



**Scope of Work (30 points)**

5,000 characters (maximum including spaces) – Provide a narrative that details the activities and methods proposed for addressing the measures, priorities, and emphasis of the Program Area for which you are applying. Describe planning and implementation measures that ensure long-term project sustainability, including resilience to the effects of climate change and other ecosystem stressors. For projects involving tree planting, review Guidance for Landscape Tree Planting and attach a Tree Maintenance Plan. For projects involving insect and disease treatments, attach the Cooperative Lands Forest Pest Treatment Form.

**Measurable Results and Significant On-The-Ground Outcomes Expected (30 points)**

List the units of work to be completed and outcomes. At minimum, include required metrics (acres treated or gallons of runoff avoided), using standards provided in the Program Area information. Cost effectiveness per acre or gallon will be a factor in rating your proposal. Include details (species planted, treatment methods) in the Scope of Work or attachments.

Activity description (e.g. size and type of trees planted or insect/disease treatment method)	Number	Outcome (e.g. number of acres or gallons treated)

**Budget Detail**

**2,500 characters (maximum including spaces)** – Provide a detailed description of budget items, including personnel, travel, supplies, equipment (>\$5,000 unit cost), indirect costs, and other. Identify Federal and matching expenses in each category.

**Timeline**

**1,500 characters (maximum including spaces)** – Provide an approximate schedule of intermediate steps and major milestones. Timeline can be by months or quarters.

**Partnerships (10 points)**

**1,500 characters (maximum including spaces)** – List and describe the role of any partners who will be materially involved, including subgrant or contract amounts, if applicable. Attach letters of support to your application.

**Sharing Results/Outcomes (10 points)**

**1,500 characters (maximum including spaces)** – Identify strategies that will be used to engage people and share results/outcomes, including any proposed knowledge, tools, and innovations that may be developed for practical application beyond the life of the project.

**Key Personnel Qualifications**

**2,500 characters (maximum including spaces)** – Include names and titles of the project manager and key personnel. List any U.S. Forest Service grants held by the applicant in the last 5 years, including grant number, title, and status (open/closed). If needed, attach a separate Statement of Qualifications that describes in more detail the experience and training of key project personnel and organizational experience with similar projects.