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Appendix 3H
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<b>Sample Holder Maintenance-and-Reconditioning Plan</b>
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Holder maintenance requirements listed below are examples only. Actual holder maintenance requirements will be included in the annual operating plan. Standards for these requirements will be provided by the Forest Service (FS).

<u>Maintenance Requirements</u>	<u>Frequency</u>	<u>Remarks</u>
Straighten/replace broken/missing barriers, site markers signs, and posts.	Within one week of discovery.	FS must approve materials.
Refinish and paint all wooden tables, prioritizing those in worst condition.	1-5 times per year.	FS must approve materials.
Paint exterior of all toilets.	1-5 times per year.	FS must approve materials.
Paint all benches.	Every 3 years, or as needed.	FS must approve materials.
Paint over all graffiti.	As needed.	FS must approve materials.
Inspect and repair or replace all toilet door locks.	Prior to opening, and as needed.	FS must approve materials.
Paint all sign boards and fee station signs.	1-2 times per year.	FS must approve materials.
Repair sign boards.	As needed.	FS must approve materials.
Remove and properly dispose of ashes in fire rings when half full. Clean grills.	Prior to opening, after closing, and as needed.	To FS standards.
Remove visitor-made fire rings.	Prior to opening, and after each one is built.	To FS standards.
Pump vault toilets and properly dispose of waste.	Prior to opening, after closing, and as needed during season when $\frac{3}{4}$ full.	To FS standards.
Inspect and repair all damaged or leaking plumbing fixtures.	Prior to opening, and as needed.	FS must approve materials.

**Appendix 3H: Sample Holder M&R Plan**

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<b><u>Maintenance Requirements</u></b>	<b><u>Frequency</u></b>	<b><u>Remarks</u></b>
Winterize all hydrants.	Prior to closing.	FS must approve materials.
Inspect all vehicle gates, repair bent sections, and paint gates.	Prior to opening, and as needed.	FS must approve materials.
Repair substandard tables.	As needed.	FS must approve materials.
Remove hazard trees.	Prior to opening each year, and as needed during season.	To FS standards.
Fill in potholes in campground and picnic area roads and walkways.	Prior to opening, and as needed.	To FS standards.
Cover all signs with six-millimeter plastic.	End of operating season.	FS must approve materials.
Clean and maintain culverts in roadways and trails.	As needed.	To FS standards.
Excavate and clean water faucet sumps.	Annually, and as needed.	To FS standards.
Patrol for, collect, and remove litter.	Daily or more often, as needed.	To FS standards.
Clean toilets.	At least once per day, mid-morning.	To FS standards.
Remove garbage.	Weekly or more frequently, as needed	Prevent trash from overflowing containers.
Test potable water.	According to state/Federal standards.	
Mow.	Weekly.	To FS standards.