Forest Service Research Data Archive Submission Form
for Forest Service Authors

Author(s):	
Submitter (if not author):	
Research Station(s):	
Group/Program/Unit(s):	

Data Package Information

Working title of data package:	
Full citation and status of manuscript(s) if applicable:	
Data package being delivered via:	
Approx. size of package (GB):	

Handling

Author – I request that this data set be archived in the:

      Open Public Repository (metadata: public; data set access: public)
      Private Repository (metadata: private; data set access: user completes custom Use Agreement)

Repository delivers archive data set via: Download
(if applicable)   Link to alternate archive or website (provide description below)

Special Instructions: (URL for alternate archive
or website, justify private repository request, etc.)

Approval

1. **Author** – I believe the data are correct, and the documentation is correct, complete, comprehensive, and comprehensible. This data package is ready for publication by the Forest Service Research Data Archive.

    Signature:

2. **Designated Responsible Official** (Asst. Director, Program Manager, or Project Leader) – I approve submission of these data and their documentation to the Forest Service Research Data Archive as requested by the author.

    Additional review requirements (must choose one):

    Influential Scientific Information (ISI) is scientific information FS R&D has determined will or does have a clear and substantial impact on important public policies or private sector decisions. A Highly Influential Scientific Assessment (HISA) has a potential impact >$500 million in any one year on either the public or private sector; dissemination is novel, controversial, or precedent-setting; or dissemination has significant interagency interest. Data supporting publications considered ISI or a HISA require additional reviews: https://usdagcc.sharepoint.com/sites/fs-wo-rdh/SitePages/KMC_PeerReview.aspx.

         Not Applicable
         Associated publication determined to be ISI and this data package is related to an ISI component of the publication
         Associated publication determined to be a HISA and this data package is related to a highly influential component of the assessment

    Signature: