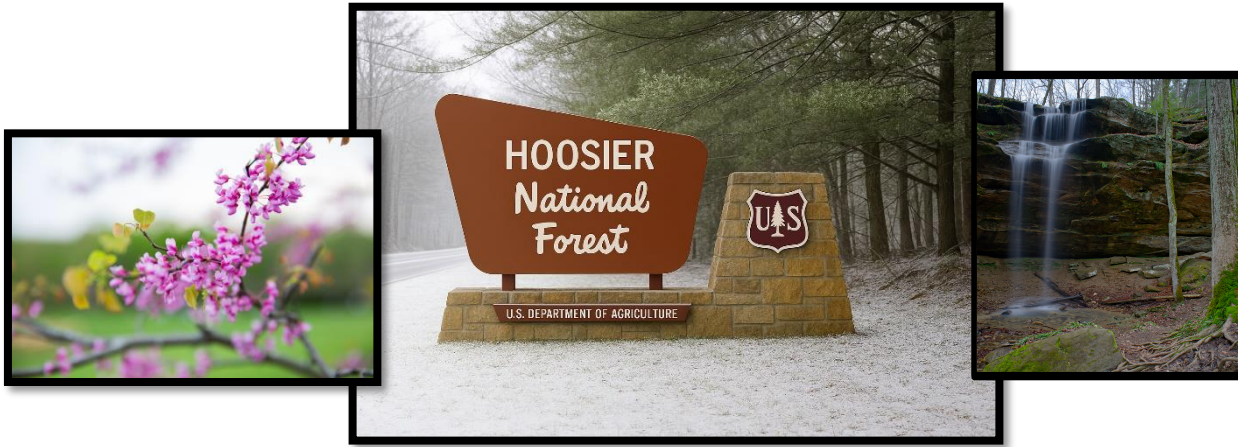




Forest Service
U.S. DEPARTMENT OF AGRICULTURE



"Caring for the Land and Serving People"

Hoosier National Forest

OUTREACH NOTICE

VISITOR SERVICES INFORMATION ASSISTANT

GS-1001-05

1039 Seasonal Position

Estimated start date of mid-November

Location: Bedford, IN

This is an informational outreach document only to provide details on this position. Application for this position will be posted on USAJobs.gov.

For more information contact:

Marion Mason

812-276-4736

marion.mason@usda.gov



Summary of the Position:

This position will provide excellent customer service while staffing our visitor information desk and will reach a variety of audiences with conservation education highlighting the important work performed at the Hoosier National Forest for the benefit of all Americans. Duties at the full performance level include but are not limited to the following:

- Coordinates with staff specialists and public affairs office to provide the latest, most accurate and appropriate information to the public.
- Develops and presents a variety of conservation education programs to a wide audience including school students, community events, and career fairs. Topics include fire safety, ecology, responsible recreation, forest stewardship
- Becomes knowledgeable about the national forest's recreation sites and activities to provide information to visitors and event participants.
- Serves as Collection Officer to sell forest timber permits and other items, such as maps and passes, in accordance with manual and handbook requirements. Responsible for submitting and accounting for collected monies using approved computer programs and records.
- Opportunity to work with other forest programs such as wildlife, botany, fire, recreation and archaeology.

Description of the Forest:

<https://www.fs.usda.gov/r09/hoosier>

The Hoosier National Forest encompasses nearly 204,000 acres in South Central Indiana stretching south from Bloomington to the Ohio River and is located within a drive of two hours or less from Cincinnati, Ohio; Evansville and Indianapolis, Indiana; and Louisville, Kentucky. Two Ranger Districts include the Brownstown District in Bedford, Indiana and the Tell City District in Tell City, Indiana.

The Hoosier National Forest sits in the unglaciated hills of Southern Indiana. The Forest provides a range of opportunities and resources for people to enjoy. Many recreation opportunities include camping, fishing, hiking, horseback riding, hunting, mountain bike riding, and viewing scenery. The only congressionally designated wilderness in Indiana, the 13,000-acre Charles C. Deam Wilderness provides opportunities for users desiring higher levels of solitude. In addition, the Forest has over 265 miles of trails for hiking, biking, or horseback riding.

811 Constitution Ave, Bedford, IN 47421

<https://bedford.in.gov/>

248 15th St, Tell City, IN 47586

<https://tellcity.in.gov/>

Application Process:

This is an informational outreach document only to provide details on this position. Application for this position will be posted on USAJobs.gov. Anticipated application period to begin on September 25th, 2026.

Qualification Requirements:

In order to qualify, you must meet the [eligibility](#) and [qualifications](#) requirements as defined below by the closing date of the announcement. For more information on the qualifications for this position, visit the [Office of](#)



[Personnel Management's General Schedule Qualification Standards](#)

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

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