



COMMERCIAL FILMING/PHOTOGRAPHY PROPOSAL

USDA Forest Service

Name/Company:	Project Title:
Date Submitted:	Production Date(s) including alternative dates:
Authorized Representative (individual designated to sign a permit & accept responsibility):	Primary Contact Name & Title:
Mailing/billing Address:	Primary Contact Phone number(s) & e-mail:
	Backup Contact Name/Title (if applicable):
FAX (if applicable):	Backup Contact Phone number(s) & e-mail:

I. Production Information:

TYPE: (check)					
<input type="checkbox"/> Still Photography	<input type="checkbox"/> Commercial	<input type="checkbox"/> TV Movie	<input type="checkbox"/> Feature Film		
<input type="checkbox"/> Documentary	<input type="checkbox"/> TV Episode	<input type="checkbox"/> Corporate Video	<input type="checkbox"/> Music Video		

PROPOSED LOCATION(S) – legal description, including size of area to be used, and maps (attach):

NOTE: National Forest System lands often have mixed ownership of "other" land ownership within its boundaries. It is the responsibility of the proponent to determine if coordination with other agencies or private landowners is necessary.

Total number of people on location (including actors, crew, support staff, catering, subcontractors, producers, etc.)	
Preview of Site (Dates)	
Set-up (Date, length of time, time of day)	
Production (start/stop)	
Breakdown and restoration (start/stop)	

STUNTS/SPECIAL EFFECTS/OTHER ACTIVITIES PROPOSED: (check all that apply)

<input type="checkbox"/> Pyrotechnics	<input type="checkbox"/> Sexually oriented commercial services*	<input type="checkbox"/> Military or paramilitary training or exercises by private organizations/individuals*
<input type="checkbox"/> Domestic or wild animals	<input type="checkbox"/> Noise effects	<input type="checkbox"/> Weather machines (snow cannon, snow gun, fog maker, etc.)
<input type="checkbox"/> Outdoor lighting	<input type="checkbox"/> Weapons	<input type="checkbox"/> Solid waste, radioactive or other hazardous materials*
<input type="checkbox"/> Aerial stunts/ aircraft	<input type="checkbox"/> Gambling*	<input type="checkbox"/> Other (explain below)
<input type="checkbox"/> Non-motorized aircraft (balloons, hang gliders, etc.)	<input type="checkbox"/> Projectile throwing devices	

*These activities are not allowed, reference [36 CFR 251.54 \(e\)](#)

SPECIAL AREAS: (check all that may apply)

Wilderness - congressionally designated, special restrictions apply, see ID FSH 2709.11, Ch. 40)	Forest Service Administrative Site	Developed Recreation Site (e.g.: camp ground)
Wild & Scenic River	Old Growth Area	Paved road (as part of filming)
Scenic Byway	Archeological site	Lakes
Research Natural Area	Historic Structure	Other (explain below)

II. DESCRIPTION OF ACTIVITY (address impacts to the forest). Describe the who, what, when, where & why. Attach narratives and story boards if applicable:

Parking plan (vehicles, equipment, aircraft):

Staging plan and layout of site (dressing rooms, catering, portable restrooms, etc.):

Environmental uses (include any proposed removal, introductions, harvest or uses of: vegetation [trees, brush, grass, wildflowers, etc.]; water bodies [streams, lakes, ponds, etc.]; animals [native wildlife, domestic and introduced species, insects]; geologic features [rock outcrops, ground disturbance]; weather [artificial snow, mist, fog, rain, etc.]):

III. DESCRIPTION OF EQUIPMENT: (numbers of each)

Aircraft - motorized	Cars/sedans	Boats: motorized and non-motorized
Aircraft- nonmotorized	ATVs/4-wheelers	Generators
RVs/Trailers	Motorcycles	Other (explain below)
Semi -Trucks	Pickup trucks	

Summary of Action involving vehicles, equipment, special effects/stunts, and other activities listed above:

Props proposed (signs, buildings, vehicles, plants, etc.):

Traffic and safety control/special closures measures needed (traffic and safety controls for general public during filming activity):

Any necessary authorizations to use improvements not owned by/under the jurisdiction of the United States Government, (i.e. structures, roadways, etc.):

Name of Person submitting this proposal:

Date:

This section is for Forest Service Use

<p>FEES:</p> <p>Permit preparations/Monitoring Cost:</p> <p style="text-align: center;">TOTAL AMOUNT:</p> <p>Concessionaire/Permittee Coordination Required? (Yes/No)</p> <p>Other Landowner/Agency Coordination Required? (Yes/No)</p>	<table border="1"> <thead> <tr> <th rowspan="2">Number of Persons on Location</th> <th colspan="2">Basic Daily Fee</th> </tr> <tr> <th>Motion Picture, Television, Video (per day)</th> <th>Still Photography (per day)</th> </tr> </thead> <tbody> <tr> <td>1-10</td> <td style="text-align: center;">\$150.00</td> <td style="text-align: center;">\$50.00</td> </tr> <tr> <td>11-30</td> <td style="text-align: center;">\$200.00</td> <td style="text-align: center;">\$150.00</td> </tr> <tr> <td>31-60</td> <td style="text-align: center;">\$500.00</td> <td rowspan="2" style="text-align: center;">\$250.00</td> </tr> <tr> <td>More than 60</td> <td style="text-align: center;">\$600.00</td> </tr> </tbody> </table>	Number of Persons on Location	Basic Daily Fee		Motion Picture, Television, Video (per day)	Still Photography (per day)	1-10	\$150.00	\$50.00	11-30	\$200.00	\$150.00	31-60	\$500.00	\$250.00	More than 60	\$600.00
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<p>Fees are subject to change and required to be paid in advance.</p>																	
<p>In addition to the above use fee, a cost recovery fees are typically charged for processing an application as well as for monitoring authorized use for compliance with the terms and conditions of the permit.</p>																	
<p>Certificate of Insurance Required See attached insurance requirements.</p>																	

USDA Forest Service Insurance Requirements

The following insurance guidelines are provided to show why insurance requirements are necessary and how the Certificate of Insurance needs to be prepared to meet the agency direction, unless waived by the administrative officer (rarely appropriate to waive).

The Special Use Permit requires the Permittee to indemnify the United States against any liability for damage to life or property arising from the occupancy or use of National Forest System Lands. The Permit requires the Permittee to have the insurance company name the *United States of America* as an additionally insured party. Also, the Certificate of Insurance and the insurance policy shall contain a specific provision to the effect that the policy shall not be cancelled or the provisions changed or deleted before thirty (30) days written notification by the insurance company to the U.S. A., c/o USDA Forest Service.

A Certificate of Insurance must be presented to the Forest Service before a Special Use Permit will be issued. For long-term or high-risk projects, the Authorized Officer may require that a copy of the actual insurance policy be furnished before the permit is issued.

The following acceptable additional insured clause shall be shown in verbatim on the face of the Certificate of Insurance or Binder and, as a clause or an endorsement in the insurance policy:

It is understood and agreed that the United States of America is additional insured solely as respects liability arising from operations of the named insured.

In addition, the following 30-day clause is also mandatory and shall be shown in verbatim on the Certificate of Insurance as well as in the insurance policy:

It is understood and agreed that the coverage under this policy will not be changed or its provisions changed or deleted before thirty (30) days written notice to the:

**United States of America
c/o USDA Forest Service
Sawtooth National Forest
370 American Avenue
Jerome, Idaho 83338**

United States of America, c/o USDA Forest Service, Sawtooth National Forest shall be listed in the certificate holder box.

If these clauses are not on the Certificate of Insurance in verbatim, and are not in the insurance policy or on an endorsement as stated above, a Special Use Permit will **not** be issued.

The amount of insurance required will depend on the degree of risk involved. The Forest Representative administering the special use permit will inform the prospective permittee of the required liability coverage necessary, such as: (coverage's shown minimums, [FSH 2709.11, Chapter 14.3](#))

- (1) \$25,000 Property Damage
- (2) \$200,000 Death or injury to One Individual, and
- (3) \$300,000 Death or injury to more than One Individual
- (4) \$300,000 Combined Single Limit (CSL)