

Resource Advisory Committee – 1/23/17

Notes

| RAC Members in Attendance | | | |
|---------------------------|--|---------------------|---|
| Name | Category | Name | Category |
| Joanne Kittel | A – nonindustrial private forest landowner | Michael Montgomery | A – commercial timber |
| Mary Jo Wevers | A – commercial or recreational fishing | Nancy Hemming | A – commercial or recreational fishing |
| Sara Dalotto | B – dispersed recreation | Judy Juntunen | B – archaeology and history |
| Wasi Khan | B- dispersed recreation | Fred Larsen | B – regional or local enviro organization |
| Beth Wheeler | C – American Indian tribes | Annabelle Jaramillo | C – local elected official |
| Mike Kennedy | C – public-at-large | Willie Davis | C – public-at-large |
| Mary Jo Anderson | C – replacement | | |

| Forest Service staff in Attendance | | | |
|------------------------------------|---|--------------------|---|
| Name | Title | Name | Title |
| Jerry Ingersoll | Forest Supervisor/Designated Federal Official | Lisa Romano | Public Affairs Specialist/RAC Coordinator |
| Dani Pavoni | Recreation Staff Officer | Michele Jones | District Ranger (CCRD) |
| Chris LaCosse | Recreation (CCRD) | Garrit Craig | Deputy District Ranger (CCRD) |
| Deb Wilkens | District Ranger (Hebo) | Courtney Schreiber | Note taker |
| Shandra Terry | Secure Rural Schools program manager Region 6 | Jocelyn Biro | Recreation Fee program manager Region 6 |

Welcome and introductions – Meeting began shortly after 0900. Committee members and Siuslaw employees introduced themselves and gave a brief background.

Orientation to the Siuslaw National Forest – Jerry Ingersoll

- PowerPoint presentation shared with group about the history of the Forest Service.

Orientation to the Secure Rural Schools Act, Federal Advisory Committee Act, and resource advisory committee – Lisa Romano

- PowerPoint presentation shared with group about history and purpose of the RAC.
- Discussion on how the RAC works and what its purpose is.

Committee Business – RAC

- Motion to adopt the simplified Robert's Rules for meeting facilitation by Mike Montgomery, seconded by Joanne Kittel - Motion Passed (see appendix at the end of notes)

- Nomination of Annabelle Jaramillo as Chair Lead by Sara Dalotto, seconded by Joanne Kittel. Annabelle agreed to take on the responsibility - Motion Passed.

Orientation to Federal Lands Recreation Enhancement Act – Dani Pavoni

- PowerPoint presentation shared with group about Recreation Enhancement Act.

Siuslaw National Forest fee proposal overview – Dani Pavoni

- PowerPoint presentation shared with group about fee proposal.
- Overview of the different locations and proposed fee increase.

Fee proposal discussion and committee vote – RAC

CCRD fee changes

- Annabelle - Proposed campground changes – does anything stand out?
 - Sara Dalotte – What happens if people don't know the fee changes? The change to budget is slight, but the logistics is difficult. (In reference to making change).
 - Chris LaCosse – We hope to publicize as much as possible.
- Motion to accept fees as proposed in the first box by Michael Montgomery, seconded by Joanne Kittel – Motion Passes (See voting sheet highlighted in Blue).

Hebo fee changes

- Motion to accept Hebo proposed fee sites by Joanne Kittle, seconded by Mary Jo Wevers – Motion Passes (See voting sheet highlighted in Yellow).

Proposed new fee sites

- Nancy Hemming– Question about making the site more attractive prior to fee, or is the fee being used to upgrade the site?
 - Deb Wilkins – No, we will be doing some upgrades now to the site with money and working with partners.
- Wasi Khan – any opportunity to add showers to the site?
- Motion to approve all five fee sites by Mike Kennedy, seconded by Joanne Kittel – Motion Passes (See voting sheet highlighted in purple).

Appendix

Simplified Robert's Rules of Order

The basic process for most agenda items is as follows: motion => discussion => amendments => discussion => a final vote signaling acceptance or defeat of the motion.

MOTIONS

A “motion” is a statement symbolizing collective action, and committee “does” things by passing motions. The following are the types of motions that be used at committee meeting. Typically, motions are phrased as “I move to...” and require a “second” (another person who supports the motion) to be legitimate. The chair may rule any motion “out of order” if they feel that the motion is inappropriate or outside the scope of current discussion.

- **Main Motion:** Action items begin with one main motion, which should be the focus of discussion. E.g., “I move that the committee debates the proposal in its entirety rather than each item individually.” Motions should be seconded (“I second the motion to...”) at which point chair opens the floor to discussion or puts motion to vote.
- **Amendments:** This is used to alter part of the main motion. E.g., “I move to amend the motion so that the committee debates the proposal in its entirety, with the exception of this one item that deserves separate discussion.”
- **Postpone to a later time:** This puts the main motion and any attached motions on a temporary hold. The member must make a motion to postpone (either to later in the same meeting or to another meeting); postponing discussion requires a simple majority vote.
- **Overrule the Chair:** If you feel the chair has made a procedural error, you may move to overrule the decision. Do this when the chair is wrong or has misused their authority, not when a decision is simply inconvenient for you. Requires a simple majority to pass.

KEEPING TIME

The chair is responsible for keeping discussion within the time allotted or extending the discussion period per simple majority vote.

ENDING DISCUSSION

If you feel the group is ready to vote with time remaining, any committee member may call a vote:

- **Call the Question:** When one believes enough debate has occurred, s/he may “call the question” (call for a vote on the motion). Any member may call the question at any time; if there are any

objections (just shout out “object!”), discussion continues. If there are no objections, discussion ends and we move to a vote.

VOTING

The chair puts the motion to a vote.

1. The chair asks: Are you ready for the question? If no one rises to claim the floor, the chair proceeds to take the vote.
 2. The chair says: The question is on the adoption of the motion that [restate the motion], then call the vote.
- **Roll Call Vote:** Used when voting on proposal recommendations, chair calls roll through each category and members respond ‘yes’ or ‘no’. Individual votes are recorded in minutes.
 - **Hand Vote:** Used for simple majority votes, such as electing chairperson. Individual votes not recorded.