

MSU-MOBILE SLEEPER UNIT INCIDENT INSPECTION CHECKLIST *Date:* _____ *Time:* _____*INCIDENT NAME:* _____ *INCIDENT NUMBER:* _____ *RESOURCE #:* E-_____

COMPANY/CONTRACTOR: _____

AGREEMENT NUMBER: _____

MSU/TRAILER VIN#: _____ UNIT I.D.#: _____

LICENSE PLATE, State and #: _____ Exp. _____

ATTENDANTS/OPERATORS NAMES: _____

☐ Type 1 - 40-48 Berths☐ Type 2 - 21-39 Berths☐ Type 3 - 4-20 Berths**EQUIPMENT REQUIREMENTS – MOBILE SLEEPER UNIT (MSU)**

#	Minimum Requirements	Yes	No
---	<i>(Not all inclusive, for additional items and clarification refer to contract – Section D)</i>	----	----
1	Agreement: One complete copy. Note, must have arrived at incident with at least 1 complete copy. (May verify with Finance/Equipment Time) (D.8) (D.21.9.1)		
2	Completed Check-In Process: Which includes Finance (D.6.5.1)		
3	VIN/Equipment I.D.# on Agreement and Resource Order matches the VIN/Equipment I.D. # on this Sleeper Unit. (Schedule of Items) (D.6.3)		
4	Equipment Safety/Mechanical (OF-296) Inspection completed successfully, at this incident. (D.17) (D.17.1)		
5	Attendant(s)/ Operator: Contractor shall provide an attendant on duty for each grouping of mobile sleeper units outside of the sleeper units 24 hours a day that is familiar with the basic operations of all equipment. (D.2.1.1)		
6	Daily Services: Shall include Attendant (including posting hours of operation), daily cleaning (including posting of cleaning schedule), and Berth Roster. (D.2.1.1)		
7	Compliant propane or diesel generators that meet applicable state and federal laws relating to air quality: 1 per MSU (D.2.1.1)		
8	Fire Extinguisher (<u>exterior</u>): One minimum 5 pound, 2A-10BC extinguisher located near the generator. Has sign indicating fire extinguisher location. (D.2.1.1)		
9	Stair Rails and Railings: Rails on the platform shall be provided on each unprotected side or edge at a height of not more than 37 inches or less than 30 inches. (D.2.1.1)		
10	Platforms (landings): Provided at the top of stairs entering the doorway(s). The swing of the door does not reduce the effective width of the platform to less than 20 inches. (D.2.1.1)		
11	Wall and Floor Coverings: Must have a Class 1 fire spread rating. A current year certificate of conformance certifying that materials (walls and floor coverings) meet class I fire spread rating is required. Documentation shall be available <u>in each unit at all times</u>. (D.2.1.1)		
12	Berths: Units meet proper typing with the number of berths per unit. Number of Berths: _____ (D.2.1.1)		
13	Emergency Evacuation Plan: Emergency Evacuation Plan is posted (D.2.1.1)		
14	Each Units ventilation systems shall include air filters with the a minimum MERV-13 (Minimum Efficiency Reporting Value) rating or higher to effectively trap small particles. (D.2.1.1)		

	Minimum Requirements Cont.....	Yes	No
15	Emergency Exits: Minimum of 2 required. All emergency Exits will have lighted Exit signs and equipped with battery back-up (D.2.1.1)		
16	Exits: All exits are equipped with panic hardware (simply pushed to open), no hand locking devices. (D.2.1.1)		
17	No Smoking Signs: Posted at each entry way. (D.2.1.1)		
19	Automatic Emergency Lighting: (Inside each sleeper unit) At each end of the aisle way with battery back-up that lights with the loss of power. (D.2.1.1)		
20	Each Berth shall contain air vents which have been filtered through the ventilation system and provided a privacy curtain to help prevent mixing of unfiltered airflow (D.2.1.1)		
21	Smoke/Carbon Monoxide Detectors: Minimum 2 Smoke detectors and 2 Carbon Monoxide detectors at each end of the trailer with battery back-up. (D.2.1.1)		
22	Smoke and Carbon Monoxide Detectors will be hardwired to a functional commercial fire alarm system with audible/strobe interior/exterior alarm and battery back-up. One pull station will be installed at each exit. The second CO detector may be battery back-up when it meets California State Fire Marshals approved CO detector list. (D.2.1.1)		
23	Fire Extinguishers (interior): Two 5 pound, 2A-10BC fire extinguishers located in the interior of each unit, one extinguisher placed on each end of the trailer. Fire Extinguishers shall have signs indicating their location. (D.2.1.1)		
24	Mattresses: Will meet anti-bacterial properties, correctional/institutional fire rating standards. These mattresses shall have tags that indicate fire safety information. (D.2.1.1)		
25	Air Conditioning (A/C): Each MSU (trailer) is equipped with Heating and A/C (operable). Average maintained temperature: (D.2.1.1)		
26	Miscellaneous Items: Sleeping Bags/Pillows (available if requested.) (D.2.1.1)		
27	Documented SOP for mitigation (clean up) of the following: Blood Borne Pathogens (blood, vomit, bodily fluids etc.) and Airborne Disease (such as COVID 19) and Generator Exhaust Fume mitigation. SOP shall include, at a minimum, the following: Air Quality mitigation, Disinfecting/Cleaning process, Personnel Protection Materials and Equipment, and Training provided to attendant on duty. (D.2.1.1)		

☐ Equipment meets agreement specification

☐ Equipment does not meet agreement specifications

Inspector: _____ Date: _____
(Print and sign)

Contractor: _____ Date: _____
(Print and sign)

☐ Contractor given the opportunity to correct noted deficiencies (*See Remarks*)

☐ Contractor successfully corrected noted deficiencies

REMARKS:
