

FAM RES.ADVISOR AD-K THSP

FAM Resilience Advisor Summary Statement:

The vision of this position is to provide the following advice and assistance to FAM Director and Deputy Director:

- Provide material contributions to daily- and long-range planning
- Conduct timely policy research and provide talking points to Director and Deputy Director
- Develop foci for strategic planning for complex and politically sensitive issues
- Advise and consult on priority development
- Develop end states for tasks associated with policy development and ensure implementation
- Recommend agency improvements with the objective of agency resiliency
- Provide counsel concerning program issues and resulting current and anticipated effects
- Monitor communications to ensure that objectives were met and policies were appropriately applied, including identifying problem areas, developing solutions to improve operating program effectiveness, and implementing corrective actions
- Provide strategic advice and counsel on formulating, promulgating, and effecting policies of national scope and significance.

Competencies:

Human Collaboration Skills: Communications are highly sophisticated and involve recommendations regarding policy development and implementation. Interaction with others requires exercising participative management skills that support team efforts and quality processes while respecting political and confidentiality sensitivities.

Reading: Advanced - Ability to read literature, books, reviews, technical materials, guidance circulars, financial reports, and/or legal documents. Ordinarily, such education is obtained at the college level or above. However, it may be obtained from experience and self-study.

Writing: Advanced - Ability to write editorials, journals, speeches, manuals, or critiques. Ordinarily, such education is obtained at the college level or above. However, it may be obtained from experience and self-study.

Approved _____
Yolie Thomas, Assistant Director, R5 Incident Administration September 2020