

Forest Legacy Program Donation Check List



Date Completed	Action Required
	1. Assure the donation contributes to the objectives and priorities of the State Forest Legacy Program as set forth in the Assessment of Need.
	2. Letter from landowner received stating they want the donation to be counted as a non-federal match for the Forest Legacy Program at time of transfer
	3. Document location of donation and that it is in a qualified area (e.g. Forest Legacy Area, National Forest boundary...)
	4. Deed includes the Following
	a. A Forest Legacy Purposes clause
	b. Extinguishment clause stating any proceeds will be invested in land that will meet the same goals
	c. Assure donation has perpetual covenants to assure that the tract will be managed in a manner compatible with the goals for which the FLA was established
	5. The donee is a unit of government or a non-profit conservation organization (land trust) that meets the eligibility requirements for holding a conservation easement established by the Internal Revenue Service.
	6. Value of donation is established with an appraisal acceptable to the IRS
	7. Title is free and clear or title insurance has been obtained
	8. Assure the donation has not been previously credited towards any other Federal program's non-federal match
	9. The parcel is adequately described or surveyed
	10. State Lead Agency has approved in writing that the donation contributes to the cost-share match
	11. Forest Stewardship Plan completed