

**Forest Service Manual  
National Headquarters - Washington Office  
Washington, DC**

**Forest Service Manual 1500 – External Relations  
Chapter 1530 - Interdepartmental**

**Amendment:** 1500-1991-2

**Effective date:** February 14, 1991

**Duration:** This amendment is effective until superseded or removed.

**Superseded Directive:**

**Approved by:** F. Dale Robertson, Chief

**Date approved:**

**Responsible Staff:**

**POSTING NOTICE.** Amendments are numbered consecutively by title and calendar year. Post by document name. Remove entire document and replace with this amendment. Retain this transmittal as the first page of this document. The last amendment to this Title was Amendment 1500-91-1 to FSM 1530.

**Explanation of changes:** Following is an explanation of the changes throughout the directive by section.

**1538.1:** Establishes a code and caption for Office of Medical Services under FSM 1538, Department of State, and adds the Memorandum of Understanding in FSM 1538.11. This Memorandum of Understanding covers all U.S. Department of Agriculture employees on official international travel under the State Department Medical Program.

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## **1538 - Department of State**

### **1538.1 - Office of Medical Services**

#### **1538.11 - Memorandum of Understanding**

MEMORANDUM OF UNDERSTANDING BETWEEN  
U.S. DEPARTMENT OF STATE  
AND  
U.S. DEPARTMENT OF AGRICULTURE

This Memorandum of Understanding (MOU) sets the terms of an agreement between the U.S. Department of State, Office of Medical Services (M/MED), and the U.S. Department of Agriculture (USDA) for participation of USDA in the Department of State medical program for Civil Service employees serving abroad on temporary duty. The USDA agency responsible for the administration of this agreement is the Foreign Agricultural Service (FAS) and the responsible Department of State office is M/MED.

It is agreed by this Memorandum of Understanding that:

1. USDA employees on travel or temporary duty abroad may utilize the facilities of Department of State, M/MED, and be eligible for medical benefits as set forth in section 904 of the Foreign Service Act of 1980 and the Foreign Affairs Manual (3-FAM-680).
2. M/MED will make available their services for in-service physical examinations, medical clearance actions, and medical records maintenance for employees who will be abroad for sixty (60) consecutive days or more.
3. M/MED will provide medical treatment and hospitalization, coordination of medical evacuations, and services of overseas health units, nurses, and regional medical officers for all overseas travelers.
4. M/MED billing for services will include the USDA employee's name, social security number, permanent duty station, and individual amount for services rendered. Also included will be the employee's agency and the date on which services were provided.
5. USDA agrees to furnish to M/MED a listing of each agency's appropriation and accounting classification to be charged directly for costs incurred at overseas posts for payments made to vendors who render medical services. For costs incurred by M/MED in the U.S. (physical examinations and other in-house services), M/MED will forward the billing to FAS for review and payment on a monthly or quarterly basis.

6. FAS, will on a fiscal year basis, provide to M/MED the estimate of the number of employees who will be on temporary duty, (TDY) overseas during the fiscal year, the number of TDY employees who will be overseas for sixty consecutive days or more, and the name of the FAS liaison person representing USDA/FAS.
7. This agreement is in effect until rescinded by either party by sixty day written notice.

/s/ Elmer R. Sleiggs  
Office of Medical Services  
Department of State  
Acting, Executive Director  
Office of Medical Services

/s/ R. E. Anderson, Jr.  
Administrator, FAS  
U.S. Department of Agriculture

JUN 12, 1990  
Date

3/28/90  
Date