

INSTRUCTIONS FOR COMPLETING FORM

The following instructions are intended to assist you in completing this form. There are two options to completing this form. The form has fillable sections to enter information on an electronic device OR you can print the form, complete it manually and scan all pages into a single PDF document.

OPTION 1: Electronic

Depending on your Internet browser, you may not be able to enter information in all the required fields. If this is the case, download and save the form and then open in a PDF reader application. Complete the form, be sure to add all required photos and then save as a single PDF document using the file naming convention described in Section E in the solicitation. Email the form to the email address also located in Section E in the solicitation. Submit 1 completed form per resource only.

OPTION 2: Manual

Print the form in its entirety and hand enter information in all the required fields. Combine completed form and all required pictures and save as a single PDF document using the file naming convention described in Section E in the solicitation. Email the form to the email address also located in Section E in the solicitation. Submit 1 completed form per resource only.

“Submission of this check sheet does not constitute submission of a quote. Quotes must be submitted in VIPR.”

COMPANY/VENDOR NAME: _____

CONTACT NAME: _____

PHONE NUMBER: _____ **EMAIL:** _____

EQUIPMENT MAKE: _____ **MODEL:** _____

VIN #: _____ **EQUIPMENT/UNIT I.D.** _____

RESOURCE CATEGORY AND TYPE

Chipper

Type 1, 18 inch min diameter capacity

Type 2, 13-17 inch diameter capacity

Type 3, 9-12 inch diameter capacity

One (1) picture of resource VIN or serial number. Image must show entire VIN or serial number and all characters must be clearly shown and readable.

Two (2) pictures of the resource being offered. Each picture should include a view of the entire resource, as close as possible to fill the entire frame and clearly identify the equipment or resource. You must provide one (1) picture from the front left and one (1) picture from the right rear. Each picture shall include a complete view of the entire side of the resource. When viewed, the two pictures would provide a complete 360-degree view of the entire resource being offered.

Manufacturers documentation indicating the size of material the chipper is designed to accommodate.

2021 VIPR SOLICITATION
TECHNICAL QUOTE
REQUIRED PICTURES

February 26, 2021

COMPANY/VENDOR NAME: _____

EQUIPMENT/UNIT I.D. _____

This page is provided to attach pictures. Pictures may be submitted without using this page, however, it is recommended to include company/vendor name and equipment/unit ID with each picture.

Insert an image of the VIN below.

2021 VIPR SOLICITATION
TECHNICAL QUOTE
REQUIRED PICTURES

February 26, 2021

COMPANY/VENDOR NAME: _____

EQUIPMENT/UNIT I.D. _____

This page is provided to attach pictures. Pictures may be submitted without using this page, however, it is recommended to include company/vendor name and equipment/unit ID with each picture.

Insert an image below of the resource from the left front with a full view of the entire resource.

Insert an image below of the resource from the right rear with a full view of the entire resource.

2021 VIPR SOLICITATION
TECHNICAL QUOTE
CHIPPER REQUIRED PICTURE

February 26, 2021

COMPANY/VENDOR NAME: _____

EQUIPMENT/UNIT I.D. _____

This page is provided to attach pictures. Pictures may be submitted without using this page, however, it is recommended to include company/vendor name and equipment/unit ID with each picture.

Insert a scanned document or image from manufacturer indicating size of material chipper is designed to accommodate.