

REPLY BY February 14, 2014
Outreach Notice
Forest Fire Aviation Officer GS-2101-11
Tahoe National Forest

Nevada City, California

The Tahoe National Forest is currently outreaching for a Forest Fire Aviation Officer, GS-2101-11, Permanent Full-time position. Please identify Nevada City, CA as the Duty Station. Applicants will be notified when the position is posted in USAJobs website (<http://www.usajobs.opm.gov/>)

DESCRIPTION OF THE DUTIES ASSOCIATED WITH THIS POSITION: This position serves as a principal assistant to the Forest Fire Chief and Deputy Forest Fire Chief in directing the complex aviation management program of the Fire & Aviation Operations on the Tahoe National Forest. The position is delegated authority as Forest Aviation Officer by the Forest Supervisor. The incumbent in this position provides leadership, coordination, guidance, and direction to aerial project and fire management activities. Integrates operations of the Forest Aviation Operations program and the Forest Fire Management Programs. This position is the technical authority for the integrated use of aviation activities including detection, suppression, use of fire retardant, aerial non-fire projects, and all other uses of aviation. The primary line of work is fire management. The position serves as an Air Tactical Group Supervisor for a Regional Air Attack unit exclusive use contract aircraft covering most interagency lands in and adjacent to the National Forest. Air attack units have been decentralized to strategic forests in the Region and the Region maintains Regional oversight and responsibilities for the program. This is a secondary firefighter position under the provisions of 5 U.S.C. 8336 (c) and 5 U.S.C. 8412 (d) when it is filled by an incumbent who previously held a primary position and is transferred directly from a primary position or another secondary position, with no break in service or intervening service not as a firefighter, to this position. Ninety (90) days of experience as a primary/rigorous firefighter or equivalent experience outside federal employment is a basic qualification requirement for this position.

Aviation Program Management:

Coordinates with Regional aviation management on Forest aviation operations, technical guidance, special projects for aviation support personnel, and other aviation related aspects. As requested, assists the Regional Aviation Officer and the Regional Aviation Safety Manager in regional program activities. Coordinates inspections of aviation facilities. Arranges field site visits with Regional aviation management.

Serves as the primary aviation operations advisor to the Forest Supervisor or Incident Commander during project fires, or other projects that may involve aircraft. Incumbent may support fire operations in various trainee and fully qualified ICS positions.

Incumbent is expected to achieve and maintain Incident Command System (ICS) qualifications as an aviation manager or Air Attack Group Supervisor (ATGS) or Air Operations Branch Director (AOBD).

May coordinate with the FAA, military route schedulers, cooperators, dispatchers, Incident Management Teams, and project leaders for air space coordination purposes. May participate in the request and maintenance of Temporary Flight Restrictions (TFR) and NOTAM advisories from the FAA to de-conflict airspace situations. Acts as Forest Service liaison with County Airport authorities, Fixed Base Operator, and other airport users in coordination of fire operation activities with other operations on the airport. Serves as the primary Forest Service representative for participation in County and/or City Airport planning and development.

Serves as subject matter expert in all phases of aviation contracting on the Forest.

Initiates procurement and oversight of aviation contract and support services. May be the designated Contracting Officer's Representative (COR) for the Forest's aviation contracts. Coordinates annual contract inspections of aircraft and pilots with Regional aviation inspectors. Recommends course of action for contract provisions, corrects problems, and recommends change orders. Has full authority to cease operations for violations of safety regulations. May participate in a contracting task group to propose and review aviation contract provisions.

Supervisory and/or Managerial Responsibilities:

Provides the technical, administrative and human resource management supervision to the Forests Aviation Program. Supervises the aviation modules, including subordinate Supervisory positions, on multiple units that may include the Assistant Forest Aviation Officer, Air Tactical Group Supervisor, Helitack Base Manager(s), and Airtanker Base Manager. Plans work to be accomplished by subordinates, sets and adjusts short-term priorities, and prepares schedules for completion of work. Assigns work to subordinates based on priorities, selective consideration of the difficulty and requirements of assignments and the capabilities of employees. Develops performance

standards, evaluates work performance of subordinates and serves as the reviewing official of non-supervisory employees rated by subordinate supervisors on multiple units that may be performing the same work. Approves within grade increases, extensive overtime and employee travel expenses. Recommends awards and bonuses for subordinate employees. Gives advice, counsel, or instruction to employees on both work and administrative matters. Hears and resolves minor complaints from employees. Makes decisions on grievances and more serious unresolved complaints presented by subordinate supervisors. Effects minor disciplinary measures such as letters of warning, caution or admonishment, and reviews and approves serious disciplinary measures involving non-supervisory subordinates. Interviews candidates for positions in the unit; recommends appointments, promotion, and reassignments to such positions. Identifies and provides for training needs, some which may be nonroutine or costly. Finds ways to promote team building, increase the quality of work directed, or improve production. Provides leadership, allocates resources, and implements activities to accomplish Forest Service multicultural organization direction and Equal Opportunity and Civil Rights requirements, goals, policies, and objectives. Supports and participates in the workforce planning, development and continuous improvement process. Ensures all communication--written, oral, visual, and signed--is nondiscriminatory and sensitive to all employees and publics. Creates a work environment that respects, appreciates, and accepts the contributions and perspectives of all employees.

May supervise contractors and ensure that the work performed meets standards, including multiple contractors that may be completing similar work. Authorizes payment for contractor work.

Pending firefighter retirement coverage.
Duty Station: Nevada City, CA

If you are interested in applying for this position, please complete the attached form describing your current status and return it, by one of the following, to:

EMAIL: **Rachelle Pearce** – rlpearce@fs.fed.us or

Mail: Rachelle Pearce, 631 Coyote Street, Nevada City, CA 95988

Cell: (530) 440-8129

FAX: (530) 478-6289 Attention: Rachelle Pearce

For information about the Tahoe National Forest go to <http://fs.usda.gov/tahoe>

For information about the Nevada City/Grass Valley area go to <http://mynevadacounty.com/Home/Index.cfm>

OUTREACH FORM

Forest Fire Aviation Officer

GS-2101-11

Please respond by February 14, 2014 stating your Interest

Tahoe National Forest

**** Return to Rachelle Pearce at rlpearce@fs.fed.us ****

Please submit Resume with this profile sheet.

Applicants will be notified when the position is posted in USAJobs website (<http://www.usajobs.opm.gov/>)

Candidate Profile

Applicant Name: _____

Please type or print clearly

Work Address: _____

Work Phone # _____ E-mail _____ Alternate contact # _____.

Employer:

Agency employed with: USFS ____ BLM ____ OTHER ____

Forest: _____ District: _____

Work Supervisors Name: _____ Contact number: _____

Current Working Title: _____ Present Series/Grade _____

Type of Appt. _____ Years/Seasons of Service _____ Years in grade _____

WOULD CONSIDER A DETAIL? ____ YES ____ NO

Type of appointment *if* current government employee:

____ permanent ____ temporary ____ term ____ vra ____ pwd ____ other

**IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL) EMPLOYEE
ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING SPECIAL
AUTHORITIES:**

- ____ PERSON WITH DISABILITIES
- ____ VETERANS READJUSTMENT
- ____ DISABLED VETERANS W/30% COMPENSABLE DISABILITY
- ____ VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998
- ____ FORMER PEACE CORPS VOLUNTEER
- ____ STUDENT CAREER EXPERIENCE PROGRAM
- ____ OTHER _____

How did you learn of this vacancy? _____

The U.S. Department of agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Ave., SW, Washington DC 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.