

**Forest Service Handbook
National Headquarters - Washington Office
Washington, DC**

**Forest Service Handbook 6109.41 – Department Personnel Manual
Transmittal**

Amendment: 6109.41-1997-1

Effective date: April 08, 1997

Duration: This amendment is effective until superseded or removed.

Approved by: Mike Dombeck, Chief

Date approved:

Responsible Staff:

Last Change: No info on last amendment

Superseded Document(s): None

Digest: Following is an explanation of the changes throughout the directive by section.

All issuances in the obsolete Federal Personnel Manual (FPM) and the Service-wide Forest Service Personnel Manual (FSPM) are removed from FSH 6109.41, and the title of the Handbook is revised to Department Personnel Manual (FSH 6109.41 - DPM).

FSM 6103 states that servicing personnel units should maintain abolished FPM/DPM/FSPM issuances in separate reference files until that direction is superseded by current OPM regulations or issuances, DPM, or Forest Service direction. The U.S. Office of Personnel Management (OPM) issued the FPM Sunset Document on December 31, 1993, abolishing over 85 percent of the FPM. At the end of 1994, OPM abolished the rest of the FPM.

To provide the additional guidance needed to implement personnel laws and regulations (FSM 6101), OPM now issues continuing instructions, policy, and other supplemental personnel direction applicable Government-wide in

(1) the Notice and Posting System, which transmits essential and time sensitive information to operating personnel offices,

(2) Operating Manuals, which contain procedures and guidance applicable to all Federal agencies, and

(3) other OPM references. FSM 6106 contains further information on the organization, availability, and distribution of these OPM issuances.

The Department of Agriculture streamlined and eliminated much of the DPM in 1994. Periodically the Department issues bulletins to chapter 171 containing a currency listing of DPM issuances. The following DPM posting instructions are based on the most recent such DPM bulletin (171-2; effective Sept. 9, 1996; expired Dec. 31, 1996).

Posting Instructions: Before discarding obsolete issuances removed from FSH 6109.41, unit directive personnel should offer them to unit servicing personnel offices for possible inclusion in reference files.

1. Removal of Federal Personnel Manual (FPM) issuances. Remove all FPM issuances from FSH 6109.41.

2. Removal of Service-wide Forest Service Personnel Manual (FSPM) issuances. Remove all Service-wide FSPM issuances from FSH 6109.41.

3. Current Department Personnel Manual (DPM) issuances.

Retain only the following DPM issuances in FSH 6109.41: Issuance Date Chapter 252:

- DPM Subchapter 1 10/28/91 Chapter 302:
- DPM Bulletin 302-1 08/02/96 Chapter 330:
- DPM Bulletin 330-1 06/12/96 Chapter 334:
- DPM Letter 334-2 07/14/91 Chapter 335:
- DPM Subchapter 1 07/93
- DPM Appendix A 07/93
- DPM Appendix B 07/93
- DPM Appendix C 07/93 Chapter 338:
- DPM Letter 338-9 07/26/91 Chapter 351:
- DPM Letter 351-10 03/29/88 Chapter 430:
- DPM Bulletin 430-1 11/16/95 Chapter 432:
- DPM Subchapter 1 04/27/92
- DPM Subchapter 3 02/21/92 Chapter 536:

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- DPM Subchapter 1 11/30/81
- DPM Subchapter 3 11/30/81 Chapter 550:
- DPM Subchapter 1 08/23/89 Chapter 572:
- DPM Letter 572-1 03/05/91 Chapter 575:
- DPM Letter 575-1 05/16/91
- DPM Letter 575-2 08/20/92 Chapter 576:
- DPM Bulletin 576-1 07/18/96 Chapter 630:
- DPM Subchapter 11-5 11/30/81 & 07/19/82
- DPM Bulletin 630-93 05/01/89 Chapter 711:
- DPM Subchapter 2 04/02/81
- DPM Subchapter 3 04/02/81
- DPM Subchapter 4 04/02/81 Chapter 732:
- DPM Letter 732-18 12/18/89 Chapter 735:
- DPM Bulletin 735-53 08/29/94 Chapter 751:
- DPM Subchapter 1 11/17/81
- DPM Subchapter 3 10/20/89
- DPM Subchapter 4 03/10/93*
- DPM 751 Appendix A 05/94
- DPM Letter 751-3 09/04/91
- DPM Letter 751-4 01/12/94
- DPM Bulletin 751-1 09/09/96 Chapter 792:
- DPM Supplement 792-3 08/08/88
- DPM Supplement 792-4 01/25/90 Posting Instructions: (Continued) 1. Current DPM issuances.
(Continued) Issuance Date Chapter 830:
- DPM Supplement 830-1:

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- DPM Subchapter 1 12/11/90
- DPM Subchapter 11 01/29/92
- DPM Subchapter 41 12/11/90
- DPM Subchapter 42 04/05/91
- DPM Subchapter 60 12/17/91*
- DPM Subchapter 200 02/07/91 Chapter 870: - DPM Letter 870-5 04/25/88 Chapter 890: - DPM Letter 890-12 11/30/92
- DPM Supplement 890-1:
- DPM Subchapter S2 09/06/91
- DPM Subchapter S3 09/06/91
- DPM Subchapter S4 09/06/91
- DPM Subchapter S5 09/06/91
- DPM Subchapter S8 09/06/91
- DPM Subchapter S9 09/06/91
- DPM Subchapter S11 09/06/91
- DPM Subchapter S17 09/06/91
- DPM Subchapter S20 09/06/91 Chapter 920:
- DPM Subchapter 1 02/12/88
- DPM Subchapter 2 02/12/88
- DPM Subchapter 3 10/07/92
- DPM Subchapter 4 07/08/88
- DPM Subchapter 5 09/02/83
- DPM Subchapter 6 09/02/83
- DPM Subchapter 7 02/12/88
- DPM Subchapter 8 02/12/88

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- DPM Subchapter 9 02/12/88
- DPM Appendix A 09/25/92
- DPM Letter 920-11 08/16/84 Chapter 930:
- DPM Subchapter 4 07/28/83 Chapter 981:
- DPM Letter 981-1 01/30/84

* Note: The issuance date was not printed on pages of these subchapters. 2. Requests for missing DPM issuances. Units missing current DPM issuances listed in the preceding paragraph 1 may request paper copies from the headquarters level Directive Manager (Region, Station, Area, and Institute) who will make a consolidated request to the WO Directives and Regulations Branch, if necessary. 3. DPM Bulletins available through Internet. Electronic copies of DPM bulletins issued since October 1996 are available on the Internet by accessing the Departmental Administration's Home Page at <http://www.usda.gov/da/>.