



File Code: 2210/2230

Date: 4/15&16/2025

## ANNUAL OPERATING INSTRUCTIONS

Dear Permittee,

This letter will serve as our Annual Operating Instructions (AOI) for the Pot Creek On/Off Allotment during the 2025 grazing season. This AOI is made part of your grazing permit consistent with Part 1, item 3 and Part 2, Item 8(a). The following items will guide our management of this allotment this year.

### Permitted Numbers

Permittee	Kind	Number	Nonuse	Permitted Season
Joshua and Erin Horrocks	Cow/Calf	5(on)/30(off)	0	6/1-10/31
Siddoway Diamond Mtn. Assoc.	Cow/Calf	20(on)/200(off)	0	6/1-10/31
Brad Haslem Investments LLC	Cow/Calf	5(on)/45(off)	0	6/1-10/31

### Grazing Schedule

Distribution of the livestock on the allotment will follow the on-off provision authorized in your Term Grazing Permit. This on-off provision allows livestock to graze on both Forest Service administered lands and adjacent private lands controlled by the permittee as a natural grazing unit. Situations may develop during the grazing season which may require changes to these instructions. If this becomes necessary, or if you cannot comply with some part of these instructions, contact the Range Specialist and obtain approval before initiating changes or deviating from these instructions.

### Proper Allowable Use

Utilization standards for the on portion, or Forest Service administered lands, of the allotment will be described using allowable use percentages of available forage. Allowable use is 50% in upland forage areas in all units. A greater than four-inch stubble height of riparian forage species, such as sedges, will be left in all riparian areas (i.e., stream corridors and wet meadows) at the end of the grazing season. Allowable use will be monitored at key areas on the allotment. Key areas are those rangelands or riparian areas on the allotment most preferred by livestock and are typically grazed first and receive the most concentrated use. When allowable use is met in key areas, cattle will be removed from the allotment. Utilization cages, ocular utilization examinations, or stubble height measurement may be used to determine forage utilization by livestock in key areas.

### Livestock Distribution and Management Practices

- The permittees will furnish sufficient riders to ensure proper livestock distribution patterns and utilization levels. Please make sure that the rider understands the importance of moving cattle away from riparian areas because utilization levels achieved in these areas will determine how long you are allowed to stay on the allotment.
- Livestock need to be kept in their appropriate units, properly distributed within those units, and moved from unit to unit when needed. This requires riding and salting be properly conducted throughout the entire grazing season.
- **Do not place your salt next to water, roads, trails, or in open meadows.** Salt needs to be no less than 100ft away from water, roads, trails, or in open meadows.



- **Off road travel is not allowed** unless pre-authorized for range improvement construction or maintenance. Off road travel by any vehicle is not allowed for salting and herding. It is the permittee responsibility to know which roads/trails are system routes and which roads and trails have been closed.
- Any hay or straw used in association with your grazing permit should be certified and tagged as noxious weed free as directed by Forest Service Order #04-2021-03. Please make sure that any hay, straw, or mulch used on the Forest complies with this order.

#### **Fees**

Please ensure that your Bill for Collection for the upcoming grazing season is paid by the due date. Payment options now include on-line payment (<https://www.fs.usda.gov/billpay/>), point of sale service (Forest Service office), or the traditional mailed payment to the address on the bill. Please include a copy of your bill with your payment and allow 4 business days for payment processing. Payment must be received and processed before livestock can enter NFS lands.

#### **Waiver of Permit**

If for any reason you are considering waiving the permit to another individual it is critical that you coordinate with the Forest Service before this transaction occurs. A waiver is not always automatic and requires an applicant to meet basic qualifications (livestock and base property ownership, United States citizen, etc.).

#### **Actual Use Record**

Enclosed is an Actual Use Form for your use in recording the actual livestock use, losses, and operating expenses during the upcoming grazing season. Please make sure that the information recorded on this form is correct and returned to our office **no later than October 31<sup>st</sup>**.

We look forward to working with you again this year and appreciate your willingness to cooperate with us in the proper management of the Pot Creek Allotment. If you have questions or concerns, please contact Todd Irish at:

Cell: (435) 299-9098 cell (text or call)

Email: [todd.irish@usda.gov](mailto:todd.irish@usda.gov)

Sincerely,

Ron Brunson  
District Ranger

Enclosure (2)  
Actual Use Form  
Bill