

**Mt. Hood National Forest  
Zigzag Ranger District**

# RECREATION RESIDENCE PROJECT PROPOSAL

<b>Permittee Name (s):</b>		<b>Date of Request:</b>	
<b>Tract:</b>		<b>Road:</b>	<b>Lot:</b>
<b>Email address(es):</b>			
<b>Phone number(s):</b>			
<b>Home address:</b>			

## PROJECT TYPE

**What type of project is it?** (Check and provide a short description)

- Repair:
- Cabin Addition:
- Replacement:
- General Maintenance:
- Septic (please attach copy of the last septic inspection report and include plans for decommission):
- Water/Utility Line (please include plans for decommission):
- Other:

## PROJECT DETAILS

Being as detailed as possible will expedite the approval process. All sections are required for project review.

**Why are you requesting this project? Is it an emergency?** (ie water leak, human waste, etc.)

**Who will be completing the work, and what are the steps of the project?**

**What is the approximate square footage for the area that will be impacted by the project?**

**Will any trees or vegetation be cut?** (If yes, please approximate the diameter of any trees). **How close is the project to an escarpment and/or body of water?**

**What equipment will be used?** (Please provide specific type and size of equipment, especially large equipment)

**What materials will be used?** (Please include details such as: manufacturer, type, color, size, and dimensions. Links to websites are encouraged, and a physical sample of certain materials may be requested).

**What is the approximate duration of the project? When would you like to start?**

## PROJECT DESIGN MAP

Submit a **map** of your cabin/lot showing the project design. Minimum requirements for the map are: *road, water features, notable trees and vegetation, dimensions and distances, areas of disturbance, compass rose*  
Professional maps may be requested for work ground-disturbing and exterior cabin projects.

*Please pin flag all impacted areas from the project in the field.*

### **Prior to submitting, please review and check the following:**

- I have read [Appendix B: Operation and Maintenance Plan](#) and aligned my project request to its standards to the best of my ability.
- I have read the [Mt. Hood Design Guidelines for Historic Recreation Residences](#) and aligned my project request to its guidelines to the best of my ability.
- I have included additional project documentation (photos, inspections, contractor documents, etc.) to help expedite the review process. (optional)

**Send this completed form to: Recreation Residence Program**, Zigzag Ranger District, 70220 E. Hwy 26, Zigzag OR 97049, or by email at [sm.fs.mthcabins@usda.gov](mailto:sm.fs.mthcabins@usda.gov) or drop your proposal off at the Zigzag Ranger Station front desk. Please use as many additional pages as you need for your request.