



## Service First Leadership Team Meeting

Friday, October 5, 2012 – 1:00 p.m. – 3:00 p.m.

Yates, SW 14<sup>th</sup> St and SW Independence Ave entrance

Roosevelt Conference Room, Second Floor Southeast wing

### Topics for Discussion

### Action

#### 1. Introductions & key updates – 10 minutes

#### Update

In attendance

Forest Service	NPS	BLM	FWS
☺ Leslie Weldon	☺ Peggy O'Dell	☺ Janine Velasco	☺ Geoff Haskett
☐ Cal Joyner	☺ Lena McDowall	☺ Chris Moyer	☺ Cynthia Martinez
☺ Joe Meade			

- The Service First MOU is out for review by the development team.
  - This is an update from the 2006 language
  - Provides governance for joint projects, co-location, joint permits, delegation of authority, & transferring funds
- Service First Supervisor's Handbook is on-line and ready for review
  - Collects web based supervision information from each agency
  - Makes it easier to understand and address differences in supervision between agencies
- Conference Report
  - General overview of SF as of FY11
  - Has recommendations about how to expand SF

*Next Steps, needed actions, and things to keep track of for the next SFLT:*

- I will send the Supervisors Handbook email to Geoff

#### 2. IIOG & Access Authentication, progress to date and next steps – 20 minutes Update/Discussion

The IIOG has focused on the issue of Access Authentication over the last three months. Considerable progress was made over the summer on getting the folks from USDA and DOI to participate in conversations. USDA OCIO, DOI OCIO, DOI ICAM ESC, FS OCIO, and the IIOG are in discussions about testing a possible solution from a company called Tangible.

*Desired outcome:* The SFLT has a solid understanding of the progress to date, the next steps, and where they can do to support the Access Authentication project.

*Next Steps, needed actions, and things to keep track of for the next SFLT:*

- Forward a copy of the DOI ICAM Access Authentication work plan to the SFLT
- Geoff will contact the ICAM Executive Steering Committee (ESC) about the work plan and the importance/need for the Access Authentication project to move forward

### 3. Service First National On-line Workshop results – 10 minutes

**Update**

The SF National On-line workshop was a great success. The information gathered around the workshop is presented as a primer for the FY2013 program of work discussion.

### 4. 2013 Program of Work – 75 minutes

**Discussion**

With the successes of the On-line workshop, the permanent authority, declining budgets, and political support for collaboration, where does the SFLT want to see SF head to in the near future? What are the big picture areas to focus on for SF?

Top areas for focus:

I.a	Telling our story – The need for common reporting of SF metrics across agencies; sharing our successes
I.b	Use determinations – What <i>can</i> we do with this authority?
II.a	Education – getting the word out in each agency; how to use the new tools; reaching the next generation of managers
II.b	New tools – What does the field need for SF to be more accessible?
II.c	Co-location – Removing barriers to co-location between agencies.
II.d	Collaboration – Land use plans, partnerships, wilderness and so much more.

*Desired outcome:* SFLT are in alignment with the direction and desired outcomes for SF in FY2013; that the major framework is outlined, and the SF Coordinator can move forward to desired outcomes.

*Next Steps, needed actions, and things to keep track of for the next SFLT:*

- Establish a Service First Advisory Body (SFAB) to help determine the direction for Service First
  - The four agencies will provide names of people to service in on the SFAB
  - Establish, charter the SFAB
  - Convene SFAB to set goals of group and examine SF program of work with the intent of taking this information to the January SF Leadership Team meeting.
- Common reporting – explore the NPS Centennial and ARRA websites as ideas for web based SF reporting formats.
- Generate a memo from all the SF agency heads to the SF community that shares SF information, updates, and announces the SFAB.

### 5. Thank you letters to SF Supervisor's Handbook team

*Next Steps, needed actions, and things to keep track of for the next SFLT:*

- Signed by the four Deputies; ready for distribution.

### 6. Next Meeting Agenda items and Meeting Wrap-up – 5 minutes



**7. Next meetings**

January 2013, hosted by FWS

**National SF Coordinator**

Chris Moyer 202-503-8973

**8. Additional documents**

- 120827\_SF\_Online workshop followup.docx
- 120925\_OFFSET\_PLAN\_FINAL.docx
- Offset\_example\_template20Sept2011.xlsx



### Status of current and on-going SF activities

Project	Strategy Focus Area	Status
Presentation at National Lands Training	The new cohort	I will give a presentation at the National Lands Training on Oct 15 <sup>th</sup> ; audience primarily managers
SF Intranet site		An intranet directory was created on the FS intranet page. Initial discussions about content and layout will take place starting in early FY13.
SF Internet site		Public facing information, such as success stories, will be left on the existing SF internet site
NPS to BLM & FS intranet connection		POC for NPS identified; meeting scheduled for the week of September 17
FS visibility of BLM intranet sites		Karen Collins at the BLM NOC is exploring why the FS cannot see all of the BLM intranet site (e.g., NV SO and not OR SO)
IIOG Access Authentication		DOI OCIO, USDA OCIO, FS OCIO, DOI ICAM ESC, SF, DOI working on solution; DOI OCIO is exploring using Tangible System software to create a short term solution to AA
SF Supervisors Handbook		First draft of handbook mostly posted to SF website; review process will start mid/late September
Co-location		Both the BLM and the FS have requested information about roadblocks to co-location; compiled list of issues from field and distributed to POCs
SF use determinations		OGC has given permission to distribute to the SF community partial information about some of the uses of SF; contains language about overhead and contracting on behalf of each other
Overhead charges between agencies		All four agencies met with Pam Haze and Mary Pletcher (both DOI) to discuss the issue of overhead and the FWS policy; solution may be to exempt consultation work from SF agreement and waive overhead on all other agreements. Follow-up conversations targeted for late October
Common reporting across agencies		Informal discussions about common reporting of SF data across agencies have taken place; more in-depth approach will be formulated in early FY13
Fillable 7600B		A request was sent to all four agencies for participants for an interagency team to develop the list of options for information for the boxes on the 7600B
FERC Team		A joining FS and BLM team is being developed to address FERC issues (relicensing, training, and litigation); at the stage of determining inputs (staff and funds) from each agency

