



**USDA Forest Service**  
**Secure Rural Schools & Community Self-Determination Act**  
**Reauthorized by Public Law 115-141 Title II**  
**Project Submission Form**

FS-1800-0030  
OMB#  
EXP.

**Resource Advisory Committee Project Number**

(Assigned by Designated Federal Official):

**Funding Fiscal Year(s):**

**2. Project Name:**

**3a. State:**

**3b. County(s):**

**4. Project Submitted By:**

**5. Date:**

Date format (MM/DD/YYYY)

**6. Contact Phone Number:**

Phone format (123) 456-7890

**7. Contact E-mail:**

**8. Project Location:**

a. National Forest(s):

b. Forest Service District:

c. Location (Township-Range-Section)

**9. Project Goals and Objectives:**

**10. Project Description:**

a. Brief: *(in one sentence)*

b. Detailed:

**11. Types of Lands Involved?**

State/Private/Other lands involved?      Yes      No

**Land Status:**

If Yes, specify:

**12. How does the proposed project meet purposes of the Legislation?** (Select at least 1)

Improves maintenance of existing infrastructure.

Implements stewardship objectives that enhance forest ecosystems.

Restores and improves land health.

Restores water quality

### 13. Project Type

a. Select all that apply: (select at least 1)

Road Maintenance	Trail Maintenance
Road Decommission/Obliteration	Trail Obliteration
Other Infrastructure Maintenance (specify):	
Soil Productivity Improvement	Forest Health Improvement
Watershed Restoration & Maintenance	Wildlife Habitat Restoration
Fish Habitat Restoration	Control of Noxious Weeds
Reestablish Native Species	Fuels Management/Fire Prevention
Implement CWPP Project	Other Project Type (specify):
b. Primary Purpose (select only 1 from above):	

### 14. Identify What the Project Will Accomplish

Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved:
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trail obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks:
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit:
Other:

<b>15. Estimated Project Start Date:</b>	<b>16. Estimated Project Completion Date:</b>
Date format (MM/DD/YYYY)	Date format (MM/DD/YYYY)

**17. List known partnerships or collaborative opportunities.**

**18. Identify benefits to communities.**

**19. How does the project benefit federal lands/resources?**

<b>20. What is the Proposed Method(s) of Accomplishment?</b> (Select at least 1)	
<input type="checkbox"/> Contract	<input type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input type="checkbox"/> Other (specify):

**21. Will the Project Generate Merchantable Timber?**      Yes      No

<b>22. Anticipated Project Costs</b>		
a. Title II Funds Requested:		
b. Is this a multi-year funding request?	Yes	No

**23. Identify Source(s) of Other Funding:**

**24. Monitoring Plan (provide as attachment)**

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above;
- b. Identify who will conduct the monitoring;
- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k).

**25. Identify remedies for failure to comply with the terms of the agreement.**

If project cannot be completed under the terms of this agreement:

- ☐ Unused funds will be returned to the RAC account.
- ☐ Other, please explain:

**Project Recommended By:**

**Project Approved By:**

**Chairperson**

**Forest Supervisor**

## Project Cost Analysis Worksheet

### Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys				
b. NEPA/CEQA				
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering				
f. Contract/Grant Preparation				
g. Contract/Grant Administration				
h. Contract/Grant Cost				
i. Salaries				
j. Materials & Supplies				
k. Monitoring				
l. Other - ex Partner Indirect Cost				
m. Project Sub-Total				
n. FS Indirect Costs				
<b>Total Cost Estimate</b>				

#### NOTES :

**Col. A:** FS costs incurred as part of proposal implementation. Coordinate with FS to identify any FS cost for items in Col. A.

**Col. B:** Title II funding requested to implement the proposal.

**Col. C:** Matching funds being contributed by proponent or third parties are not required but recommended.

**Col. D:** Sum of columns A, B, and C for each individual row.

**Row A:** Costs associated with project planning, not project implementation, such as assessment of miles of trail needing maintenance. Assessments and planning needed to develop a specific proposal. For Col. B: proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

**Rows B, C, D, and E:** cost associated with environmental compliance and project design. Proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

**Row G:** Costs associated with preparation of contract or agreement instruments used to implement the proposal. Contracts used to complete projects have special provisions; contact the FS to identify these early in the process.

**Row G:** Costs associated with administration of contract or agreement instruments used to implement the proposal.

**Row H:** Estimated value of any contracts/agreements used to implement proposal. Contracts/agreements used to complete projects have special provisions; contact the FS to identify these early in the process.

**Row I:** Cost of salaries to implement project

**Row L:** Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.

**Row K:** Costs associated with performing monitoring described in Items 24a, 24b, and 24c. Amounts should be similar between Item 24 and Row K.

**Row N:** Forest Service indirect costs, including contracting/grant officer costs if needed.