

**Forest Service Handbook  
Service Wide - Washington Office  
Washington, DC**

**Forest Service Handbook 6509.13b – Imprest Fund Payments Handbook**

**Amendment Number:** 6509.13b-2024-1

**Effective Date:** February 2, 2024

**Duration:** This amendment is effective until superseded or removed.

**Approved by:** Robert Velasco, Chief Financial Officer

**Date Approved:** January 31, 2024

**Responsible Staff:** Financial Policy (CFO)

**Last Change:**

**Superseded Document(s):**

- 6509.13b Zero Code (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b Zero Code – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0100 – Definitions (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0100 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0200 – Authorization and Designation (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0200 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0400 – Safekeeping Facilities (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0400 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0500 – Responsibilities for Funds of Cashiers (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0500 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0600 – Advancing and Transferring Funds (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0600 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0900 – Replenishments and Liquidations (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 0900 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1000 – Accountability Reports and Verification of Funds (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1000 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1300 – Accommodation Exchange (Amendment 6509.13b-91-1, 09/03/1991)

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- 6509.13b 1400 – Communication (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1400 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1500 – Supervision (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1500 - Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1600 – Legal Citations (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b 1600 – Contents (Amendment 6509.13b-91-1, 09/03/1991)
- 6509.13b – Contents (Amendment 6509.13b-2015-1, 12/02/2015)
- 6509.13b – Transmittal (Amendment 6509.13b-2015-1, 12/02/2015)

**Digest:** Following is an explanation of the changes throughout the directive by section.

**FSH 6509.13b:** Removes obsolete direction from Directives System, including zero code, contents, and exhibits; and reserves codes.

Establishes FSH 6509.14-Collection Officer Handbook, chapter 20, Imprest Fund Activities to set out updated direction on imprest funds activities.