

AD THSP Position Description: Exception Position 4, AD-I

(Fire Management Logistics Duty Officer)

Introduction

- This position will perform the full range of duties of a Fire Management Duty Officer on a temporary basis during periodic absences of fire management personnel during periods of high fire risk and/or fire suppression activity.

Duties:

- Ensures standard operating guidelines are utilized by firefighters and makes procedural adjustments when warranted.
- Makes decisions to implement preparedness and suppression actions based on current and predicted weather, resource needs, resource availability, and expected fire activity.
- Monitors fire suppression strategies, tactics, and safety practices during all phases of fire operations.
- Coordinates with Interagency Dispatch Centers to ensure fire suppression resource needs are being met.
- May assist in the development of decision documents (WFDSS) for the response to large fires and provide briefings to Incident Management Teams.
- Briefs Line Officers and Information Officers for fire situation and makes recommendations on decisions requiring line authority.

Knowledge Required by the Position:

Extensive knowledge of the following is required:

- Fire management policies, practices, and standards
- Incident Command System
- Coordination and dispatch system
- Fire and aviation operations
- Current or Prior Qualification Incident Commander Type 3 or Division Group Supervisor

Physical Fitness Level:

- Light

1/s/ Cici Chitwood
R6/R10 IAC

Date: 04/24/2013