Title V Property Survey

Federal Property Information Checklist

(Rev. 11/89)

Instructions: 1) Use this form

2) Complete all items below or the checklist will

be returned for completion.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date |  | / |  | / |  |  | Property ID # | [ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ] |

(HUD will assign)

|  |  |
| --- | --- |
| 1. FEDERAL LANDHOLDING AGENCY: |  |

|  |  |
| --- | --- |
| 2. PROPERTY: |  |

(Name) (Installation, if applicable)

|  |  |
| --- | --- |
| 3. ADDRESS: |  |

Street and number or, if none, a brief description of how to

locate property

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

City County State Zip

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 4. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | GSA Inventory Control Number (if |

available)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 5. PREVIOUSLY REPORTED TO HUD |  |  |  |  |

Yes No

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Determination: |  | Suitable |  | Unsuitable by HUD |  |

Date

6. PROPERTY DESCRIPTION:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | Building |  | Vacant Land | | |  | | Other | |
|  | | | | | | | | | | |
| A. | | Current status: | |  | Utilized |  | Underutilized | | | |
|  | | | | | | | | | | |
|  | | |  | Excess |  | Surplus | | | | |
|  | | | | | | | | | | |
| If Excess or Surplus, GSA Disposal Control No. | | | | | | | |  | | |

B. If underutilized, type of underutilization:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Portion |  | Seasonal |  | Intermittent |  | Other |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | (describe) | |  | | |
|  |  | | |  | |
| C. | Predominant surrounding land use | | |  | |
|  | | | | | |
| D. | Unusual physical features or impediments | | | |  |
|  | | | | | |
|  | |  | | | |

2.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| E. | Legal constraints (right of entry, covenants, permits, licenses, | | | |
|  | etc.): | |  | |
|  | |  | | |
|  | |  | | |
|  | | | | |
| F. | Other (comments): | | |  |
|  | |  | | |
|  | |  | | |
|  | |  | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 7. BUILDING DESCRIPTION: | A. | age | |  | |  | | | | | |
|  | B. | structure type | | | | |  | | | | |
|  | C. | size (useable square feet per floor) | | | | | | | | |  |
|  | D. | number of floors | | | | | |  | |  | |
|  | E. | current or most recent use (storage, resi- | | | | | | | | | |
|  | | dential, office, etc.) | | | | | | |  | | |
|  | | |  | | | | | | | | |
|  | | |  | | | | | | | | |
|  | F. | If occupied, indicate: | | | | | | | | | |
|  |  | i. | |  | percentage of total space occupied | | | | | | |
|  |  |  | |  | or otherwise in use | | | | | | |
|  |  | ii. | |  | expiration date(s) of any existing | | | | | | |
|  |  |  | |  | lease(s) or renewal period(s) | | | | | | |
|  | G. | If vacant, indicate: | | | | | | | | | |
|  |  | i. | |  | number of months vacant | | | | | | |

8. BUILDING CONDITION: Meets or has the potential to meet the following

criteria:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | MEETS | | |  | POTENTIAL\* | | |
|  | | | | Yes |  | No |  | Yes |  | No |
| A. | Operating sanitary facilities | |  |  |  |  |  |  |  |  |
| B. | Potable water | |  |  |  |  |  |  |  |  |
| C. | Electric Power | |  |  |  |  |  |  |  |  |
| \*D. | Indicate (if known) distance to | | | | | | | | | |
|  | nearest utility hook-up(s): |  | | | | | | | | |
|  |  | | | | | | | | | |
|  |  | | | | | | | | | |

3.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | MEETS | | |  | POTENTIAL\* | | |
|  | | | | Yes |  | No |  | Yes |  | No |
| E. | Heating facilities adequate for | |  |  |  |  |  |  |  |  |
|  | the climate | |  |  |  |  |  |  |  |  |
| F. | Structurally sound | |  |  |  |  |  |  |  |  |
|  | i. | foundation |  |  |  |  |  |  |  |  |
|  | ii. | floors |  |  |  |  |  |  |  |  |
|  | iii. | roofs |  |  |  |  |  |  |  |  |
|  | iv. | exterior walls |  |  |  |  |  |  |  |  |
|  | v. | interior walls |  |  |  |  |  |  |  |  |
|  | \*vi. | Describe general condition or extent of repairs needed | | | | | | | | |
|  |  |  | | | | | | | | |
|  |  |  | | | | | | | | |
|  |  |  | | | | | | | | |

9. VACANT LAND

|  |  |  |  |
| --- | --- | --- | --- |
| A. | Size |  |  |
|  |  | (acres/square footage) |  |
| B. | Improvements (e.g., paved, etc.) describe: | | |
|  |  | | |
|  |  | | |
| C. | Current or most recent use | |  |
| D. | If occupied, indicate: | | |

|  |  |  |
| --- | --- | --- |
| i. |  | percentage of total land area occupied |
|  |  | or otherwise in use |
| ii. |  | expiration date of any existing lease |
|  |  | or renewal period |

10. VACANT LAND CONDITION: Meets or has the potential to met the

Following criteria

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | MEETS | | |  | POTENTIAL\* | | |
|  | | | | Yes |  | No |  | Yes |  | No |
| A. | Operating sanitary facilities | |  |  |  |  |  |  |  |  |
| B. | Potable water | |  |  |  |  |  |  |  |  |
| C. | Electric Power | |  |  |  |  |  |  |  |  |
| \*D. | Indicate (if known) distance to | | | | | | | | | |
|  | nearest utility hook-up(s): |  | | | | | | | | |
|  |  | | | | | | | | | |
|  |  | | | | | | | | | |

4.

11. ACCESS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A. | Does this property have public access? |  |  |  |
|  |  | Yes |  | No |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| If yes, how (road, other) | | | |  | | | | | | |
| If no, indicate: | | | | | | | | | | |
| i. | |  | miles, distance to the nearest road | | | | | | | |
| ii. | |  | type of terrain | |  | | | | | |
| iii. | |  | miles to the nearest town/city | | | | | | | |
| iv. | | accessible by public transportation | | | |  | Yes | |  | No |
|  | |  | | | | Type | | | | |
| B. Indicate any restrictions on access (hours, etc.) | | | | | | | | |  | | |
|  | |  | | | | | | | | | |

12. ENVIRONMENTAL SUITABILITY

1. Is the property subject to contamination by toxic or hazardous

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| materials or waste? |  | Yes |  | No |

Identify the basis for determination (submit documents)

|  |
| --- |
|  |

If yes, also identify:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| i. | Nature of contaminants: | | | | |  | | | |
|  |  | | | | | | | | |
| ii. | Location of contaminants: | | | | | |  | | |
|  |  | | | | | | | | |
| iii. | Extent (percentage of building or number of acres affected) | | | | | | | | |
|  | of contaminants: | | |  | | | | | |
|  |  | | | | | | | | |
| iv. | Any scheduled clean-up plans (including projected date of | | | | | | | | |
|  | completion and estimated cost, if known): | | | | | | | |  |
|  |  | | | | | | | | |
|  |  | | | | | | | | |
|  |  | | | | | | | | |
| B. | Is an industrial/commercial Federal facility handling flammable or explosive material (excluding underground storage) located on the property or within 2,000 feet of its boundary? (Exclude under-ground storage, gasoline stations, tank truckers, and any above-ground container(s) with a capacity of 100 gallons or less of such | | | | | | | | | |
|  | materials.) | |  | Yes | |  | | | No | |

5.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| If yes, indicate: | | | | |
| i. | Number of acres located more than 2.000 feet from such | | | |
|  | facility |  |  | |
| ii. | Nature of the facility and material | | |  |
|  |  | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| C. | Is any portion of the property located within an airport runway | | | | | | | | | | | | | | | | | | | | |
|  | clear zone? | | | | | |  | | Yes | | | |  | | | | No | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
|  | If yes, indicate the oprtion (percentage) of the property which is | | | | | | | | | | | | | | | | | | | | |
|  | so located: | | | |  | | | | | | % | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
| D. | Is any portion of the property located within a 100 year flood- | | | | | | | | | | | | | | | | | | | | |
|  | plain? (Note that the fact that a Federal property is not included | | | | | | | | | | | | | | | | | | | | |
|  | in an existing floodplain map or study does not, by itself, | | | | | | | | | | | | | | | | | | | | |
|  | justify a “No” answer.) | | | | | | | | | | |  | | | | Yes | |  | | No | |
|  |  | | | | | | | | | | | | | | | | | | | | |
|  | Is any portion of the property located in the floodway? | | | | | | | | | | | | | | | | | | | | |
|  |  | | Yes | | |  | | No | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
| E. | Is the property impacted by any other known environmental | | | | | | | | | | | | | | | | | | | | |
|  | condition which might jeopardize the safety of occupants of the | | | | | | | | | | | | | | | | | | | | |
|  | property (e.g., friable asbestos, PCBs, radon, periodic flooding)? | | | | | | | | | | | | | | | | | | | | |
|  |  | | Yes | | |  | | No | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
|  | Indicate: | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
|  | (1) | | Basis for determination (submit document): | | | | | | | | | | | | | | | | | |  |
|  |  | |  | | | | | | | | | | | | | | | | | | |
|  | (2) | | Nature of condition: | | | | | | | | |  | | | | | | | | | |
|  |  | |  | | | | | | | | | | | | | | | | | | |
|  | (3) | | Extent of condition: | | | | | | | |  | | | | | | | | | | |
|  |  | |  | | | | | | | | | | | | | | | | | | |
|  | (4) | | Location of condition: | | | | | | | | | | |  | | | | | | | |
|  |  | |  | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
| F. | Are there any other known environmental conditions which could | | | | | | | | | | | | | | | | | | | | |
|  | affect or be impacted by the occupancy of the property (e.g., | | | | | | | | | | | | | | | | | | | | |
|  | endangered species, wild and scenic rivers, wetlands, historic | | | | | | | | | | | | | | | | | | | | |
|  | properties, storm water runoff, etc.)? | | | | | | | | | | | | | | | | | | | | |
|  |  |  | | Yes | | |  | No | |  | | | | | Undetermined | | | | | | |
|  | If yes, for each: | | | | | | | | | | | | | | | | | | | | |
|  | (1) | | Describe the environmental condition: | | | | | | | | | | | | | | | |  | | |
|  |  | |  | | | | | | | | | | | | | | | | | | |

6.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | (2) | Describe the potential impact: |  | |
|  |  |  | | |
|  | (3) | Basis for the determination (submit document): | |  |
|  |  |  | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 13. SECURITY | | | | | | | | | | | | | | | | | | | | | | | |
|  | A. | Is the property located in a secure facility to which the general | | | | | | | | | | | | | | | | | | | | | |
|  |  | public is denied access? | | | | | | | | | | |  | | Yes | | | | |  | | No | | |
|  | B. | If the answer above is yes, can alternative access be provided for | | | | | | | | | | | | | | | | | | | | | |
|  |  | the general public without compromising security requirements: | | | | | | | | | | | | | | | | | | | | | |
|  |  |  |  | Yes | | |  | | No | | | | | | | | | | | | | | |
|  |  | Indicate method of providing access: | | | | | | | | | | |  | | | | | | | | | | |
|  |  |  | | | | | | | | | | | | | | | | | | | | | |
|  |  |  | | | | | | | | | | | | | | | | | | | | | |
| 14. LIMITATIONS ON USE | | | | | | | | | | | | | | | | | | | | | | | |
|  | A. | Are there now, or are there anticipated to be, any other | | | | | | | | | | | | | | | | | | | | | |
|  |  | limitations not previously described on the use of this | | | | | | | | | | | | | | | | | | | | | |
|  |  | property to assist the homeless for a period of one year | | | | | | | | | | | | | | | | | | | | | |
|  |  | or more? | | | | | | | | | | | | | | | | | | | | | |
|  |  |  |  | Yes | | |  | | No | | | | | | | | | | | | | | |
|  | B. | If yes, describe the limitation: | | | | | | | | | |  | | | | | | | | | | | |
|  |  |  | | | | | | | | | | | | | | | | | | | | | |
|  |  |  | | | | | | | | | | | | | | | | | | | | | |
|  |  | Does the limitation currently exist? | | | | | | | | | | |  | | | Yes | | | | |  | | No |
|  |  | If no, when will any limitation take effect? | | | | | | | | | | | | | | | |  | | | | | |
|  |  |  | | | | | | | | | | | | | | | | Date of Effect | | | | | |
| 15. CHECKLIST CONTACT PERSON: | | | | | | | | | |  | | | | | | | | | | | | | |
|  |  |  | | | | | | | | Name | | | | | | | Title | | | | | | |
|  | Telephone number: FTS | | | | | | |  | | | | | | | | | | |  | | | | |
|  |  | | | | | Commercial | | | | |  | | | | | | | |  | | | | |
|  | Date prepared: | | | |  | | | | | | | | |  | | | | | | | | | |