

**Forest Service Manual
National Headquarters - Washington Office
Washington, DC**

**Forest Service Manual 5500 – Landownership Title Management
Chapter 5580 - Reports and Records**

Amendment: 5500-2003-1

Effective date: May 21, 2003

Duration: This amendment is effective until superseded or removed.

Approved by: Susan M. Super, Acting Service-wide Directive Manager

Date approved: March 31, 2003

Responsible Staff:

Last Change:

Superseded Document(s): 5500, Contents (Amendment 5500-91-1, 09/27/91); 5500 Zero Code Contents (Amendment 5500-95-1, 06/02/95); 5500 Zero Code (Amendment 5500-95-2, 06/02/95); 5510 (Amendment 5500-90-1, 06/01/90); 5520 Contents (Amendment 5500-92-1, 02/25/92); 5520 (Amendment 5500-92-2, 02/25/92); 5570 Contents (Amendment 5500-96-1, 03/26/96); 5570 (Amendment 5500-96-2, 03/26/96); 5580 (Amendment 5500-90-1, 06/01/90); 5590 Contents (Amendment 5500-91-2, 09/27/91); 5590 (Amendment 5500-91-3, 09/27/91)

Digest: Following is an explanation of the changes throughout the directive by section.

5500: This is a technical amendment that converts the format and style of this Forest Service Manual (FSM) title (previously in “Applixware”) to the new FSM template using the agency’s current corporate word processing software. Where chapters were previously organized into more than one document, they are now merged into one chapter whenever possible.

Although some minor typographical and technical errors have been corrected, this amendment contains no changes to the substantive direction in this title.

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5581 - Reports

5581.1 - Litigation Report

(See FSH 5509.11, sec. 12.22). The Regional Forester shall use the Report FS-5500-H, Litigation Report, outline for preparing the litigation report for cases involving, title claims against the United States (FSM 5511).

5581.2 - Title Claim and Encroachments, Sales, and Grant Report

(See FSH 5509.11, sec. 13.11). The Regional Forester shall use the pertinent parts of Report FS-5500-S, Title Claim and Encroachment, Sale, and Grant Report, outline for administrative or litigation action by the Forest Service relative to title claims, encroachments, sales, and grant matters. It may also be used as supplemental direction for litigation and legislative reports.

5581.3 - Legislative Reports

(See FSH 5509.11, sec. 14).

5581.4 - Mining Claim Encroachment Report

(See FSH 5509.11, sec. 13.73).

5581.5 - Small Tracts Report

(See FSH 5509.11, sec. 21.9). The Regional Forester shall use Form FS-5500-3, Small Tracts Report outline, for entering the case information for all small tracts transactions.

5581.6 - Status Reports

(See FSM 5591.3).

5582 - Records [Reserved]