Colorado.

Range Aid/Technician (GS-0455-4/5)

Assists specialists in carrying out rangeland management support projects. Takes measurements using a variety of instruments. Performs computations that require judgment and knowledge of the resources and use of the data. Participates in noxious plant control, seeding, or similar projects by flagging boundaries, operating

equipment, and spraying noxious weeds. Identifies plant specimens in the field and collects and prepares specimens. Identifies plants and noxious weeds and determines how they grow. Serves as a crew member or lead on range improvement constructions and re-vegetation projects that include construction/maintenance of fence, cattle guards, water developments, prescribed burning, seeding, fertilizing and pesticide application. Locations: Montrose and Paonia, Colorado.

Forestry Aid (GS-0462-3)

Performs the full range of standardized forestry support duties for fire, timber, silviculture, recreation, wilderness, or research duties. Assists in one or more of the following duties; cruising timber by following specific instructions on taking and recording simple measurements and running compass lines in the field using compass and chain; noting compliance with rules and regulations on parking, campfire, sanitation, use of picnic sites, or hunting and fishing; maintaining and cleaning up recreation/wilderness areas; performing standard fire prevention, dispatch, or outlook duties; or performing various standard duties related to silviculture activities. Location: Grand Junction, Colorado.

Forestry Technician – Recreation (GS-0462-4/5)

Contacts visitors to provide information about recreation regulations, opportunities, and current restrictions. Provides information on resource management practices in the area. Checks for compliance with regulations, issues notices for common violations, and reports other violations to supervisor. Assures recreation area and trails are maintained in accordance with standards. Constructs and rehabilitates minor recreation facilities and trails. Makes safety checks of public use areas and takes corrective actions. Depending on grade, may direct or lead one or two lower grade employees engaged in recreation maintenance and/or contract work. Locations: Grand Junction, Delta, Gunnison, and Montrose, Colorado.

Forestry Technician – Trails (GS-0462-4/5)

Employee is a crew member or leader for duties in support of programs in recreation and wilderness management with the ability to hike long distances in a remote setting. Duties include maintaining and constructing trails, installing waterbars, livestock guards, and/or bridges, using various tools and equipment. Performs condition surveys, trail clearing, and reconstruction. Conducts trail patrols to ensure trail use, and maintenance are within agency standards. Uses tools such as chain saws, crosscut saws, adze, axes, and hand tools, and may operate ATVs, UTVs, 4x4 trucks and trailers. Locations: Gunnison and Montrose, Colorado.

Forestry Technician – Wilderness (GS-0462-4/5/6)

Employee is a crew member or leader for duties in support of programs in recreation and wilderness management with the ability of hiking long distances in a remote setting. Duties include checking visitor use, monitoring compliance with agency rules and regulations for campfires, sanitation, camp sites, party size, etc., performs trail log, conditions surveys, trail clearing. Uses tools such as crosscut saws, adze, axes, and hand tools to maintain wilderness areas and trails utilizing minimal tool concept. Assists in the re-establishment of native plants at denuded campsites and abandoned trails, completes water quality sampling, provides wilderness education and Leave No Trace guidance to visitors. Locations: Gunnison and Paonia, Colorado.

Forestry Technician – Timber Sales Prep (GS-0462-4/5)

Takes and/or records basic measurements such as compass readings, distance measurements, tree heights, tree diameters, tree growth, and determines common species. Receives training on marking trees for cutting using tools such as Spiegel Relaskop, clinometer, compass, chain, diameter tape, increment borer, electronic field data recorder, etc. Selects and marks individual trees for harvest using well defined marking guidelines, silviculture prescriptions, and specific instruction. Estimates individual tree volume by established methods. Traverses harvest units to produces maps. Designates sale area and cutting unit boundaries on the ground. Depending on grade, may provide leadership and direction to a crew performing a variety of field measurements, collection and monitoring tasks. Locations: Grand Junction, Gunnison and Montrose, Colorado.

Forestry Technician – Timber Stand Improvement (GS-0462-5)

Inspects contracts for reforestation, timber stand improvement, or genetic tree improvement work such as planting, thinning, fertilizing, release, stand exam, cone collection, site preparation, and animal damage control.

Examines plantations to determine present tree stocking and survival, tree species and conditions, presence of favorable areas for replanting or inter-planting, competing vegetation species and density, and evidence of animal, insect or disease damage. Assists in preparation of contracts for planting, thinning, fertilization, release, etc. by performing unit traverse, map preparation, and providing data for contract preparation and unit examination. Location: Gunnison, Colorado.

Laborer (WG-3502-2)

The position performs a variety of manual labor work using a variety of hand and/or power tools. Assignments often require heavy lifting, over 50 pounds, and strenuous physical effort, prolonged standing and walking, stooping and bending, climbing over uneven forest terrain and up steep slopes. Location Delta, Colorado.

Engineering Equipment Operator (WG-5716-8)

Incumbent operates one or more types of heavy equipment, such as graders, tractor with bulldozer or angle dozer blades, front-end loaders, backhoes, trench diggers, and large industrial tractors with pan or scraper attachments,. Work is generally done on flat or rolling terrain with simple terrain problems, such as forest roads or compounds. Incumbent maintains ditches, road shoulders and beds, fire lines and clears brush, tree stumps and rocks. Reviews the work to be performed and adjusts equipment attachments for a set level, angle, or depth, according to the type of equipment used. Ensures equipment is maintained in good working condition. Locations: Grand Junction and Montrose, Colorado.

Engineering Equipment Operator (CDL Required) (WG-5716-10)

This position supports the forest roads systems and other program areas. Incumbent operates and maintains 3 or more pieces of engineering heavy equipment. Operate dozers, motor graders, backhoes, loaders, excavators, and other pieces of heavy equipment. Up to but not exceeding twenty percent (20%) of this position functions as an equipment operator and is required to participate in firefighting activities such as operating equipment on a fire assignment and living in fire camp while on a fire assignment. Location: Gunnison, Colorado.

Engineering Equipment Operator Helper (WG-5716-5)

Performs the simpler and more routine operation of heavy gasoline or diesel powered equipment, such as, large industrial tractors, dump trucks, motor graders, soil compactors, tractors with attachments, dozer tractors, front-end loaders, backhoes, excavators and brush cutters. Operates equipment to perform basic assignments for cutting, moving, digging, grading, and rolling earth, sand, stone, and other materials. Work involves flat and stable terrain conditions when maintaining ditches, road shoulders and beds, and fire lines. Although the primary responsibility is the operation of equipment, some manual labor may be necessary. Locations: Gunnison and Delta, Colorado.

Fire Positions

Conditions of employment for fire positions are to successfully complete the WORK CAPACITY TEST (WCT) for wildland firefighters. Based on the type of work performed, taking and passing the WCT at the arduous level is a "condition of employment." The Arduous Fitness (PACK) Test consists of a three (3) mile hike, within forty-five (45) minutes, while carrying a forty-five (45) pound pack.

Forestry Aid - Fire (GS-0462-3)

These positions are part of a wildland fire crew, performing firefighting work on an engine or hand crew. Assignments include developing a working knowledge of fire suppression and fuels management techniques, practices and terminology. This consists of fireline construction, use of pumps and engines, hose lays, hand tools, chainsaws, working around aircraft, and patrolling fireline to locate and extinguish hotspots that may be a threat. Cleans and maintains fire tools and equipment. During prescribed burns, monitors and controls the fire, and collects data on fire weather and fire behavior. There may be frequent travel associated with these positions.

Forestry Technician – Engine (GS-0462-4/5)

Serves as a skilled crew member on a wildland fire engine. Incumbent performs engine operation duties for the suppression of wildland fires and prescribed fires. Performs and may direct others in starting pump engine, priming pump, adjusting engine speed and pump valves, laying hose, and using appropriate nozzles and nozzle adjustments for effective use of water and additives.. Drives engine to fire locations with primary consideration of crew safety. Responsible for positioning the fire engine or apparatus for a safe and efficient burn control and/or mop-up operations. Location: Montrose, and Gunnison, Colorado

Forestry Technician - Hand Crew (FS0462-4)

This position serves as a skilled crewmember on a handcrew assigned to performing fire suppression duties under the most adverse conditions of climate, fuels, and terrain on the full range of complexity of fires. Utilizes a variety of specialized tools, equipment and techniques while actively suppressing wildfires, such as a Pulaski, shovel, McLeod, ax and chainsaw to control the spread of wildfire. Performs basic fireline activities such as line construction, lopping and scattering of fuels using hand tools and holding, patrolling, monitoring and mop-up operations. Moves dirt, chops brush, small trees, etc. to construct fire line. During prescribed burns, monitors and controls the fire, and collects data on fire weather and fire behavior. This position requires frequent travel to all parts of the country to perform suppression activities. Location: Grand Junction, Colorado

Location information:

Grand Valley Ranger District – Grand Junction, CO
2777 Crossroads Blvd, Grand Junction, CO 81506
Phone: 970-242-8211

Norwood Ranger District – Norwood, CO
1150 Forest, Norwood, CO 81423
Phone: 970-327-4261

Ouray Ranger District – Montrose, CO
2505 S. Townsend, Montrose, CO 81401
Phone: 970-240-5300

Gunnison Ranger District – Gunnison, CO
216 N. Colorado Street, Gunnison, CO 81230
Phone: 970-641-0471

Paonia Ranger District – Paonia, CO
403 North Rio Grande Ave., Paonia, CO 81428
Phone: 970-527-4131

Supervisor's Office – Delta, CO
2250 Highway 50, Delta, CO 81416
Phone: 970-874-6600

For additional information about the forest go to:
<http://www.fs.usda.gov/main/gmug/home>

APPLICANT GUIDE

These appointments are temporary seasonal positions. The vacancy announcements are posted on USAJOBS at www.usajobs.gov/.

To apply for a job, there are four basic steps:

1. **CREATE AN ACCOUNT** - Enter your profile information and create or upload a resume. Please note that you do not need to create a "My Account" to search for jobs, but you must create an account to apply for jobs online. You will need to request a user ID and password. Allow yourself at least two days before the application deadline to complete this process to ensure you have time to get your application submitted.
2. **SEARCH JOBS** – Use basic search to enter in job and location keyword information from the USAJOBS home page. Or you can use the advanced search function which allows you to search by vacancy announcement number or series and grade. Review the job opportunity announcements and note of those of interest. Carefully review the "Qualification and Evaluation" section to determine whether you will qualify for the position. GS-3 positions are entry level positions. As the grades get higher (GS-4, GS-5, etc.), they require more specialized experience or qualifications.
3. **APPLY FOR JOBS** – Carefully follow the instructions in the "How to Apply" section for each announcement. You may store up to five uploaded or "resume builder" created resumes in your profile. Submit any additional documentation to verify your qualifications such as transcripts, SF-50 Notification of Personnel Action (if you have previously worked for the federal government), and/or Veterans' Form DD-214. *Please see the "Additional Information" below regarding supplemental documentation and resumes.*
4. **MANAGE YOUR CAREER** – Log into your account to obtain application status for positions for which you have applied. Contact the agency for specific follow-up questions or those related to the particular job. The agency contact information is listed on the right hand side of the announcement. You may also contact District personnel regarding the position. However, please note that we do not see your application until the vacancy announcement has closed and we have requested a list of candidates. Only those applicants that are qualified for the position will be referred to the hiring official.

ADDITIONAL INFORMATION

REGARDING APPLICATIONS:

- If you have experience as a firefighter, be sure to attach your IQCS, or IQS, Master Record to both your USAJOBS account and your application. This documentation supports what you are submitting in your application. Failure to attach it may disqualify you from being eligible for higher graded fire positions, specifically at the GS-5 level or higher.
 - **If you are basing any of your qualifications on your education, you must attach valid transcripts.** There is no method to verify education (including coursework completed and GPA) without these.
- Special Notes:
- Valid transcripts are those that are issued by the school (official or unofficial). Course listings/grades pulled from your student profile or account are not transcripts.
 - Transcripts that have been altered in any way (i.e. written on, edited) are not considered valid.
 - Attaching password protected transcripts is not recommended. There is not a remarks section within the application that will allow you to provide the password. If they cannot be accessed, they cannot be verified.
 - **If you are claiming Veteran's preference, you must attach your DD-214.**
 - It is important to remember that your answers to the minimum qualification – knowledge, skills, and abilities – questions must be supported by the contents of your resume or attached documents.

REGARDING RESUMES:

Your resume is the basis for determining qualifications, so you need to be as complete as possible. There are a number of items that should be included to improve your chances of making the referral list and being selected for a seasonal/temporary position with the Forest Service.

Work Experience:

- Be sure to include specific dates of employment, in **mo/day/yr format** (i.e. 05/15/2012 – 08/24/2012), and hours per week. This helps determine experience level. Note: the resume builder in USAJOBS only allows you to select mo/yr. It is recommended that you upload your own resume or include the specific dates in the remarks section where you explain your work experience for that position.
- Be very specific and detailed when describing your work experience. **Include everything:** duties, responsibilities, equipment and tools used. It is important to remember that the people determining your qualifications are comparing your work experience to the position description of the job you are applying for. This is especially true for higher graded positions (GS-4, GS-5).
- Volunteer Experience also counts. If you have volunteered for any local organizations be sure to include it.

Certifications:

- Include all relevant certifications and training. For instance, if you are a certified pesticide applicator, this would be good to include on a resume for a Weeds/Range position. If you are applying for a fire position and have completed S-190 Introduction to Wildland Fire Behavior, document this on your resume.

References:

- References are checked during the selection process. Be sure to include at least two professional references.

2014 Temporary/Seasonal Employment

Grand Mesa, Uncompahgre & Gunnison National Forest
Outreach Response

**Please respond as soon as possible or no later than February 14, 2014, to:
Michele Schaal, mschaal@fs.fed.us, or fax to 970-874-6698**

Name: _____

Email Address: _____

Phone Number: _____ Work, Home or Mobile? _____

Location/Duty Station Preference: _____

Position(s) Interested In: _____

Experience that qualifies you for this position? _____

Agency Contact _____ Other _____

If not a current permanent employee, are you eligible to be hired under any of the following special authorities?

- _____ Schedule A (Person with Disabilities)
- _____ Veterans Recruitment Appointment (VRA)
- _____ Veterans w/30% Compensable Disability
- _____ Former Peace Corps Volunteer
- _____ Pathways Program (Students and Recent Graduates)

You may also mail this form to:

Grand Mesa, Uncompahgre & Gunnison NF
Attn: Michele Schaal
2250 Highway 50
Delta, CO 81416