

**Forest Service Handbook
National Headquarters - Washington Office
Washington, DC**

**Forest Service Handbook 6109.13 – Performance, Training, and Awards Handbook
Chapter 30 - Incentive Awards**

Amendment: 6109.13-1992-5

Effective date: March 26, 1992

Duration: This amendment is effective until superseded or removed.

Approved by: F. Dale Robertson, Chief

Date approved:

Responsible Staff:

Last Change: Amendment 6109.13-1992-4 to 6109.13,31.18,Ex. 01.

Superseded Document(s):

Digest: Following is an explanation of the changes throughout the directive by section.

33.2 - Exhibit 02: Revises the intangible benefits award scale.

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33.2 - Exhibit 02

INTANGIBLE AWARDS SCALE

Scale 2 - Intangible Benefits Award Scale

<u>VALUE OF BENEFIT</u>	<u>EXTENT OF APPLICATION</u>			
	<u>LIMITED</u>	<u>EXTENDED</u>	<u>BROAD</u>	<u>GENERAL</u>
	Affects functions mission, or personnel of a single Ranger District, Job Corps Center, Research Work Unit, or a Regional Office; or Washington Officer staff unit.	Affects functions mission, or personnel of one National Forest or comparable Research or State and Private Unit, and such units as the Washington Office.	Affects functions mission, or personnel of one or more Regions, S&PF Area, or more than one Station.	Affects functions mission, or personnel Forest Service-wide, or is in the public interest throughout the Nation
	Affects a small area of science or technology.	Affects an important area of science or technology.	Affects a broad area of science or technology.	
<u>Moderate Value</u>				
Change or modification of an operating principle or procedure with limited impact or use.	\$25-125	\$125 - \$325	\$325 - \$650	\$650 - \$1,300

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<u>VALUE OF BENEFIT</u>	<u>EXTENT OF APPPLICATION</u>			
	<u>LIMITED</u>	<u>EXTENDED</u>	<u>BROAD</u>	<u>GENERAL</u>
<u>Substantial Value</u>				
Substantial change or modification of procedures. An important improvement to the value of a product, activity, program, or service to the public.	\$125 - \$325	\$325 - \$650	\$650 - \$1,300	\$1,300 - \$3,150

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<u>VALUE OF BENEFIT</u>	<u>EXTENT OF APPLICATION</u>			
	<u>LIMITED</u>	<u>EXTENDED</u>	<u>BROAD</u>	<u>GENERAL</u>
<u>High Value</u>				
Complete revision of a basic principle or procedure; a highly significant improvement to the value of a product or service.	\$325 - \$650	\$650 - \$1,300	\$1,300 - \$3,150	\$3,150 - \$6,300
<u>Exceptional Value</u>				
Initiation of a new principle or major procedure; a superior improvement to the quality of a critical product, activity, program, or service to the public.	\$650 - \$1,300	\$1,300 - \$3,150	\$3,150 - \$6,300	\$6,300 - \$10,000
<u>1/</u> Whenever general application is claimed, this must be approved by the Washington Office. <u>2/</u> Cash awards in excess of \$5,000 must be approved by the Washington Office. <u>3/</u> An award of more than \$10,000, up to \$25,000, may be granted with the approval of the Office of Personnel Management. An award above \$25,000 may be granted with the approval of the President. Such awards should normally not exceed \$50,000.				