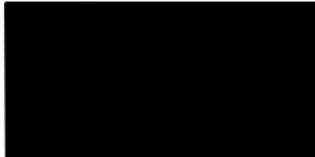




File Code: 6270
Date: June 11, 2020



This is our final response to your Freedom of Information Act (FOIA) request #2020-FS R9 04188-F of May 14, 2020, which was received for review in this office on May 18, 2020. You requested the following information:

- “The Cost Recovery Agreement for the Atlantic Coast Pipeline Special Use Application #GWP433201T in the George Washington and Jefferson National Forests. This document is a spreadsheet and it has a heading on it that says: APPENDIX C, SCOPE OF WORK, ATLANTIC COAST PIPELINE, Cost Recovery Agreement and attachments.”

A reasonable search was conducted by this office and all responsive records were referred to the Office of the General Counsel (OGC), U.S. Department of Agriculture (USDA), for review on May 27, 2020. Upon review of these records (17 pages), it has been determined that 14 pages are being released in full and 3 pages have been partially redacted in accordance with 5 U.S.C. § 552(b)(6).

Exemptions

FOIA Exemption 6 permits the Government to withhold all information about individuals in “personnel and medical and similar files,” where the disclosure of such information “would constitute a clearly unwarranted invasion of personal privacy.” In determining whether a particular disclosure would constitute an unwarranted invasion of personal privacy, the Forest Service must balance the public’s right to disclosure against the privacy interest of the individual whose privacy might be affected by disclosure.

The determination of whether the disclosure of private information is required under Exemption 6 turns not on the identity of the requester or on the particular purpose for which the records are sought, but on the nature of the information requested and its relationship to the core purpose for which Congress enacted the FOIA: to shed light on an agency’s performance of its statutory duties. We have determined that releasing certain employee information would be an unwarranted invasion of personal privacy and must be withheld pursuant to Exemption 6 of the FOIA, 5 U.S.C. § 552(b)(6).



Fees

Pursuant to Title 7 Code of Federal Regulations (CFR), Subtitle A, Part 1, Subpart A, Appendix A, the FOIA allows for the assessment of search and duplication costs. The first 100 pages of duplication and 2 hours of research time are provided free of charge. We made the discretionary decision to grant you a waiver of fees, therefore, no costs are being assessed with this release.

Appeal Rights

This concludes the Eastern Region's response to your FOIA request. The FOIA provides you the right to appeal this response. Any appeal must be made in writing within 90 days from the date of this letter to the Chief, USDA Forest Service.

Additionally, due to the concerns surrounding the COVID-19 virus we are only accepting appeals electronically at this time. Please email your appeal to SM.FS.WOFOIA@usda.gov. The term "FOIA APPEAL" should be placed in capital letters in the subject line of the email along with the FOIA case number (2020-FS-R9-04188-F) assigned to your request. To facilitate the processing of your appeal, please attach a copy of this letter to your request as well.

If you need further assistance or would like to discuss any aspect of your request, please contact the FOIA Public Liaison at (202) 205-1542. Additionally, you may contact the Office of Government Information Services (OGIS) National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road-OGIS
College Park, Maryland 20740-6001
e-mail: ogis@nara.gov
telephone: (202) 741-5770
toll free: (877) 684-6448
facsimile: (202) 741-5769

If you have questions regarding this FOIA request, you may contact Douglas Meloche douglas.meloche@usda.gov at (404) 347-4427.

Sincerely,



ROBERT LUECKEL
Acting Regional Forester, Eastern Region

Enclosures

cc: Douglas Meloche

CATEGORY 6 MAJOR COST RECOVERY AGREEMENT

Between

**USDA, FOREST SERVICE, George Washington and Jefferson National Forest,
and ATLANTIC COAST PIPELINE, LLC**

This agreement is entered into between the UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE, George Washington and Jefferson National Forest (the Forest Service), and the ATLANTIC COAST PIPELINE, LLC (the applicant) under 36 CFR 251.58.

A. RECITALS

1. On December 10, 2014, the Forest Service accepted the applicant's application for use and occupancy of National Forest System lands (hereinafter "the application"), which is enumerated in Appendix A. The Forest Service shall assess the applicant a cost recovery fee for the agency's costs to process the application.
2. The Forest Service has determined that the fee for processing the application falls within category 6 under the applicable Forest Service processing fee schedule and/or that the fee for monitoring the applicant's special use authorization falls within category 6 under the applicable Forest Service monitoring fee schedule.
4. The geographic area to be covered by this agreement is a 12.6 mile long by 2,000 ft. wide pipeline study corridor as shown on the attached Appendix B. See Appendix B.
5. The application has been submitted or the applicant's special use authorization is being issued under an authority other than the Mineral Leasing Act, and the applicant has not waived payment of reasonable costs. Therefore, the Forest Service is entitled to recover its full reasonable costs incurred in processing the application or monitoring the authorization.
6. Payment of a processing fee by the applicant does not obligate the Forest Service to authorize the applicant's proposed use and occupancy. If the application is denied or withdrawn in writing, the applicant is responsible for costs incurred by the Forest Service in processing the application up to and including the date the agency denies the application or receives written notice of the applicant's withdrawal. If the applicant withdraws the application, the applicant also is responsible for any costs subsequently incurred by the Forest Service in terminating consideration of the application.
7. The Forest Service shall determine the appropriate level of environmental analysis for the application and inform the applicant prior to initiating the environmental analysis.
8. Information associated with this agreement may be released to the public in accordance with the provisions of the Freedom of Information Act and Privacy Act.

PART I - PROCESSING FEES

B. BASIS FOR PROCESSING FEES

Processing fees for the application are based upon the direct and indirect costs that the Forest Service incurs in reviewing the application, conducting environmental analyses of the effects of the proposed use, reviewing any applicant-generated environmental documents and studies, conducting site visits, evaluating the applicant's technical and financial qualifications, making a decision on whether to issue the authorization, and preparing documentation of analyses, decisions, and authorizations for the application. The processing fee for the application shall be based only on costs that are necessary for processing the application. "Necessary for" means that but for the application, the costs would not have been incurred. The processing fee shall not include costs for studies for programmatic planning or analysis or other

agency management objectives, unless they are necessary for processing the application. Proportional costs for analyses, such as capacity studies, that are necessary for the application may be included in the processing fee.

C. AGREEMENT

In consideration of the foregoing, the parties agree as follows:

1. Scope of Work. The Forest Service shall develop a scope of work for processing the application and an estimate of the agency's costs to process the application, which will be incorporated into this agreement as Appendix C. This scope of work shall report direct costs in categories that correspond to those in the agency's accounting system, e.g., job code, personnel compensation based upon the cost to the government (salary and benefits), travel, and other direct services, materials, and supplies. In addition, the estimate of the agency's processing costs shall include the agency's indirect costs based upon the approved annual indirect cost rate. Classification of costs as direct or indirect shall be in accordance with the published Forest Service budget for the applicable fiscal year.

2. Environmental Analysis. The Forest Service shall supervise the preparation of the environmental analysis associated with the application in compliance with applicable legal requirements, including public review of the analysis, analysis of public comments, and decision documentation. In exercising this responsibility, the Forest Service shall endeavor to foster cooperation among other agencies involved in the process, and to integrate National Environmental Policy Act requirements and other environmental review and consultation requirements to avoid, to the fullest extent possible, duplication of efforts by those agencies. However, the Forest Service shall not delegate to any other agency its authority over the scope and content of the environmental analysis, or approval or denial of the application.

3. Billing. The Forest Service shall bill the applicant prior to commencement of work. The applicant agrees to pay an initial estimated processing fee of \$13,741.79 and a subsequent N/A estimated processing fee of \$0, for a total of \$13, 741.79. The initial bill for the estimated processing fee will be sent by The Forest Service, Albuquerque Service Center (ASC).

4. Payment. The applicant shall pay the initial estimated processing fee and any subsequent estimated processing fee within 30 days of the date the bill for the fee is issued. The Forest Service shall not initiate processing the application until the initial estimated processing fee is paid. If the applicant fails to pay the initial or any subsequent estimated processing fee or the fee is late, the Forest Service shall cease processing the application until the fee is paid.

5. Statement of Costs. The Forest Service shall upon completion of the project report costs incurred for processing the application by providing a financial statement from the agency's accounting system to the applicant.

6. Underpayment. When the estimated processing fee is lower than the full actual costs of processing an application submitted under the Mineral Leasing Act, or lower than the full reasonable costs (when the applicant has not waived payment of reasonable costs) of processing an application submitted under other authorities, the applicant shall pay the difference between the estimated and full actual or reasonable processing costs within 30 days of billing.

7. Overpayment. If payment of the processing fee exceeds the full actual costs of processing an application submitted under the Mineral Leasing Act, or the full reasonable costs (when the applicant has not waived payment of reasonable costs) of processing an application submitted under other authorities, the Forest Service shall either (a) refund the excess payment to the applicant or (b) at the applicant's request, credit it towards monitoring fees due.

8. Disputes

a. If the applicant disagrees with the estimated dollar amount of the processing costs, the applicant may submit a written request before the disputed fee is due for substitution of alternative estimated costs to the immediate supervisor of the authorized officer who determined the estimated costs. The written request must include supporting documentation.

b. If the applicant pays the full disputed processing fee, the Forest Service shall continue to process the application during the supervisory officer's review of the disputed fee, unless the applicant requests that the application processing cease.

c. If the applicant fails to pay the full disputed processing fee, the Forest Service shall suspend further processing of the application pending the supervisory officer's determination of an appropriate processing fee and the applicant's payment of that fee.

d. The authorized officer's immediate supervisor shall render a decision on a disputed processing fee within 30 calendar days of receipt of the written request from the applicant. The supervisory officer's decision is the final level of administrative review. The dispute shall be decided in favor of the applicant if the supervisory officer does not respond to

the written request within 30 days of receipt.

9. Lack of Administrative Appeal. A decision by an authorized officer to assess a processing fee or to determine the estimated costs is not subject to administrative appeal. A decision by an authorized officer's immediate supervisor in response to a request for substitution of alternative estimated costs likewise is not subject to administrative appeal.

10. Amendment. Modifications to this agreement shall be made in writing and shall be signed and dated by both parties.

11. Expiration and Termination. This agreement expires on December 9, 2015. Either party, in writing, may terminate this agreement in whole or in part at any time before it expires. The applicant is responsible for all Forest Service costs covered by this agreement that are incurred up to the date of expiration or termination.

12. Principal Point of Contact. The Forest Service and the applicant shall each establish a principal point of contact for purposes of this agreement.

The Forest Service's contact is Alex Faught, Lands Program Manager, George Washington and Jefferson National Forests, 540-265-5100.

The applicant's contact is William A. Scarpinato, Environmental Manager, Dominion Resources Services, Inc., 804-273-3019.

PART II - MONITORING FEES

B. BASIS FOR MONITORING FEES

The Forest Service shall assess the applicant a monitoring fee based upon the agency's estimated costs to ensure compliance with the terms and conditions of the authorization during all phases of its term, including but not limited to monitoring to ensure compliance with the authorization during the construction or reconstruction of temporary or permanent facilities and rehabilitation of the construction or reconstruction site.

C. AGREEMENT

In consideration of the foregoing, the parties agree as follows:

1. Scope of Work. The Forest Service shall develop a scope of work for monitoring the authorization and an estimate of the agency's costs to monitor the authorization, which will be incorporated into this agreement as Appendix C. This scope of work shall report direct costs in categories that correspond to those in the agency's accounting system, e.g., job code, personnel compensation based upon the cost to the government (salary and benefits), travel, and other direct services, materials, and supplies. In addition, the scope of work shall include the agency's indirect costs based upon the approved annual indirect cost rate. Classification of costs as direct or indirect shall be in accordance with the published Forest Service budget for the applicable fiscal year.

2. Billing. The Forest Service shall bill the applicant prior to commencement of construction, reconstruction, rehabilitation, or any other activity subject to a monitoring fee. The applicant shall pay an initial estimated monitoring fee of \$35,323.81 before or at the same time the authorization is issued and a subsequent quarterly estimated monitoring fee of \$35,323.81, for a total of \$141,295.23. The bill for the initial estimated monitoring fee is attached.

3. Payment. The applicant shall pay the initial estimated monitoring fee and any subsequent estimated monitoring fees within 30 days of the date the bill for the fee is issued. The Forest Service shall not initiate monitoring the authorization until the estimated monitoring fee is paid. If the applicant fails to pay the initial or any subsequent estimated monitoring fee or the fee is late, the Forest Service shall not issue the authorization or shall suspend or revoke the authorization in whole or in part.

4. Statement of Costs. The Forest Service shall upon completion of the project report costs incurred for monitoring the authorization by providing a financial statement from the agency's accounting system.

5. Underpayment. When the estimated monitoring fee is lower than the full actual costs of monitoring an authorization issued under the Mineral Leasing Act, or lower than the full reasonable costs (when the applicant has not waived payment of reasonable costs) of monitoring an authorization issued under other authorities, the applicant shall pay the difference in the next periodic payment or the Forest Service shall bill the applicant for the difference between the estimated and full actual or reasonable monitoring costs. Payment shall be due within 30 days of receipt of the bill.

6. Overpayment. If payment of the monitoring fee exceeds the full actual costs of monitoring an authorization issued under the Mineral Leasing Act, or the full reasonable costs (when the applicant has not waived payment of reasonable costs) of monitoring an authorization issued under other authorities, the Forest Service shall either (a) adjust the next periodic payment to reflect the overpayment or (b) refund the excess payment to the applicant.

7. Disputes

a. If the applicant disagrees with the estimated dollar amount of the monitoring costs, the applicant may submit a written request before the disputed fee is due for substitution of alternative estimated costs to the immediate supervisor of the authorized officer who determined the estimated costs. The written request must include supporting documentation.

b. If the applicant pays the full disputed monitoring fee, the Forest Service shall issue the authorization and/or allow the use and occupancy to continue during the supervisory officer's review of the disputed fee, unless the applicant elects not to exercise the authorized use and occupancy of National Forest System lands during the review period.

c. If the applicant fails to pay the full disputed monitoring fee, the Forest Service shall not issue the applicant an authorization for any new uses or shall suspend or revoke the applicant's existing authorization in whole or part pending the supervisory officer's determination of an appropriate monitoring fee and the applicant's payment of that fee.

d. The authorized officer's immediate supervisor shall render a decision on a disputed monitoring fee within 30 calendar days of receipt of the written request from the applicant. The supervisory officer's decision is the final level of administrative review. The dispute shall be decided in favor of the applicant if the supervisory officer does not respond to the written request within 30 days of receipt.

8. Lack of Administrative Appeal. A decision by an authorized officer to assess a monitoring fee or to determine estimated costs is not subject to administrative appeal. A decision by an authorized officer's immediate supervisor in response to a request for substitution of alternative estimated costs likewise is not subject to administrative appeal.

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The applicant's contact is William A. Scarpinato, Environmental Manager, Dominion Resources Services, Inc., 804-273-3019.

Robert M. Bisha
Authorized Representative
Atlantic Coast Pipeline, LLC

Date

H. Thomas Speaks, Jr.
Forest Supervisor
USDA, Forest Service

Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

APPENDIX A

Applications and Authorizations Subject to this Agreement

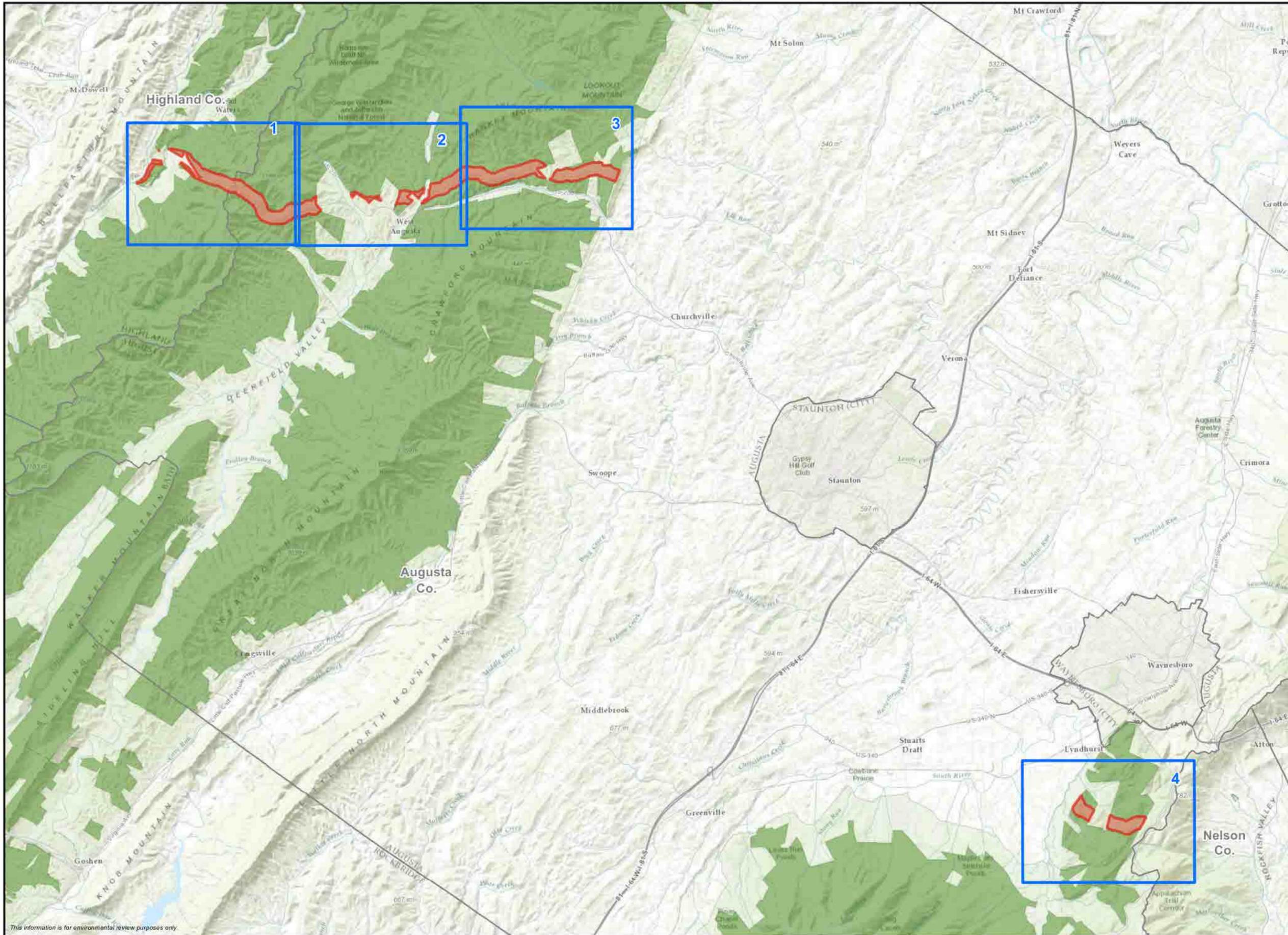
Applications

APPLICATION # GWP433201T

Authorizations

APPENDIX B

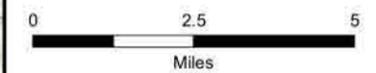
Description and Map of the Geographic Area



Atlantic Coast Pipeline Project

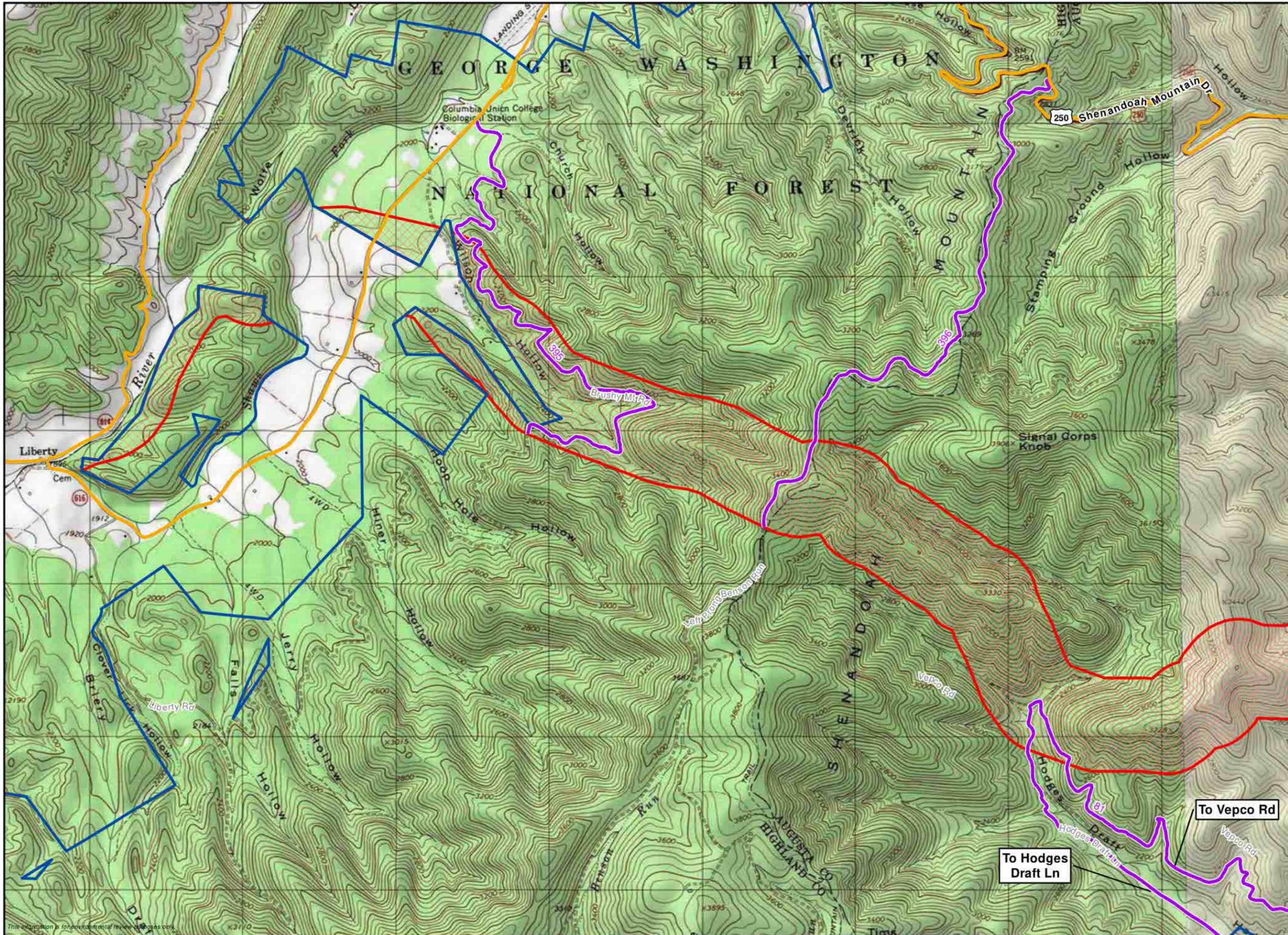
George Washington National Forest

- Study Corridor
- George Washington National Forest
- Sheet Index
- State Boundary
- Counties Crossed



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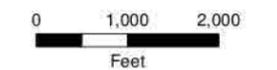


Atlantic Coast Pipeline Project

George Washington National Forest

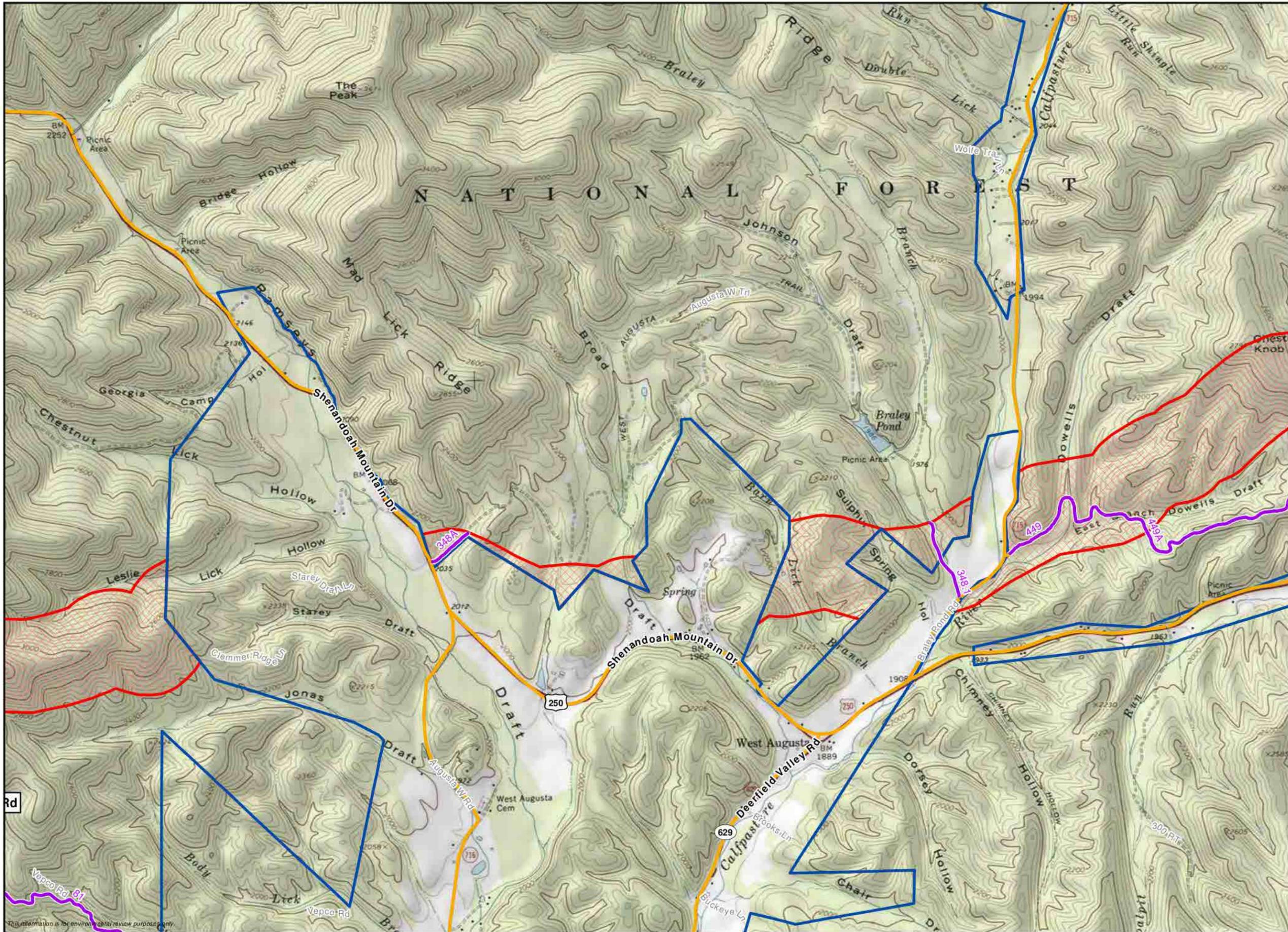
-  Study Corridor
-  Public Access Road
-  Forest Access Road
-  George Washington National Forest
-  State Boundary
-  County Boundary

Sheet 1 of 4



1:24,000



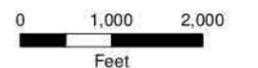


Atlantic Coast Pipeline Project

George Washington National Forest

-  Study Corridor
-  Public Access Road
-  Forest Access Road
-  George Washington National Forest
-  State Boundary
-  County Boundary

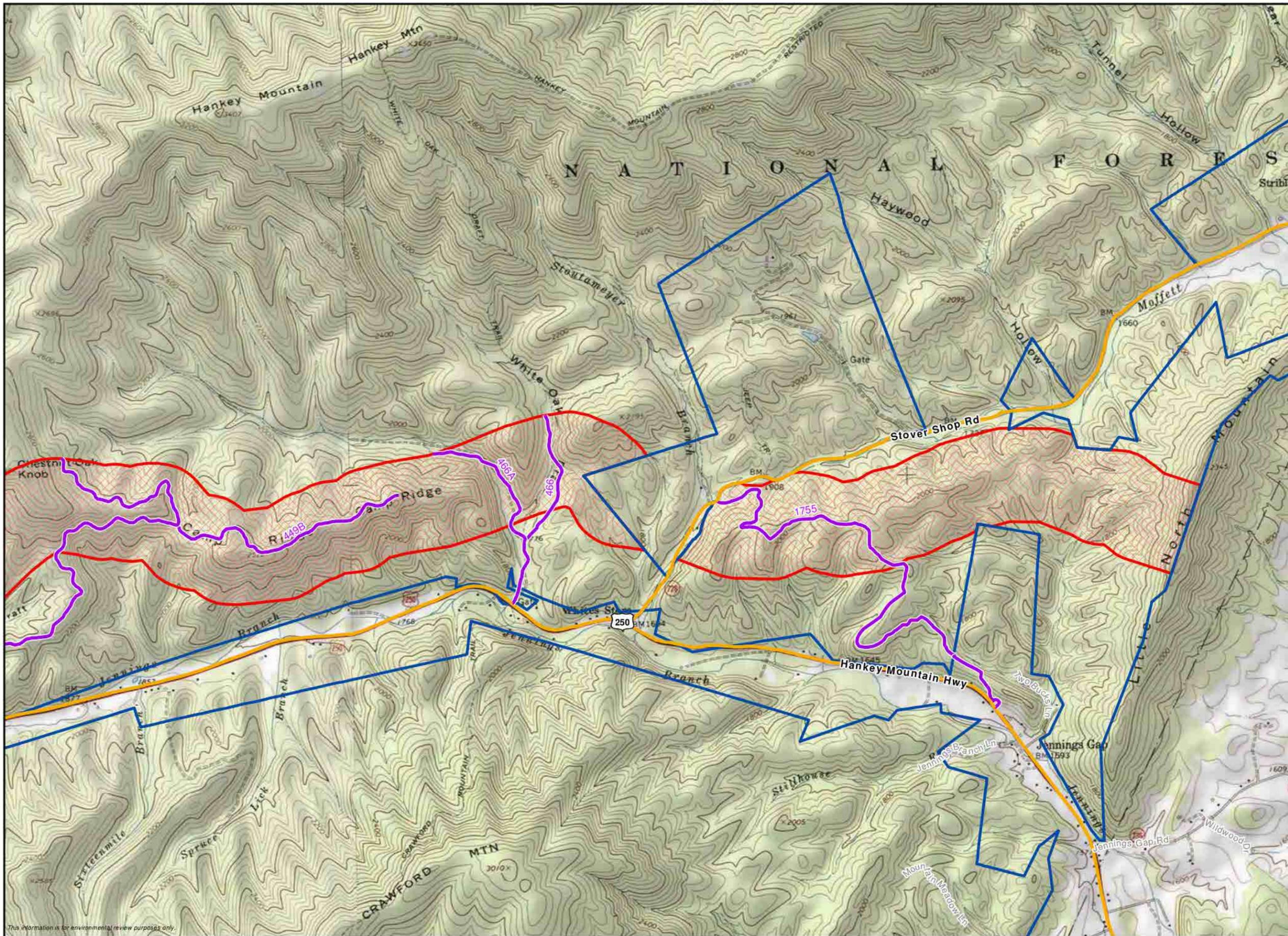
Sheet 2 of 4



1:24,000



This information is for environmental review purposes only.

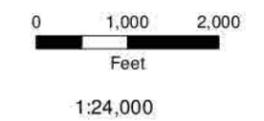


Atlantic Coast Pipeline Project

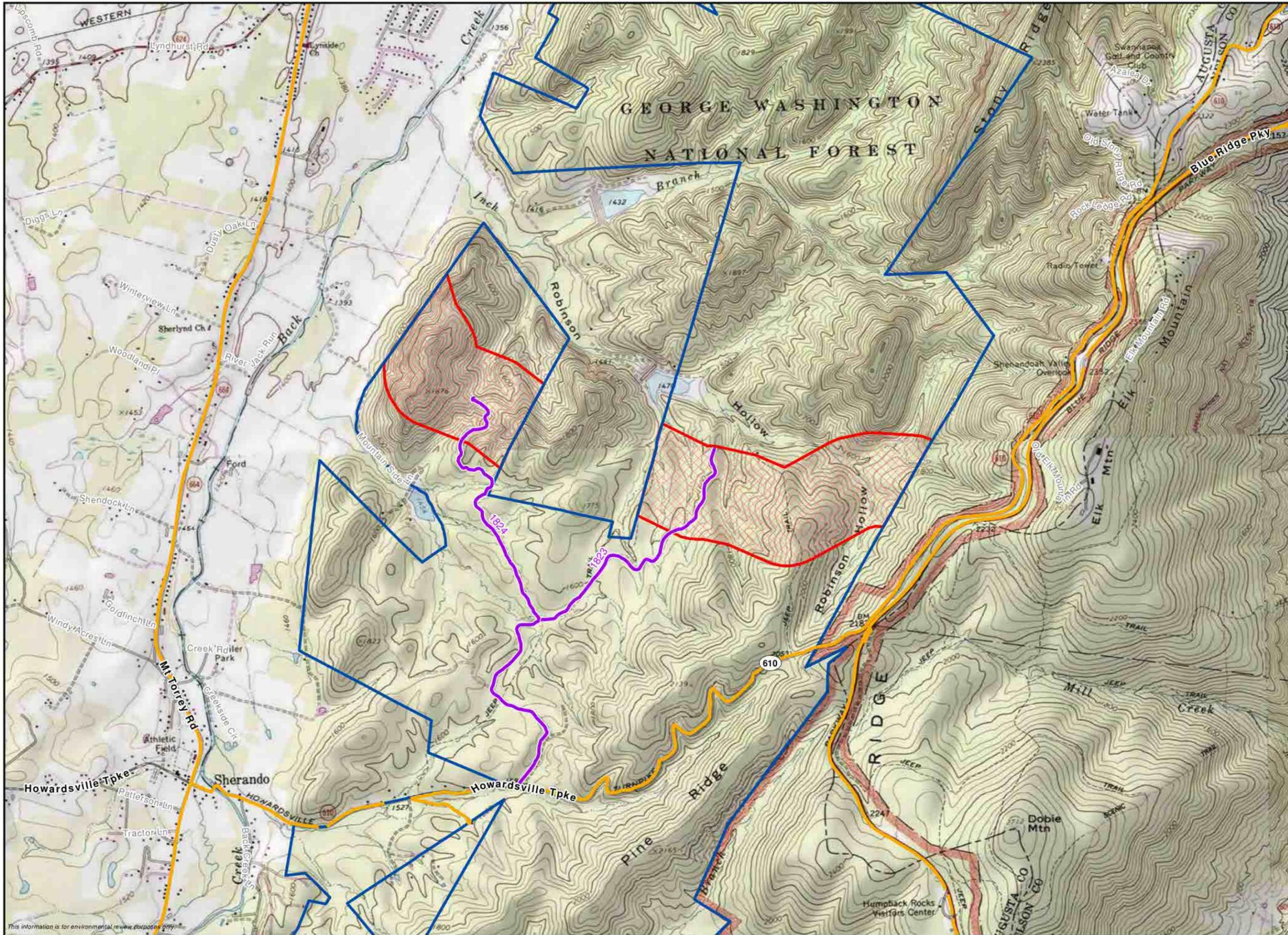
George Washington National Forest

-  Study Corridor
-  Public Access Road
-  Forest Access Road
-  George Washington National Forest
-  State Boundary
-  County Boundary

Sheet 3 of 4



This information is for environmental review purposes only.

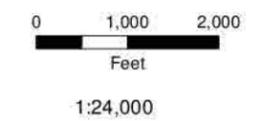


Atlantic Coast Pipeline Project

George Washington National Forest

-  Study Corridor
-  Public Access Road
-  Forest Access Road
-  George Washington National Forest
-  State Boundary
-  County Boundary

Sheet 4 of 4



This information is for environmental review purposes only.

APPENDIX C

Scope of Work

APPENDIX C
 SCOPE OF WORK
 ATLANTIC COAST PIPELINE
 Cost Recovery Agreement

Name	Position	Unit	Est. Hours	Scope of Work	Est. Hours	Scope of Work (Please specify in as much detail as possible)	Total Est. Hours (Proc. & Mon.)	Workplan Daily Rate	Hourly Rate	Sub-Total Personnel Processing Cost	Sub-Total Personnel Monitoring Cost	Total Personnel Cost	FLEET				OTHER RESOURCES		
													Vehicle # (if known)	Est. Miles	Use Rate	Total Fleet Cost	Scope of Travel (Please specify in as much detail as possible)	Est. Cost	Description and Justification
(b)(6)	Geologist	SO	2	Review and provide input on scoping request	40	Review and coordinate geologic resources: groundwater; karst; slope stability; erosion. Mineral resources.	42	\$ 398.19	\$ 49.77	\$ 99.54	\$ 1,990.80	\$ 2,090.34							
	Fisheries Biologist	SO/ GPRD	4	Review and provide input on scoping request	120	Coordinate and review fisheries and hydrology analysis	124	\$ 466.95	\$ 58.36	\$ 233.44	\$ 7,003.20	\$ 7,236.64	1235	500	\$ 0.28	\$ 140.00	To and from project areas, consultations and meetings		
	NEPA Coordinator		40	Coordinate NEPA decision on application, publication of scoping notice, reviewing comments, etc.	120	NEPA and Forest Plan coordination	160	\$ 413.17	\$ 51.64	\$ 2,065.60	\$ 6,196.80	\$ 8,262.40				\$ -			
	Soils Scientist	SO	2		40	Coordinate and review soil resources analysis	42	\$ 419.74	\$ 52.46	\$ 104.92	\$ 2,098.40	\$ 2,203.32				\$ -			
	Public Affairs Officer	SO	56	Coordinate talking points, public notices, serve as POC for external relations, coordinate agreements	80	PAO. Public affairs and coordination with R8, R9, and MNF.	136	\$ 520.81	\$ 65.10	\$ 3,645.60	\$ 5,208.00	\$ 8,853.60				\$ -			
	District Ranger	GPRD	8	Review and provide input on scoping request. Coordinate District resource specialists involved in the project, public affairs for local communities and counties, review and provide input on all reports associated with resources.	80	Coordinate District resource specialists involved in the project, public affairs for local communities and counties, review and provide input on all reports associated with resources.	88	\$ 481.25	\$ 60.15	\$ 481.20	\$ 4,812.00	\$ 5,293.20				\$ -			
	Wildlife Biologist	GPRD	2	Review and provide input on scoping request	40	Coordinate wildlife & fisheries for District. Serve as local contact for associated field visits and data collection.	42	\$ 368.51	\$ 46.06	\$ 92.12	\$ 1,842.40	\$ 1,934.52				\$ -			
	Staff Officer (Planning, Monitoring, Ecology, GIS)	SO	8	Review and provide input on scoping request. Review public scoping comments, coordinate resource specialists.	32	Forest Plan compliance, oversight of resource specialists	40	\$ 493.89	\$ 61.73	\$ 493.84	\$ 1,975.36	\$ 2,469.20		500	\$ 0.32	\$ 160.00	To and from project areas, meetings, consultation		
	Archeologist	SO			200	Field Truthing Survey and Inspections	200	\$ 256.94	\$ 32.11	\$ -	\$ 6,422.00	\$ 6,422.00	475		\$ 0.32	\$ -	To and from project areas, consultations and meetings		
	Forest Archeologist	SO	4	Review and provide input on scoping request, review and process ARPA permit	200	Consultations:VA & WVA SHPO's, Eastern Shawnee THPO, Civil War Trust, State Recognized Tribal Authorities, COUN	204	\$ 365.74	\$ 45.71	\$ 182.84	\$ 9,142.00	\$ 9,324.84	3137		\$ 0.32	\$ -	To and from project areas		
	Archeology Tech	SO			200	Field Truthing Survey & Inspections	200	\$ 228.82	\$ 28.60	\$ -	\$ 5,720.00	\$ 5,720.00	475		\$ 0.32	\$ -	To and from project areas		
	Archeology Tech	SO			200	Consultations:VA & WVA SHPO's, Eastern Shawnee THPO, Civil War Trust, State Recognized Tribal Authorities, COUN	200	\$ 219.04	\$ 27.38	\$ -	\$ 5,476.00	\$ 5,476.00	3137		\$ 0.32	\$ -	To and from project areas and consultations		
Forest Ecologist	SO	2	Review and provide input on scoping request	40	Coordinate and review studies for Bats & TES, vegetation.	42	\$ 466.23	\$ 58.27	\$ 116.54	\$ 2,330.80	\$ 2,447.34		500	\$ 0.32	\$ 160.00	To and from project areas, consultations and meetings			

APPENDIX C
 SCOPE OF WORK
 ATLANTIC COAST PIPELINE
 Cost Recovery Agreement

Name	Position	Unit	Est. Hours	Scope of Work	Est. Hours	Scope of Work (Please specify in as much detail as possible)	Total Est. Hours (Proc. & Mon.)	Workplan Daily Rate	Hourly Rate	Sub-Total Personnel Processing Cost	Sub-Total Personnel Monitoring Cost	Total Personnel Cost	FLEET				Scope of Travel (Please specify in as much detail as possible)	OTHER RESOURCES		
													Vehicle # (if known)	Est. Miles	Use Rate	Total Fleet Cost		Est. Cost	Description and Justification	
(b)(6)	Wildlife Biologist	SO	2	Review and provide input on scoping request	40	Coordinating, reviewing, etc. terrestrial wildlife resources except bats	42	\$ 413.70	\$ 51.71	\$ 103.42	\$ 2,068.40	\$ 2,171.82		500	\$ 0.32	\$ 160.00	To and from project areas, consultations and meetings			
	Biological Science Technician	SO			80	Field expertise and liaison in herps, insects, pollinators, birds, etc.	80	\$ 275.71	\$ 34.46	\$ -	\$ 2,756.80	\$ 2,756.80		500	\$ 0.32	\$ 160.00	To and from project areas			
	Botanist	SO	2	Review and provide input on scoping request	80	Coordinate botanicals, NNIS, herps	82	\$ 435.47	\$ 54.43	\$ 108.86	\$ 4,354.40	\$ 4,463.26		500	\$ 0.32	\$ 160.00	To and from project areas, consultations and meetings			
	Staff Officer (Recreation, Wilderness, Heritage)	SO	2	Review and provide input on scoping request	40	Coordinating, reviewing, etc. for recreation, heritage, fire, and visual resources	42	\$ 494.57	\$ 61.82	\$ 123.64	\$ 2,472.80	\$ 2,596.44				\$ -				
	Trails, Wilderness, Dispersed Recreation Program Lead	SO			40	Coordinate review of trail resources	40	\$ 467.22	\$ 58.40	\$ -	\$ 2,336.00	\$ 2,336.00				\$ -				
	Developed Recreation Program Lead	SO	2	Review and provide input on scoping request	80	Coordinate, review, and provide input on visuals analysis	82	\$ 402.52	\$ 50.31	\$ 100.62	\$ 4,024.80	\$ 4,125.42				\$ -				
	Forest Engineer	SO	2	Review and provide input on scoping request	8	Coordinate engineering and road access and analysis	10	\$ 386.46	\$ 48.30	\$ 96.60	\$ 386.40	\$ 483.00				\$ -				
	Civil Engineer				8	Technical expert for roads review and analysis	8	\$ 366.64	\$ 45.83	\$ -	\$ 366.64	\$ 366.64				\$ -				
	Engineer	NRRD/ North Zone	2	Review and provide input on scoping request	40	Local expert for roads access, review, and analysis	42	\$ 252.36	\$ 31.54	\$ 63.08	\$ 1,261.60	\$ 1,324.68				\$ -				
	District Ranger	JRWSRD	2	Review and provide input on scoping request	80	Public affairs assistant (Highland County)	82	\$ 494.50	\$ 61.81	\$ 123.62	\$ 4,944.80	\$ 5,068.42				\$ -				
	Realty Specialist (Special Uses)	SO	4	Cost and agreement reviewer	4	Assist Project Coordinator with special use billing, organization, tracking project progress, etc.	8	\$ 344.79	\$ 43.09	\$ 172.36	\$ 172.36	\$ 344.72				\$ -				
	Land Surveyor	SO			40	Survey, plat, and plan review. Coordinate land records and boundary reviews.	40	\$ 411.05	\$ 51.38	\$ -	\$ 2,055.20	\$ 2,055.20				\$ -				
	Forest Supervisor	SO			80	Authorized Officer reviewing and signing documents. Coordinating project reviews and approvals with R8, R9, MNF, and WO. Attending meetings. Providing oversight over all aspects of the project for R8, R9, MNF, and WO.	80	\$ 591.09	\$ 73.88	\$ -	\$ 5,910.40	\$ 5,910.40				\$ -				
	District Ranger	NRRD	8	Review and provide input on scoping request. Coordinate District resource specialists involved in the project, public affairs for local communities and counties	80	Coordinate District resource specialists involved in the project, public affairs for local communities and counties, review and provide input on all reports associated with resources.	88	\$ 484.88	\$ 60.61	\$ 484.88	\$ 4,848.80	\$ 5,333.68		490	\$ 0.38	\$ -	travel to site			

APPENDIX C
 SCOPE OF WORK
 ATLANTIC COAST PIPELINE
 Cost Recovery Agreement

Name	Position	Unit	Est. Hours	Scope of Work	Est. Hours	Scope of Work (Please specify in as much detail as possible)	Total Est. Hours (Proc. & Mon.)	Workplan Daily Rate	Hourly Rate	Sub-Total Personnel Processing Cost	Sub-Total Personnel Monitoring Cost	Total Personnel Cost	FLEET				OTHER RESOURCES		
													Vehicle # (if known)	Est. Miles	Use Rate	Total Fleet Cost	Scope of Travel (Please specify in as much detail as possible)	Est. Cost	Description and Justification
(b)(6)	Timber Management Officer	NRRD			56	Timber resources analysis review	56	\$ 340.24	\$ 42.53	\$ -	\$ 2,381.68	\$ 2,381.68				\$ -	travel to site		
	Silviculturalist	LEE/ North Zone			56	Silviculture analysis review	56	\$ 349.64	\$ 43.70	\$ -	\$ 2,447.20	\$ 2,447.20				\$ -	travel to site		
	Wildlife Biologist	NRRD			80	Coordinate wildlife & fisheries for District. Serve as local contact for field visits and data collection.	80	\$ 314.51	\$ 39.31	\$ -	\$ 3,144.80	\$ 3,144.80				\$ -	travel to site		
	Fire Management Officer	NRRD/ North Zone			24	Coordinate and review analysis for effects to fire prescription and fire management planning	24	\$ 336.18	\$ 42.02	\$ -	\$ 1,008.48	\$ 1,008.48				\$ -	travel to site		
	GIS Specialist	SO/ NRRD			40	GIS coordination	40	\$ 384.32	\$ 48.04	\$ -	\$ 1,921.60	\$ 1,921.60				\$ -			
	Forest Silviculturalist	SO	2	Review and provide input on scoping request	40	Coordinate and review timber and silviculture analysis.	42	\$ 456.17	\$ 57.02	\$ 114.04	\$ 2,280.80	\$ 2,394.84				\$ -			
	Agreements Specialist	SO	8	Agreements Specialist. Develop and administer agreements associated with the project.	8	Agreements Specialist. Develop and administer agreements associated with the project.	16	\$ 349.92	\$ 43.74	\$ 349.92	\$ 349.92	\$ 699.84				\$ -			
	Regional Special Use Coordinator/ RPOC	RO-R8			40	Regional level coordination with Regional Forester, R8 LMU Director, R9 LMU Director, and WO. Serve as Regional Point of Contact (RPOC) for project.	40	\$ 480.00	\$ 60.00	\$ -	\$ 2,400.00	\$ 2,400.00				\$ -			
	Assistant Regional Speccial Use Coordinator	RO			40	Assist with regional level coordination with Regional Forester, R8 LMU Director, R9 LMU Director.	40	\$ 456.00	\$ 57.00	\$ -	\$ 2,280.00	\$ 2,280.00				\$ -			
	Lands Program Manager	SO	40	Serve as interim Project Coordinator for GW/Jeff NF until a Project Coordinator is onboard. Organize and facilitate meetings, review documents for accuracy, track progress and costs, draft documents for review (permit, CR agreement, NEPA, etc.), respond to queries, meet with specialists, coordinate with R9/Monongahela and NPS A.T. and Blue Ridge Pkwy. offices, attend FERC meetings..	200	Serve as interim Project Coordinator for GW/Jeff NF until a Project Coordinator is onboard. Organize and facilitate meetings, review documents for accuracy, track progress and costs, draft documents for review (permit, CR agreement, NEPA, etc.), respond to queries, meet with specialists, coordinate with R9/Monongahela and NPS A.T. and Blue Ridge Pkwy. offices, and other tasks deemed necessary to carry out the administration of the authorization and coordinate all those involved.	240	\$ 377.46	\$ 47.18	\$ 1,887.20	\$ 9,436.00	\$ 11,323.20	Pool	1500	\$ 0.32	\$ 480.00	Travel to project area at least once, meetings, district office, and Monongahela NF	\$1,000.00	Legal ads and mailings for NEPA CE public scoping
	Budget Officer	SO			40	Tracking/reporting financials.	40	\$ 316.53	\$ 39.56	\$ -	\$ 1,582.40	\$ 1,582.40				\$ -			
	Staff Officer (Engineering, Lands, and Surveying)	SO			8	Coordinate engineering, lands, special use permits, and surveying resources.	8	\$ 480.15	\$ 60.01	\$ -	\$ 480.08	\$ 480.08				\$ -			
	Recreation Program Lead	GPRD			40	Coordinate recreation and roads for District. Serve as local contact for associated field visits and data collection.	40	\$ 399.82	\$ 49.97	\$ -	\$ 1,998.80	\$ 1,998.80				\$ -			

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Name	Position	Unit	Est. Hours	Scope of Work	Est. Hours	Scope of Work (Please specify in as much detail as possible)	Total Est. Hours (Proc. & Mon.)	Workplan Daily Rate	Hourly Rate	Sub-Total Personnel Processing Cost	Sub-Total Personnel Monitoring Cost	Total Personnel Cost	FLEET				OTHER RESOURCES			
													Vehicle # (if known)	Est. Miles	Use Rate	Total Fleet Cost	Scope of Travel (Please specify in as much detail as possible)	Est. Cost	Description and Justification	
TOTAL*			204		2764		2968			\$ 11,243.88	\$ 129,888.92	\$ 141,132.80			4500		\$ 1,420.00		\$1,000.00	

PROCESSING	
Personnel Total=	\$ 11,243.88
Fleet and Other Resources (Project Coordinator)=	\$1,480
SUB-TOTAL PROCESSING FEE=	\$ 12,723.88
TOTAL PROCESSING FEE INCLUDING 8% ASC BURDEN RATE=	\$ 13,741.79

MONITORING	
Personnel Total=	\$ 129,888.92
Fleet and Other Resources =	\$ 940.00
SUB-TOTAL MONITORING FEE=	\$ 130,828.92
TOTAL MONITORING FEE INCLUDING 8% ASC BURDEN RATE=	\$ 141,295.23

TOTAL FEE (PROCESSING & MONITORING)	\$ 155,037.02
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Definitions:

Processing - agency actions regarding an application that occur after the agency accepts a proposal as a special use application.

Monitoring - agency actions to ensure compliance with the terms and conditions of the authorization involving construction, reconstruction, operation, maintenance, and termination of the facilities within the authorized area, and protecting and rehabilitating affected lands. The actions for billing, maintenance of case files, annual performance evaluations, or scheduled inspections to determine compliance generally with the terms and conditions of an authorization are excluded.*

*Costs subject to Albuquerque Service Center (ASC) 8% Burden Rate

**Monitoring for this particular permit should include all estimated time required to address items 1-4 of the *Cost Recovery* section (pages 7 & 8) of the letter to Mr. Tom Speaks from Robert M. Bisha (Dominion) dated 9/29/2014 and titled "Re: Dominion Transmission, Inc., Atlantic Coast Pipeline, George Washington National Forest, Application for a Special Use Authorization for Survey Activities" in addition to those actions required of GWJNF personnel by FERC in the pre-filing process that would be occurring coincidental with the term of the survey permit.