

RECREATION RESIDENCE OPERATION AND MAINTENANCE PLAN

APPENDIX TO SPECIAL USE PERMIT

Reference Condition II. Operation and Maintenance

Please complete the following Operation and Maintenance Plan for your Recreation Residence. This information will be used to evaluate the condition of the structures and lot to determine needed maintenance and is also a condition of your special use permit. **As a reminder, before the commencement of any work, you must obtain Forest Service written authorization. This includes: construction , reconstruction, alteration, addition, or repair.**

PERMIT HOLDER(S) NAME: _____	TRACT NAME: _____	LOT NUMBER: _____
MAILING ADDRESS: _____	CITY _____	STATE _____ ZIP _____
PHONE NUMBER: _____	EMAIL: _____	
Estimate of the average total number of days per year that your cabin is occupied. _____ days per year.		

I. IMPROVEMENTS. (Please indicate the number and type of structures/improvements)

Total number of structures on lot: _____
 Recreation Residence: _____
 Storage Shed: _____ larger than 40 sq. ft.? _____
 BBQ : _____
 Extra Sleeping Cabin: _____
 Garage: _____
 Propane tank: _____
 Satellite Dish _____
 Decking _____
 Other _____ (specify) _____

II. CONDITION OF IMPROVEMENTS (Circle your answer)

YES	NO	All improvements are well kept and maintained in a clean an tidy manner.
YES	NO	Siding is free of peeling and fading paint/stain.
YES	NO	Roofing is free of debris and is not damaged.
YES	NO	Decks, railings and steps are free of damaged or loose boards and are safely maintained.
YES	NO	No items are stored underneath un-skirted decks or porches.
YES	NO	Lot number is clearly posted on cabin exterior.
YES	NO	All structures and additions are authorized on the face of the special use permit or in a authorization letter.

Comments: _____

III. TERMS AND CONDITIONS (Circle your answer)

YES	NO	Have you built or modified your structures during the past year? Specify below.
YES	NO	Do you plan to construct or modify structures/improvements on the lot during the next year?
YES	NO	Have you or do you plan to cut down any trees, altered the vegetation, or caused disturbance to the soil on the lot?
YES	NO	Is your access road in good repair?
YES	NO	Are you planning to sell your improvements/structures this next year?
YES	NO	Items are not stored outside of the cabin, except during the season of use.
YES	NO	Vehicles, motor homes, boats, trailers and other items are not stored on the lot or surrounding area without Forest Service written authorization?

Comments: _____

IV. VEGETATION, LANDSCAPE, LOT (Circle your answer)

YES	NO	Lot is free of trash, debris and refuse.
YES	NO	There are no non-native plants (iris', daffodils, etc...)planted on lot or surrounding National Forest Lands.
YES	NO	Irrigation systems and sprinklers are not present or installed.
YES	NO	Flower pots are restricted to porches, decks, and window sills.
YES	NO	Rocks, stumps, trees are not painted or carved creating an un-natural appearance.
YES	NO	Are there any hazard trees on your lot that need to be removed?

Comments: _____

V. FIRE AND FUELS (Circle your answer)

YES	NO	There is a 1/2 in screen mesh over all chimney outlets.
YES	NO	Tree branches have been pruned back at least 10 feet from flue.
YES	NO	30 foot fire clearance around all structures or to property line has been established and maintained.
YES	NO	Hazard trees have been removed, or are currently marked for removal.
YES	NO	Debris and leaf litter has been removed from roof.

Comments: _____

VI. UTILITIES (Circle your answer)

YES	NO	All wastewater and potable water systems meet applicable county codes and requirements.
YES	NO	All cabin utilities meet applicable county codes and requirements.

Please indicate the water source for your recreation residence below. Be sure to explain the location of the source (lot number) Example : Well located on Lot 12 (off-lot)

VII. GENERAL COMPLIANCE (Circle your answer)

YES	NO	Cabin is not being rented for more than 2 weeks per year after Forest Service written authorization obtained.
YES	NO	Non-compliance items from last annual inspection have been remedied.
YES	NO	No items are attached to trees on your lot.
YES	NO	
YES	NO	

Comments: _____

VIII. SANITATION (Check your answer)

Sanitation is accomplished by: Septic Tank _____ Sewer _____ Other _____

Explain how garbage and trash are disposed of from your lot: _____

I certify that the above information is the true condition of my permitted area as of the date of this Operation and Maintenance Plan submitted for _____ (year).

Permit holder signature: _____ Date: _____