

**Forest Service Handbook
National Headquarters - Washington Office
Washington, DC**

Forest Service Handbook 5409.17 – Rights-Of-Way Acquisition Handbook

Chapter 70 – Rights-of-Way Accomplishment Reporting

Amendment: 5409.17-2015-1

Effective date: October 01, 2015

Duration: This amendment is effective until superseded or removed.

Superseded Directive: 5409.17,70 Contents, Amendment 5409.17-92-1, 07/07/1992; 5409.17,70, Amendment 5409.17-92-2, 07/07/1992; 5409.17_10, Amendment 5409.17-2014-1

Approved by: Glenn P. Casamassa, Associate Deputy Chief, NFS

Date approved: September 29, 2015

Responsible Staff:

Explanation of changes: Following is an explanation of the changes throughout the directive by section.

Posting Instructions: Amendments are numbered consecutively by Handbook number and calendar year. Post by document; remove the entire document and replace it with this amendment. Retain this transmittal as the first page(s) of this document. The last amendment to this Handbook was 5409.17-20014-1 to FSH 5409.17_10.

71: Revises and updates direction throughout entire section.

72: Removes code, caption, and obsolete direction for National Trail Accomplishment Reports.

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71 - Right of Way Accomplishment Reports

The purpose of Right-of-Way Accomplishment Reports is to keep the Regional and Washington Offices informed of the Road and Trail Right-of-Way Program and its progress and, particularly, to furnish a basis for budget estimates and Congressional testimony.

Prepare two reports as follows:

1. The first is the annual Rights-of-Way Acquisition Program Report. It provides data on road and trail right-of-way easements; declarations of taking and other court actions; National Forest right-of-way needs resolved through other lands activities and through cooperative efforts; access corridors secured; temporary easements and permits or licenses; non-access type of right-of-way; and planned accomplishments for the next fiscal year. Prepare this report on form FS-5400-25, Rights-of-Way Acquisition Program Report. This form is available electronically. Refer to FSH 1309.14, chapter 10, for direction on obtaining electronic forms.
2. The second is the annual Accomplishment Report, Road Right-of-Way Construction and Use Agreements. Prepare this report on form FS-5400-26, Program and Accomplishments, Construction and Use Agreements. This form is available electronically.

Prepare the reports from data from Regional/Forest case files, transportation system plans, right-of-way acquisition plans, and accounting records.

Report areas to the nearest acre, mileage to the nearest tenth of a mile, and timber to the nearest hundred thousand board feet. Additional instructions for completing the reports are included on the forms.

Each Region must submit the annual accomplishment reports to the Washington Office, Lands and Realty Management Staff by November 30.

Include in the letter transmitting the reports, a brief statement concerning any significant access initiatives during the reporting period, such as memorandums of understanding promoting access to National Forest lands, or cooperative agreements with States and counties for use, construction, reconstruction, and maintenance of roads during the previous fiscal year.