

**Forest Service Handbook  
National Headquarters - Washington Office  
Washington, DC**

**Forest Service Handbook 6509.11f – Working Capital Fund Accounting Operations Handbook  
Chapter 20 - Capitalization of Assets**

**Amendment:** 6509.11f-Amendment 5

**Effective date:** March 1986

**Duration:** This amendment is effective until superseded or removed.

**Approved by:**

**Date approved:**

**Responsible Staff:**

**Last Change:**

**Superseded Document(s):**

**Digest:**

## Forest Service Handbook 6509.11f – Working Capital Fund Accounting Operations Handbook

## Chapter 20 - Capitalization of Assets

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Effective date: March 1986

## 24.2 - Exhibit 2

MOTOR VEHICLE REQUISITION – DELIVERY ORDER				Please read the instructions on the back.		FOR GSA USE ONLY																															
<b>1. REQUISITIONER (Name and address, including ZIP Code)</b> USDA-Forest Service, R-3 517 Gold Avenue, SW Albuquerque, New Mexico 87102 FTS 474-6558				<b>2. VEHICLE DELIVERY ADDRESS (If different than Item 1)</b> USDA-Forest Service 517 Gold Avenue, SW Albuquerque, New Mexico 87102		<b>GSA ORDER NO.</b>  <b>IFB ITEM NO.</b>  <b>4. AGENCY ORDER NO.</b> R3-24-85 <b>5. COLOR(S) DESIRED</b>  <b>6. FOR REQUESTING AGENCY USE</b>  Order Cancelled																															
<b>3. CONSIGNEE MAILING ADDRESS (Including ZIP Code) THIS ITEM MUST BE COMPLETED.</b>  Name No., Street City, State & ZIP Code																																					
<b>Accounting Data</b> T/C                      AGENCY                      UNIT                      MANAGEMENT CODE 3                              11                              97                              988885																																					
<b>7. AGENCY BILLING ADDRESS (Fund code, if needed)</b>																																					
				<b>8. FEDSTRIP DATA (For completion by requisitioner)</b>																																	
				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>DOC. ID.</th> <th>ROUTING ID.</th> <th>M &amp; S</th> <th>FED. STOCK CODE</th> <th>NIIN</th> <th>ADDI-TIONAL</th> <th>QUANTITY</th> </tr> <tr> <td>1 - 3</td> <td>4 - 6</td> <td>7</td> <td>8 - 11</td> <td>12 - 20</td> <td>21 - 22</td> <td>25 - 29</td> </tr> <tr> <td>A00</td> <td>GW0</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>				DOC. ID.	ROUTING ID.	M & S	FED. STOCK CODE	NIIN	ADDI-TIONAL	QUANTITY	1 - 3	4 - 6	7	8 - 11	12 - 20	21 - 22	25 - 29	A00	GW0														
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<b>9. FEDERAL STANDARD UNITS</b>																																					
a. Indicate with "X" in column (a), the Federal Standard applicable to the equipment being requisitioned. In column (b), show the "alpha" character for the standard used.				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="3">REQUISITION NUMBER</th> <th rowspan="2">SUPPLE-MENTARY ADDRESS</th> <th rowspan="2">S I G</th> <th rowspan="2">FUND</th> <th rowspan="2">DISTRIBU-TION</th> <th rowspan="2">PROJ-ECT</th> <th rowspan="2">PRI-ORITY</th> </tr> <tr> <th>REQUISITIONER</th> <th>DATE</th> <th>SERIAL NO.</th> </tr> <tr> <td>30 - 35</td> <td>36 - 39</td> <td>40 - 43</td> <td>45 - 50</td> <td>51</td> <td>52-53</td> <td>54 - 56</td> <td>57 - 59</td> <td>60 - 61</td> </tr> <tr> <td>128371</td> <td>0283</td> <td>3027</td> <td>128379</td> <td>L</td> <td>To</td> <td></td> <td></td> <td>15</td> </tr> </table>				REQUISITION NUMBER			SUPPLE-MENTARY ADDRESS	S I G	FUND	DISTRIBU-TION	PROJ-ECT	PRI-ORITY	REQUISITIONER	DATE	SERIAL NO.	30 - 35	36 - 39	40 - 43	45 - 50	51	52-53	54 - 56	57 - 59	60 - 61	128371	0283	3027	128379	L	To			15
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X 292	K	Light trucks 4x4																																			
b. Select the desired item and options (if required) from the Federal Standard, marked above, and show the complete standard item number and standard option code designation (as required).  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>STD ITEM NO.</td> <td>OPTION CODE(S)</td> <td>E 2 L 6 A F</td> </tr> <tr> <td>65</td> <td></td> <td></td> </tr> </table>				STD ITEM NO.	OPTION CODE(S)	E 2 L 6 A F	65			<b>11. REMARKS (If any) Show on reverse of the form.</b>  <b>12. REQUISITIONING OFFICER</b> a. NAME AND TITLE C.M. Paletti Acting Regional Engineer b. TELEPHONE NUMBER(S) FTS 474-6558 c. SIGNATURE d. DATE SIGNED 1/15/85																											
STD ITEM NO.	OPTION CODE(S)	E 2 L 6 A F																																			
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c. MARK HERE IF NONSTANDARD <input type="checkbox"/> See instructions on the back for ordering nonstandard items																																					
<b>CONTRACT AWARD DATA (For GSA use only)</b>																																					
<b>CONTRACTOR'S NAME</b>  <b>SOLICITATION NO.</b> TCP <b>DISCOUNT TERMS</b> \$                      in                      days.				<b>CONTRACT NO.</b> GS-005- <b>UNIT PRICE</b> \$		<b>CONTRACT DATE</b>  <b>TOTAL PRICE</b> \$																															
Time of Shipment                      days after receipt of award <b>ASSEMBLY POINT</b> <input type="checkbox"/> <b>INSPECTION POINT</b> <input type="checkbox"/> <b>DELIVERY F.O.B.</b> <input type="checkbox"/> DESTI NATION <input type="checkbox"/> ORIGIN <input type="checkbox"/> FAS VESSEL (Specify).				<b>PROCUREMENT AGENT</b> NAME  SIGNATURE																																	
GENERAL SERVICES ADMINISTRATION																																					

GSA FORM 1781 (REV. 2-81)