

APPENDIX A

**APPLICATION FOR MODIFICATION/CONSTRUCTION  
FOR  
RECREATION RESIDENCE PERMIT HOLDERS**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Recreation Residence Tract: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Lot Number: \_\_\_\_\_

- 1) What are you proposing to modify/construct at your recreation residence or lot? Please describe in detail. Attach additional sheets if necessary.

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- 2) Why is this work necessary?

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- 3) How will the work be accomplished? Please provide details, such as type of equipment needed, any tree removal requested, amount of material to be moved or brought in.

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- 4) When is your proposed start date and completion date?

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- 5) If you will not be doing the work yourself, who will be conducting the work, and will they be designated to act as your representative on the project? Please provide a name, phone number and address of your designated representative.

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- 6) Please provide a drawing of your proposal, including at a minimum, the information requested on the following page, and a directional north indicator arrow. If this is a proposal for anything other than new building construction (such as widening a turn-around, addition of a retaining wall, roof replacement), please provide a diagram and map with adequate detail that the proposal can be identified on the ground.

If the proposal is for new construction of a cabin addition or new building, please provide a conceptual plan at this time. Engineered, stamped plans will be required once the conceptual plan has been approved.

\_\_\_\_\_  
Signature of Permit Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Permit Administrator

\_\_\_\_\_  
Date Application Received

PROPOSAL  
DRAWING/DIAGRAM INFORMATION

Dimensions \_\_\_\_\_

Height \_\_\_\_\_

Roof Pitch \_\_\_\_\_

Color \_\_\_\_\_

Trim Color (windows, doors, shutters) \_\_\_\_\_

Materials \_\_\_\_\_