

**Forest Service Handbook  
National Headquarters - Washington Office  
Washington, DC**

**Forest Service Handbook 2209.15 – Range Management Annual Reports Handbook  
Chapter 30 - Region Level Reporting**

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**Approved by:** F. Dale Robertson, Chief

**Date approved:**

**Responsible Staff:**

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**Digest:** Following is an explanation of the changes throughout the directive by section.

This amendment is a reissuance of FSH 2209.15 to conform the format and structure of the Handbook to the requirements of electronic directive issuance.

This amendment makes no substantive changes to the text. The only changes made are those necessary to meet new format requirements or to correct spelling, punctuation, or unit names.

This Handbook is now available electronically in the National Information Center in the same format as the paper copy. Henceforth, amendments to this Handbook will be issued to Forest Service units electronically on a document basis.

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### 31 - Overall Instructions

The Forest/District data for the Range Allotment Management Status Report (FS-2200-A) and Wild Free-Roaming Horses and Burros on Public Lands Report (FS-2200-E) shall be summarized manually and verified by the Regional Office and then submitted to the Washington Office electronically.

The Annual Grazing Statistical Report (FS-2200-J), Range Improvement Accomplishment Report (FS-2200-B), and other miscellaneous data printouts are generated at the Region/Forest level. In either case, data must be verified by the Regional Office and submitted to the Washington Office annually (see FSM 2272 for exact dates). The following instructions for these reports and data printouts are for Regional Office use.

The Washington office requires that the following datafiles and Reports are available on the specified dates (See FSM 2272 for exact dates):

Grazing -	RXSRFMT	Where X = Region number
	RXRGNAGYY	and YY = fiscal year
	RXFORAGYY	

Acres -	RXACREYY
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Improvement -	RXIMPCYY
	RXRIMPYY
	RXFIMPYY

Allotment -	RXALLOTYY
	RPT2 - X
	RPT3 - X

A summary of elements used to process data for the annual range reports and other miscellaneous data printouts is listed in exhibit 01.

### 31 - Exhibit 01

## SUMMARY OF ELEMENTS USED TO PROCESS DATA FOR ANNUAL RANGE REPORTS

<u>Element</u>	<u>Use</u>
<u>ANNUAL GRAZING STATISTICAL REPORT DATA</u>	
SSG86.ACTUALEX	-edits RXAGYY grazing statistical data file from form FS-2200-134, Annual Grazing Use. Produces error file RXAGREJ and a corrected reformed data file RXRFMT.
SSG86.FORREPORTS/AM	-adds elements RMISSORT, RMISFOR/AM, and RMISDIS/AM. Produces Forest and District level Annual Range Management Information Summaries in respective summary files RXFORAGYY and RXDISAGYY
SSG86.RMISSORT	-used by FORREPORTS/AM and REPORTS/AM elements. Sorts RXRFMT (reformed file) by Forest, District, State, proclaimed unit kind, and card type in data file RXSRFMT.
SSG86.RMISFOR/AM	-used by FORREPORTS/AM and REPORTS/AM elements. Produces Forest level Annual Range Information Management Information Summary in summary file RXFORAGYY.
SSG86.RMISDIS/AM	-used by FORREPORTS/AM and REPORTS/AM elements. Produces District level Annual Range Management Information Summary in summary file RXDISAGYY.
SSG86.REPORTS/AM	-adds elements RMISSORT, RMISRGN/AM, RMISFOR/AM, and RMISDIS/AM. Produces Regional, Forest, and District level Annual Range Information Management Summaries in Respective summary files RXRGNAGYY, RXFORAGYY and RXDISAGYY.
SSG86.AGSRGN	-produces Annual Grazing Statistical Report (FS-2200-J).

**31 - Exhibit 01--Continued**

Element

Use

RANGE IMPROVEMENT ACCOMPLISHMENT REPORT

SSG86.RIMPEDIT	-edits RXIMPRYY improvement data file. Produces error file RXIMPREJ and a corrected improvement data file RXIMPCYY.
SSG86.FORIMP	-produces the Forest and District level Range Improvement Accomplishment Reports in respective report files RXFIMP and RXDIMP. Uses the corrected improvement data file RXIMPCYY.
SSG86.RGNIMP	-produces the Region, Forest, and District level Range Improvement Accomplishment Reports in respective report files RXRIMPY, RXFIMPY, RXDIMPY.

ACRES AND GRAZING CAPACITY DATA PRINTOUTS

SSG86.RGNACRES	-produces the Region level acres and grazing capacity data printout in RXACREY. Uses data file RXSRFMT, output from element RMISSORT. Shows acres and grazing capacity by Region, Forest, and District.
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CIVIL RIGHTS DATA PRINTOUTS

SSG86.RACERGN	-produces Region level Grazing Use by race of permittee by Region in printout file RXRACERGNYY.
SSG86.RACESTATE	-adds element STATESORT. Produces the Region level Grazing Use by Race of Permittee by State in printout file RXRACESTATYY.
SSG86.SEXRGN	-produces the Region level Grazing Use by Sex of Permittee by Region in printout file RXSEXRGNNYY.
SSG86.SEXSTATE	-adds element STATESORT. Produces the Regional Grazing Use by Sex of Permittee by State in printout file RXSEXSTATEYY.
SSG86.STATESORT	-used by element RACESTATE and SEXSTATE. Sorts data by State.

## 32 - Processing Annual Grazing Statistical Data

All edited Forest's RXXXRFMT files must be placed in one Regional RXRFMT file.

### 32.1 - Creating the Grazing Data File

Create the RXRFMT datafile using the following commands:

@ A\*S.G RXRFMT.

Add each forests data file to the region file as follows:

@ ED, I RXRFMT. (CR)

ADD RXXXRFMT.

ADD RXXXRFMT.

.

.

.

exit

@ FREE RXRFMT.

### 32.2 - Processing the Annual Range Management Information Summary and the Annual Grazing Statistical Report

1. Annual Range Management Information Summary. Regions must generate this summary as part of the grazing statistical reporting process. Region level summaries are generated using the following command:

@ADD,LP RXSSG86.REPORTS/AM

ID X

X = Region number

YR YY

YY = fiscal year reports are due

@EOF

@EOF

(user enters underlined values.)

RXSSG86 REPORTS/AM adds four runstreams. RXRUN.RMISSORT sorts the data by Region, Forest, District, State, proclaimed unit kind, and card type into the file RXSRFMT. This file is used to generate the Civil Rights and Acreage Report as well as the National summaries. RXSSG86.RMISRGN/AM generates a Region

level summary, RXSSG86.RMISFOR/AM generates a Forest level summary, and RXSSG86.RMISDIS/AM generates a District level summary.

The district report is written into the file RXDISAGYY, the Forest report is written into the file RXFORAGYY and the Region report is written into the file RXRGNAGYY (Where X = Region number and YY = fiscal year). Transmit to host machine using the appropriate NETSYM commands. Use highspeed draft or landscape laser printer for printing.

Notify the Washington Office when the Regional Office has verified them for accuracy.

2. Annual Grazing Statistical Report (Report FS-2200-J). A grazing report by State must be generated at the Regional Office using the following command:

@ADD,LP RXSSG86.AGSRGN

<u>ID</u>	<u>X</u>	X = Region number
<u>YR</u>	<u>Y</u>	YY = fiscal year reports are due

(user enters underlined values.)

This report is written in RXPRTFILEYY. It contains the grazing data including wild horse and burro data by State. Transmit to your host machine using the appropriate NETSYM command. Use a highspeed draft or landscape laser printer for printing.

Notify the Washington Office when the Regional Office has verified the report for accuracy.

The Washington Office will use each Region's RXSRFMT file to process the national report.

### 32.3 - Processing the Acres and Grazing Capacity Report

Regional Offices are responsible for generating the acres and capacity data printout. This printout is generated using the following commands:

@ASG,A RXSSG86.

@ADD,LP RXSSG86.RGNACRES

<u>ID X</u>	X = region number
<u>YR YY</u>	YY = fiscal year reports are due

@EOF

@EOF

(user enters underlined values.)

The input data file is RXSRFMT. RXSRFMT is the output from RXSSG86.RMISSORT. The report is contained in the file RXACREYY. This printout shows acreage and grazing capacity figures by District, Forest, and Region. Transmit to your host machine using the appropriate NETSYM command. Use a high speed draft or landscape laser for printing.

Notify the Washington Office when the Regional Office has verified the printout for accuracy. The Washington Office will use this data for the Annual Report of the Forest Service.



### 32.4 - Processing the Civil Rights Reports

Regional Offices are responsible for generating four civil rights data printouts.

These are: Grazing Use by Race of Permittee by Region, Grazing Use by Race of Permittee by State, Grazing Use by Sex of Permittee by Region, and Grazing Use by Sex of Permittee by State. The input data file for all four printouts is RXSRFMT.

1. Grazing Use by Race of Permittee by Region. The following commands will generate this printout:

@ASG,A RXSSG86.

@ADD,LP RXSSG86.RACERGN

ID X  
YR YY

X = Region number  
YY = fiscal year reports are due

@EOF  
@EOF

(user enters underlined values.)

The printout is contained in the file RXRACERNYY. Send this printout to a high-speed printer using the appropriate NETSYM command.

Notify the Washington Office when the Regional Office has verified the printout for accuracy.

2. Grazing Use by Race of Permittee by State. The following commands will generate this printout:

@ASG,A RXSSG86.

@ADD,LP RXSSG86.RACESTATE

ID X  
YR YY

X = Region number  
YY = fiscal year reports are due

@EOF  
@EOF

(user enters underlined values.)

This runstream adds the runstream RXSSG86.STATESORT which sorts the data by State. The printout is contained in the file RXRACESTATYY. Transmit to your host machine using the appropriate NETSYM command. Use a high speed draft or landscape laser printer.

Notify the Washington Office when the Regional Office has verified the printout for accuracy.

3. Grazing Use by Sex of Permittee by Region. The following commands will generate this printout:

@ASG,A RXSSG86.

@ADD,LP RXSSG86.SEXRGN

ID XXX

X = Region number

YR YY

YY = fiscal year reports are due

@EOF

@EOF

(user enters underlined values.)

The printout is contained in the file RXSEXRGNY. Transmit to your host machine using the appropriate NETSYM command. Use a high speed draft or landscape laser printer.

Notify the Washington Office when the Regional Office has verified the printout for accuracy.

4. Grazing Use by Sex of Permittee by State. The following commands will generate this printout:

@ASG,A RXSSG86.

@ADD,LP RXSSG86. SEXSTATE

ID XXX

X = Region number

YR YY

YY = fiscal year reports are due

@EOF

@EOF

(user enters underlined values.)

This runstream adds the runstream SSG86.STATESORT which sorts the data by State. The printout is contained in the file RXSEXSTATEYY. Transmit to your host machine using the appropriate NETSYM command.

### **33 - Processing the Range Improvement Accomplishment Report (Report FS-2200-B)**

Regions must generate improvement reports. All edited data must be in the file RXXXIMPCYY.

#### **33.1 - Creating the Data File**

Create the RXIMPCYY datafile using the following commands:

@A\*S.G RXIMPCYY.

Add each Forest's datafile to the Region file as follows:

@ ED, I RXIMPCYY.

ADD RXXXIMPCYY.

ADD RXXXIMPCYY.

:

:

Exit

@ FREE RXIMPCYY.

### 33.2 - Processing the Range Improvement Accomplishment Report (FS-2200-B)

The reports are generated by using the following command:

@ADD,LP RXSSG86.RGNIMP

ID XXX

X = Region number

YR YY

YY = fiscal year reports are due

@EOF

@EOF

(user enters underlined values.)

RXSSG86.RGNIMP creates a Region level report in RXRIMPYY, a Forest level report in RXFIMPYY, and a District level report in RXDIMPYY. Transmit to your host machine using the appropriate NETSYM commands. Use a high speed draft or landscape laser printer.

Notify the Washington Office when the Regional Office has verified the reports for accuracy.

The Washington Office will use the Region's RXIMPCYY file to process the national report.

### 34 - Processing the Range Allotment Management Status Report (FS-2200-A)

#### 34.1 - Creating the Data File

Create a Region allotment data file using the following command:

@ASG,UP RXALTTY.

Add each Forest's data file to the Region file as follows:

@ED,I RXALTTY. (CR)

ADD RXXXALTTY.

ADD RXXXALTTY.

.

.

EXIT

@FREE RXALTTY.

#### 34.2 - Processing the Allotment Management Status Report

The report is executed using the following commands:

@ASG,A RXSSG86.

@ADD,LP RXSSG86.ALLOTRGN

ID XXX

XXX = Region number

YR YY

YY = fiscal year reports are due

@EOF

@EOF

(user enters underlined values.)

The following four output files are associated with RXSSG86.ALLOTRGN:

1. PRT-X - contains the runstream statistics and any error messages
2. RPT4-X - contains the Allotment Report by State, Region, Forest, and District

3. RPT3-X - contains the Allotment Report by State, Region, and Forest
4. RPT2-X - contains the Allotment Report by State and Region

**35 - Processing the Wild and Free Roaming Horses and Burros on Public Lands Biennial Report (FS-2200-E)**

Instructions for this report are in Chapter 10, Section 15.