

FUEL TENDER INCIDENT INSPECTION CHECKLIST**Date:** _____ **Time:** _____**INCIDENT NAME:** _____ **INCIDENT NUMBER:** _____ **RESOURCE #:** E-_____**COMPANY/CONTRACTOR:** _____**AGREEMENT NUMBER:** _____**EQUIPMENT MAKE:** _____ **MODEL:** _____**VIN/SERIAL #:** _____**OPERATOR NAME:** _____ **DRIVER'S LICENSE, State and #** _____**Exp.** _____ **Class** _____ **Endorsements** _____**EQUIPMENT and OPERATOR REQUIREMENTS – Fuel Tender****TYPE 1:** 3501+ gallons ☐ **TYPE 2:** 2501 → 3500 gallons ☐ **TYPE 3:** 500 → 2500 gallons ☐**Minimum Requirements***Not all inclusive; for additional clarification refer to agreement (SF-1449 section D)***Yes No**

1	Agreement (One complete copy) (D.8)		
2	Check-In Process Completed (Note: Also includes; Finance, and Plans) (D.6.5.3)		
3	Equipment VIN/Serial # matches Resource Order (may also have to verify on DPL): Note: This is also a business rule that could affect payment. (Schedule of Items) (D.6.3.1)		
4	Incident Pre-Use Inspection Completed (OF-296 Vehicle/Heavy Equipment Mechanical Inspection) (D.17) (D.17.1)		
5	US DOT Inspection: Fully registered as a commercial vehicle and be current with all DOT, EPA and State inspection requirements. DOT #: _____ or CVSA# _____ (D.2.1.2)		
6	Current EPA inspection verification: DATE: _____ (D.2.1.2)		
7	Operator of Vehicle Properly licensed: Valid CDL in possession <input type="checkbox"/> Hazardous Materials Endorsement <input type="checkbox"/> Medical Card (if card is available from the State) <input type="checkbox"/> (D.3.1 1) (D.6.6)		
8	Vehicle Identification Company name and unique identification number affixed to the vehicle (D.2.2.5)		
9	Visual and Leakage (VK) test: Current, yearly test. Date: _____ (D.2.1.3)		
10	Internal and Pressure (I&P) verification within last 5 years: Date: _____ (D.2.1.3)		
11	Meter: Certified meter to measure accurate deliveries of fuel (D.2.1.2)		
12	Fuel Dispensing System: Separate dispensing system for each product offered Diesel <input type="checkbox"/> Unleaded Gasoline <input type="checkbox"/> (D.2.1.2)		
13	Hoses and Nozzles: Hoses and nozzles are appropriate size for dispensing fuels. (Note: Small nozzle for Unleaded, and Large nozzle for Diesel) (D.2.1.3)		
14	Hoses and Nozzles: In good condition with no deep cracks or leaking surfaces (D.2.1.3)		
15	Bonded Hose Reel and/or Ground Rod and Cable: (D.2.1.4)		
16	Valves: All tank control valves shall be protected by an emergency shutoff valve. (D.2.1.3)		
17	Shut Off Handles: Painted red or decal, should direct user to emergency valve (D.2.1.3)		
18	Valves: No visible signs of leakage and equipped with fusible nuts (D.2.1.3)		
19	Electrical Wiring: Within tank compartments are covered with no exposed wires (D.2.1.3)		

Yes No

20	Lights and Switches: In explosion proof housing	(D.2.1.3)		
21	Electrical Fixtures: Openings protected with rubber grommets	(D.2.1.3)		
22	Fire Extinguisher 2A 10BC securely mounted to vehicle	(D.2.2.4)		
23	Hazardous Materials Compliance Pocketbook:	(D.2.1.4)		
24	Emergency Response Guidebook: (Most current edition)	(D.2.1.4)		
25	Flashlight: (“D” Cell or better)	(D.2.1.5)		
26	Wheel Chocks: (Minimum 2)	(D.2.1.5)		
27	*Seat Belts	(D.2.1.5)		
28	Fuel Spill Containment Kits:	(D.2.1.2)		
29	Ability to accept all major credit cards and provide receipts for fuel purchases	(D.2.1.6)		
30	Per gallon prices shall be displayed in a visible fashion.	(D.2.1.6)		
31	Back-up alarm.	(D.2.1.5)		

☐ Equipment meets agreement specifications ☐ Equipment does not meet agreement specifications

Inspector: _____ Date: _____
(Print and sign)

Contractor: _____ Date: _____
(Print and sign)

☐ Contractor given the opportunity to correct noted deficiencies (*See Remarks*)

☐ Contactor successfully corrected noted deficiencies

Inspector: _____ Date: _____

REMARKS: