



USDA Forest Service
Secure Rural Schools & Community Self-Determination Act
Reauthorized by Public Law 115-141 Title II
Project Submission Form

FS-1800-0030
OMB#
EXP.

Resource Advisory Committee Project Number

(Assigned by Designated Federal Official):

Funding Fiscal Year(s):

2. Project Name:

3a. State:

3b. County(s):

4. Project Submitted By:

5. Date:

Date format (MM/DD/YYYY)

6. Contact Phone Number:

Phone format (123) 456-7890

7. Contact E-mail:

8. Project Location:

a. National Forest(s):

b. Forest Service District:

c. Location (Township-Range-Section)

9. Project Goals and Objectives:

10. Project Description:

a. Brief: *(in one sentence)*

b. Detailed:

11. Types of Lands Involved?

State/Private/Other lands involved? Yes No

Land Status:

If Yes, specify:

12. How does the proposed project meet purposes of the Legislation? (Select at least 1)

Improves maintenance of existing infrastructure.

Implements stewardship objectives that enhance forest ecosystems.

Restores and improves land health.

Restores water quality

13. Project Type

a. Select all that apply: (select at least 1)

Road Maintenance	Trail Maintenance
Road Decommission/Obliteration	Trail Obliteration
Other Infrastructure Maintenance (specify):	
Soil Productivity Improvement	Forest Health Improvement
Watershed Restoration & Maintenance	Wildlife Habitat Restoration
Fish Habitat Restoration	Control of Noxious Weeds
Reestablish Native Species	Fuels Management/Fire Prevention
Implement CWPP Project	Other Project Type (specify):
b. Primary Purpose (select only 1 from above):	

14. Identify What the Project Will Accomplish

Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved:
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trail obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks:
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit:
Other:

15. Estimated Project Start Date:	16. Estimated Project Completion Date:
Date format (MM/DD/YYYY)	Date format (MM/DD/YYYY)

17. List known partnerships or collaborative opportunities.

18. Identify benefits to communities.

19. How does the project benefit federal lands/resources?

20. What is the Proposed Method(s) of Accomplishment? (Select at least 1)	
☐ Contract	☐ Federal Workforce
☐ County Workforce	☐ Volunteers
☐ Grant	☐ Agreement
☐ Americorps	☐ YCC/CCC Crews
☐ Job Corps	☐ Stewardship Contract
☐ Merchantable Timber Pilot	☐ Other (specify):

21. Will the Project Generate Merchantable Timber? Yes No

22. Anticipated Project Costs		
a. Title II Funds Requested:		
b. Is this a multi-year funding request?	Yes	No

23. Identify Source(s) of Other Funding:

24. Monitoring Plan (provide as attachment)

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
- b. Identify who will conduct the monitoring:
- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

- ☐ Unused funds will be returned to the RAC account.
- ☐ Other, please explain:

Project Recommended By:

Project Approved By:

Chairperson

Forest Supervisor

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys				
b. NEPA/CEQA				
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering				
f. Contract/Grant Preparation				
g. Contract/Grant Administration				
h. Contract/Grant Cost				
i. Salaries				
j. Materials & Supplies				
k. Monitoring				
l. Other - ex Partner Indirect Cost				
m. Project Sub-Total				
n. FS Indirect Costs				
Total Cost Estimate				

NOTES :

Col. A: FS costs incurred as part of proposal implementation. Coordinate with FS to identify any FS cost for items in Col. A.

Col. B: Title II funding requested to implement the proposal.

Col. C: Matching funds being contributed by proponent or third parties. Proposals funded with a Participating Agreement will require a minimum 20% match.

Col. D: Sum of columns A, B, and C for each individual row.

Row A: Costs associated with project planning, not project implementation, such as assessment of miles of trail needing maintenance. Assessments and planning needed to develop a specific proposal. For Col. B: proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

Rows B, C, D, and E: cost associated with environmental compliance and project design. Proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

Row G: Costs associated with preparation of contract or agreement instruments used to implement the proposal. Contracts used to complete projects have special provisions; contact the FS to identify these early in the process.

Row G: Costs associated with administration of contract or agreement instruments used to implement the proposal.

Row H: Estimated value of any contracts/agreements used to implement proposal. Contracts/agreements used to complete projects have special provisions; contact the FS to identify these early in the process.

Row I: Cost of salaries to implement project

Row L: Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.

Row K: Costs associated with performing monitoring described in Items 24a, 24b, and 24c. Amounts should be similar between Item 24 and Row K.

Row N: Forest Service indirect costs, including contracting/grant officer costs if needed.