

OUTFITTER AND GUIDE PERMIT APPLICATION – TAHOE NATIONAL FOREST AUTHORITY:
FEDERAL LANDS RECREATION ENHANCEMENT ACT, 16 U.S.C. 6802(H)
(REF.: FSH 2709.11, SECTION 41.53)

This document is considered a proposal until it is evaluated to ensure it meets minimum screening criteria (36 CFR 251.54) before it is accepted as a formal application. If more space is needed to provide additional details, please attach a separate sheet(s).

Applicant information

Name:

Mailing address:

Phone:

Applicant affiliation with business/school/non-profit:

☐ owner ☐ co-owner ☐ main representative

District(s) applying for:

☐ American River ☐ Sierraville ☐ Truckee ☐ Yuba River

Business/Organization information:

Name:

Mailing address:

Physical address:

Main contact phone:

Main contact email:

Business website:

State of licensure/incorporation: ☐ California ☐ Nevada ☐ Other

Are you a United States Citizen? ☐ Yes ☐ No

Proposed Activities

Please select all that apply.

Summer Recreation

☐ Day hiking

☐ Backpacking/camping

☐ Equestrian trail rides (day use)

☐ Horse packing/camping

☐ Orienteering

☐ Mountain biking

☐ Recreation Shuttle Services

☐ Rock climbing

☐ Other

Boating

☐ Reservoir/lake

☐ Rafting (river)

Winter Recreation

☐ Backcountry skiing (Level 1)

☐ Snowshoeing

☐ Avalanche Education

☐ Other

Fishing

☐ Power boat fishing

☐ Float boat fishing

☐ Walk and wade fishing

☐ Incidental fishing

☐ Other

Environmental Education

☐ General field trip

☐ Survival Courses

Hunting

☐ Mammals

☐ Birds

Species:

Motorized Recreation

☐ Dirt bike

☐ Quad, ATV, or UTV

☐ 4x4 or Jeep tours

☐ Snowmobile (Level 1)

☐ e-Bike

For each activity, please provide the estimated number of trips, estimated number of clients, and estimated number of guides. Please provide the location(s) and what percentage of that trip will occur on public land. A maximum of 200 user days is allowed for temporary outfitting and guiding permits. Priority use permits may request a higher number of user days.

The total number of user days is equal to the number of trips multiplied by the number of clients (clients x days). You may include additional information and detail in your operating plan.

Licensing, qualifications, and Accreditation

Additional Licensure

Does your activity require additional State or Federal licensure? ☐ Yes ☐ No

If yes, please attach copies of supporting licensure.

Qualification and Accreditation

Under FSH2709.11_12.32b and 36CFR 251.54(e) (3), the proponent is required to provide sufficient evidence to satisfy the authorized officer that the proponent has, or prior to commencement of (operation) construction will have, the technical and financial capability to construct, operate, maintain, and terminate the project for which an authorization is requested, and the proponent is otherwise acceptable.

Does your proposed activity involve technical skills in potentially hazardous terrain? ☐ Yes ☐ No
This includes rafting, rock climbing, backcountry skiing, winter mountaineering, avalanche education, snowmobiling, snowcat operations, and heli-ski operations. Other activities may also be included.

If your proposed activity involves technical skills in potentially hazardous terrain, is there a governing organization that provides industry accreditation and qualification standards for the activity? i.e. - AMGA, IFMGA AIRE, AAA, NSP, ACA

If yes, list organization(s):

As the main responsible party listed on this permit application: (Check all that apply)

- ☐ I intend to guide and have provided my qualifications with this application.
- ☐ I am a fully qualified guide, accredited through a national recognized governing body
- ☐ I am an aspiring guide, actively working towards full accreditation.
- ☐ My proposed activity does not require accreditation.
- ☐ I will not be guiding but will hire qualified guides and have provided their qualifications with this application.

Organizational Permit and Activity History

Permit History

Is this your organization's first special use permit with the USFS?

☐ Yes ☐ No

Is this your organization's first special use permit with the Tahoe National Forest?

☐ Yes ☐ No

Does your organization hold other current USFS special use permits?

☐ Yes ☐ No

Does your organization hold special use authorizations with other federal, state, county, or city entities?

☐ Yes ☐ No

Please list the federal or state special use authorizations that your organization has held in the past or currently holds. Please include the activity, the overseeing agency, whether it is a temporary or permanent permit, the date(s) for the permit, whether it is current, and a contact (agency representative) for each permit.

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Violations and non-compliance history

Have you or the organization you are representing ever been found in non-compliance with the terms and conditions of an existing or previous permit or special use authorization?

☐ Yes ☐ No

Have you or the organization you are representing ever received warning on non-compliance with state or federal regulations relating to your organization's activities?

☐ Yes ☐ No

Are you or the organization you are representing in default of any fees owed from a previous or existing special use permit?

☐ Yes ☐ No

Have you or the organization you are representing ever had your state or federal guide license or special use authorization suspended or revoked for violations of its terms and conditions in any state?

☐ Yes ☐ No

If you provide hunting or fishing outfitting or guiding, have you or the organization you are representing ever been convicted or cited for violation of federal or state fish and wildlife laws in any state?

☐ Yes ☐ No ☐ Not applicable

If you answered yes to any of the questions above regarding violations and non-compliance, please explain below. You may be required to provide additional documentation.

Signature

I hereby certify that I am of legal age and am authorized to do business in the State of California. I have personally examined the information contained in this application and certify this information is correct to the best of my knowledge. I acknowledge this is an application only, and the use and occupancy of National Forest System lands is not authorized until a special use permit is signed and issued by the Forest Service authorized officer.

Printed Name:

Signature:

Date:

Application must be signed by the applicant or authorized representative

18 U.S.C. § 1001 makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction. Anyone who knowingly or willfully makes or uses any false statements or representations shall be fined not more than \$10,000 or imprisoned not more than five years, or both.

Your application is not complete until all items are received. Please see the following page for a checklist to assist you.

Required materials

If you have carefully reviewed all the program requirements and would like your activity to be considered, you will need to submit the following application materials.

1. Complete and submit the appropriate application form.

- Outfitter & Guides use the following application **Outfitter and Guiding Temporary Special Use Application**
- Recreation Event applicants, use Recreation Event application form [FS2700-3c](#).

2. Provide appropriate insurance

- Your certificate of insurance should list as additionally insured the Tahoe National Forest as an additionally insured and include the address of the appropriate ranger district. If your permit includes multiple districts, it should include the managing district's address. Your coverage should be appropriate for your activity.
 - **American River Ranger District:** United States Government, U.S. Department of Agriculture, Tahoe National Forest, 22830 Foresthill Rd Foresthill, CA 95631
 - **Sierraville Ranger District:** United States Government, U.S. Department of Agriculture, Tahoe National Forest, 317 So. Lincoln St. Sierraville, CA 96126
 - **Truckee Ranger District:** United States Government, U.S. Department of Agriculture, Tahoe National Forest, 10811 Stockrest Springs Road, Truckee CA 96161
 - **Yuba River Ranger District:** United States Government, U.S. Department of Agriculture, Tahoe National Forest, 631 Coyote St. Nevada City, CA 95959

3. Certificate of good standing for your business, organization, club or school. Non-profits should provide a copy of your IRS form 990.

- California: <http://www.sos.ca.gov/business-programs/business-entities/information-requests>
- Nevada: <http://nvsos.gov/sos/businesses>

4. Operating plan with description of proposed activities. A template is provided on the permit website. Your Operating Plan must include:

- A detailed description of the proposed activities, including routes, parking, equipment provided, etc.
- Risk mitigation measures, including emergency response and evacuation plans for each proposed activity and location
- Resource protection measures that will be incorporated based on location and activity

5. Detailed Map(s) of area(s) of proposed activities and potential alternative areas on a U.S. Geological Survey quadrangle map or equivalent in electronic format, easily reproducible. Two digital options are online through CalTopo <http://caltopo.com> or sending a KMZ or KML file compatible with Google Earth. *Note: Many user-created trails appear in external mapping databases. Proposed commercial use of user-created trails may result in longer review times and may be denied due to resource impacts. You can confirm whether trails are official by consulting the [interactive USFS Visitor Use Map](#). If you are proposing motorized use, those trails must be on the Motor Vehicle Use Map (MVUM). The MVUM is available on the Forest website [here](#). It is also available in CalTopo. Motorized*

over snow usage must be proposed on trails and in areas where permitted; those areas are shown on the [Over Snow Vehicle Use Map](#).

- 6. Advertising information** if you will be advertising your event or outfitting and guiding services.
- 7. Client charge information** regarding how much you will be charging for your services or to participate in your event
- 8. Client Acknowledgement of Risk form** if you will be requiring one
- 9. Guide credentials** for guides operating under your Outfitting and Guiding permit, including any professional certifications. CPR and basic first aid certification is required for every guide.
- 10.** Resume of operational experience, which may be provided as part of your operating plan