



Service First Field Advisory Board

Friday, February 8, 2013 – 1:00 p.m. – 2:00 p.m. EST

Attendees

Forest Service	NPS	BLM	FWS
Kate Klein	Trish Kicklighter	Andrew Archuleta	Cindy Barry
Kate Walker	Paul Roelandt	Chris Moyer	

Topics for Discussion

Charter – everyone is in agreement that the draft of the charter looks good; Kate K hadn't had a chance to review the document yet but will soon.

Strategy document – not everyone had a chance to read the document. Andrew provided feedback that there should be a communications component that addresses across and between agency communications.

Communications Plan – Kate W and Pam will gather together examples and work toward a draft to share with the group.

Current happenings with SF – Chris shared both the list of big items happening with SF and that he is working to get an intern in place for a year to help accomplish some projects.

SFLT – we discussed having the SFLT announce the SFFAB; the thought would be to bundle the announcement with a draft of the charter, link to the SFFAB section of the SF website, the SF Strategy Document, and that we will soon begin soliciting input about opportunities and challenges from the field units.

Gathering input from the agencies –discussion around going out to the agencies to gather input on opportunities and issues after the announcement from the SFLT.

Discussion on the topic of getting together in person; general consensus is that given restrictions on traveling and travel funds that it is not a prudent at this time.

To dos:

Find an electronic copy of the Oregon Learning Journey and distribute to SFFAB as well as post to the SF website. This is already on the website at: <http://www.fs.fed.us/servicefirst/natl-sf-activities.shtml#iaact>. There is both a Summary and an Observations and Recommendations document. Please download a copy from the website and take a look.

Distribute a copy of the 2012 SF MOU to SFFAB; please find the file attached. This is a draft and is currently being review by the USDA Office of General Council so it could change depending on the comments that come back.

Draft language for the SFLT to distribute to their respective agencies announcing the SFFAB, web link, charter, and strategy.