

WAYNE NATIONAL FOREST
TEMPORARY Outreach Notice
Temporary Not-To-Exceed 1039 hours
Fire Position in Nelsonville, OH
Timber Positions in Pedro, OH
Biological Positions in Nelsonville and Pedro, OH
Information Receptionist in Nelsonville, OH
Recreation Technician in Marietta, Nelsonville and Pedro, OH

Wayne National Forest



Wayne National Forest

The Wayne National Forest is located in the hills of southeastern Ohio. This small national forest, in the heart of the heavily populated Midwest, covers almost a quarter million acres of Appalachian foothills. The Wayne is divided into three blocks administered by two Ranger Districts at Athens and Ironton. A field office is also located east of Marietta.

Visitors to national forest lands are welcome to camp, hike, hunt and fish. The Forest boundaries surround a checkerboard pattern of ownership, with public and private ownership interspersed.

There are over 300 miles of trails on the Forest for hiking, [all-terrain vehicle \(ATV\) riding](#), mountain biking, or horseback riding.

The Wayne National Forest is seeking qualified applicants to fill up to seven (7) temporary not-to-exceed 1039 hours positions, starting in April 2014 and may run through December 2014.

The position maybe advertised in USAJOBS if funding becomes available, mid-February 2014. Temporary positions will be stationed in either Nelsonville, OH, Marietta, OH and/or Pedro, OH. Please make sure you choose the correct city for each position, when and if it is advertised.

The purpose of this Outreach/Vacancy Notice is to inform prospective applicants of this opportunity. Anyone interested is encouraged to complete the attached Outreach Response Form. You will still need to apply for each job separately. **All positions are subject to the availability of**

funding. Filling out the form will allow us to contact you if the above position are advertised in USAJOBS.

Please reply to this outreach for all the above mentioned positions on the attached Outreach Form, that you are interested in by February 14, 2014.

Position Duties:

GS-462-04 Forestry Technician - Engine (Fire) (FS1476): Engine Operator Work 70%, serves as a skilled crewmember on an engine. As an assistant on a wildland fire engine, works as a trainee engine operator driving the engine, operating the pump and making hose lays under the direction of the engine foreman. May drive and operate the fire engine or apparatus. Responsible for positioning the fire engine or apparatus for safe and efficient operation. Services and makes minor repairs to engine; inspects, checks and services accessories such as pump, water lines, tank, reels, or pump power plant; and keeps in fire readiness. Inspects, cleans and stows hose. Performs basic fireline activities such as line construction, hose layout, operations of pumps and accessories, lopping and scattering of fuels using hand tools and holding, patrolling, monitoring, and mop-up operations. Moves dirt, chops brush, small trees, etc. to construct fire line. Independently or with one or two other crewmembers may be assigned to carry out specialized assignments such as tree falling, backfire and burnout, mobile and stationary engine attack. Serves as a skilled wildland firefighter on an organized crew during prescribed burns, monitoring and controlling the fire, and collecting data on fire weather and fire behavior. Participates in other aspects of resource management support work such as recreation, maintenance, silviculture, tree planting, etc. Some weekend work may occur.

OTHER SIGNIFICANT FACTS: WORK CAPACITY TEST (WCT) for Wildland Firefighters:

The positions mentioned above, participate in wildland firefighting activities. Based on the type of work performed, TAKING and PASSING the WCT at the ARDUOUS level is a "condition of employment." The Arduous fitness (Pack) Test requires completing a three (3) mile hike within forty-five (45) minutes, while carrying a forty-five (45) pound pack. Bargaining Unit Status: Eligible - Coverage is dependent upon unit location. FIREFIGHTER RETIREMENT COVERAGE: This is a primary/rigorous firefighter position under the provisions of 5 USC 8336(c) (CSRS) and 8412(d) (FERS).

GS-462-04 Forestry Technician – Timber Sale Prep Forestry (FS2466): Selects and marks individual trees for harvest using well defined marking guidelines, silvicultural prescriptions, and specific instruction. For 3-p sampling, estimates individual tree volume by established methods. Traverses harvest units, processes information and produces maps. Designates sale area and cutting unit boundaries on the ground. Interprets Aerial Photos and locates ground features. For timber cruising, serves as tally person and may operate electronic field data recorders. Assists in the measure of limiting distances, tree diameter, tree height, estimation of defect and quality, and related fundamental timber cruising procedures. Timber cruising is done under the direct supervision of a qualified timber cruiser. Observes and reports areas of possible archeological significance, and sightings of sensitive, threatened or endangered wildlife species. Participates in other aspects of resource management support work such as recreation, maintenance, silviculture, tree planting, etc. Some weekend work may occur.

GS-462-05 Forestry Technician – Timber Sale Prep Forestry (FS2467): Independently applies silvicultural prescriptions and marking guides to designate harvest timber. Brings to the attention of responsible individuals situations on the ground that is inconsistent with guidelines. Acts as a certified timber cruiser. Independently applies the instructions issued in a cruise plan. Takes and records tree measurements, assesses quality, and determines defect. Prepares and computer

processes cruise data. Observes and reports areas of possible archeological significance, and sightings of sensitive, threatened or endangered wildlife species. Traverses harvest unit boundaries, road locations, and determines area. Participates in other aspects of resource management support work such as recreation, maintenance, silviculture, tree planting, etc. Some weekend work may occur.

GS-0303-03 Information Assistant (FS2822) - Greets visitors and responds to phone and written inquiries, which often requires an explanation in general terms of functions of the Agency to distinguish among and between function related to the subject of the inquiry. Assists in arranging displays of informational and natural materials in the reception area. Varies or changes displays to coincide with seasonal changes, and special public information programs. Uses word processing software and printing equipment to create, copy, edit, store, retrieve, and print a variety of standardized documents using a glossary of prerecorded formats, form letters, standard paragraphs, and mailing lists. May use database or spreadsheet software to enter, revise, sort, or calculate, and retrieve data for standard reports. Serves as Collection Officer to sell such items as National Forest maps, 2400-4's (Forest Product Sale Permits), and Golden Age Passports in accordance with manual and handbook requirements. Is held accountable for the funds collected. Maintains accountability records as required.

GS-0462-04 Recreation Technician (YCC Crew Leader) (FS2313) – Will lead and direct up to five summer Youth Conservation Corp employees engaged in recreation maintenance. Makes day-to-day assignments and ensures quality of completed work. Maintains contact with Campground Host(s), checks for compliance with regulations, and reports and violations to supervisor. At designated fee sites, collects monies from sale of recreation use permits, safeguards money and unused permits. Assures recreation area and trails are maintained in accordance with standards. Constructs and rehabilitates minor recreation facilities and trails. Makes safety checks of public use areas and takes corrective action. Work will be done in all weather conditions. Hiking and walking on uneven terrain, lifting up to 75 pounds, occasional long hours and working in hot, humid environments will be required.

GS-0462-04 Recreation Technician (FS2313) – Contacts visitors to provide information about recreation regulations, opportunities, and current restrictions. Maintains contact with Campground Host(s). Checks for compliance with regulations, issues notices for common violations, and reports other violations to supervisor. At designated fee sites, collects monies from sale of recreation use permits, safeguards money and unused permits. Assures recreation area and trails are maintained in accordance with standards. Constructs and rehabilitates minor recreation facilities and trails. Makes safely checks of public use areas and takes corrective action. Work will be done in all weather conditions. Hiking and walking on uneven terrain, lifting up to 75 pounds, occasional long hours and working in hot, humid environments will be required.

GS-0404-04 Biological Technician (Wildlife)(FS2263)

Data Entry: This position includes data entry for the Supervisor's Office and performing a variety of tasks in support of the Forest's Wildlife, Botany and Invasive Species programs. This position's primary duties would include wildlife data entry with some time spent surveying for selected wildlife species by sight and/or sound and working with invasive plant crew on the Athens Ranger district (see below). Other duties may include plant surveys and monitoring, wildlife monitoring, trail maintenance, and additional duties as assigned. Basic computer skills (Word and Excel) required. GIS (ArcGIS) experience is preferred. Experience with GPS and topo map navigation, southern Ohio plant and tree species and non-native invasive plant identification skills, and first aid familiarity are desirable. Applicants must be willing and able to work alone in remote forest locations or with others in a team setting, as well as completing office work.

GS-0404-04 Biological Technician (Plants) (FS2512)

NNIS Treatment Crew: These positions involve the following activities: operation of government vehicles, identification of native and invasive plant species, navigating off-road with topographic maps and GPS, the manual, mechanical and chemical control of invasive plants, seeding and transplanting native plants, weeding and other duties as necessary. Training in herbicide application will be provided. A valid state driver's license and willingness to apply herbicides are a requirement of this job. The incumbent is responsible for documenting daily herbicide applications, reporting spills or unexpected exposures of herbicides, invasive plant mapping and data input into various natural resource databases. Work will be done in all weather conditions. Hiking and walking on uneven terrain, lifting up to 75 pounds, occasional long hours and working in hot, humid environments will be required. Additional duties may include conducting vegetation surveys and monitoring, collecting native plant materials, working with the Wildlife Technician(s) on projects, and other duties as assigned. The ability to identify eastern North American flora, especially southern Ohio trees and plant species is greatly desired. Applicants must be able to work individually or as a member of a team. Experience with GIS and GPS, as well as basic computer skills and first aid familiarity are desired.

Attached is our Outreach Reply Form. Please fill the form out and let us know what position or positions you are interested in applying for. Please send your form to Ann Grasso, Administrative-Resources Group Leader, information for Ann is below. Once the position is advertised in USAJOBS, we will be able to contact you and provide you with the vacancy announcement.

For position information applicants can contact:

FIRE:	(Nelsonville)	John Whatley	(740) 534-6538	jwhatley@fs.fed.us
TIMBER:	(Pedro)	Chad Fitton	(740) 534-6536	cfitton@fs.fed.us
INFORMATION ASST:	(Nelsonville)	Connie Macek	(740) 753-0554	cmacek@fs.fed.us
YCC CREW LEADER	(Nelsonville)	Dawn McCarthy	(740) 753-0527	dmccarthy02@fs.fed.us
RECREATION TECH	(Nelsonville)	Dawn McCarthy	(740) 753-0527	dmccarthy02@fs.fed.us
	(Pedro)	Carol Boll	(740) 534-6532	cboll@fs.fed.us
BIO TECH (WILDLIFE):	(Nelsonville)	Katrina Schultes	(740) 753-0901	kschultes@fs.fed.us
BIO TECH (PLANTS):	(Pedro)	Patrick Mercer	(740) 534-6531	pmercer@fs.fed.us
	(Nelsonville)	Katrina Schultes	(740) 753-0901	kschultes@fs.fed.us

HOW TO APPLY: go to <https://www.usajobs.gov/>

Step 1 — Create a USAJOBS account (if you do not already have one). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, you will need to log into your USAJOBS account to check on the status of your application.

Step 2 — Create a resume with USAJOBS or upload a resume into your USAJOBS account profile. You may want to customize your resume to ensure it accurately depicts your duties and accomplishments as they pertain to the position for which you're applying. Include accurate information about the length of time you performed such duties as it is a key factor in determining whether or not you qualify for a specific grade. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the "How You Will Be Evaluated" section of the job announcement).

Step 3 — Search for the job announcement number. Please read the entire announcement and all the instructions before you begin. Click "Apply Online" and follow the prompts to complete the "Occupational Questionnaire" and attach any additional documents that may be required. Make sure you select **either Marietta, Nelsonville and/or Pedro, OH** as the location in order to apply for a job with the Wayne National Forest. You may update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

If you need assistance with navigating through the USAJOBS website, please visit:

https://help.usajobs.gov/index.php/Main_Page

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OUTREACH REPLY FORM
USDA, Forest Service, Wayne National Forest
Temporary Positions for 2014

Please respond by February 14, 2014

NAME: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

CURRENT POSITION TITLE:

How did you hear about this position? Organization Name _____
Agency Contact _____ Other _____

WHAT TEMPORARY POSITION(S) ARE YOU INTERESTED IN APPLYING FOR:

Fire	Nelsonville _____
Timber	Pedro _____
	Athens _____
Recreation (YCC Crew Leader)	Marietta _____
Recreation Tech	Athens _____
	Pedro _____
Information Assistant	Nelsonville _____
Bio Technician (Wildlife)	Nelsonville _____
Bio Technician (Plants)	Pedro _____
	Nelsonville _____

IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL) EMPLOYEE, ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING SPECIAL AUTHORITIES:

____ **PERSON WITH DISABILITIES**
____ **VETERANS READJUSTMENT**
____ **DISABLED VETERANS W/30% COMPENSABLE DISABILITY**
____ **VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998**
____ **FORMER PEACE CORPS VOLUNTEER**
____ **PATHWAYS INTERNS/STUDENT CAREER EXPERIENCE PROGRAM**
____ **OTHER** _____

Please return this form to Ann Grasso, Administrative-Resources Group Leader at:

Email: agrasso@fs.fed.us

Fax: 740-753-0118

Mail: 13700 US HWY 33, Nelsonville, OH 45764-9880

If you have any questions or need further information, please call Ann at 740-753-0852.