

**Forest Service Handbook
National Headquarters - Washington Office
Washington, DC**

**Forest Service Handbook 6409.11 – Quarters Rental Handbook
Transmittal**

Amendment: 6409.11-1997-1

Effective date: April 07, 1997

Duration: This amendment is effective until superseded or removed.

Approved by: Mike Dombeck, Chief

Date approved:

Responsible Staff:

Last Change: Amendment 6409.11-92-1

Superseded Document(s): 6409.11, Contents; 6409.11,0 Contents; 6409.11,0 Code; 6409.11,10 Contents; 6409.11,10; 6409.11,20 Contents; 6409.11,20; 6409.11,30 Contents; 6409.11,30; 6409.11,40 Contents; 6409.11,40

Digest: Following is an explanation of the changes throughout the directive by section

01: Updates the description of OMB Circular A-45 and removes obsolete exhibit 01, which excerpted a previous, obsolete version of this circular in its entirety.

06: Removes direction on required occupancy (formerly in paragraph 2).

11: Revises direction on the Government Quarters Inventory to include use of the Bureau of Reclamation's Quarters Management Information System to send summary information electronically to the Washington Office, Director of Procurement and Property.

12 - 12.12: Rewrites and reorganizes direction on private rental market surveys to remove direction covered in OMB Circular A-45.

24: Makes minor revisions to direction on quarters of excessive or inadequate size or quality and removes direction on required occupancy that previously required Regional Forester or Station Director approval and direction on base rental rates now covered in OMB Circular A-45.

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33: Makes minor revisions and updates direction on charges for utilities and related services when furnished by the Government and removes direction on incremental adjustments now covered in OMB Circular A-45.

40: Removes entire chapter which previously provided direction on Records, Definitions, and Instructions now covered in OMB Circular A-45.