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**Forest Service Manual 1500 – External Relations  
Chapter 1530 - Interdepartmental**

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**Approved by:** F. Dale Robertson, Chief

**Date approved:**

**Responsible Staff:**

**NEW POSTING NOTICE:** This amendment is the first in a new numbering series corresponding to the year in which material was amended. Since this amendment replaces all text except Interim Directives (ID), do not check for the last transmittal received for this title. Replace the entire title text except ID's. Place this transmittal sheet at the front of the title and retain until the first transmittal of the next calendar year is received.

**Explanation of changes:**

1500 - Please read the new posting notice carefully. These directions apply to this transmittal only. Entire text, except ID's, is replaced. New text corresponds with text located in the National Information Center. The electronic document names are shown above for ease in accessing them from the National Information Center. Direction has not been changed. Some minor typographical and technical errors were corrected. Amendment numbers and dates noted above are listed for historical purposes only. All subsequent amendments will be issued by document.

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## **1539.34 - Memorandum of Agreement of EPA's Water Quality Data Storage and Retrieval System**

### **MEMORANDUM OF AGREEMENT**

between the

**ENVIRONMENTAL PROTECTION AGENCY**

and the

**FOREST SERVICE**

The management of National Forest System Lands requires water quality information for the formulation of land management plans and the design of resource management activities. The Forest Service has been utilizing the Environmental Protection Agency's (EPA) water quality data storage and retrieval system STORET as a facility for storing data obtained from Forest Service water quality monitoring and as a source of additional water quality information made available through the system by other governmental agencies.

Forest Service STORET system use is identified by approved account numbers and user initials, however, the nonconformity of EPA and Forest Service Regional boundaries has created problems with system use accounts in that many EPA Regions are supporting system use from areas outside the EPA Regional boundary.

It is desirable for the Forest Service to continue to use the STORET system. Therefore, it is mutually agreed:

1. The facilities of STORET will be available to units of the National Forest System through Forest Service computer system terminals in accordance with user assigned valid identification codes,
2. EPA will provide the Forest Service with quarterly accounts of National Forest System use by user ID and account numbers,

3. EPA will bill the Forest Service for reimbursement quarterly on the Standard Form 1081, utilizing the accounts rendered under item 2 as the basis for billing. The Forest Service will submit an EPA Form 1610-1 at the beginning of each fiscal year to accommodate billing procedures of EPA,

4. EPA will provide user assistance upon request related to job entry specifications and data input,

5. EPA will provide training at the discretion of the Forest Service at the National and Regional level, funds permitting,

6. EPA will provide Forest Service users with current system documentation as new documentation becomes available. Forest Service will not use unauthorized licensed software and is responsible for damages resulting from any unauthorized use.

7. This Memorandum of Agreement will be effective upon approval by the Deputy Chief of the National Forest System and the EPA Director of the Office of Information Resources Management,

8. The Forest Service will conform to standard EPA policy on data quality control and data cleanup,

9. This agreement is entered into pursuant to Section 601, Economy Act of 1932,

10. Principal contacts in matters of administration of this agreement are the Director of Watershed and Air Management for the Forest Service and the Director of the Program Systems Division for EPA,

11. Representatives of the Forest Service and EPA will meet annually to discuss management consideration of this agreement, and

12. Either part may terminate this agreement by giving written notice of intent to do so 30 days prior to the effective date of termination.

CONCURRED IN:

/s/ David G. Unger  
Deputy Chief  
National Forest System

1/12/88  
(Date)

/s/ Glenn P. Haney  
Director, Office of Information  
Resources Management

11/4/87  
(Date)

**1539.35 - Memorandum of Understanding to Coordinate Water Quality Management Planning**

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

UNITED STATES DEPARTMENT OF AGRICULTURE  
FOREST SERVICE

April 2, 1976

SUBJECT: Coordination between Forest Service and the Environmental Protection Agency for Planning under Section 208 of P.L. 92-500

FROM: Assistant Administrator /s/  
for Water and Hazardous Materials, Environmental Protection Agency

Chief, Forest Service, /s/  
for U.S. Department of Agriculture

TO: Regional Administrators, EPA  
Directors, State Water Pollution Control Agencies  
Project Directors, Areawide Waste Treatment Management Planning Agencies  
Regional Foresters, FS  
Area Directors, FS  
Forest Supervisors

The attached joint policy statement provides the basic framework for cooperation among the Forest Service (FS), the Environmental Protection Agency (EPA), and State and areawide Water Quality Management planning agencies. This cooperation is essential as planning for water pollution control with subsequent implementation of these plans is necessary to meet the substantive requirements of Section 208 of P.L. 92-500. This planning and implementation is required of the States by P.L. 92-500 as well as court order; and by Section 313 of P.L. 92-500 and E.O. 11752 for all Federal lands.

At this time, Federal facilities must meet State and local substantive requirements for water pollution control. Conflicting decisions in various courts have left the ultimate decision concerning applicability of procedural requirements to Federal facilities up to the Supreme Court. Unless the Court rules otherwise, only substantive requirements will apply to Federal facilities.

Coordination of planning and implementation is important because much of the water quality management planning in designated areas is now underway and is to result in an approved plan within

two years. The States are required to complete water quality management planning where it is not being performed by a designated areawide agency. The basic direction of individual State planning efforts will be determined in April 1976 through a review by EPA of the State continuing planning process. Acceleration of the State water quality management planning process now is critical since there is a court-imposed deadline of November 1, 1978 for completion of all initial State water quality management plans. Since Forest Service land use planning in the form of unit planning is also underway, coordination of the two planning processes at this time is vital. Where unit planning has not been initiated or is partially complete, the States and areawide agencies will have the opportunity to work with the Forest Service from the early stages of both planning processes. Completed plans will also evolve to more closely reflect the State water quality standards and objectives. Although planning deadlines imposed upon the State and areawide water quality management planning agencies dictate a need for immediate coordination, it is important that the meetings to develop this coordination also establish the basis for continuing cooperation and integration of the two planning processes.

A general agreement to cooperate in implementing P.L. 92-500 was signed in November 1973 by the Secretaries of Agriculture, Interior, and the Army and EPA. This agreement, required by Section 304(j) of P.L. 92-500, set the stage for further policy agreements and procedural guidance. The following joint policy statements are intended to promote the necessary coordination among the Forest Service, the Environmental Protection Agency and State and areawide water quality management agencies to accomplish the goals of Section 208.

Joint Policy Statement on Coordination between the  
U.S. Forest Service and State and Regional Water  
Quality Management Programs

OBJECTIVE A

To coordinate water quality management planning and implementation efforts of State and areawide water quality management agencies and the Forest Service when lands administered by the National Forest System and/or State and private forest lands are involved.

POLICIES

A-1: It is EPA policy to insure that the State and areawide water quality management agencies involve appropriate Region, Area and Forest offices in all stages of water quality management planning and implementation including delineation of future designated areas where appropriate.

The Forest Service has responsibility for management of the public lands administered by the National Forest System and assistance to private forest landowners through the State Foresters. In order for the Forest Service to fulfill its responsibilities outlined in Section 313 of P.L. 92-500 and for State and local agencies to utilize existing Forest Service expertise in forest and rangeland management, the Forest Service must be appropriately involved in all phases of formulation and implementation of water quality management plans. Inclusion of the Forest Service in problem identification and selection of alternative solutions is particularly important in States or local designated areas which include significant acreage of lands administered by the Forest Service. As the agency most knowledgeable

about existing and potential water pollution problems on forested lands, the Forest Service should be included at the earliest planning stages. Where State or private forested lands are involved, Forest Service knowledge and experience will be offered through the State Forester.

A-2: It is EPA and Forest Service policy to encourage the development of cooperative arrangements between the State and areawide water quality management agencies and the Forest Service; and to encourage appropriate agreement between the State forestry and State water quality planning agencies. Such agreements should consider and lead to the fulfillment of appropriate responsibilities for:

- \* water quality management planning and implementation (as required by E.O. 11752 and Sec. 313 of P.L. 92-500) on National Forest lands.
- \* the exchange of data and information among State and areawide water quality management agencies and the Forest Service.
- \* provision of Forest Service technical assistance directly to State and areawide agencies and the State Forester.
- \* active participation by appropriate Forest Service officers in State and areawide water quality management advisory groups.

#### OBJECTIVE B

To facilitate the necessary exchange of information between State and areawide water quality management agencies and the Forest Service and to provide these State and local agencies with appropriate Forest Service technical assistance.

#### POLICIES

B-1: It is Forest Service and EPA policy that Region, Area, and National Forest offices will participate as appropriate in an advisory capacity and provide technical assistance to State and areawide water quality management agencies that involve lands administered by the National Forest System and/or State and private forest lands.

This participation may occur through a variety of means among which are:

- a. Advisory technical assistance
- b. Contractual technical assistance
- c. Intergovernmental Personnel Act (P.L. 91-648) Transfers
- d. Data acquisition and exchange (including monitoring and research information, information developed in river basin studies and in resource conservation and development projects).

B-2: It is EPA and Forest Service policy that State and areawide agencies arrange for technical assistance and planning data directly with the designated Forest Service office and make available financial contributions under cooperative arrangement to the Forest Service when such assistance cannot be given within authorized programs and available resources.

#### OBJECTIVE C

To facilitate Forest Service compliance with State water quality standards and the substantive requirements of State and areawide water quality management plans.

#### POLICIES

C-1: It is Forest Service policy to meet the substantive requirements of Section 208 on National Forest System lands through the Forest Service land use planning process and ultimately through the execution of specific projects. Program elements needed to meet the requirements of Section 208 as determined through land use planning will be incorporated into the program planning and budgeting system as expressed in the Forest and Rangeland Renewable Resources Planning Act (P.L. 93-378).

C-2: It is Forest Service policy that implementation of water quality management requirements be accomplished through:

- a. Revisions or amendments to existing land use plans, activities, or project plans as needed.
- b. Incorporation of Section 208 water quality management objectives into ongoing and future planning and management activities.
- c. Monitoring and surveillance of management activities for compliance and effectiveness.
- d. Coordination of Forest Service budget priority criteria to conform with substantive water quality management requirements to the greatest extent possible, given other legislatively mandated responsibilities of the Forest Service.



C-3: It is EPA policy to encourage close coordination between the State and areawide agencies and the Forest Service to ensure that anticipated water quality impacts of Forest Service activities will be consistent with the goals and objectives of the State and areawide water quality management plans.

#### INITIAL ACTION

It is EPA and Forest Service policy that contact for initial and continuing cooperation between the Forest Service and State and areawide water quality management agencies be established in the earliest stages of the planning process. With review of the revised State continuing planning process taking place in late April, it is suggested that initial meetings between the following individuals be held prior to this deadline.

1. A designated Forest Service officer to meet with the Director of the appropriate areawide agency.
2. A designated Forest Service officer to meet with State water quality management agency.
3. Regional Foresters and/or Area Directors to meet with the corresponding Regional Administrator.

As planning has already begun in many designated areas, the Forest Service and the Directors of areawide water quality management agencies must make contact as soon as possible. The Regional Forester should designate spokesmen for the Forest Service or assume the responsibility himself. The purpose of these initial meetings will be to determine goals and objectives of planning for designated areas, and establish an understanding of the roles and responsibilities of the Forest Service in the water quality management effort.

In addition, the Regional Forester should designate a Forest Service officer as a representative for Statewide water quality management planning in nondesignated areas. Where appropriate the Regional Forester and Area Director should jointly designate a representative. The purpose of these initial meetings is identical to those above.

Significant contributions and participation in water quality management planning requires understanding and commitment by Forest Service officers. A meeting between EPA Regional Administrators and Regional Foresters and/or Area Directors should: (1) define their respective role and responsibilities in the water quality management process, (2) define their roles and responsibilities in the implementation of the policies contained in this joint policy statement, (3) discuss the coordination of Congressionally expressed objectives for the National Forests with the water quality management activities of the State and local agencies to ensure that the purpose of Section 208 is accomplished, and (4) discuss the technical assistance the Forest Service is able to offer State and areawide agencies. The Forest Service, State agencies responsible for Statewide planning, and EPA Regional staff must meet to consider roles and responsibilities in this planning effort. The Regional Forester, and Area Director when appropriate, will mutually determine an officer to represent the Forest Service. This meeting should identify goals and objectives of Statewide planning and initiate steps for coordinating the Forest Service and State planning effort.

The Forest Service and State and areawide planning agencies should develop procedures to periodically exchange information on the status of various program tasks including the development of

work plans. Specifically, the agencies should be alerted when key decision points are approaching, and should be informed of policy options and alternatives being considered. Periodic meetings to address common problems or issues should be held involving Regional or national offices, if appropriate. These meetings can also serve as a forum to resolve any differences that may arise between programs.

The policies set forth in this document provide only the first level of coordination. It is the intention of the Forest Service to provide further delineation of this policy that will provide direction to its field offices for carrying out Forest Service responsibilities in water quality planning and management. Further, it is EPA's intention to provide similar delineation and field direction for carrying out State and designated agency responsibilities in regard to coordination with Forest Service field offices.

### **1539.36 - Memorandum of Understanding to Coordinate Air, Water, Solid Waste, Pesticides, Noise, and Radiation Management**

#### **MEMORANDUM OF UNDERSTANDING BETWEEN ENVIRONMENTAL PROTECTION AGENCY AND USDA-FOREST SERVICE**

##### **I. Purpose**

The purpose of this agreement is to establish policies and administrative procedures that provide for a continuing working relationship between the Environmental Protection Agency and USDA-Forest Service in support of common objectives, interests, and statutory requirements and to avoid duplication of effort. This memorandum identifies the general principles of cooperation, coordination, and communication to be utilized between the Forest Service and the Environmental Protection Agency.

Additional agency agreements may be developed to outline activities by and between individual work units as needed for specific tasks. Such agreements will provide for the use of facilities, personnel, reimbursement for personnel expenses, cooperative projects, transfer of funds, and other activities as appropriate and be subject to the laws and regulations pertaining to the respective agencies.

##### **II. Authorities**

Nothing in this agreement alters the statutory authorities of the Forest Service or the Environmental Protection Agency. This agreement is intended to facilitate the accomplishment of those statutory requirements and cooperative efforts including mandates for consultation on policy matters and the mutual provision of research and technical assistance of both agencies in the conduct of programs affecting the quality of human environment and the production of goods and services from forest and range lands.

The Environmental Protection Agency has regulatory responsibility for the control and abatement of pollution in areas of air, water, solid waste, pesticides, noise, and radiation. This includes setting and

enforcing environmental standards; conducting research on the causes, effects, and control of environmental problems; and assisting State and local cooperators.

The Forest Service is responsible for providing leadership in forest and range management and ensuring a continuing flow of natural resource goods and services to help meet the needs of the Nation. This mission is accomplished through management of the National Forest System, cooperation with State and private landowners, and forest and range research.

The agencies share a mutual interest in encouraging responsible and efficient management of the Nation's forest and range resources in an environmentally sound manner. The actions carried out through this agreement will strengthen coordination, increase understanding and action on key environmental issues, and reduce duplication of resources and expertise.

This agreement supplements the Memorandum of Understanding between the Environmental Protection Agency and the Department of Agriculture.

### III. Provisions.

The Forest Service agrees:

- to provide forestry expertise on all forestry related environmental matters by providing the Environmental Protection Agency with technical reviews, advice, consultation, and technical assistance in plan reviews and development of national programs, training, research, and demonstrations.

- to establish processes which encourage, guide, and coordinate the Forest Service working arrangements with the Environmental Protection Agency, its Regional offices, research laboratories, and cooperators.

- to encourage and direct, as feasible, programs and activities conducted or supported by the Forest Service and its cooperators toward balanced improvement and maintenance of the quality of the Nation's forest and rangeland renewable resources and its environment while maintaining the capability for sufficient and efficient production.

- to provide the initiative under joint leadership to establish a Forest Service/Environmental Protection Agency action team and facilitate development of an action plan to implement this agreement.

The Environmental Protection Agency agrees:

- to utilize Forest Service technical reviews, advice, consultation, and technical assistance in decisions regarding development of national programs, technical policies, regulations, guidelines, standard setting, training, research, and demonstrations.

- to establish processes which encourage, guide, and coordinate entities of the Environmental Protection Agency and its cooperators to develop working arrangements with the Forest Service and its cooperators for utilizing various resources, facilities, and personnel.

- to encourage and direct, as feasible, programs and activities conducted or supported by the Environmental Protection Agency and its cooperators toward balanced improvement and maintenance of the quality of the Nation's forest and rangeland renewable resources and its environment while maintaining the capability for sufficient and efficient production.

It is mutually agreed:

- that future joint Forest Service/Environmental Protection Agency ventures including Regional actions be documented as supplemental agreements to this agreement.

- to exchange, on a temporary basis, personnel so that each agency may better learn the public policies of the other and so that each can efficiently utilize mechanisms and expertise of the other agency:

- to the extent possible support each other on budget and policy matters related to implementation of this agreement.

- to establish a Forest Service/Environmental Protection Agency Action Team with representatives assigned by the Chief, Forest Service, and Administrator, Environmental Protection Agency. This team will prepare an action plan identifying specifics for implementing this agreement. The team will submit this plan to the Chief and the Administrator for their concurrence within 6 months after this agreement is signed.

#### IV. Duration of the Agreement

This agreement becomes effective on the date of signature by both parties and continues for 5 years or until modified by mutual consent or terminated by either party. The action plan prepared by the action team will be reviewed at least annually and revised as needed.

/s/ \_\_\_\_\_  
ENVIRONMENTAL PROTECTION  
AGENCY

/s/ \_\_\_\_\_  
USDA-FOREST SERVICE

November 23, 1982

11/23/82

## 1539.37 - Memorandum of Understanding on Appraisal of Agricultural Water Quality Efforts

87-SMU-004

Memorandum of Understanding  
Between The  
U.S. Environmental Protection Agency  
And The  
Agricultural Stabilization and Conservation Service,  
Economic Research Service,  
Extension Service,  
Soil Conservation Service, Forest Service, and  
Agricultural Research Service  
Of The  
U.S. Department of Agriculture

### I. Purpose

This Memorandum of Understanding defines the policies, administrative procedures, and participating agency commitments for a joint EPA-USDA project to appraise agricultural water quality efforts. The project established by this Agreement will be implemented by the North Carolina State University Cooperative Extension Service, in conjunction with participating agencies. The project's specific objectives are to:

1. Develop a data base and data management system for information on agricultural water quality projects and agricultural nonpoint source pollution control practices.
2. Analyze agricultural water quality projects and their findings to determine cost and effectiveness of agricultural BMPs, identify cause-effect relationships between land management and water quality, and evaluate institutional relationships and their influence on the success of water quality programs.
3. Provide technical review of RCWP projects annually for the USDA-EPA coordinating committee and provide comments and suggestions to the RCWP projects.
4. Develop workshops to assist RCWP and other water quality projects in their monitoring, data analysis, and reporting.
5. Evaluate and document the technical findings of RCWP and other water quality projects or programs. Determine the effectiveness and cost of BMPs, and prepare guidance documents on data analysis methods, and procedures for planning future water quality projects.
6. Disseminate findings and results from the Rural Clean Water Program for use in other water quality projects/programs.

7. Develop a final report or series of reports on RCWP to present an overview of the program, an analysis of the experimental results, and discussion of lessons learned.

8. Develop an outreach capability to allow the project to serve as a nonpoint source clearinghouse and information center for agencies of State government and the private sector. This activity would begin in fiscal year 1987 and continue through September 30, 1990 at which time it would become independent of this agreement.

The results from this project will allow EPA and USDA to focus their respective nonpoint source pollution control efforts, evaluate the success of all aspects of voluntary, and incentive based programs, and make recommendations to State and local agencies for existing and prospective programs. The workshops, newsletters, State-of-the-art reports, and guidance documents prepared by this project will supplement the information transfer activities of all participating agencies. This effort will assure that experience and findings from RCWP and other water quality projects will be evaluated, documented, and extended to other Federal, State, and local nonpoint source pollution projects.

## II. Authorities

Nothing in this Agreement alters the statutory authorities of the USDA or the U.S.E.P.A. The Memorandum of Understanding is intended to facilitate those statutory requirements and cooperative efforts including:

1. The January 1979 Memorandum of Understanding between USDA and the U.S.E.P.A. which provides for the maximum utilization of programs intended to achieve and maintain water quality through implementation of plans approved pursuant to Section 208 of P.L. 92-500.
2. P.L. 92-577 and 91-190 which authorize and require integrated planning, decision making coordination of actions that impact man's environment.
3. P.L. 96-108 (1980) and P.L. 96-528 (1981), the Agriculture, Rural Development, and Related Agencies Appropriation Act, one purpose of which is to install and maintain best management practices to control agricultural nonpoint source pollution for improved water quality.
4. P.L. 92-500, The Federal Water Pollution Control Act, as amended, which provides the basic authority for many of EPA's water pollution control activities.
5. P.L. 92-217, the Clean Water Act of 1977, which authorizes the Secretary of Agriculture, with the concurrence of the Administrator of EPA, to establish a program for installing best management practices to control agricultural nonpoint source pollution for improved water quality.
6. P.L. 95-192, the Soil and Water Resources Conservation Act of 1977, which directs the Secretary of Agriculture to continuously appraise soil, water and related resources, and develop a program for effective and orderly development of those resources.

7. The October 1979 Memorandum of Understanding between U.S.E.P.A. and the Science and Education Administration of USDA, which encourages cooperation between EPA and SEA in the development and implementation of rural water quality management programs.
8. The February 1979 Water Quality Management Statement of Intent between EPA's Office of Water and Waste Management (OWWM), Office of Environmental Review (ER) and the Forest Service of the USDA, which establishes a series of cooperative efforts to promote better water quality management, training and planning.
9. P.L. 95-306, the Renewable Resources Extension Act of 1978, which provides, in addition to other resource initiative, for extension education programs in water and watershed management for the owners processors and users of the renewable resources of private forest and rangelands.
10. The Food Security Act of 1985 which creates a Conservation Reserve Program for the conversion of highly erodible land to permanent vegetative cover and institutes a variety of new programs which will promote wise use of agricultural lands.

### III. Provisions

#### A. The U.S. Environmental Protection Agency

1. The Criteria & Standards Division of the Office of Water agrees:
  - a. To provide by letter of Agreement with the Extension Service funds totalling \$511,600 to support the core staff needed to develop and carry out the project identified herein (funding completed September 30, 1981).
  - b. To provide services of EPA technical experts for specific tasks as required by the project staff. Such arrangements will be coordinated by the Project Advisory Committee (PAC) member representing EPA.
  - c. To provide financial and technical support in the development of the technology transfer functions for FY 87-90 based on availability of funds.

#### B. The U.S. Department of Agriculture

1. The Agricultural Stabilization and Conservation Service agrees:
  - a. To provide via reimbursable agreement with the Extension Service an amount of \$703,400 for the period of January 1, 1984 to June 30, 1987. Monies will be used to carry out the project as identified in the plan of work. For the period July 1, 1987 through June 30, 1992 to provide \$748,043 via reimbursable agreement.
  - b. To provide the services of ASCS experts for specific tasks required by the plan of work. These personnel arrangements will be coordinated by the ASCS PAC member.
  - c. To provide, as requested, data on existing projects

funded by ACP and RCWP funds.

d. To include a description of this project in RCWP workshops and agreements for comprehensively monitored projects.

2. The Economic Research Service agrees:

a. To provide data to the project from the socio-economic components of the comprehensive monitoring and evaluation of RCWP projects.

b. To provide economic consultation and review to the project, particularly with regards to collection of socio-economic data and the analysis of cost-effectiveness of practices.

c. To cooperate with the project by summarizing and helping integrate economic evaluation results into the annual status reports on the RCWP.

3. The Extension Service agrees:

a. To develop a Cooperative Agreement with the North Carolina State University Agricultural Extension Service to continue the project.

b. To serve as the administering agency for the transfer of funds, as required from participating agencies.

c. To establish the project as a unit of NCSU in such a way that fund integrity is maintained while allowing outside contracts and agreements with the Federal agencies participatory to this agreement.

d. To assign a national program leader who will coordinate the project, monitor project and make recommendations concerning planning procedures to be followed, and reporting to assure objectives are being fulfilled.

e. To provide personnel or fiscal support as appropriate to the technology transfer functions during the period FY 87-90.

4. The Soil Conservation Service agrees:

a. To provide personnel services in the amount of \$90,000 for FY 80-82.

b. To provide financial and technical support assistance in developing the technology transfer functions FY 87-90.

c. To provide services of SCS technical experts for specific tasks required by the project staff. These personnel arrangements will be coordinated by the PAC member representing SCS.



5. The Forest Service agrees:

- a. To provide, upon request of the project staff, data on existing or planned water quality projects of the Forest Service.
- b. To provide the leadership, technical advice and personnel resources to address technical aspects of silviculturally related nonpoint sources.
- c. To provide services of Forest Service technical experts for specific tasks required by the project staff. These personnel arrangements will be coordinated by the PAC member representing Forest Service.

6. Agricultural Research Service agrees:

- a. To provide, upon request of the project staff, and when compiled, data on existing or planned water quality projects of the Agricultural Research Service.
- b. To provide technical consultation on specific tasks required by the project staff. These consultations will be coordinated by the PAC member representing ARS.

C. It is mutually agreed that:

- 1. A Project Advisory Committee (PAC) be established, consisting of one voting member representing each participating agency. The PAC will direct the project developed under this Memorandum of Understanding. The Chairman shall be the EPA representative.
- 2. Agency participation on the PAC will be fully supported from the agencies' existing operating budgets.
- 3. PAC will meet formally on a semi-annual basis. Additional meetings will be scheduled as needed.
- 4. The NWQEP data base will contain detailed information on RCWP, MIP, ACP special water quality projects, Clean Lakes projects, and State projects that address nonpoint source pollution through land treatment.
- 5. Socio-economic data from existing water quality projects will be compiled and combined with physical effects data in summarizing and appraising the cost and effectiveness of practices.
- 6. The NWQEP data management system will include annotated bibliographies of water quality articles from the scientific literature.
- 7. The Extension Service will, through negotiations with North Carolina State University Cooperative Extension Service, present a four year project plan of work to the Project Advisory Committee for approval. This plan of work will be fully supported through this Memorandum of Understanding and any subsequent Letters of Agreement that may be necessary. Detailed annual plans of work will be submitted to and must have majority approval of the PAC. Any differential

between current university overhead charges and the overhead associated with the Cooperative Agreement will be part of the Extension Service's contribution to this project.

8. The Project plan of work, when approved by the Project Advisory Committee, will require the project core staff to provide the following services and/or outputs:

- a. The project core staff as requested by Extension Service, will provide training to the State Cooperative Extension Specialists and participate in water quality workshops, to provide appropriate training to participants.
- b. The project core staff will, as requested, participate in water quality workshops, training sessions and in the developing of Comprehensive Monitoring and Evaluation Plans for selected projects.
- c.
  - (1) The project core staff will develop a data management system for utilizing, summarizing and analyzing water quality and economic data from identified agricultural projects. An up to date project profile will be maintained on all projects and summary data reports will be available to participating agencies upon request.
  - (2) The project staff, given adequate lead time, will provide the participating agencies information and data summaries to support agency appropriation hearing testimony and other required program reviews.
  - (3) The participating agencies, through the PAC, may request special data analyses or other services to address specific policy or management questions.
- d. Personnel assigned to the project by participating agencies will perform specific tasks assigned by the sponsoring agency and approved by the PAC. The resident personnel will be housed with the core staff and the project will be under the technical direction of the project director. Additional space will be maintained for personnel assigned to the project on a temporary basis.

#### IV. Approval

This Memorandum will replace the Memorandum signed March 1982, will become effective upon the date and signature of all parties, and will continued for five (5) years or until modified or terminated by mutual consent.

Nothing in this Memorandum of Understanding shall abrogate existing agreements.

<u>AGENCY</u>	<u>DATE</u>
/s/ <u>Milton Hertz</u> Agricultural Stabilization and Conservation Service	<u>7-23-86</u>
/s/ <u>John E. Lee Jr.</u> Economic Research Service	<u>8/22/86</u>
/s/ <u>L. Jensen</u> U.S. Environmental Protection Agency	<u>9/24/86</u>
/s/ <u>William L. Rice</u> U.S. Forest Service	<u>9/9/86</u>
/s/ <u>Myron Johnsrud</u> Extension Service	<u>8/14/86</u>
/s/ <u>Wilson Scaling</u> Soil Conservation Service	<u>8/4/86</u>
/s/ <u>M. E. Carter</u> Agricultural Research Service	<u>9/10/86</u>

## **1539.4 - General Services Administration**

### **1539.41 - Interagency ADP Service Agreement**

80-SIE-009

INTERAGENCY ADP SERVICE AGREEMENT  
BETWEEN THE  
GENERAL SERVICES ADMINISTRATION, NATIONAL CAPITAL REGION  
DATA SERVICES DIVISION  
AND THE  
U.S. DEPARTMENT OF AGRICULTURE, FOREST SERVICE  
ENGINEERING STAFF  
PROJECT NUMBER - 31293

#### NATURE OF AGREEMENT

This agreement is effected to provide General Services Administration, National Capital Region (GSA/NCR), Automated Data Processing (ADP) manpower services to the U.S. Department of Agriculture, Forest Service (USDA/FS), Engineering Staff on a task-by-task basis. These services will consist of project management, consulting, or contract monitoring, or any combination of these services, in support of the selection of ADP equipment and software support services, to complete the development and implementation of a prototype Line Trace System.

#### DURATION OF AGREEMENT

This agreement will be effective from the time of signing by both parties and will be in effect for a period equal to the contract life of any contract(s) awarded within the scope of this project or any tasks performed by GSA, whichever extends longer, unless canceled by either party; in which case, advance notification, in writing, of 30 days shall be issued by the initiating party. If canceled by USDA/FS prior to completion of any task order issued to GSA/NCR, termination costs (if any) shall be determined in accordance with applicable Federal Procurement Regulations. Such costs shall be borne by USDA/FS with all "completed" work becoming the property of USDA/FS. GSA/NCR shall be released of all responsibilities relating to this agreement and task order deliverables. This agreement may be renewed at the option of USDA/FS.

#### FUNDING

Under this agreement, USDA/FS shall obligate funds to cover the cost of manpower services provided under this agreement by the GSA, Data Services Division (DSD) in support of USDA/FS's selection of ADP equipment and software support services for the complete development and implementation of the prototype Line Trace System. Expenses incurred by GSA/NCR for project management and consulting will be billed monthly at actual applied rates for ADP services as set forth in the current GSA/NCR Rate

Schedule. GSA/NCR rates will be reviewed quarterly and adjusted, if necessary, upon 30 days advance written notice.

#### BILLING ADDRESS

Billed services will be directed to:

USDA Forest Service  
Engineering Staff Unit  
ATTN: Ms. Gloria Wenzlaff  
Room 1108, RP-E  
P.O. Box 2417  
Washington, DC 20013

#### PAYMENT ADDRESS

Payment for services will be directed to:

General Services Administration  
National Capital Region  
Director, Finance Division  
7th and D Streets, SW., Room 7600  
Washington, DC 20407

#### REPORTS

Written progress reports will be provided on a periodic basis reflecting the status of project tasks performed by GSA/NCR, allocation of costs, and all other relevant factors concerning project status.

#### DESCRIPTION OF SERVICE

Selected services that would be provided in accordance with an approved project plan by GSA/NCR under this agreement are as follows:

##### I. Project Management

GSA/NCR will assign a Project Manager, if desired, to serve on behalf of the USDA/FS in accomplishing the following tasks:

- A. Provide guidance and coordinate the development of the Statement of Work (SOW) for any commercial services acquired.
- B. Evaluate vendor proposals with regard to technical matters to ensure that they are responsive to SOW.

- C. Serve as Government Project Manager on task orders issued under the GSA/NCR Requirements Contract. The Government Project Manager will be the principal technical source to provide the contractor with technical direction within the scope of the task order. When GSA/NCR serves as Project Manager, the duties listed under Contract Monitoring will also be performed.

## II. Consulting Service

GSA will assign a Consultant(s), if desired, to provide assistance and technical support in the following areas:

- A. Conducting systems studies for the selection, updating, or replacement of ADP systems.
- B. Conducting analysis and review of organizational, operating, procedural, or other management concerns related to the general ADP area of responsibility.

## III. Contract Monitoring

A GSA/NCR Project Monitor or Project Manager will be assigned to each task order issued under the GSA/NCR Requirements Contract. Responsibilities include, but are not limited to:

- A. Administrative coordination and monitoring of assigned task orders.
- B. Review of task orders and associated requirements, as necessary, prior to issuance to the contractor.
- C. Coordination of the evaluation of the contractor's cost and schedule estimates.
- D. Monitor contractor performance in coordination with Government Project Manager including review of contractor progress reports.
- E. Clarify contracted requirements, terms, and conditions.
- F. Authenticate and certify payment of contractor invoices.

Under this agreement, USDA/FS shall:

- A. Establish a Management/Technical Team to monitor, control, and coordinate all activities relative to accomplishing the Line Trace System implementation.
- B. Provide appropriate data, as needed, to GSA/NCR for completion of tasks described in any Statement of Work developed, or any data required in accomplishing contract administration and project management responsibilities relating to this agreement.
- C. Provide for formal review and approval of products completed under this agreement.

- D. Obligate funds in the required increments to reimburse GSA/NCR for manpower services and any task orders issued by GSA/NCR to accomplish USDA/FS requirements.
- E. Assist GSA/NCR in effecting the closeout of any task orders awarded under this agreement.

PROJECT CONTACTS

GSA/NCR:

John E. Perdue

Chief, ADP Contracts  
Management Branch I  
472-7390

Judith Maiman

Project Manager  
472-7390

USDA/FS, Engineering Staff:

Richard L. Liston

Project Contact  
235-8184

AUTHORITY FOR AGREEMENT

This agreement is entered into (and any advance payments will be made) pursuant to the authority contained in 31 U.S.C. Subparagraph 686 (1970).

ACCEPTANCE

U.S. Department of Agriculture, Forest Service, Engineering Staff

By \_\_\_\_\_  
General Services Administration, National Capital Region

Date \_\_\_\_\_

By \_\_\_\_\_  
Assistant Regional Administrator,  
Automated Data and Telecommunications  
Service

Date MAR 31 1980

## 1539.42 - Interagency Agreement on Support of Wildfire Protection Equipment and Supplies

GSA-FSS-83-1  
USDA-FS-84-SIE-006

### INTERAGENCY AGREEMENT

BETWEEN THE

GENERAL SERVICES ADMINISTRATION, OFFICE OF FEDERAL SUPPLY AND SERVICES

AND THE

U.S. DEPARTMENT OF AGRICULTURE, FOREST SERVICE

### ARTICLE I. PURPOSE

This Agreement prescribes the procedures for the support of wildfire protection equipment and supplies to the U.S. Department of Agriculture, Forest Service (USDA-FS), by the General Services Administration, Office of Federal Supply and Services (FSS).

### ARTICLE II. AUTHORITY

This Agreement is entered into in accordance with the Federal Property and Administrative Service Act of 1949, as amended (40 U.S.C. 481); Economy Act (31 U.S.C. 580a); and the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. 2101).

### ARTICLE III. PROCEDURES

A. FSS will:

1. Be responsible for the procurement of wildfire protection equipment and supplies and for planning, directing, and controlling the storage and distribution of such equipment and supplies.
2. Maintain a stock of wildfire protection equipment and supplies in quantities established by FSS based upon past demands of the USDA-FS.
3. Provide nonstocked wildfire protection equipment and supplies during wildfire emergency conditions when the Director, Aviation and Fire Management, USDA-FS, grants prior approval. Such items will not be accepted for credit by FSS.



4. Provide twenty-four hour support when requested by the Director, Aviation and Fire Management, USDA-FS. The mode of transportation and delivery schedules agreed upon by the ordering office will be met by FSS to every extent feasible. Premium transportation, such as air freight, emergency trip, or exclusive use of vehicle service, will be paid by the requisitioner.

5. Provide a representative at the Boise Interagency Fire Center or other major fire caches or through regional dispatch when requested by the Director, Aviation and Fire Management, USDA-FS during periods of extreme fire conditions when the allocation of wildfire protection equipment and supplies are critical.

B. USDA-FS will:

1. Notify FSS, Region 8, Denver, Colorado, of its requirements within a reasonable amount of time to enable FSS to prepare for the requirements for wildfire protection equipment and supplies.

2. Submit Standard Form 1303 (Request for Federal Cataloging/Supply Support Action) to FSS, Region 8, for new items of wildfire protection equipment and supplies and for deletion of old items.

3. Inform FSS, Region 8, of any items that will no longer be required for the program. Any inventory loss incurred by FSS due to this action will be borne by USDA-FS.

ARTICLE IV. GENERAL

A. Requisitions will be submitted and processed in accordance with FEDSTRIP procedures with the exception of fire orders received by telephone or telecopier during telecopier emergency operations.

B. USDA-FS will reimburse FSS for any additional costs for special packaging and services not included in the original specifications.

C. Both parties agree to hold an annual Interagency National Wildfire Suppression Equipment Conference during November to improve future logistic support of the National Wildfire Suppression program based on a critique of the previous fire season performance.

D. Any matter which cannot be resolved by the field or Regional offices will be referred to the respective headquarters for resolution.

ARTICLE V. FIRE PROTECTION ASSISTANCE

A. FSS will, through its facility, furnish wildfire protection equipment and supplies to those non-Federal organizations authorized in writing by USDA-FS pursuant to this Article. Director, Administrative Services, shall request a FEDSTRIP activity address code for such organizations from the General Services Administration, Office of Federal Supply and Service. The request shall be in writing and shall also be submitted in writing by the Staff Director, Administrative Services, upon termination of the cooperative wildfire agreements.

B. USDA-FS agrees to reimburse GSA if any properly authorized non-Federal organization fails to reimburse GSA for any property or services provided by GSA.

ARTICLE VI. EFFECTIVE DATE

The effective date of this Agreement will be the latest date indicated below.

ARTICLE VII. CANCELLATION

This Agreement supersedes the General Services Administration, Federal Supply Service, and the U.S. Department of Agriculture, Forest Service Interagency Agreement, dated August 27, 1979.

ARTICLE VIII. AMENDMENTS AND TERMINATION

This Agreement may be amended or terminated at any time by mutual consent.

/s/  
\_\_\_\_\_  
Assistant Administrator  
for Federal Supply and  
Service General Services  
Administration

\_\_\_\_\_  
for Chief, Forest Service  
U.S. Department of Agriculture

Date 1/24/84

Date JAN 4, 1984